

**BOARD OF DIRECTORS**  
**Meeting Minutes Tuesday, December 13, 2016**

**Meeting Location:**  
**Messenger Public Library of North Aurora, Illinois**  
**113 Oak Street**  
**North Aurora, IL 60452**  
**630-896-0240**

- 1) Call to Order & Roll Call  
Kevin Davis called the meeting to order at 9:32 a.m.

PRESENT: Kevin Davis, Administrator of Messenger Public Library/LIMRiCC President, Jennie Mills, Director of Shorewood-Troy Public Library/LIMRiCC Vice President, Carol Kidd, Human Resource Manager with Des Plaines Public Library/LIMRiCC Secretary, Pierre Gregoire, Library Director of Frankfort Public Library/LIMRiCC Trustee.

ABSENT: Jim Kregor, Finance Director of RAILS Library System/LIMRiCC Treasurer

- 2) Introduction of Visitors / Public Comments  
The following people were present for the Board Meeting: From the accounting firm of Lauterbach & Amen, LLP: Wes Levy, Dave Wargo, Margie Tannehill; Assurance representatives: Maryann Mileto and Scott Remmenga.
- 3) Approval of the Consent Agenda
- Approval of Agenda November 15, 2016 Board of Directors Meeting.
  - Acceptance of the LIMRiCC Board Meeting Minutes from November 15, 2016.
  - Approval of the payment of bills for November 16, 2016 through December 13, 2016 for LIMRiCC Business Services in the amount of \$16,123.06. (Exhibit B.1)
  - Approval of the payment of bills for November 16, 2016 through December 13, 2016 for the PHIP in the amount of \$574,989.54. (Exhibit B.2)
  - Approval of the payment of Bills for November 16, 2016 through December 13, 2016 for the UCGA in the amount of \$1,411.40 (Exhibit B.3).
  - Approval of Balance Sheet and Detail of Expenditures for November 2016 (Exhibit C.1 – C.6).

Motion: A motion was made by Jennie Mills and seconded by Carol Kidd to approve the Consent Agenda items a – f listed above.

Roll call: All Board Members present voted to approve the Consent Agenda. Items noted above.  
Ayes = 4 Davis, Mills, Gregoire, Kidd  
Nays = 0  
Absent = Jim Kregor

- 4) Action Item #1 – Approve Limricc Board Meeting Calendar for 2017.  
The 2017 Schedule of Board Meetings was approved by the board members.

A motion was made by Jennie Mills and seconded by Kevin Davis to approve the 2017 Schedule of Board Meetings.

Roll call: All Board Members present voted to approve the 2017 Schedule of Board Meetings.

Ayes = 4 Davis, Mills, Kidd, Gregoire

Nays= 0

Absent = Jim Kregor

- 5) Discussion Item #1 – Bi-Law changing the frequency of serving terms of office for Board members. Per the Bi-Laws, Article IV, Section B, the call for candidates will be conducted from January 1 to January 31<sup>st</sup>. The Board agreed to change the call for candidates to March 1 – March 31<sup>st</sup>, with electronic voting to be held April 1 – April 30<sup>th</sup>. The term for a Board Member At Large would begin May 1<sup>st</sup>.

The Board has requested to extend the two year term limits to serve four year terms with no term limits. Margie will contact Dennis Walsh, attorney for LIMRiCC, to request a resolution to the Bi-Laws indicating the change.

- 6) Discussion Item #2 – An Intergovernmental Agreement (IGA) change charging the pool members a penalty for not attending the annual and open enrollment meetings. The IGA, Article III, Section K, reads each member library must have one representative attend either in person or via electronic attendance at both renewal meetings each year. Members are subject to a \$150.00 fee for failing to have representation at a meeting. The Board would like to change the penalty fee to \$50.00. Additionally, the Board would like to remove the sentence in which a member would be terminated if they fail to attend the annual meetings within a two year period. Margie will contact Dennis Walsh, attorney for LIMRiCC, to request a resolution to the IGA.
- 7) Discussion Item #3 – Review audit draft from Brian Zabel & Associates. A copy of the audit draft by Brian Zabel & Associates was distributed to the Board. Brian Zabel will present the audit at the next Board Meeting scheduled for January 17, 2017.
- 8) Discussion Item #4 - Assurance Financial and other updates. The \$500.00 PPO continues to run high at 109% YTD. The \$1,500 PPO at 89% and the HDHP/HSA at 80%. All PPO's combined are running at 98% YTD. The HMO continues to run at 89% YTD.

Assurance suggested the 2017 Open Enrollment meeting be scheduled earlier in the year.

The LIMRiCC boxes in storage will be reviewed in the springtime.

A sample of the Employee Navigator survey was reviewed and will be sent to PHIP members via Survey Monkey to gather information on library health care plans and cost in early January.

A draft of the Administrator's survey was distributed and reviewed. Any questions or changes can be addressed at the next board meeting.

- 9) Discussion Item #5 – Lauterbach & Amen updates.

A discussion to add to LIMRiCC's Voluntary Life Insurance Plan an amendment to include incapacitated adult dependents with no cessation. The addition of this amendment, provided by Unicare, would not entail any cost to LIMRiCC. The amendment will be sent via email to all PHIP members once received.

The BCBS 2017 Contract was signed by the Board. Argenta-Oreana Public Library District has expressed an interest in joining LIMRiCC for the ancillary insurance. Jennie requested a list of interested libraries who would like to join LIMRiCC be added to the Board Meetings going forward.

The delinquency in UCGA payments by member libraries was discussed by Lauterbach & Amen. The state has a \$50.00 late fee penalty. The approval for implementing a LIMRiCC late fee will be on January's agenda as an action item.

- 10) New Business

11) Closed Session (if required)

12) Next Board Meeting and Location is scheduled for Tuesday, January 17, 2017 9:30 a.m. at RAILS  
(Reaching Across Illinois Library System), 125 Tower Drive, Burr Ridge, IL 60527

13) Adjournment

A motion was made by Jennie Mills and seconded by Pierre Gregoire to adjourn the meeting at 10:38 a.m.

Ayes = 4 Davis, Mills, Kidd, Gregoire

Nays = 0

Absent = Jim Kregor

The meeting adjourned at 10:38 a.m.

Minutes Prepared by Margie Tannehill, Benefits Manager

Approved

  
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Carol Kidd, Secretary

1-17-2017  
Date