

June 7, 2016
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session June 7, 2016 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Grayson, Mattmiller, Slade and Griggs and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith recognized Earl Litman with the First Church of God to present the invocation.

EARL LITMAN
INVOCATION

Mayor Smith recognized Eric Whisman with Kentucky Trust for Historic Preservation.

VISITORS

Mr. Whisman is the executive director of Kentucky Trust for Historic Preservation which is a 501c company. Mr. Whisman reported that he has reached out previously to the commission and county with interest in the Handy House. He is here to propose that Kentucky Trust for Historic Preservation take ownership of this property. This would be at no cost to the city or county. He believes his organization could take charge of this project relatively soon.

ERIC WHISMAN KY
TRUST FOR HISTORIC
PRESERVATION

Commissioner Griggs commented that the Commission has already decided and so has the county on what is to be done with the Handy House. Commissioner Griggs stated that she is more than a bit surprised that he is here today to offer this option. Commissioner Griggs questioned where he was a year ago...2 years ago?

Mr. Whisman stated that he has reached out to former Mayors and was never asked to make a presentation to the Commission. He stated as long as the building is still standing there is still an option to save the house.

Commissioner Mattmiller stated that he had been a commissioner about 6 years ago and went through something like this and felt pretty positive about it and nothing ever became of it, it makes you wonder if this is the same thing. Nothing gets done. How could the City and County be assured that something would happen?

Commissioner Slade stated that this is a unique situation. He stated that he didn't believe the Commission would want a private residence in the middle of a public park.

Mr. Whisman stated that his organization could have a covenant or easements, there could be a private drive built.

Mayor Smith stated that the county would have to be involved and that even though there has been a vote it could be changed.

Commissioner Grayson stated that he intends to move forward with the salvage that the Commission had previously voted on. He has been in contact with six firms and found one really good one.

Mr. Whisman stated that he believes this property has historic and financial value.

Commissioner Grayson asked Mr. Whisman had he been in the Handy House recently. No, not for about a year. Mr. Grayson stated that

he has been from the attic to the basement about 3 weeks ago.

Commissioner Mattmiller asked that if we did enter into an agreement with Kentucky Trust, what would be the time frame before they would begin stabilizing. Mr. Whisman estimates a couple a months for the exterior. He has someone from Fayette County that is interested in this property.

Mayor Smith and Commissioner Slade thanked Mr. Whisman for the information.

Mayor Smith recognized Stephanie Burden with the Main Street Program.

STEPHANIE BURDEN
MAIN STREET
PROGRAM

Stephanie Burden is asking the City to support a sidewalk and bicycle path plan. Main Street received a \$1000 grant and will be at the longest day of play. They have bicycle safety information, 10 new bicycles, and 48 helmets. These will be given away at the longest day of play.

Commissioner Slade made a motion to adopt Resolution 2016-4 supporting the bicycle and pedestrian path grant. Commissioner Grayson seconded. Vote: Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

ADOPT RESOLUTION
2016-4

Mayor Smith thanked Mia Williams for helping with the grant. She actually applied for the grant and got the \$1000.

Stephanie reported that the trash cans have been ordered and should be delivered in a few days.

Mayor Smith reported that there are minutes to approve.

Commissioner Mattmiller made a motion to accept the minutes of the May 17, 2016 Regular Commission meeting. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.

APPROVE 5/17/2016
MEETING MINUTES

Commissioner Griggs made a motion to accept the minutes of the May 24, 2016 Special Commission meeting. Commissioner Grayson seconded. Vote: Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: abstain; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

APPROVE 5/24/2016
SPECIAL MEETING
MINUTES

LEGALS

Attorney Lair opened the bid for street paving/MRA. There is one bid is from Hinkle Contracting, LLC. The total bid is \$279,730.

BID OPENING
MRA/STREET PAVING

Commissioner Griggs made a motion to award the paving contract to Hinkle Contracting LLC in the amount of \$279,730. Commissioner Slade seconded. Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ACCEPT BID HINKLE
CONTRACTING

Attorney Lair advised that the Commission needed to approve the Mayor to sign to enter into a trust participation agreement with Kentucky League of Cities General Liabilities and Workers Compensation Insurance.

KLC INSURANCE TRUST
AGREEMENTS

Commissioner Slade made a motion for the Mayor to sign the trust agreement for general liability and workers compensation trust. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Attorney Lair read Resolution 2016-3 authorizing the Mayor to sign documents relating to a Homeland Security Grant for the purpose of self-contained breathing apparatuses.

Commissioner Slade made a motion to adopt Resolution #2016-3. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT
MOTION TO PAY BILLS

General Fund \$ 114,195.85

Water & Sewer Fund \$ 53,936.39

Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson reported cash in bank:

CASH IN BANK

General Fund \$ 814,733.46

Water & Sewer Fund \$ 366,862.20

Municipal Road Aid Fund \$ 116,239.06

Commissioner Grayson made a motion to authorize the Mayor to sign an audit engagement letter for FYE 2017 with RFH Company.

Commissioner Mattmiller seconded. Vote: Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson reported that there is a project to replace benches, picnic tables, and grills at River Road Park and Reverend Ross park. He will have a proposal at the next meeting.

PICNIC TABLES,
BENCHES, GRILLS AT
RIVER RD/REV ROSS

Mayor Smith announced that Cornerstone Church has a Pick-a-Project at Reverend Ross Park on Sunday, June 12, 2016 beginning at 10:30 am.

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY
REPORT

Commissioner Slade reported that Firefighters Josh Carson, Shawn Brewer, and Jason Perry attended the Car Seat Education Class. Firefighters Jay Sanders, Joey Nelson, Shawn Brewer, Jeff Kitchen, and Jr. Firefighter Tyler Kitchen attended the 87th Annual State Fire School.

Commissioner Slade reported that Police Sergeants Nathan Linville and Alan Judy attended a 3 week Sergeants academy.

Commissioner Slade also announced that there will be a fund raising cookout Friday, June 10th, at Fire Station I on E. Pleasant for the

Relay for Life.

Commissioner Slade made a motion to accept the resignation of Bob Laytart, as E-911 Coordinator effective June 24, 2016. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT
RESIGNATION OF BOB
LAYTART

Commissioner Slade made a motion to declare a 1996 Dodge 2500 from the Fire Department as surplus. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

DECLARE 1996 DODGE
2500 SURPLUS

Commissioner Slade made a motion to authorize to advertise for bids on a 1996 Dodge 2500. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

AUTHORIZE TO
ADVERTISE FOR BIDS
1996 DODGE 2500

Mayor Smith recognized Commissioner Griggs.

MAINTENANCE DEPT
REPORT

Commissioner Griggs made a motion to change status of Ronnie Slade from acting Assistant Maintenance Supervisor to Assistant Maintenance Supervisor salary commensurate with position. Commissioner Grayson seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: abstain; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

CHANGE STATUS OF
RONNIE SLADE

Commissioner Griggs made a motion that upon receiving Class II water distribution certification, to raise the hourly pay of Harley Flack by \$0.25 per hour. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

HARLEY FLACK CLASSII
DIST PAY INCREASE

Commissioner Griggs reported that mowing continues. Flushing hydrants continues and is going well. Storm drain repair continues on Pike Street and should be completed soon.

Commissioner Griggs announced that the Key Market Parking Lot has been paved and looks very nice.

Mayor Smith recognized Commissioner Mattmiller.

PUBLIC UTILITIES
REPORT

Commissioner Mattmiller reported that work continues on the 16-inch raw water valve at the Main Licking pump. This valve is very deep and has to be uncovered to repair.

Commissioner Mattmiller made a motion to offer employment to an individual as a WWTP operator upon successful completion of all pre-employment requirements; salary commensurate with position. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

OFFER EMPLOYMENT
WWTP OPERATOR
TRAINEE

Commissioner Mattmiller made a motion to offer employment to an individual as a WWTP operator upon successful completion of all pre-employment requirements; salary commensurate with position. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes;

OFFER EMPLOYMENT
WWTP OPERATOR
TRAINEE

Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported that the streets of Riverside Drive and Whitt Way between Fifth Third Bank and Kentucky Bank have been paved. Thanks to Judge Barnett for getting the funds from the State to get these streets paved.

Commissioner Mattmiller reported that the Rental Property inspections are being done and that renters are not going to be allowed to live in conditions that are unsafe.

RENTAL PROPERTY
INSPECTIONS

Commissioner Griggs reported that the crews have been working with the county on the trails at FRVP. The trails need to be completed by June 30, 2016.

Mayor Smith reported that the Vocational School is also involved in this project. They will be building (3) bridges over the creeks at the park.

Commissioner Mattmiller made a motion to enter into a contract with HDR Engineers to study the possibility of removing the lift station at South 27 near Lee's Famous Recipe. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

CONTRACT W/ HDR TO
STUDY LIFT STATION
REMOVAL

Mayor Smith stated that he wants to thank a couple of volunteers for coming to work for no pay. John Carter and Kenneth Houston, thanks for your hard work.

MAYOR'S REPORT

Mayor Smith reported that the hearing for abandoned property will be scheduled soon.

ANNOUNCEMENTS

Mayor Smith announced that there will be a budget workshop on June 14, 2016 at 5:30 pm.

BUDGET WORKSHOP

Mayor Smith reported that the City Clerk's Office has done some training for online bill payment and credit card payment in the office. Starting July 1 you should be able to pay online and in the office with credit/debit cards.

Mayor Smith announced that under the welcome to Cynthiana signs you will notice a new sign that says, "Work Ready Community in Progress."

WORK READY
COMMUNITY SIGNS IN
PLACE

Mayor Smith reported that someone has called and reported drag racing on Poplar Street. Mayor Smith asked the Police Chief to keep an eye on this. Commissioner Griggs added that drag racing is illegal on all city streets and to stop at stop signs. Mayor Smith added that speed bumps have been installed because people are running the stop signs and speeding.

DRAG RACING

Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ADJOURN

