

MENOCK MANOR

MANUFACTURED HOME COMMUNITY

APPLICATION FOR RESIDENCY

LOT # _____ **ADDRESS** _____ **Monthly Rent \$** _____ **Application Fee:** \$ **.00 Per Applicant**
 Resale **Roommate** **New Home/Lot Rental** **R/U** **PK Sale** **Apt.** **House**

APPLICANT INFORMATION

(Please provide 5 yrs of residency history)

LAST NAME	FIRST NAME	MIDDLE INITIAL
GENERATION (Jr, Sr, I, II, etc.)	DATE OF BIRTH	
SOCIAL SECURITY NUMBER	AGE	
EDUCATION	DRIVER'S LICENSE NO. ISSUING STATE	
CURRENT STREET ADDRESS		
CITY	COUNTY	STATE ZIP CODE
HOW LONG AT PRESENT ADDRESS?	TELEPHONE NUMBER ()	
NAME OF LANDLORD	MONTHLY RENT OR MORTGAGE \$	
TELEPHONE ()		
PREVIOUS STREET ADDRESS		
CITY	COUNTY	STATE ZIP CODE
HOW LONG AT PREVIOUS ADDRESS?	TELEPHONE NUMBER ()	
NAME OF LANDLORD	MONTHLY RENT OR MORTGAGE \$	
TELEPHONE ()		

CO-APPLICANT INFORMATION

SPOUSE **CO-APPLICANT** **ROOMMATE** **OTHER** **GUARANTOR**

(Please provide 5 yrs of residency history)

LAST NAME	FIRST NAME	MIDDLE INITIAL
GENERATION (Jr, Sr, I, II, etc.)	DATE OF BIRTH	
SOCIAL SECURITY NUMBER	AGE	
EDUCATION	DRIVER'S LICENSE NO. ISSUING STATE	
CURRENT STREET ADDRESS		
CITY	COUNTY	STATE ZIP CODE
HOW LONG AT PRESENT ADDRESS?	TELEPHONE NUMBER ()	
NAME OF LANDLORD	MONTHLY RENT OR MORTGAGE \$	
TELEPHONE ()		
PREVIOUS STREET ADDRESS		
CITY	COUNTY	STATE ZIP CODE
HOW LONG AT PREVIOUS ADDRESS?	TELEPHONE NUMBER ()	
NAME OF LANDLORD	MONTHLY RENT OR MORTGAGE \$	
TELEPHONE ()		

Applicant Initials _____

Co-Applicant Initials _____

OCCUPATION – Please provide 5 years of employment history (attach additional pages if necessary)

(IF YOU ARE IN THE MILITARY PLEASE INCLUDE YOUR DUTY STATION UNDER BUSINESS ADDRESS)

APPLICANT	CO-APPLICANT
CURRENT EMPLOYER	CURRENT EMPLOYER
BUSINESS ADDRESS	BUSINESS ADDRESS
BUSINESS TELEPHONE ()	BUSINESS TELEPHONE ()
TYPE OF BUSINESS	TYPE OF BUSINESS
POSITION	POSITION
NAME & TITLE OF SUPERVISOR	NAME & TITLE OF SUPERVISOR
HOW LONG?	HOW LONG?
MONTHLY GROSS INCOME \$	MONTHLY GROSS INCOME \$
OTHER MONTHLY INCOME \$ DESCRIBE	OTHER MONTHLY INCOME \$ DESCRIBE
PREVIOUS EMPLOYER	PREVIOUS EMPLOYER
BUSINESS ADDRESS	BUSINESS ADDRESS
BUSINESS TELEPHONE ()	BUSINESS TELEPHONE ()
TYPE OF BUSINESS	TYPE OF BUSINESS
POSITION	POSITION
NAME & TITLE OF SUPERVISOR	NAME & TITLE OF SUPERVISOR
HOW LONG?	HOW LONG?
MONTHLY GROSS INCOME \$	MONTHLY GROSS INCOME \$
OTHER MONTHLY INCOME \$ DESCRIBE	OTHER MONTHLY INCOME \$ DESCRIBE

MILITARY

IF YOU ARE IN THE MILITARY – DO YOU HAVE PCS ORDERS TO A NEW COMMAND IN THIS AREA OTHER THAN LISTED UNDER OCCUPATION ABOVE?	IF YOU ARE IN THE MILITARY - DO YOU HAVE PCS ORDERS TO A NEW COMMAND IN THIS AREA OTHER THAN LISTED UNDER OCCUPATION ABOVE?
IF SO - NEW DUTY STATION	IF SO - NEW DUTY STATION

BANKING REFERENCE

NAME OF BANK	ADDRESS	ACCOUNT NUMBER
CHECKING		
SAVINGS		

Applicant Initials _____

Co-Applicant Initials _____

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CREDIT REFERENCES

NAME	ADDRESS	ACCOUNT NO.	MONTHLY PAYMENT
			\$
			\$
			\$
TOTAL OF ALL PAYMENTS			\$

MANUFACTURED HOME PURCHASE/FINANCING INFORMATION

PURCHASE PRICE: \$	DOWN PAYMENT: \$
LENDING INSTITUTION:	AMOUNT OF LOAN \$ MONTHLY PAYMENT \$
WHO WILL BE THE REGISTERED OWNER(S) OF THE HOME: LIST NAME(S) AS THEY WILL APPEAR ON THE TITLE: (PA Communities – homes must be owner occupied)	NAME, ADDRESS & PHONE # OF DEALER OR INDIVIDUAL FROM WHOM HOME WAS PURCHASED:

Be advised that EACH OF THE SIX (6) questions below must be answered in order to consider your application for residency in MENOCK MANOR (check yes or no for each):

QUESTION	APPLICANT	CO-APPLICANT
1. Have you ever had a bankruptcy, legal judgement or collection filed against you?	<input type="checkbox"/> NO <input type="checkbox"/> YES	<input type="checkbox"/> NO <input type="checkbox"/> YES
2. Are you currently unemployed?	<input type="checkbox"/> NO <input type="checkbox"/> YES	<input type="checkbox"/> NO <input type="checkbox"/> YES
3. Has a Lanlord/Tenant Complaint ever been filed against you resulting in eviction? If Yes, please explain:	<input type="checkbox"/> NO <input type="checkbox"/> YES	<input type="checkbox"/> NO <input type="checkbox"/> YES
4. Have you ever initiated a lawsuit against any person or company? If Yes, please explain:	<input type="checkbox"/> NO <input type="checkbox"/> YES	<input type="checkbox"/> NO <input type="checkbox"/> YES
5. Have you ever been convicted of a felony?	<input type="checkbox"/> NO <input type="checkbox"/> YES	<input type="checkbox"/> NO <input type="checkbox"/> YES
6. How did you hear about our Community?	<input type="checkbox"/> NO <input type="checkbox"/> YES	<input type="checkbox"/> NO <input type="checkbox"/> YES

Applicant Initials _____

Co-Applicant Initials _____

MANDATORY AUTHORIZATION FORM

TO BE COMPLETED BY EVERY APPLICANT

I/We hereby affirm that the information provided on this application is true and correct to the best of my/our knowledge, information and belief, and that there will be no one living in the mobile home other than those named herein. I understand that this application will be considered incomplete unless signed, dated and accompanied by the non-refundable application fee.

I/We hereby authorize Landlord to obtain information it deems desirable in the processing of my application, including; credit reports, civil and/or criminal actions, rental history, employment/salary details, police and vehicle records, and any other relevant information. Furthermore, I/we hereby release Landlord, its employees and agents from all liability for any damage whatsoever incurred in furnishing or obtaining such information. I/we agree to pay a non-refundable application fee retained by Landlord as the agreed compensation for credit investigation, processing and verification of the application, other expenses and/or loss of rent, and the Landlord shall have no further obligation to applicant. In no event is the application fee refundable to the applicant, except in the event that the parties enter into a lease agreement and the Landlord fails to deliver possession of the premises as may be required thereby. The applicant hereby waives any claims for damages by reason of non-acceptance of this application, which the Landlord or his agent may reject.

I/we further understand that if my/our application is approved, as resident(s) of this community, all rental activity, including but not limited to: late and delinquent payments, NSF checks, collections/judgments, rule violations, damages, abandonment and eviction, will be submitted to a national reporting agency to be permanently recorded and accessible to any subscriber.

Applicant Signature

Date

Printed Name of Applicant

Co-Applicant Signature

Date

Printed Name of Co-Applicant

Signature of Park Manager

Date

Printed Name of Park Manager

Applicant Initials _____

Co-Applicant Initials _____

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RESIDENT INFORMATION SHEET

Lot # _____

Address: _____
 City: _____, ST: _____ Zip: _____

RESIDENT (1) ON LEASE		RESIDENT (2) ON LEASE	
NAME		NAME	
Mailing address if different from physical address:		Mailing address if different from physical address:	
HOME/CELL PHONE ()	WORK PHONE ()	HOME/CELL PHONE ()	WORK PHONE ()
RESIDENT (3) ON LEASE		RESIDENT (4) ON LEASE	
NAME		NAME	
Mailing address if different from physical address:		Mailing address if different from physical address:	
HOME/CELL PHONE ()	WORK PHONE ()	HOME/CELL PHONE ()	WORK PHONE ()

CHILDREN (UNDER AGE OF 18) RESIDING IN THE HOME		
NAME	DATE OF BIRTH	RELATIONSHIP
NAME	DATE OF BIRTH	RELATIONSHIP
NAME	DATE OF BIRTH	RELATIONSHIP
NAME	DATE OF BIRTH	RELATIONSHIP
NAME	DATE OF BIRTH	RELATIONSHIP

OTHERS (OVER AGE OF 18) TO BE RESIDING IN THE HOME (app approval is required for each listed)		
NAME	DATE OF BIRTH	RELATIONSHIP
NAME	DATE OF BIRTH	RELATIONSHIP

TOTAL NUMBER OF PERSONS RESIDING IN THE HOME _____

MANUFACTURED HOME INFORMATION			
SIZE	YEAR	MANUFACTURER	VIN #
WHO WILL BE THE REGISTERED OWNER(S) OF THE HOME: LIST NAME(S) AS THEY WILL APPEAR ON THE TITLE:		A COPY OF THE TITLE CONFIRMING REGISTERED OWNER(S) MUST BE PROVIDED TO MANAGEMENT. ANY CHANGES IN TITLING MUST BE REPORTED IMMEDIATELY.	
HEAT SOURCE: (Please circle one) Propane Natural Gas Kerosene/Fuel Oil Electric		HEAT SOURCE PROVIDER NAME, ADDRESS & PHONE #:	

Applicant Initials _____

Co-Applicant Initials _____

RESIDENT INFORMATION SHEET – continued

Lot# _____

DECLARATION OF DOMESTICATED PETS						
Breed	Age	Color	Weight	Male/Female	Spayed	CAT or DOG

Please list any additional pets. NOTE: Farm and most exotic animals not allowed. Please check with management _____

I understand that all pets must be approved by management in writing prior to moving into MENOCK MANOR Manufactured Home Community and a Pet Agreement must be signed for all pets approved by management upon the signing of the lease. Any misrepresentation on this form is cause for eviction from MENOCK MANOR. Any of the following will also be cause for eviction or removal of pet(s):

1. Distribution of litters within the Community.
2. Failure to keep pet(s) leashed (held by a responsible individual) at all times (day and night). Leash not to exceed 10 feet.
3. Failure to keep area clean or to remove animal waste.
4. Dogs exhibiting aggressive behavior, barking dogs, howling cats, or loud noise produced by any other type pet disturbing neighbors.
5. Failure to register existing pets and any pet secured after this date.

VEHICLES			
YEAR	MAKE	LICENSE #	STATE

***THIRD VEHICLE, if any, subject to approval by management and extra vehicle fee.

Person(s) to contact in Case of Emergency:

NAME	ADDRESS	PHONE	RELATIONSHIP
1. _____	_____	_____	_____
2. _____	_____	_____	_____

_____ Resident Signature	_____ Date
_____ Resident Signature	_____ Date
_____ Resident Signature	_____ Date
_____ Resident Signature	_____ Date
_____ Park Manager	_____ Date