



Langdon Community
Association
Box 134
Langdon, AB T0J 1X0
www.goodlucktown.ca

LCA Meeting – Feb 24, 2019

Location: Fieldhouse

Time: 7:30pm

In Attendance:

Nicole Porquet-Seitz – Secretary

Jessica Smythe – Vice Chair

Nicki Black – Field House

Crystal Upstone – Treasurer

Debbie Spence – Community Member

Rod Spence – Field House Maintenance

Corrie Carrobough – Director to Board

Carisa Glebsy – Langdon Days Lead

Chrissy Craig - Chair

Meeting called to order at 1930h

1. Approval of Agenda:

- Motion to approve the agenda with additions: Nicki, Crystal

2. Approval of Minutes:

- Motion to approve the minutes from Jan 20: Rod, Jessica

3. Reports

Attached to minutes

- i. Next LCC meeting – they will be changing to quarterly as the focus more on being an advisor board with workshops to help other boards to be offered in between meetings to allow for sharing of resources and expertise. Last meeting was Feb 2019.

4. Standing Business

- Tasks review – please log onto Sharepoint for LCA_Board to Task list and review what has been assigned to you and check off when completed. Tasks were reviewed, reassigned or marked complete at the meeting so please review update list. You can ask for an alert email when the task list has been updated. Bouncy castle inspections and parking lot extension added to list.
- LCA/NBCFB merger – Alberta Culture declined to assist with merger as it is not under their mandate. Chrissy to contact with local person to assist with merger and first meeting to be emailed out soon.
- Bingo – application submitted, purchasing supplies and had hoped for first bingo to be March 15 but feeling from board this is too soon so will aim for first bingo in April.
- Parking Lot extension – RVC messaged they are willing to discuss but low priority for LCA at this time so will add to tasks list for future completion

5. Discussion

- FH Water – Chrissy, Nicki, and Heather met with Strathmore water experts at the fieldhouse to investigate why the water smells and get solutions. Expert feels smell is from the hot water tank and suggested to change the anode rod to a zinc rod in the hot water tank. Also to put 1-2 Tbsp of bleach in the hot water tank every 3 months or when it is smelling. Also to continue with pot perm in well. One quote received for rod change. Jessica to get 2 more quotes and email board for voting.

- AHS project – Chrissy, Corrie, and local PCN Nurse Lauren applied on behalf of Langdon to participate in AHS Healthy Community Initiative and we have been accepted! This initiative is a community development project that will bring \$20000 to support healthy initiatives that are determined by the community. The project requires a local organization to act as the project’s fiscal agent and this would fall under the LCA’s mandate. Chrissy and Corrie have an upcoming meeting with AHS to discuss details and will bring further information to the board in order to decide if we will act as the fiscal agent.
- Review request for staff – Document requesting bid for contractors for park maintenance and repairs including the playground, skate park, landscape was reviewed. We received grant money for this contract. To go to bid soon and to start contract April/May 2019.
- Community garden/water line – Chrissy met with Collette from community garden group and reviewed our proposed contract. They are willing to pay towards well maintenance but need a specific amount in order to apply for grants to get this covered. Based on current well costs of \$1000 annually to shock, a 7 year life span on the pump (\$6300) then the community gardens will pay \$80/month towards well maintenance and this money will stay in a well maintenance fund.
- Langdon Days Budget – 2019 Langdon Days budget was reviewed. Will need \$20000 in sponsorship to break even. Motion by Chrissy to approve Langdon Days Budget as written. Seconded by Nicole. Approved.
- Laugh N Learn update – Current owners have paid back dated rent and now only owe for Feb’s rent. Business is probably sold and Nicki & Chrissy have met with new owner to discuss new contract, right of refusal, and deposits.
- Training – There are many courses available and information given at meeting. There is money in our budget for us to attend course. Please review and attend if desired.
- AGM Prep – Currently we have 12 board positions with our bylaws stating we are to have 7-11 voting board positions. Our chair and vice chair are leaders of other board positions so truly we only have 10 voting board members. Chrissy proposed changes to board positions to: Chair, Vice Chair, Secretary, Treasurer, Fundraising Lead (grants, other fundraisers), Communication Lead(website, newsletter, social media, membership), Event Lead (bingo, hobby days, Langdon days), Field house Lead (booking, contracts, maintenance), Capital Projects Lead, Parks (maintenance, booking, contracts), Program Director (Beautification, future programs). These changes would give 9 voting board positions as chair and vice chair will be one lead each. Jessica proposed 2 voting directors to the board and unlimited non-voting directors of the board. Chrissy will create detailed descriptions for new positions and we will be voting into the newly created and amalgamated positions at the AGM.

6. Motions

- Approved by email
 - Budget 2019 – Chrissy motioned to approve amended 2019 budget. Seconded by Crystal, Approved.
- Approved at meeting
 - FH Use for Langdon Run/Walk - Joanne Durant from OK Club requested to use the FH free of charge on June 9th from 5am-1pm for the 3rd Annual Langdon Walk/Run. Motion by Chrissy to donate the field house on June 9th for the use of the Langdon Walk/Run. Seconded by Jessica. Approved.
 - Bingo Supplies – Nicole gave costs estimate for bingo supplies needed to start and money to be taken from bingo budget. Motion by Nicole to spend \$500 for bingo supplies needed to start-up bingo. Seconded by Jessica. Approved.

Reports

Events report – someone interested in position

Fundraising report – Next grants due March 1 for operational and capital. Operational items with a life span of under 5 years – repairs, painting, etc. Capital grants are matching.

Communication report – designed an updated landing page to make the website more user friendly and to give it a little facelift to be implemented soon; designed new membership cards that are in line with the new branding; newsletter is set to go; I programmed daily AGM FB posts between now and the meeting next week, so please like & share as you see them in the feed!

Recreation report – outdoor rink is open

Financial report – no report submitted

Beautification report – Deb interested in position

Membership report – New membership year started in Feb and as board members we all need a current membership

Fieldhouse report – no report at this time

Langdon Days – Starting to recruit coordinators and planning for 2019 has begun. All board members are encouraged to take on a leadership role as this is our biggest fundraiser. Planning meetings have begun

Future Meeting (calendar invites sent to your goodlucktown.ca emails)

All meetings at 730pm at field house garage unless noted

March 3 AGM 7pm

March 24