

V7ARC
VILLAGE SEVEN AMATEUR RADIO CLUB
COLORADO SPRINGS, CO 80917

PREAMBLE: We, the undersigned, wishing to secure ourselves the pleasures and benefits of the association of persons commonly interested in Amateur Radio, constitute ourselves the VILLAGE SEVEN AMATEUR RADIO CLUB (V7ARC), hereunder referred to as "The Club", and enacts this constitution as our governing law. It shall be our purpose to insure exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to so conduct club programs and activities to advance the general interest and welfare of amateur radio within the area.

ARTICLE I.

MEMBERSHIP:

Section 1. All persons interested in amateur radio shall be eligible for membership.

ARTICLE II.

OFFICERS:

Section 1. The Officers of this club shall be: President, Vice-President, Secretary, Treasurer and Activities Coordinator.

Section 2. The Officers of this club shall be nominated as set forth in Section 4 of the By-Laws. The officers of this club shall be elected for a term of one year by ballot of the full members present at the annual meeting in January. A candidate receiving a majority of the votes cast shall be declared elected. Newly elected officers shall assume duties of their new position at the February meeting.

Section 3. Vacancies occurring between elections must be filled by special election from a ballot prepared by the annual election nominating committee, at the first regular meeting at which the vacancy is announced. The Executive Committee shall consist of the current officers, the immediate past President and our founder, Jim Romines, AB5SI permanently until he can no longer.

Section 4. Officers may be removed, for due cause, by a three fourths vote of the membership president at the Special Meeting for this purpose.

ARTICLE III.

DUTIES OF OFFICERS:

Section 1. PRESIDENT:

- Represent our club to the public and other clubs in the area.
- Plan and Conduct the regular monthly meetings.
- Appoint Team Leads for projects as the need arises.
- Insure that the club runs in accordance with the Constitution/By-Laws .
- Secure meeting place (if the need to relocate arises) and maintain a close relationship with management.

- Coordinate with other officers and insure they are working within the provisions of the Constitution/By-Laws.

Section 2. VICE-PRESIDENT:

- Assume the office of President in the absence of the President.
- Perform duties of public relations and marketing.
- Maintain and keep current and present the Club History Book to include the following as a minimum with photos and detailed information about the events.
 - Field Day
 - Special Events

Section 3. SECRETARY:

- Keep all records of the club.
 - Take minutes at the monthly meeting.
 - Maintain printed and/or electronic copies.
 - Forward copy to the Web Editor for inclusion the V7ARC web site.
 - Forward copy to President & Vice President for inclusion in the club history
- Maintain a roster of membership, process all correspondence relating to the club including meeting notices.
- Keep the CONSTITUTION and the BY-LAWS of the Club and have the same with them at every regular and special meeting.
- Cause all amendments, changes and additions to be noted thereon and shall permit the same to be consulted by members upon request.

Section 4. TREASURER:

- ☑ Receive all moneys inbound for the club treasury.
- Deposit funds into our checking account (Currently at Ent FCU)
- Maintain the club debit card.
- Pay any bills which are approved by the President and Vice President.
- Maintain the portion of the club treasury which is set aside for our school club activities.
- Provide a Treasurer's Report at the monthly meetings to include both income and balance of our regular account and the school club sub-account

Sectio 5. ACTIVITIES COORDINATOR:

- Plan and coordinate all events or solicit volunteer Project Leads for specific projects.
- In conjunction with the President, appoint Project Leads for the following activities:
 - Field Day
 - Special Event Stations
 - Picnic (if desired to continue)
 - In the absence of both the President and Vice President, act as temporary President

ARTICLE IV.

MEETINGS:

Section 1. The By-Laws shall provide for regular and special meetings. If a Quorum (15 members) present at the meeting, shall constitute the authority for the transaction of proposed business, by majority vote. If there is a tie in voting, then the decision will be voted on a second time, by secret ballot. If, after the second vote, is still a tie, then the proposed motion does not carry.

ARTICLE V. DUES:

Section 1. The Club shall remain a "dues free club". In the event dues may become a necessity to meet the business needs of the Club within its objective as set forth in the three fourths majority vote of the members present, except as provided for under section 3, paragraphs 2 and 4, of the By-Laws.

ARTICLE VI.

AMATEUR ASSISTANCE:

Section 1. The Club, through designated Interference, Public Relations, And Operating Committees, will provide technical advice to any amateur concerning equipment design and operation to assist in frequency observance, clean signals, uniform practice, and absence of spurious radiations. The Club shall also maintain a program to foster and guide good practices.

Section 2. Specialized activity requiring considerable funding that is not of particular interest to the membership as a whole, may be carried on by Club members as a Club Group under Club sanction, provided no Club Treasury funds are required and responsible control over Club assets is stipulated and maintained.

ARTICLE VII.

AMENDMENTS:

Section 1. This Constitution or By-Laws may be amended by a three-fourths majority vote of the Full members present at a regular Club meeting. Proposals for amendments shall be submitted in writing at a regular meeting and may not be voted on until the next regular meeting, provided all members have been notified by email of the intent to amend the Constitution and/or By-Laws at a specified meeting.

Section 2. CLASSES OF MEMBERSHIP:

1. FULL MEMBER: A member holding a valid amateur radio license is entitled to one vote in the transaction of business, may hold any office, or be appointed to any committee.

2. Any holder of an amateur radio operator's license who is under the age of 18, and will be entitled to full membership in the club.

3. Any spouse, or children under the age of 18, of a Full member in good standing with the Club, who do not possess an amateur radio operator's license, may, upon application and approval of the Board, be eligible for Associate Membership.

Section 4. NOMINATION OF OFFICERS: Officers shall be nominated by a nominating committee of three Full members appointed by the President at a regular meeting. Tenure in office shall be limited to a maximum of two (2) consecutive years. Only Full members may hold an elected office. In the event that no other members can be secured to hold an office, these By-Laws shall provide for the tenure to exceed 2 years. However, a reasonable effort shall be made by the Nominating Committee to select new officer candidates, with regard to the tenure, with election procedures being governed by them. All members shall be welcome to approach the Nominating Committee with their candidate preferences, or to announce their own desire to run for an office...

BY LAWS

These By Laws are established as supporting document for our Constitution.

Section 1. DUES: The Village Seven Amateur Radio Club shall remain a “Dues Free” club.

Although, no annual dues are assessed, we will continue with a **Donation Only Basis for Dues.**

Section 2. EXECUTIVE COMMITTEE: The Executive Committee shall consist of the current officers of the Club; Club Founder (AB5SI) and the immediate Past President and Vice President. This action will insure a smoother transition for the newly elected officers.

Section 3. POLICY: The club shall remain a **“stand-alone club”** and will retain the original logo. In the event that the topic of consolidation with another club should arise a 100% entire membership will be required to move in that direction.

Section 4. MEETINGS: Regular monthly meetings shall be held on such day, time and place as the Executive Committee shall order. Special meetings may be called by the President upon the written request of any three Full members. Notices shall be sent to members concerning special meetings and the business to be transacted. Such notices shall be so sent, via email. Roberts Rules shall have no practical use for this club as it was founded as a friendly, informally structured organization.

Section 5. COMMITTEES: Committees shall be appointed by the President as the need arises. The first named member being the Chairman. The following committees, if not already in effect, shall be:

Nominations

Field Day

Special Events

Interference

Assistance (Technical, Physical or locating reasonably priced equipment).

For anyone who needs help. This committee will be formed with members, who have the knowledge, skill set and desires to help other who is less knowledgeable; or otherwise physically unable to get set up without assistance.

Section 6. ORDER OF BUSINESS (Optional): At the regular meeting of the Club, the following order of business shall be observed if needed:

1. Roll Call or Sign-In Sheet (optional)
2. Reading and approval of minutes of the last meeting.
3. Membership Issues
 - Introduce our new and newly upgraded members since last meeting.
4. Financial reports.
5. Elections.
6. Board and committee reports.
7. Unfinished business.
8. New business.
9. Adjournment to technical, training, entertainment or other programs arranged by appropriate Committees.