

**Western Ada Recreation District**  
Meeting Minutes

**November 20, 2019 Regular Business Meeting**

In Attendance:

Shaun Wardle, Director  
Heath Van Patten, Director  
Tyler Rountree, Director  
Ema Brenneman, Secretary-Treasurer  
Laura Urias, Pool Manager

Other Attendees:

Sara Partridge, Meridian Killer Whales  
Bill Garcia & Team, Ewing Co.

The meeting was called to order by Director Wardle at 12:00pm.

**Item 1: Approve the Agenda**

Director Rountree proposed that the board move item 8 up the agenda in an effort to get the Ewing Company and their representatives in and out of the meeting. Director Wardle confirmed moving item 8 Miscellaneous up on the agenda and adding a report by the Ewing Company to the agenda. Sarah Partridge said she had several items for discussion. Director Wardle suggested adding those items to the Pool Manager Report.

*With these changes, Director Rountree made a motion to approve the agenda; Director Wardle seconded. The agenda was approved unanimously.*

**Item 2: Consent Agenda**

*Director Rountree moved that the board approve the consent agenda; Director Wardle seconded. The consent agenda was approved unanimously.*

**Item 8: Miscellaneous Report by the Ewing Company**

Bill Garcia presented reports from an independent consultant regarding the cracking stone on the pool building. Bill said he believed the stone was installed per the architect's design, but not per manufacture recommendations. Bill said that bottom line the brick is on and is not in danger of falling off. The brick was installed per what the architect said to do. Director Wardle clarified that the bottom line was that the stone company was denying any liability, and with the current installation the stone is safe. Bill said yes, the only current issues are cosmetic with staining and cracking. Director Wardle asked if something should be done differently with the current deck. Bill said the only thing that could be done is to divert water. The board discussed options for diverting water.

### **Item 3: Subdistrict 3 Director Election Results**

Ema said the current incumbent, Shaun Wardle, won the vote for seat number 3 and will be sworn in during the January board meeting. Director Wardle said he was happy to serve his term again and asked if there was a process to accept the official results. Ema said she would look into it.

### **Item 4: Action Item**

#### **a) Approval of Crane Alarm Monitoring Contract**

Ema said after Fuller Park transferred to the city, Crane alarm wants WARD to sign a new contract for the pool only without the park. The board said they were not comfortable with signing a ten-year contract. Director Van Patten proposed that WARD look at options for the security system. Director Wardle said he would like to see what it would cost to go with another company and bring the results to the next meeting.

### **Item 5: Action Item**

#### **a) Setting of Board Meeting Dates for Calendar Year 2020**

The board discussed having meetings every other month during the winter season, and monthly during the summer season. Meeting dates were set as follows:

January 23rd – Regular Business Meeting  
February – No meeting  
March 24th – Regular Business Meeting  
April – No meeting  
May – 28th Regular Business Meeting  
June – 26th Regular Business Meeting  
July – 29th Regular Business Meeting  
August 21st – Regular Business Meeting + Budget Hearing  
September 24th – Regular Business meeting  
October – No meeting  
November – 19th Regular Business meeting.  
December – No meeting

### **Item 6: Pool Manager Report**

Laura said the season was officially over and that the season went well. She said that not much will be happening until February. Laura noted that the shed is small and storage is an issue. Laura presented a pricing comparison to local pools. Sara Partridge discussed liability waivers and storage needed for Killer Whales. Sarah also requested to be able to practice on June 1. Laura said that typically Killer Whales contracted their lifeguards out, rather than having lifeguards in the cost of the contract. Sara discussed hanging an award at the pool. Director Wardle said it would be great to recognize the athlete for their achievement.

### **Item 7: Secretary-Treasurer Report**

Ema said that the audit is scheduled for December 30<sup>th</sup> and 31<sup>st</sup>. The state approved the final budget for WARD for fiscal year 2020. The estimated levy is \$4.20 per \$100,000 of taxable property. Ema updated the board on building maintenance items and discussed additional cost saving items for the winter. Director Wardle discussed a pipe burst alarm and potential solutions for an unoccupied building. Director Van Patten said it would be a good idea to review the security footage periodically while the building is unoccupied. Ema said that she and Laura both had the ability to remotely view the cameras from mobile devices. Ema noted that WARD had received a generous donation of \$6,559.99 from the Friends of Meridian Parks, Inc. The board discussed cleaning companies and options for building maintenance with the board. Director Wardle said that the building absolutely needed a cleaning company that managed chemicals and was certified to do so.

*Hearing no other business, Director Wardle adjourned the meeting at 12:55 pm*

Respectfully submitted,

Ema Brenneman  
Secretary Treasurer, Western Ada Recreation District.