Position Description:

Mental Health Resource Center, a comprehensive mental health center and Joint Commission accredited organization is looking for an **Inpatient Crisis Evaluator** for our Northside inpatient facility. The Emergency Services Department serves the child, adolescent, and adult population. This is an ideal opportunity for an employee who enjoys working in a team atmosphere and is dedicated to providing quality behavioral health care.

The Evaluator assesses individuals in psychiatric crisis who may need inpatient treatment by conducting mental health screening evaluations. Determines and implements appropriate dispositions and provides appropriate referrals to community resources. Assures the accuracy, completeness and confidentiality of clinical records.

The Evaluator assesses an individual's need for psychiatric treatment and provides appropriate referrals to community resources. Job duties include but are not limited to:

- Conducts emergency mental health screenings on individuals who enter the facility either voluntarily or through the Baker Act.
- Using Baker Act criteria and DSM V standards, evaluates and assesses any crisis telephone calls and/or walk-ins to determine need for services. Conducts emergency evaluations and/or arranges/refers for services as indicated.
- Provides Crisis Intervention.
- Coordinates patient transfers to community hospitals.
- Coordinates with insurance companies to obtain pre-certifications and authorizations for treatment and services.
- Completes required documentation and reporting.

Position Requirements:

In order to be considered candidates must have either a Bachelor's degree or Master's degree in psychology, social work, counseling or related field **and** one year experience working with the chronically mentally ill population.

The Evaluator needs to be able to make sound decisions independently on a daily basis, including but not limited to recognizing emergencies and life threatening situations and responding appropriately.

Strong communication skills are essential and this individual must be able to interact appropriately with internal and external customers, including families, caregivers, community service providers, supervisory staff and other department professionals.

Proficiency in Microsoft Office Programs, Outlook and use of the Internet required.

Position Details:

Full Time:

Evening Shift- Monday through Friday, 4:00pm to 12:30am-MHRC North

Night Shift- Monday through Friday, 12:00am to 8:30am-MHRC North

This full time position offers a comprehensive benefits package

Weekend Shift:

Day Shift- Every Saturday and Sunday, 8:00am to 4:30pm- MHRC North