BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC MEETING HELD AT THE BLUE RIDGE FIRE STATION
SATURDAY, APRIL 21st, 2018

1. **CALL TO ORDER** – Meeting was called to order at 11:03 AM by Chairman Shannon Scott

2. **PLEDGE OF ALLEGIANCE**- Chairman Scott led the assembly in the pledge of allegiance.

3. **ROLL CALL OF BOARD MEMBERS** - Members present were Shannon Scott, Pete Fenton, Jack Beale, Cindy Perelli and Monty Blosser by phone.

4. **REVIEW AND ADOPTION OF AGENDA**
   Chairman Scott asked for a motion to adopt the agenda. Ms. Perelli made a motion to approve the Agenda as written, Mr. Fenton seconded the motion. There was no discussion and the motion passed 5-0.

5. **APPROVAL OF PREVIOUS MINUTES**
   Chairman Scott asked for a motion to approve the minutes from the Board Meeting held on March 21st, 2018. Mr. Blosser made a motion to approve the Minutes as written. Mr. Fenton seconded the motion. There was not discussion and the motion passed 5-0.

6. **ANNOUNCEMENTS**
   a. The next meeting to the Blue Ridge Fire District Board will be Friday May 18th, 2018 at 11AM.

7. **CALL TO THE PUBLIC**
   There were no members of the public who wished to speak.

8. **REPORTS AND CORRESPONDANCE**
   a. Board Chairman's Report – Mr. Scott had no report but wished to stated his recognition of the passing of Barbara Bush this past week.
   b. Fire Chief's Report – Chief Paine gave his monthly report to all present. A copy of this report is available for public review in the Public Book at the Fire Station.
   c. Committee or other reports.
      I. None at this time.

9. **OLD BUSINESS**
   a. None

10. **NEW BUSINESS**
    a. Discussion and possible action to approve the District Monthly Financial Report for March 2018.

       Chairman Scott asked for a motion to approve the Monthly Financial Report. Mr. Fenton Made a motion to approve the Financial Report for March 2018 as presented. Mr. Beale seconded the motion. After some discussion Mrs. Wise read the Financial Summary to the Board. With no further discussion Mr. Scott asked for the vote and the motion passed 5-0.

b. Discussion and possible action on adopting a new Finger Printing Policy.
    I. Chairman Scott asked for a motion to approve Finger Printing Policy A102 presented by Chief Paine. Mr. Beale made a motion to approve the Policy as written. Mr. Fenton seconded the motion. After some discussion Mr. Scott asked for a vote. The motion passed 5 – 0.

c. Discussion and status update on the 2018/2019 Preliminary Budget.
    I. Chief Paine provided the Board with an update to the 2018/2019 Preliminary Budget. Several items had been modified or added to the Budget. There was discussion regarding PSPRS and funding of unpaid liabilities. Chairman Scott stated that the Budget Committee should reconvene to review the Budget further and bring recommendations to the Board at the next Board Meeting.

d. Discussion possible action on a 2.3% COLA adjustment to the 2018/2019 pay scale.
    I. Chairman Scott asked for a motion to approve a 2.3% COLA increase to the 2018/2019 pay scale. Mr. Blosser made a motion to approve a 2.3% COLA increase. Mr. Beale seconded the motion. After much discussion, the recommendation was to take this to the Budget Committee and the Committee review and bring recommendations to the Board. Mr. Scott asked for the vote and the motion passed 3 - 2.

e. Discussion and presentation of the 5 Year Plan, Board Goals and Mission Statement.
    I. This item was tabled and will be placed on the Agenda for the next Board Meeting.

f. Discussion and possible action to vote to go into Executive Session to perform a quarterly employee performance review, pursuant to A.R.S. 38—431-03(A) (1)
    I. Chairman Scott asked for a motion to vote to go into Executive Session. Mr. Fenton made a motion to vote to go into Executive Session and Mr. Beale seconded the motion. There was no discussion and Mr. Scott asked for a vote. The motion passed 5 - 0

    II. The Public Meeting was recessed at 11:54 AM.

    III. The Public Meeting was reconvened at 1:40 PM.

11. FUTURE AGENDA ITEMS

a. Approve the April 2018 Financial Report
b. Approve the COLA pay scale increase
c. Presentation of Draft 2018/2019 Budget to the Board by the Budget Committee.
d. Discussion to establish date for the Public Hearing of the Tentative Budget.
e. Executive Session for Annual Employee performance review and goal setting for 2018/2019.

12. ADJOURNMENT

The Meeting was adjourned at 1:44 PM

Respectfully submitted:

Respectfully submitted: Cynthia A Perelli Date: 4/24/2018
Cynthia Perelli, Clerk of the BRFD Board

Approved: 5/18/2018 Cynthia A Perelli
Cynthia Perelli, Clerk of the BRFD Board