



Meeting Minutes
January 7, 2019
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, January 7, 2019 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and establish a quorum. The Pledge of Allegiance was recited.
2. Citizen Public Forum. No citizens chose to speak.
3. Approval of the minutes from the December 10, 2018 board meeting. Commissioner Surratt motioned to approve the December 10, 2018 board meeting with the meeting date corrected in the final version. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino, LSVFD Treasurer, summarized and reviewed the following with the Board.
 - a. Presentation of the Run Report by the Service Provider. The Board discussed the possibility of starting to develop addition data on the medical runs conducted by LSVFD. Mr. Laljer, ESD 4 Administrator, will meet with LSVFD to discuss the desired data.
 - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for December 2018. LSVFD is running slightly over budget at this time due to the timing of payroll expenditures. This will correct itself later in the fiscal year (FY).
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Mohn motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Roberts seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Discussion and appropriate action on the following:
 - a. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 property pre-construction inspection and station design activities.
 - i. The Antiquities report showed no issues.
 - ii. The Endangered Species report showed no issues.
 - iii. The Environmental Assessment showed an issue with ground water contamination from Camp Bullis. This is a known issue and is only of concern if there needs to be a well drilled on the property. The ESD 4 has

no plans to dig deeper than the required foundation for the station construction and the ground water would not be an issue for this. The ESD 4 will also apply for the innocent owner program with the State to register that it is existing contamination prior to use of the property.

- iv. The geotechnical inspection of the property looked good. Borings occurred up to 20 feet and showed no ground water.
 - v. The Civil Engineering report showed no gas lines in the area. Tree mitigation will have to occur as it will be necessary to remove some large Oak trees. There is sewer and water service on Presidio Haven and the street will have to be cut or bored under for service to the property. The traffic study indicated that caution beacons should be sufficient for Ralph Fair Road access. Drainage will not require any on-site water detention. The ESD 4 will need to retain a 15-foot drainage easement at the back of the property for access to an existing culvert. will be completed in approximately three weeks. The civil engineering report indicated that only flashing lights will be required on Ralph Fair Road for ingress and egress from the property. The initial station design will be a basic station with two-drive through equipment bays and monolithic slab for adding on to the station in the future if needed. The construction proposal package will include options for an additional equipment bay and a bay and additional office/storage space.
 - b. The Board discussed finalizing the purchase of the property on Ralph Fair Road for construction of a station to replace Station 132. Commissioner Surratt motioned to purchase the property. Commissioner Mohn seconded the motion. After further considering the motion, Commissioner Surratt withdrew his motion in favor of allowing District 4 Fire and Rescue to consider purchasing the property.
 - c. The Board discussed the extension of an invitation to other Bexar and surrounding County ESDs for joint meeting. Commission Roberts offered to draft a letter for an information meeting on April 17, 2019 meeting at 7 P.M. at Station 134. Commissioner Mohn motioned to hold an Information Meeting on April 17, 2019. Commissioner Roberts seconded the motion. Motion carried by a 5/0 vote in favor of.
 - d. The Board discussed the possible use of the LSVFD passenger van for official meetings.
 - e. The Board discussed the purchase of formal jackets for official ESD meetings. LSVFD is familiar with a business that makes formal jackets and fill check on their availability for the February 2019 Board Meeting.
 - f. The Board discussed joining SAFE-D. The matter was postponed until the April 17, 2019 meeting with the joint ESDs.
6. Financial discussions and appropriate action;
- a. Mr. Laljer reviewed the ESD Quarterly Investment Report ending December 2018.
 - b. Mr. Laljer presented the financial reports of the District.
 - c. The outstanding bills owed by ESD 4 were reviewed.

- d. Action by the Board on approving payments by ESD 4. Commissioner Roberts made a motion to approve payments for the District. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting will be February 4, 2019.
8. Adjourn. With no further business before the Board, Commissioner Roberts made a motion to adjourn. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 8:13 P.M.