

Faith Christian Fellowship
Training Institute

Program Booklet

2008

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HOME HEALTH AIDE

(Diploma)

Program Title: Home Health Aide
Classroom/ Laboratory: 75 hours
Total hours: 75

Admissions Requirements:

- Orientation
- Must meet Basic Skills Scores
- Counselor Interview
- Immunization and Physical

Program Objective

To prepare students to expand their functional working capabilities at a higher level of care in home settings and essentially to be able to be a vital team member in total patient care. This program does not qualify for employment which requires additional training.

Program Description

The Home Health Aide Program includes problem solving, planning time management, assessments, emergency treatment, charting, legal issues, basic theory, various patient care, levels of care, infection control, respiratory care, oxygen therapy, ostomy and wound care. It also covers caring for the elderly population and instructions on applicable Medicaid and Medicare laws/requirements for documentation.

Career opportunities

Graduates are employable at assisted living facilities, nursing homes and as a Home Health Aide.

Curriculum

Major Components		Hours
HHA 120	Household Duties This course covers basic household duties for the health aide in a patient's aide.	16
HHA 121	Role of Home Health Aide Covers the basic role of the home health in various types of facilities	20
HHA 122	Care of Elderly Population <input type="checkbox"/> Physical <input type="checkbox"/> Psychological	20
HHA 123	Basic Medicare Covers Medicare Laws and Documentation.	15
HIV 100	HIV/AIDS	4
TOTAL CLOCK HOURS 75		

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NURSING ASSISTANT

(Diploma)

Program Title: Nursing Assistant
Classroom/ Laboratory: 80 hours
Clinical: 40 hours
Total Hours: 120 hours

Admissions Requirements:

- Orientation
- Must meet Basic Skills Scores
- Counselor Interview
- Immunization and Physical

Program Objective

To prepare students to perform entry-level skills necessary to work as a nursing assistant. Students are to be prepared to pass the [Florida Certification Examination](#)* for nursing assistants.

Program Description

The course includes theory, clinical and practical applications. In the clinical portion students perform hands-on duties with patients in either a hospital or nursing environment to enhance skills. The training program includes in-classroom clinical experience in home health care, nutrition, housekeeping, safety, CPR and special home-bound possible situations. This program does not qualify for other employment which requires additional training.

Career opportunities

Graduates are employed in entry-level nursing assistant positions in assisted living facilities, nursing homes or hospitals.

Curriculum

Major Components		Hours
NA 101	Health Care – Overview of the Human Body	6
NA 102	Communication Skills	6
NA 103	Vital Signs	8
NA 104	Basic Physical Care	6
NA 105	Body Functions and Disease Process	10
NA 106	Psychological Development	6
NA 107	Special Situations – Safety and Security	8
NA 108	Special Procedures	8
NA 109	Care of the Geriatric Patient	8
NA 110	Nursing Assistant Clinical	20
NA 111	Nursing Assistant Laboratory	20
HIV 100	HIV/AIDS Education	4
NA 112	Blood-borne Diseases	6
CPR 200	CPR Applications	4
TOTAL CLOCK HOURS 120		

* For more information about this exam visit the Florida Department of Health website at: <http://doh.state.fl.us/>

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PATIENT CARE ASSISTANCE

(Diploma)

Program Title: Patient Care Assistant
Classroom: 130 hours
Laboratory: 170 hours
Total hours: 300 hours

Admissions Requirements:

- Orientation
- Must meet Basic Skills Scores
- Counselor Interview
- Immunization and Physical

Program Objective

To prepare students for advanced professional training and employment as Patient Care Assistant/ Home Health Aide in nursing homes, hospitals and other health care institutions or to provide supplemental training for persons currently employed in these occupations. Successful completion of the course prepares students for certification in accordance with Chapter 8-163 of the Florida Statutes.

Program Description

The content includes, but is not limited to, interpersonal skills, medical terminology, legal and ethical responsibilities, safe and efficient work practices, clerical skills, basic patient care, life span including gerontology, nutrition, human anatomy and physiology, phlebotomy procedures, EKG modalities, health and safety, CPR and employment skills.

Curriculum

Major Components		Hours
PCA 1	Communication Skills	8
PCA 2	Legal & Ethical Behaviors	8
PCA 3	Anatomy & Physiology of the Human Body	16
PCA 4	Personal Patient Care Skills	16
PCA 5	Principles of Infection Control	8
PCA 6	Home Health Care Services	4
PCA 7	Employment Skills	4
PCA 8	Emergency Care	8
PCA 9	Physical and Safety Functions	10
PCA 10	Phlebotomy Procedures and Protocol	20
PCA 11	EKG Modalities	20
PCA 12	Clerical Home Health Laboratory	100
PCA 13	Clerical Externship	70
HIV 100	HIV/AIDS Domestic Violence	4
CPR 200	CPR, BLS, Health Care Provider	4
TOTAL CLOCK HOURS 300		

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PHLEBOTOMY

(Diploma)

Program Title: Phlebotomy
Classroom: 120 hours
Clinical: 50 hours
Externship: 10
Total hours: 180 hours

Admissions Requirements:

- Orientation
- Must meet Basic Skills Scores
- Counselor Interview
- Immunization and Physical

Program Objective

To train students to work as phlebotomists in a variety of health care settings.

Program Description

The training program includes instructor-led classroom and clinical training and practical hands-on application. Students must successfully complete weekly tests and a final exam. Students must be 17 years and 9 months of age or older and have an interest in working in the health care profession as a phlebotomist, have a high school diploma/ GED or a minimum score of 200 verbal and 210 math on the Wonderlic Basic Skills Test. Students under 18 years must have permission of parent or guardian.

Curriculum

Major Components		Hours
PB 1	Health Careers Core- Overview of Human Body	5
PB 2	Medical Terminology	5
PB 3	Cells and Tissues	5
PB 4	Body Systems and Health and Disease	5
PB 5	Transmission of Disease	4
PB 6	Health-Care Delivery Systems & Health	4
PB 7	Communications and Interpersonal skills	4
PB 8	Legal and Ethical Responsibilities	4
PB 9	Understanding Wellness and Disease Concepts	4
PB 10	Safety and Security Features	4
PB 11	Blood-borne Diseases and Infection Control	6
PB 12	Basics in Math and Science	10
PB 13	Phlebotomy Technology	46
PB 14	Phlebotomy Practicum	60
PB 15	Phlebotomy Externship	10
HIV 100	HIV/AIDS Education	4
TOTAL CLOCK HOURS 180		

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