

East Cascades Workforce Investment Board

Executive Board Meeting Minutes

February 9, 2016 3pm-5pm

In attendance –Wallace Corwin, and Alan Unger (ex officio) and ECWIB staff: Heather Ficht, Liz Casey, Lauren Arbuckle

On the phone – Charles Massie, Steve Kramer, and Keith Eager.

Quorum met.

I. Fiscal Update 3:00-3:30pm

- CFO request to HECC/CCWD - \$140,000 for 12 months shared between 4 Workforce Boards.
- Accounting services update – FSR's were not submitted to CCWD on time by TOC/OWA staff which would cause the state to be out of compliance with the DOL/Feds. This brought a lot of negative attention to OWA's management of the new board's funds.
- TA from Project Masters re: fiscal services – They are on contract to help the new boards seamlessly transition accounting services from OWA.

II. Local Plan Update 3:30-4:00pm

- Discuss Feb 4th Strategic Planning Session – review Mission and Vision. Unanimously expressed that the Strategic Planning Session went very well. Most individuals felt that it was a step forward.
 - Mission: **The East Cascades Workforce Investment Board is an inclusive, responsive and collaborative convener of business, workforce, economic development, education, and community partners who align and direct resources that support solutions to the talent needs of employers and career goals of individuals.** – All in attendance agree that the Mission Statement is currently too long. Members asked to comment and make suggestions for the adjustment.
 - Vision: **East Cascades communities are more prosperous because businesses have access to the talent they need, and every interested individual has access to career opportunities.**
- Upcoming Sub-regional Sector Strategy Kick-off meetings:
 - South/Klamath Falls – February 19th from 8am-noon
 - North/The Dalles – March 7th from 8am-noon
 - Central/Bend – March 9th from 8am-noon
- ECWIB meeting to review Strategic Plan - March 29th 11am-2pm at ECWIB

III. ECWIB and Executive Committee Membership 4:00-4:45pm

- ECWIB – Quorum – 2/3 of the meetings haven't had quorum – how do we better engage existing members? How do we replace members who aren't able to participate at this time?
- Members shared the concern about lack of engagement or relevance to members.
- Executive Committee - Discussion of recruitment and succession planning on the Executive Committee

IV. Misc. Updates/Topics 4:45-5pm

- Benefits question re: Executive Director's contract – Heather Ficht asks to approve the request to add her spouse to her Benefits plan. All agree that Heather is the primary holder, and her spouse will be covered under that plan, until he is eligible for his own through his employer. Chip motions. Keith seconds. None oppose.
- IT update re: technology to connect ECWIB and field staff across region – ECWIB now has conference phone, and television/cameras on the way. Plans made to get each sub-region, as well as individual board members, set up with their own equipment.
- ECWIB Ex. Com meeting on March 8th – do you want to meet if we are meeting on March 29th with larger board to review draft Strategic Plan? – Ex. Committee decides to meet March 8th.
- Future Meeting Ideas – 4 compelling meetings per year, keep business portion short, schedule speakers, time after meetings to discuss.

V. Public Comment Period – no comments

VI. Meeting Adjourned at 5:00pm