

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

**MEETING MINUTES
February 19, 2019**

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Marie Hendel, present; Mr. John Huffman, present; Ms. Kelly Huffman, present; Mr. Greg Iiams, present; Ms. Joan Maxwell, present; President Pro-Tem, Mr. Dave Wallace, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Mr. Roger Brown, Code Enforcement Officer
Ms. Sharon DeVault, 209 Elliott, Russells Point
Mr. Tim Reese, Street Superintendent
Ms. Pat Cochenour, BPA Chairperson

Minutes: **February 4, 2019 Council Meeting**

Mr. John Huffman moved to approve the February 4, 2019 Council Meeting Minutes as submitted. Mr. Dave Wallace seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

Reports: **Fiscal Officers Report -**

Mr. Weidner referred Council to the January 2019 bank reconciliation, cash summary reports, and payment register. The reconciliation report shows the Village books reconciled with the bank statement. The Village has a pooled cash balance of \$4,099,756.93.

Mr. Dave Wallace moved to approve the Fiscal Officers Report as submitted. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. Greg Iiams moved to approve blanket purchase order number 2-2019 for impound towing fees in the amount of \$7,000.00. Mr. Dave Wallace seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Council was also informed that the property and liability insurance is set to renew on March 4, 2019. The estimate for the renewal from Stolly Insurance is quoted at \$16,200 which is an increase of \$314 from the prior year. The fiscal officer is also waiting on a quote from USI Insurance who is quoting a public entity pool (PEP) policy.

Code Enforcement Report –

Mr. Brown reported on recent zoning permits, notices of violation, and contractor registrations. He also informed council that he had the plans for the planned unit development (PUD) out for review if anyone was interested in reviewing them. The developers will be attending the next BPA meeting to discuss minimum charges and water line placement and requirements as the board's resolutions do not address transient units. The planning commission will meet Tuesday, February 26, 2019 at 7:00 p.m. to review the plans.

Mayor Reames reported that she has not heard anything back from Solicitor Zets in regard to the sidewalk requirements. The village's current ordinances do not specify requirements for construction of the sidewalk such as thickness, width, etc.; where sidewalks are required; or assessing taxes for the installation and repair.

Maintenance Department Report –

Mr. Reese reported that the dump truck was taken in for repairs to the brakes and the rear differential, and the repairs are complete. The Bobcat Toolcat was taken to Bobcat of Lima for repairs of the alternator belt and is being checked for any other issues. Workers have been trying to locate various leaks around the village as the water usage is up. This is likely due to busted water lines or frozen & broken meters due to the cold. Mr. Vasquez has been signed up to attend an LTAP training for asphalt preservation. The new hire for the maintenance team, Mr. Mark Coy will be starting March 4, 2019.

BPA Report –

The board determined that only one backup Class 1 Licensed Operator is required by the EPA. The engineer for the new PUD development will be at the next board meeting to discuss the tap-in and billing requirements. A draft of the EPA required asset management plan was received from Hull & Associates, and Jeff Weidner and Dale Albert are reviewing the plan for any required changes.

Strategic Planning Committee Report –

The committee further discussed the drainage for the municipal building grounds and ideas for the park in regard to a meeting held with Choice One Engineering. Ms. Sharon DeVault has agreed to attend LUC meetings when available to keep up with changes in the area that may affect the village. The committee also discussed the new dumpsters and worked on setting a plan for times the dumpsters will be available to the public, supervision, security, rules, and notification to the public. Ms. DeVault and Mr. Weidner will be working on making revisions to the current park board resolution for council's approval.

Indian Joint Fire District Report –

Ms. Joan Maxwell reported on the recent fire board meeting.

Indian Lake EMS Report –

Mayor Reames reported on the recent EMS Board meeting.

ORDINANCES & RESOLUTIONS:

A. **Resolution 19-914; Appointment of Logan Miller**

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF LOGAN MILLER AS A PART-TIME POLICE OFFICER FOR THE VILLAGE OF RUSSELLS POINT, OHIO AND DECLARING AN EMERGENCY.

Mr. Greg Iiams made a motion to waive the three reading rule. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. Greg Iiams made a motion to accept Resolution 19-914 by title. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

CITIZEN COMMENTS:

A. **Sharon DeVault**

Ms. DeVault reported on a meeting that she and Chief Freyhof attended for the MRDD Recreation Program regarding proposed changes in the Kaleidoscope Park to install new playground equipment.

OLD BUSINESS:

A. Board of Zoning Appeals Vacancy

The village is still looking for a replacement for one of the BZA members that no longer wishes to serve.

NEW BUSINESS: None

Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Mr. Greg Iiams.

The meeting was adjourned at 8:05 p.m.

Next Ordinance: 19-1169 Next Resolution: 19-915

Scheduled Meetings:

A. **Council Meeting: Monday, March 4, 2019 at 7:00 p.m.**

B. Board of Public Affairs Meeting: Monday, February 25, 2019 at 6:00 p.m.

Fiscal Officer Jeff Weidner

Mayor Robin Reames

Date Passed