

Minutes
June 17, 2020

On June 17, 2020 the Eldred Township Board of Supervisors held a virtual (due to Covid-19 restrictions on public meetings) meeting at 7:00 P.M.

In Attendance: In attendance were Gary Hoffman, Chairman; JoAnn Bush, Vice-Chairman; Donna Mikol, Supervisor, Michael Gaul, Solicitor.

Also in Attendance: Donna Kenderdine, Transcriptionist; Mark Kirk, Zoning Administrator, Amy Yaple, Don Moore, Donna Deihl, MaryAnne Clausen, Kevin Kuehner, James Leiding, Robert Boileau and Michael Kolba, Don Ballou and Jeremy Hoagland, The Crossroads Group.

Call to Order: Due to a few technical difficulties, the meeting was called to order by Chairman Gary Hoffman at 7:15 P.M.

Announcement of Recording and Executive Sessions: Mr. Hoffman announced that the meeting was being recorded and that the Supervisors had met in executive session on June 9th with the Solicitor for pending legal matters, on June 15th for administrative and personnel matters and immediately preceding this meeting for administrative matters.

Public Comment on Non-Agenda Items: Donna Deihl asked if she could call in some volunteers to work on the Butterfly Garden. Ms. Bush asked if our volunteer from last year was available and Donna did not know. Ms. Bush asked the secretary to contact Ms. Sweeney and see if she was available.

Mary Anne Clausen asked for a reminder update be sent out for the ongoing Photo Contest. The Secretary will send that out.

Kevin Kuehner complained about the recent decision of the Supervisors to take no disciplinary action against an employee who “borrowed” a piece of Township equipment for personal use. The Supervisors and the Solicitor advised that personnel matters are not discussed at public meetings, but that new policies have been put into place to prevent any future such infraction with disciplinary procedures included. They thanked Mr. Kuehner for his interest and comments.

Don Moore added some information regarding maintenance and adverse possession as it relates to the Rail Trail. He indicated that portion of the Rail Trail that crosses the Tanzosh property is blocked by gates on both sides and this creates both a break in the trail, and the potential for a claim of adverse possession by the Tanzosh's. He asked the Supervisors to have the Tanzosh's provide evidence of their exclusive ownership since the solicitor has not been able to locate any court records to that effect.

Hearing : Conditional Use/ Don Ballou/Lower Smith Gap Rd.

- There was a motion by JoAnn Bush and seconded by Gary Hoffman to open the hearing for the Conditional Use. Motion carried (3-0). (Solicitor Michael Gaul presiding.)

Solicitor Gaul gave the background of the hearing. Mr. Ballou had a hearing in October of 2019 and was granted conditional use due to the steep slopes on the property. Having re-evaluated the project, the engineers and Mr. Ballou decided not to remove the material from excavations and so required an NPDES Permit. Solicitor Gaul and Township Engineer felt this change was significant enough to require a new hearing and review of the changes.

Solicitor Gaul presented the following exhibits;

T-1 Decision (Prior Approval)

T-2: Application for Conditional Use Hearing

T-3: Certificate of Posting (Public Notice)

T-4: Proof of Publication (Public Notice)

T-5: Public Notice of Hearing

T-6: Hanover Review Letter of May 15, 2020

T-7: Notification of Hearing Letter

T-8: Hanover Review Letter of February 19, 2020

T-9: Proposed Pre and Post Construction Stormwater Management Agreement

Mr. Jeremy Hoagland of The Crossroads Group (engineering) was sworn in by Ms. Kenderdine the proceeded to enter the following exhibits:

A-1: A current NPDES Permit issues by the Pennsylvania Department Environmental Protection (PADEP)

A-2: PADEP Review letter of June 1, 2020

A-3: PADEP Technical Review letter of April 21, 2020

A-4: Monroe County Conservation District (MCCD) Letter of February 19,2020

A-5: MCCD Letter of March 26, 2020

A-6: Project Narrative

A-7: Revised Calculations

A-8: Revised Plan, pages 1 and 2 (May 1, 2020)

Mr. Hoagland went through each exhibit and explained its relationship to the current application and progress that has been made.

Solicitor Gaul called upon Robert Boileau who confirmed the Planning Commission recommendation for approval, with conditions.

Solicitor Gaul accepted all the exhibits into evidence.

There were no further comments.

Action on Conditional Use Application of Mr. Don Ballou: Solicitor Gaul summarized the hearing stating that the use had been formerly approved, all permits and reviews were complete and acceptable. The new application did not include any change of use (from the previous approval). Solicitor Gaul proposed the following conditions:

- That the Township approval be based on and limited by the application, testimony and exhibits introduced at the public hearing except as limited by the further conditions of the Board's approval of the decision.
 - Compliance with all applicable Federal, State and Local regulations for construction of single-family dwelling and related uses.
 - The Stormwater Management Plan must meet the approval of the Township Engineer
 - The Erosion and Sediment Control Plan must meet the approval of the Township Engineer
 - The applicant must agree to a stormwater management agreement and pay for any legal fees associated with that plan.
 - The comments of the most recent Township Engineer's letter must be satisfied.
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- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the Conditional Use Application of Don Ballou. Motion carried (3-0).
 - There was a motion by JoAnn Bush and seconded by Donna Mikol to close the Hearing. Motion carried (3-0).

Ms. Kenderdine was excused from the meeting.

Ordinance 2020-02-PMRS Pension Plan Revisions: Solicitor Gaul explained the revisions in the PMRS Pension Plan. PMRS had its plan documents reviewed by the IRS to prevent tax difficulties. This revised plan incorporates those changes.

- There was a motion by Gary Hoffman and seconded by JoAnn Bush to approve Ordinance 2020-02. Motion carried (3-0).

Ordinance 2020-03; Regulation of Water Wells in Eldred Township: Robert Boileau described the Ordinance, the reasons for it and the regulations. Forms and fee schedule will follow enactment.

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve and enact Ordinance 2020-03. Motion carried (3-0).

Treasurer's Report:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Treasurers Report as presented, the balance in the First Northern, Pligit and Petty Cash accounts being \$717,201.88. Motion carried (3-0).

Approval of Bills:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the ratification and payment of the General Fund bills as presented (excepting the King Spry bill for the Planning Commission which contained an error) in the amount of \$51,121.76. Motion carried (3-0).
- There was a motion by JoAnn Bush and seconded by Gary Hoffman to approve the payment of the State Fund bills in the amount of \$10,191.47. Motion carried (3-0).

Payroll:

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payrolls for the weeks ending 5/23/2020 in the amount of \$9,500.73 and 6/6/2020 in the amount of \$10,523.03 all fees and withholding included. Motion carried (3-0).

Public Works Supervisor Report: Frank Fehlinger reported that the PW crew has completed the tar and chip program and will be working on mowing, inlet repairs and road repairs. Mr. Fehlinger has requested funds to purchase a new tailgate chip spreader at a cost of not more the \$6000.00.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the purchase of a tailgate chip spreader in an amount not to exceed \$6000.00. Motion carried (3-0).

Planning Commission Report: Robert Boileau reported that the Planning Commission will be reviewing the Zoning Amendment related to Short Term Rentals.

Mr. Boileau would also like to have the Planning Commission review minimum lot widths and alternate septic sites for minor subdivisions.

ETCC Report: JoAnn Bush reported that the Committee and several volunteers met at Mock Park for an informal discussion about reopening the building. Mr. Hoffman replied that when the building reopens, it will be with the guidelines from the Department of Health and the CDC .

The ETCC volunteers asked about getting in some alternate source of drinking water for the staff. The Secretary will look the system in use at the Municipal Building.

Recreation Report: Donna Mikol expressed interest in having a Recreation Committee to research and carry out various activities at the Community Center and possibly parks for residents of all age groups.

Mr. Boileau asked if there was any progress on the signing of various amendments to the Mock Park Purchase agreement. Solicitor Gaul said a list of items have been submitted and he is waiting for Mrs. Mock to have all the documents reviewed by her attorney.

Mary Anne Clausen asked if the second message board could be installed and if the Township PW Dept. could mow the trail as it is getting a bit overgrown. Ms. Clausen also commented that one side of the field, that was intended to be left open for hiking, was planted by the farmer and suggested he be reminded of the agreement to leave several areas unplanted for next year. She would also like to see a sign indicating the view to the Delaware Water gap for visitors.

Other: Covid-19 Update; Mr. Hoffman announced that the Municipal Building would reopen (with restrictions) on Monday June 22.

- The restrictions are:
- Only one person at a time permitted in the lobby.
- Masks are mandatory
- No visitors are permitted past the lobby area
- Social distancing must be adhered to
- During meetings, maximum occupancy shall not exceed 75% of total allowable occupancy (68 people).

The ETCC will remain closed for now

Mr. Hoffman stated that it is the intention, as long as things remain in this phase, to have in person meetings in July.

Mrs. Bush mentioned the grant that Karena Thek has received for the ETCC which includes Air Conditioning for the Gym and some other spaces and enlarging a doorway to allow pallets to be moved in and out efficiently. A new lease will reflect any changes.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to support the West End Food Pantry grant(s), subject to an addendum to the lease (or new lease), acceptable to both the Board and the Solicitor. Motion carried(3-0).

Adjournment:

- There was a motion by Gary Hoffman and seconded by JoAnn Bush to adjourn. Motion carried (3-0) Meeting adjourned at 9:40 P.M

Respectfully submitted,

E. Ann Velopolcek

Board of Supervisors Minutes
May 20, 2020

On Wednesday May 20, 2020 the Eldred Township Supervisors met in a virtual meeting (due to the Declaration of Disaster and emergency orders issued by Governor Tom Wolf on March 6, 2020 which included a “stay at home order”) at 7:00 P.M.

In Attendance: In attendance were Gary Hoffman, Chairman; JoAnn Bush, Vice-Chairman, Donna Mikol, Supervisor and Michael Gaul, Solicitor. (all by video conference)

Also in Attendance, (by phone or video conference): Don Moore, Rich Salter, Kristine Porter (Times News), Robert Boileau, Karena Thek, Joe and Diane Pucci, Diane Bittenbender, Donna Deihl and Mary Anne Clausen.

Call to Order: The meeting was called to order by Chairman Gary Hoffman at 7:19 P.M.

Announcement of Executive Sessions:

Public Comment on Non-Agenda Items: Mr. Moore read a letter to the Board regarding the Rail trail. He stated that the trail is in poor condition and should be maintained for the use of the residents. He stated that the last time he visited, he was shot at from across the creek and was very distressed about this. He brought up the problems of the property disputes and asked the board to take action to sort out the legal issues and proceed with improving the trail for all to use.

Approval of the Minutes:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the minutes of March 18, 2020. Motion carried (3-0).

Covid 19 Update: Mr. Hoffman gave a brief update about the closure of the parks and Township owned buildings and the Status of reopening when the Governor lifts the restrictions.

Treasurers Report:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Treasurer's Report as presented the balance of the Pligit, First Northern and Petty cash accounts being \$722,773.64. Motion carried (3-0).

Approval/Ratification of Bills:

- There was a motion by JoAnn Bush and seconded by Gary Hoffman to approve the payment and ratification of bills from the General Fund in the amount of \$27,850.50. Motion carried (3-0).
- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payment of bills from the State Fund in the amount of \$2,600.00. Motion carried (3-0).

Approval of Payroll:

- There was a motion by Gary Hoffman and seconded by JoAnn Bush to approve the payroll for the periods ending 4/11/2020 in the amount of \$9,059.29, 4/25/2020 in the amount of \$8,609.24, and 5/9/2020 in the amount of \$8,323.71 including all withholding and Jet Pay fees. Motion carried (3-0).

Zoning Report: The zoning office submitted a written report that was available in the Documents on the website.

Planning Commission Report: Mr. Boileau stated that the Planning commission was holding a virtual meeting tomorrow, May 21, 2020 and would be reviewing the Tanzosh Minor Subdivision application, the Ballou Conditional use changes and the Kuehner Fields lots 18 and 19 Stormwater management plan.

ETCC Report: Karena Thek gave an overview of hoe the Food Pantry is coping with the restrictions due to the Covid 19 orders. She indicated that the Pantry is providing food for up to 400 families during this crisis. She asked for a workshop with the Supervisor to go over the plans for the LSA grant work and she offered to pay the electric bills for April and May since the building is in the exclusive use of the Pantry for the time being.

- There was a motion by JoAnn Bush and seconded by Gary Hoffman to accept the offer of reimbursement for the electric use. Motion carried (3-0).

Ballou; Amendment to Conditional Use Approval: Mr. Ballou has submitted a change that requires another hearing for a conditional Use. Solicitor Gaul suggested that hearing can take place in June. All advertising and posting will be done.

Resolution 2020-03: RESOLUTION TO IMPLEMENT ACT 15 OF 2020'S PROPERTY TAX RELIEF PROVISIONS

- There was a motion by Donna Mikol and seconded by JoAnn Bush to approve Resolution 2020-03. Motion carried (3-0).

Pennsylvania Municipal Retirement System: As required periodically the Township must approve, by Ordinance, amendments to the PMRS for employees.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the advertising of Ordinance 2020-02, amending the non-uniformed Pension Plan administered by the PMRS pursuant to Article IV of Pennsylvania Municipal Retirement Law. Motion carried (3-0).

Ordinance 2020-04: AN ORDINANCE PROVIDING FOR THE SUPERVISION AND REGULATION OF WATER WELLS IN ELDRED TOWNSHIP; ESTABLISHING RULES AND REGULATIONS GOVERNING CONSTRUCTION AND OPERATION OF WATER WELLS; PROVIDING FOR WELL CERTIFICATION; AND PROVIDING PENALTIES FOR VIOLATIONS OF THIS ORDINANCE.

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the advertising of a hearing for the enactment of Ordinance 2020-04 as stated above. Motion carried (3-0).

Ordinance 2020-05: AN ORDINANCE REGULATING SHORT TERM RENTAL DWELLING UNITS WITHIN ELDRED TOWNSHIP, AND ESTABLISHING PENALTIES FOR VIOLATIONS.

- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the advertising and hearing for Ordinance 2020-05 as stated above. Motion carried (3-0).

Property Standards for Short Term Rentals:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to authorize the advertising and enactment of a property Standards Ordinance at the July meeting (or after the previous Zoning Ordinance is enacted.) Motion carried (3-0).

Wildlands Conversancy: Ms. Bush explained a Grant opportunity for a feasibility study for the multi-municipal Rail Trail. The grant would be for \$80,000.00 and requires a 50% match from the communities, much of which has already been committed by Lower Towamensing, Palmerton Boro and private donations. They are asking for a letter of support and cooperation from Eldred Township.

Mr. Hoffman expressed the strong sentiment that the property owners involved be informed of and engaged in the process. With that assurance:

- There was a motion by JoAnn Bush and seconded by Donna Mikol to approve a letter of Support and a donation of \$1000.00 to the feasibility study for the Rail Trail. Motion carried (3-0).

Mr. Moore again reminded the Township of the problems with the property owners and the legal issues surrounding the ownership of the easements.

PW Supervisor: Mr. Fehlinger requested the Supervisors grant the 3 year extension of the contract for the Fill and Chip machine that was part of the contract from last year. All terms remain the same.

- There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the extension of the Contract of 2019. Motion carried (3-0).

Other: Mr. Fehlinger reported that Trans Edge will be completing the chassis for the new truck by July 9. The truck will then be sent for its body and may be available for delivery in August.

Resignation: Mr. Hoffman announced the resignation of Debra George, from our janitorial staff. Ms. George was an employee since January of 2007.

KVFC:

- There was a motion by Gary Hoffman and seconded by Donna Mikol to allow the Fire Company permission to purchase tires for the Fire Company trucks through the Township's Co-Stars Affiliation. Motion carried (3-0).

Graduation Banner: Due to the Covid-19 restrictions, no graduation ceremonies were held at the High School. Feeling that the graduating Seniors deserve some recognition:

- There was a motion by JoAnn Bush and seconded by Gary Hoffman to purchase a banner to hang on the Caboose from The Copy Corner in the amount of \$170.00. Motion carried (3-0).

There was also a discussion about a time capsule found at the Eldred School with an opening date of 2020 and how to go about that. (it is assumed it was left by the last class at the school in 2010. The Secretary, Ms. Bush and Donna Deihl will work on a fitting ceremony.

Resolution 2020-04:

There was a motion by JoAnn Bush and seconded by Donna Mikol to authorize the Township to apply for a County grant for the demolition of blighted properties within the Township as applicable. Motion carried (3-0).

The Township is most interested in demolishing the Yaple property which burned out last year and is now a dangerous structure.

WEFP: Karena Thek requested a workshop meeting with the Supervisors (perhaps in June) to discuss ongoing projects of the Pantry and the Community Center.

Township Income: Robert Boileau asked if the Township is experiencing a diminished income because of the delayed date of taxes becoming due. Solicitor Gaul responded that that data is not available currently but could be requested.

Public Comment: None

Adjournment:

There was a motion by JoAnn Bush and seconded by Donna Mikol to adjourn. Motion carried (3-0). Meeting adjourned at 9:00 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Minutes
March 18, 2020

On Wednesday March 18, 2020, the Eldred Township Board of Supervisors met in a regular meeting at 7:00 P.M. at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown, PA.

In Attendance: In attendance were Gary Hoffman, Chairman; Donna Mikol, Supervisor, (by telephone) JoAnn Bush, Vice-Chairman and Solicitor Michael Gaul.

Also in attendance were: Representative Jack Rader, Lower Towamensing Township Supervisor Brent Green, Public Works Supervisor Frank Fehlinger, Ray Miller, Don Moore and Dieter Metzger, and a representative of Channel 13 news. (due to the restrictions of the COVID 19 virus there was not sign in sheet. All visitors are listed above)

Announcements of Recording and Executive Sessions: Mr. Hoffman announced that the meeting was being voice recorded.

Mr. Hoffman announced that the Supervisors had met in executive session on Friday, March 13, on Sunday March 15 and Tuesday March 17, by phone for administrative matters and on Wednesday March 18 in a conference call with the solicitor for pending legal and administrative matters.

Public Comment on Non-Agenda Items: There was no Public Comment at this time.

Approval of the Minutes:

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the minutes of February 19, 2020. Motion carried (3-0).

Treasurers Report:

There was a motion by Gary Hoffman and seconded by JoAnn Bush to approve the Treasurer's Report as presented, the balance of the Pligit, First Northern and petty cash accounts being \$510,497.49. Motion carried (3-0).

Payroll:

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the Payroll for the weeks ending February 15, 2020 and February 29, 2020 in the amounts of \$11,456.20 and \$10,467.20 for a total of \$21,923.40 including all withholding and Jet Pay fees. Motion carried (3-0).

Bills For Approval:

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the ratification and payment of the unpaid bills from the General Fund in the amount of \$\$33,429.97. Motion carried (3-0).

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payment of bills from the State Fund in the amount of \$289.17. Motion carried (3-0).

Zoning Report: A written report was available from the Zoning Office for public review.

There was a motion by Donna Mikol and seconded by Gary Hoffman to approve the Zoning Officer (SFM Consulting) to move forward with a civil complaint against the owner of the property, 153 County View Lane, Kunkletown, Pa , as an ongoing violation (if necessary). Motion carried (3-0).

Solicitor Gaul updated the assembly about the issue of the unsafe conditions existing at 104,6,8 Fiddletown Rd. where a house burned. The owner is recently not responding to letters. Solicitor Gaul and the Codes Officer are doing further research into the matter.

Planning Commission Report: there was no Planning Commission Report. Mr. Hoffman announced that the Planning Commission meeting scheduled for March 19,2020 is cancelled.

ETCC Report: Based upon advice from the State, due to the COVID 19 Restrictions, the Community Center has been closed until further notice.

Declaration of Disaster:

There was a motion by Donna Mikol to approve a Declaration of Disaster related to the COVID 19 Virus matter. Motion carried (3-0).

Kuehner Fields: Based upon recent improvement made at the Kuehner Fields subdivision, S&D Developments has requested a reduction to the Letter of Credit on file at the First Northern Bank and Trust. Hanover engineering has performed the

inspections and produced a document listing the incomplete improvements and their value.

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the reduction of the Letter of Credit provided by S&D Development to \$104,956.62. Motion carried (3-0).

Resolution 2020-01: A Resolution to Appoint an Accounting Firm to Audit the Townships Accounts for the Year 2019.

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve Resolution 2020-01 appointing Kirk Summa Accountants to act as auditors for Eldred Township for the accounts of 2019. Motion carried (3-0).

Resolution 2020-02: A Resolution Authorizing Liaisons Between Berkheimer Earned Income Tax Collectors and Eldred Township.

There was a motion by Donna Mikol and seconded by JoAnn Bush the offices of the Secretary and Treasurer to serve as liaisons between Eldred Township and Berkheimer Earned Income Tax Collectors. Motion carried (3-0).

IT:

There was a motion by JoAnn Bush and seconded by Donna Mikol to extend the contract of Sensible Technology Services LLC (Michael Kolba, representing) as IT Services provider for the Township at the rates and terms existing in the current contract. Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve Sensible Technologies solutions LLC to purchase for the Township equipment and related software to allow for video recording and (live interactive) broadcasting of Township meetings in the amount of \$2,745.65. Motion carried (3-0).

Other: Lower Towamensing Township Supervisor Brent Green spoke to the Board requesting support (a letter of support and possible funding) for a DCNR grant, to have a feasibility study done regarding the Rail Trail. The Wildlands Conservancy would be the grant applicant. Palmerton, Lower Towamensing and Eldred (should they decide) would provide the matching funds to facilitate the project. The anticipated amount of the grant would be \$80,000.00, one half coming from the DCNR, the other from the combined entities involved and Mr. Green indicated that, should this take place, Eldred Township's share would be approximately \$2,500.00, which could be reduced by private donations.

There was a brief discussion about the history of the Trail in Eldred Township and the property owners involved. It was noted by Mr. Hoffman that there has been resistance to the trail in Eldred in the past. Mr. Green explained that this is a feasibility study only, that this is an opportunity to have public discussion with the

residents and the property owners involved to see if a resolution to any issues could be worked out, in advance of any monies being expended for actual development of such a project.

Mr. Green will be providing the Supervisors with a written project proposal for their review. No action was taken at this time. The grant application deadline is April 22, so if the Supervisors decide to provide a letter of support, it can be approved at the next BOS meeting on April 15, 2020.

COVID 19 Actions: Mr. Hoffman announced that as of tomorrow, March 19, 2020, the Eldred Township Municipal Building will be closed to the public for the foreseeable future. This recommendation comes from various emergency management and government sources. Contact information for Township staff will be advertised. This action will allow the Staff to continue to provide all services while minimizing risk.

EMA: Mr. Hoffman asked for approval to purchase high visibility jackets to aid in our emergency management v staff to be recognized and visible in an emergency situation.

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the purchase of 3 high visibility jackets for the EM crew at a cost of \$72.00 each. Motion carried (3-0).

Public Comment: Don Moore commented that in his opinion the proposed grant opportunity is a very good idea. He feels that a trail would enhance both business and recreational opportunity for the Township in the future and that having many entities involved to spread out the workload and costs is an excellent idea.

Adjournment:

There was a motion by Donna Mikol and seconded by JoAnn Bush to adjourn. Motion carried (3-0). Meeting adjourned at 8:00 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Minutes
February 19, 2020

On February 19, 2020, the Eldred Township Board of Supervisors met in a regular meeting at 7:00 P.M. at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown Pa.

In Attendance: In attendance were Gary Hoffman, Chairman; Donna Mikol, Supervisor; Michael Gaul, Solicitor and by telephone, JoAnn Bush, Vice-Chairman.

Call to Order: The meeting was called to order by Chairman Gary Hoffman followed by the Pledge of Allegiance.

Public Comment on Non-Agenda Items: Resident Denise Fredrick made a complaint to the Supervisors about excessive noise and shooting in her neighborhood (Quail Rd.) she said that neighbors at 1196 Quail and 1165 Quail, have been shooting very loud weapons for long periods of time creating an sense of unease amongst the surrounding homeowners. She asked if there was any Ordinances regarding this activity.

Resident Johnny Rodriguez also complained about the noise and feeling unsafe and that a neighbor constructed a barrier of brush and trees between his property and the neighboring property. He feels that this may become a fire hazard. He submitted photos to the Board. Resident Diana Pucci also said that shooting can be heard from her home and sometimes loud explosion like noises.

The Supervisors replied that they would investigate the Zoning Ordinance and other Ordinances to see if there are any restrictions.

Jalene Keiser (Eldred Township Historical Society) reported that the Historical Society has received an LSA grant in the amount of \$25,000.00 and an allocation from the Vacation Bureau of \$15,000.00, so there will be projects completed this summer on the Historic Post Office Building.

Hearing:

There was a motion by Gary Hoffman and seconded by Donna Mikol to open the hearing for Ordinance 2020-01 Motion carried (3-0).

HEARING FOR ORDINANCE 2020-01: AN ORDINANCE VACATING THE PORTION OF OLD STONE ARCH BRIDGE ROAD (T391) FROM ITS INTERSECTION WITH KUNKLETOWN ROAD (SR3004) TO THE STONE ARCH BRIDGE AND PROVIDING FOR OTHER MISCELLANEOUS MATTERS.

Solicitor Gaul Explained the purpose of the hearing and of the Ordinance and referenced a map of the area to point out the area of the road to be vacated.

Solicitor Gaul read into the record the following exhibits:

- T-1: The original advertised Ordinance
- T-2: King Spry's correspondence to the Times News regarding the advertising of the Ordinance
- T-3: A copy of the Public Notice
- T-4: Proof of Publication
- T-5: The final Ordinance

Solicitor Gaul announced that copies of the notice had been sent to the adjacent property owners. He then asked if the Supervisors had any comments.

Mr. Hoffman remarked that he wanted to make clear that, at this time, the Supervisors have no approved plans to develop the area nor make any changes to the existing lot. The purpose of this Ordinance was only to vacate the portion of the road no longer in use to the north of the bridge.

Mrs. Bush added that the Board is interested in improving the appearance of the downtown area and that some landscaping would likely take place this spring and summer.

Solicitor Gaul then asked for public comment.

Karen Fuls commented that while she is in favor of improving the appearance of the downtown area, she feels that the place to start is to try to have abandoned vehicles removed from sight which are stored along the roadway and are unsightly.

Attorney Kaspszyk appeared representing Lori Bealer and Rachael Weidman (the Kunkletown General Store). He asked if the Township was presenting any witnesses.

Solicitor Gaul responded that the Township was not producing any witnesses.

Atty. Kaspszyk then asked if the exhibits were then to be moved into the record.

Solicitor Gaul responded that the exhibits were to be part of the record of the hearing.

Atty. Kaspszyk asked about the status of the road as a Township Road.

Solicitor Gaul read the letter the Township received from PennDot on May 24, 1991 indicating the abandonment of the road to the Township and referenced the County Resolution in the same year turning over the bridge to the Township.

Atty. Kaspszyk asked if the Township had any record of the Township maintaining the road.

Solicitor Gaul responded that there are no such records and that anyone with that historic knowledge was no longer available to provide that information.

Atty. Kaspszyk asked why the Township was not abandoning the south section of the road.

Solicitor Gaul answered that at this time only the North portion was being abandoned. He asked if Atty. Kaspszyk was asking for that portion to be abandoned.

Atty. Kaspszyk replied that he was trying to create a record should there be any reason to have the decision reviewed.

There was a brief discussion about when the Township acquired the Historic Post Office and a need for parking when that building is renovated and in use and parking in general for the businesses in town. There was also discussion about the Township's acquisition of Old Mill Property (the underlying property).

Don Moore advised that the Township has a Resolution accepting the Bridge and it approaches about 1992.

Kristy Armitage asked if the parking at the General Store would be impacted.

Solicitor Gaul responded that the Supervisors have no immediate plans to make any changes.

Dale Weidman asked why the road was being abandoned.

Solicitor Gaul read from the Ordinance indicating that the Township was relieving themselves of responsibility to maintain the road as a roadway, as it has long been out of use, there is no reason to continue to consider it a road, and making it available for "other uses"

Lori Bealer asked if the road area would be closed.

Mr. Hoffman replied that at this time there are no plans to block off or barricade the area. Solicitor Gaul stated that the road will no longer be available for the public to travel on and the “right” to use the area for travel will no longer exist.

Dieter Metzger asked about the properties involved and their ownership, and how parking would be affected.

Solicitor Gaul replied that the area of the road and the adjacent property is owned by the Township, either the “Old Mill Property or the Historic Post Office property. He clarified that there has never been a right of way across those areas. He stated that parking there has been tolerated but the Township has the right to regulate the uses on properties they own. He stated that the only area that is available for parking for the General Store is the property the General Store owns and that arrangements will have to be made with the Township for any additional parking on the Township owned property.

Michael Pettit asked if the engineers could provide a map with overlays to better visualize the plans with building outlines shown.

Mr. Hoffman replied that the Township could look into the cost of that.

Nicholas Chivarelli asked if foot traffic to the bridge would be impacted.

Mr. Hoffman answered that foot traffic would not be impacted, only that traffic over the road would no longer be a “right”.

Mary Anne Clausen asked if there was any reason that the Board could not allow parking on the strip of property between the road and the General Store property.

Mr. Hoffman responded that the township has discretion regarding the use of the property.

JoAnn Bush asked that Mrs. Fuls communicate with the Zoning Officer regarding the unregistered vehicles she commented about.

Dale Weidman asked about the Hanover Engineering diagrams showing parking options for various sized vehicles.

Secretary Ann Velopolcek explained the diagrams and what they were indicating (parking for various sized vehicles).

Mr. Weidman expressed his concern about adequate parking for deliveries and customers at the General Store.

Mr. Hoffman reiterated that there is no plan to make any changes currently and that consideration for existing business will be a part of any future planning.

There was a motion by Gary Hoffman and seconded by Donna Mikol to adjourn the hearing. Motion carried (3-0) Hearing adjourned at 8:00 P.M.

Resuming the regular meeting:

There was a motion by Donna Miller and seconded by Gary Hoffman to enact Ordinance 2020-01 as amended. Motion carried (3-0).

Approval of the Minutes:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the minutes of January 15, 2020. Motion carried (3-0).

Treasurer's Report:

There was a motion by Gary Hoffman and seconded by Donna Mikol to approve the Treasurer's Report as presented, the balance in the General, Pligit and Petty Cash Accounts being \$310,923.50. Motion carried (3-0).

There was a motion by Gary Hoffman and seconded by JoAnn Bush to approve the accounts payable from the General Fund in the amount of \$34,179.08.

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payment of bills from the State Fund in the amount of \$20,838.77 Motion carried (3-0).

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payrolls for the weeks ending January 18, 2020 and February 1, 2020 in the amount of \$26,110.10, including all withholding and Jet Pay fees. Motion carried (3-0).

Zoning Report: A Zoning report was submitted and available for public review.

Planning Commission Report: Robert Boileau reported that the Planning Commission, at its last meeting, voted to submit to the Supervisors for review two proposed Ordinances, short-Term Rental and Wells. Those draft Ordinances will be available soon.

ETCC Report:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the daily lease of Carpenito at the regular rate. Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Gary Hoffman to approve the recurring lease of the West End Soccer League at the regular rate. Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Gary Hoffman to approve the use of the Gym on the Thursdays and Fridays by the West End Food Pantry prior to the distributions on the first and Third Saturdays of each month. Motion carried (3-0).

Firefighters Incentives: There was a brief review of the recent Governor's attempt to create incentives to the Volunteer Firefighters. Recruiting and retaining Volunteers having become increasingly difficult, the Supervisors are asking for ideas about what incentives might work for this purpose.

FEMA: The Township received correspondence that FEMA will be in the area surveying local creeks for new flood maps.

Rail Trail: Brent Green: Deferred

Palmerton Telephone Company: The PTC has requested pole placement in Eldred Township's right of way. The Solicitor did not think this needed Supervisors approval however:

There was a motion by Donna Mikol and seconded by Gary Hoffman to approve the request of the Palmerton Phone Company subject to legal and engineering review if necessary. Motion carried (3-0).

Census Training: The Township received a request from the U.S. Census Department for space to train census workers.

The Supervisors agreed to approve the use of space in the Municipal Building for the purpose of training Census workers pending an acceptable user agreement and insurance information.

Photo Contest: The supervisors reminded that assembly of the ongoing Photo contest.

Other:

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the OPT Out and Term Life Benefits to include Non-Union Full-Time employees. Motion carried (3-0).

Furniture Purchase:

There was a motion by JoAnn Bush Donna Mikol to approve the purchase of a new desk unit for the main office in the amount up to \$1407.00 plus shipping. Motion carried (3-0).

Donation:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve a donation to the Pocono Arts Council in the amount of \$100.00.

Public Comment: None

Adjournment:

There was a motion by Donna Mikol and seconded by JoAnn Bush to adjourn. Motion carried (3-0). Meeting adjourned at 8:40. P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Board of Supervisors
Minutes
January 15, 2020

On Wednesday January 15, 2020 the Eldred Township Board of Supervisors met in a regular meeting at 7:00 P.M. at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown, PA.

In Attendance: In attendance were Gary Hoffman, Chairman; JoAnn Bush, Vice-Chairman, Donna Mikol, Supervisor and Michael Gaul, Solicitor.

Call to Order: The meeting was called to order at 7:00 P.M. by Chairman Gary Hoffman, followed by the Pledge of Allegiance.

Announcement of Executive Sessions: Mr. Hoffman announced that the Board had met with the Solicitor immediately prior to this meeting for Real Estate matters.

Announcement of Recording: Mr. Hoffman announced that the meeting was being recorded.

Public Comment: There was no public comment.

Approval of Minutes:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the minutes of the January 6, 2020 Organizational Meeting. Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the minutes of January 6, 2020. (Regular Meeting) Motion carried (3-0).

Treasurer's Report:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Treasurer's Report as presented, the total in the Pligit, First Northern and Petty Cash accounts being \$ 316,644.89 Motion carried (3-0).

Approval/Ratification of Bills:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payment and ratification of bills from the general fund in the amount of \$5,844.35. Motion carried (2-0). Mr. Hoffman abstaining due to an annual billing from the Monroe County Control Center, his employer.

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payment of bills from the State Fund in the amount of \$182.50. Motion carried (3-0).

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payroll for the week ending January 4, 2020 in the amount of \$9,768.30 including all withholding and Jet Pay fees. Motion carried (3-0)

Greenzweig Bridge: Due to an inspection report from Penn Dot, the signs at the Greenzweig bridge require updating to reflective signs.

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the purchase of new signs in the amount of \$986.00. Motion carried. (3-0).

Other: Mr. Hoffman reported that the Township has received a letter from the Teamsters Union requesting the scheduling of contract negotiations.

There was a brief discussion about which Supervisors would represent the Township at the meetings. It was decided that JoAnn Bush would be the primary representative and Donna Mikol the alternate. Mr. Fehlinger (PW Supervisor) will also be present.

Robert Boileau reported that the Planning Commission is nearly ready to present the Supervisors with a Short-Term Rental Ordinance and a Well Ordinance for review. The Planners will also be reviewing the Townships setback requirements.

Mrs. Bush reported that the Zoning Officer has been informed and is acting upon a few complaints about trash collecting on certain properties, and the status of the two burned out houses in the Township.

Mr. Hoffman reported that the USDA has released a new grant/low interest loan program which may be a source of revenue for the generator project that has been discussed for several years.

Public Comment: There was no public comment.

Adjournment:

There was a motion by JoAnn Bush and seconded by Donna Mikol to adjourn. Meeting adjourned at 7:35 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Board of Supervisors
Minutes
January 6, 2020

On January 6, 2020 the Eldred Township Board of Supervisors met in a regular meeting at 7:20 at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown, PA.

In Attendance: In attendance were Gary Hoffman, Chairman; JoAnn Bush, Vice-chairman and Donna Mikol, Supervisor.

Call to Order: The meeting was called to order at 7:20 P.M. by Chairman Gary Hoffman.

Announcement of Executive Sessions: Mr. Hoffman announced that the Supervisors had met in executive session after the regular meeting of December 27, 2019 for personnel and real estate matters and immediately before this meeting for personnel matters.

Announcement of Recording of the Meeting: Mr. Hoffman announced that this (and all) meeting(s) of the Board of Supervisors is (are) recorded.

Public Comment on Non- Agenda Items: There was no Public Comment at this time.

Approval of the Minutes:

There was a motion by JoAnn Bush and seconded by Gary Hoffman to approve the minutes of December 27, 2019. Motion carried (2-0). Donna Mikol abstaining as she was not yet a Supervisor in December.

Treasurer's Report:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Treasurer's Report as presented, the balance in the Pligit, First Northern and petty cash accounts being \$325,425.20. Motion carried (3-0).

Approval/Ratification of Bills:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the payment of bills from the General Fund in the amount of \$6,717.54 and from the State Fund in the amount of \$1,364.04. Motion carried (3-0).

Payroll:

There was a motion by Donna Mikol and seconded by JoAnn Bush to approve the payroll for the week ending 12/21/2019 in the amount of \$13,094.97, including all withholding and Jet Pay fees. Motion carried (3-0).

Public Works Supervisors Report: Frank Fehlinger reported that the signs have been installed on Point Phillips Rd. Mr. Fehlinger also responded to a report of a roof leak at the Community Center and he will be addressing that. He stated that the alterations to the main office will begin in January.

ETCC Report:

There was a motion by JoAnn Bush and seconded by Donna Mikol to appoint Lori Jacobs to the ETCC Committee.

Ms. Bush announced that the asbestos abatement is scheduled from February 3rd until the 7th. The ETCC will be closed during that period.

There was a motion by JoAnn Bush and seconded by Donna Mikol to modify the ETCC policy to create several levels of volunteers at the ETCC as follows:

Part-Time Volunteers- Persons who volunteer a minimum of 4 days per month (24 Hours/month) Part-Time volunteers will receive a 25% discount on purchases.

Volunteers- Volunteers who volunteer 3-4 days per week (24 hours/week). Full-Time Volunteers will receive 25% discount on purchases and a once per year use of the Community Room at no charge.

Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve a change in the ETCC Fee Schedule for Daily Leases to reduce the daily fee to rent the Community Room for Eldred Township residents (only) from \$100.00 to \$75.00. Motion carried (3-0).

Zoning Report: The Zoning Office submitted a written report which was available for public review.

Resolution 2020-02: Deferred

Other: The Supervisors received a request for a Letter of Support from Anthony and Renee Giordano for the Frantz Schoolhouse to present with an application to the National Parks Service to register the Building on the National Registry of Historic Buildings.

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve a Letter of Support as stated above. Motion carried (3-0).

Mr. Boileau asked if a letter from CJERP would be useful. The secretary will forward a copy of the letter from the Supervisors to Mr. Boileau to present to CJERP.

Planning Commission Report: Mr. Boileau reported that the Planners are working on an Ordinance for Short Term Rentals and wells. Solicitor Gaul has the ordinances for review and final edit. The planners will also be looking into the Township's setback rules.

Adjournment: There being no further business:

There was a motion by Donna Mikol and seconded by JoAnn Bush to adjourn. Motion carried (3-0). Meeting adjourned at 7:43 P.M.

Respectfully submitted,

E. Ann Velopolcek, Secretary

Organizational Meeting Minutes
January 6, 2020

On January 6, 2020 the Eldred Township Board of Supervisors met in its annual Organizational meeting at 7:00 P.M. at the Eldred Township Municipal Building, 490 Kunkletown Rd. Kunkletown, PA.

In Attendance: In attendance were Gary Hoffman, JoAnn Bush and Donna Mikol, Supervisors.

Call to Order: The meeting was called to order by Gary Hoffman at 7:05 P.M. followed by the Pledge of Allegiance.

Temporary Chairman:

There was a motion by Donna Mikol and seconded by Gary Hoffman to nominate JoAnn Bush as temporary Chairman. Motion carried (3-0).

Chairman:

There was a motion by Donna Mikol and seconded by JoAnn Bush to appoint Gary Hoffman as Chairman of the Board of Supervisors. Motion carried (3-0).

Vice-Chairman:

There was a motion by Gary Hoffman and seconded by Donna Mikol to appoint JoAnn Bush as Vice-Chairman. Motion carried (3-0).

Announcement of Executive Sessions: Mr. Hoffman announced that the Supervisors had met in executive session on December 23 for personnel and real estate matters.

Announcement of Recording of Meeting(s): Mr. Hoffman announced that this (and all subsequent meetings of the Board of Supervisors) is (are) recorded.

Public Comment on Agenda Items: There was no public comment on the Agenda Items.

One Year Appointments:

There was a motion by JoAnn Bush and seconded by Donna Mikol to make the following one-year appointments:

Secretary/Administrative Assistant: E. Ann Velopolcek

Treasurer: James Phillips

Public Works Supervisor: Frank Fehlinger

Township Solicitor: King Spry, Herman, Freund and Faul LLC, Michael Gaul representing at a rate of \$160.00/ hr.

Special Counsel: Flamm Walton Heimbach/ Tom Heimbach Representing at a rate of \$255.00/Hr.

Engineer: Motion: Hanover Engineering Associates Inc. Brien Kocher P.E. representing, at the rate set pursuant to the fee schedule submitted (attached). Senior Engineer Rate \$117.00/Hr.

Sewage Enforcement Officer: Hanover Engineering Associates Inc, Jacob Schray representing at a rate of 74.50/hr. (Authorized representatives):

Jacob Schray

Christopher Taylor

Scott Brown

Gregory Gray

Zoning and Codes Officer: Appoint SFM Consulting, Shawn Mc Glynn representing, at a rate of \$65.00/hr., pursuant to the contract dated August 9, 2016. (no change)

Building Code Official: SFM Consulting, Shawn McGlynn Representing, at a rate of 70 % of the fee schedule set in Resolutions 2016-09 and 2016-10.

UCC Inspector: SFM Consulting Shawn McGlynn Representing, at a rate of 70 % of the fee schedule set in Resolutions 2016-09 and 2016-10.

Flood Plain Manager: SFM Consulting, Shawn McGlynn representing, at a rate of \$65.00/hr.

Zoning Hearing Board Solicitor: Chad Martinez as Zoning Hearing Board Solicitor at a rate of \$150.00/ hr. (no change)

UCC Joint Board of Appeals Member: Bruce Gower

Vacancy Board Chairman: Mike Kaspszyk

Supervisor Liaisons to the Eldred Township Community Center: JoAnn Bush and Gary Hoffman

Pocono Mountains Council of Governments Representatives: Frank Fehlinger/Gary Hoffman

Voting Delegate to the State Convention: JoAnn Bush

Delegate to the Monroe County Tax Committee: Gary Hoffman

Emergency Management Coordinator: Gary Hoffman

Deputy Emergency Management Coordinator Kevin Silliman and Frank Fehlinger

Open Records Officer: Ann Velopolcek

Peace-Keeping Officers: Richard and Virginia Salter

CJERP Regional Planning Committee Voting Member: Robert Boileau

CJERP Regional Planning Committee, Second Member: Donna Mikol

Earned Income Tax Liaison: Gary Hoffman

Kunkletown Volunteer Fire Company, Fire Chief Approval: Brian Stankovich

Kunkletown Volunteer Fire Company, President Approval: Ray Miller

Planning Commission Solicitor: King Spry, Herman, Freund and Faul, LLC, Michael Gaul representing at a rate of \$130.00/hr.

Eldred Township Community Center Members:

Chairman: JoAnn Bush; Alternate: Ann Velopolcek

Plant, Grounds and Maintenance: Carey Krum/ Frank Fehlinger

Secretary: (undesigned)

Thrift Shop Coordinator: Donna Deihl and Shirley Krum

Volunteer Coordinator: Ann Velopolcek/ Carey Krum

Outreach Coordinator: Itsy Sweeney

Motion carried (3-0).

Resolution 2020-01:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve Resolution 2020-01: Appointing Kirk Summa; Auditors of Financial Records (not to exceed \$5,000.00). Motion carried (3-0).

Other Appointments:

There was a motion by JoAnn Bush and seconded by Donna Mikol to appoint Michael Kolba and Megan Yarashas as Planning Commission Members, (4-year Terms). Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Donna Mikol to appoint Jack Yarashas as Zoning Hearing Board Member (3-year Term) Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Gary Hoffman to designate the Kunkletown Volunteer Fire Company as the primary provider of services for Eldred Township. Motion carried (3-0).

There was a motion by Gary Hoffman and seconded by JoAnn Bush to designate the West End Ambulance Association and the primary services provider for Eldred Township. Motion carried (3-0).

Other Business:

There was a motion by JoAnn Bush and seconded by Gary Hoffman to approve the following salaries and benefits for Township employees: _

Secretary/ Assistant Treasurer \$17.51/hr.

Treasurer \$ 20.60/hr.

Public Works Supervisor: \$ 28.00/hr.

Bargaining Unit Public Works/ Laborer Driver, \$19.34 F/T,
(Consistent with the 2016 CBA) \$19.34 P/T

Custodian, Municipal Building \$15.86/ hr.

Custodian, ETCC \$14.42/ Hr. Sandra Borger/Gene Borger

All Other Benefits: As stated in the CBA for Union employees

Non-Union- as stated in the CBA for Union Employees (same benefits)

Monthly Meeting Dates and Times:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve and advertise (in the Times News) the following dates and times for Township meetings:

Board of Supervisors: 3rd Wednesday at 7:00 P.M (except January)

Planning Commission: 3rd Thursday at 7:00 P.M.

ETCCC: 3rd Thursday at 3:00 P.M.

Assistant Treasurer's Bond:

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the Assistant Treasurers bond from Traveler's Insurance \$435.00 (\$200,000.00 face amount). Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve the reimbursable Mileage Rate of 57.5 cents/mile (2020 IRS Schedule) for the year 2020. Motion carried (3-0).

There was a motion by JoAnn Bush and seconded by Donna Mikol to approve Pligit and First Northern Bank and Trust as Depositories for Township Funds. Motion carried (3-0).

Public Comment: There being none:

Adjournment:

There was a motion by Gary Hoffman and seconded by to adjourn. Motion carried (3-0). Meeting adjourned at 7:20 P.M.

Respectfully Submitted,

E. Ann Velopolcek, Secretary