

Nonpublic Session Minutes  
Nashua Airport Authority

16 January 2018

Members Present: Michael Rosenblum, Chairman  
Sandra Cushing-Adams, Vice Chairman  
Robert Scheifele, Secretary  
Farrell Woods, Director  
Joseph Duquette, Director

Motion: A motion to enter Nonpublic Session was made by Vice Chairman Cushing-Adams and seconded by Director Duquette.

Specific Statutory Reason cited as foundation for the nonpublic session: RSA 91-A: 3, II (D), real estate contract discussion with Southern New Hampshire University, hereafter listed as SNHU.

Roll Call vote to enter nonpublic session:	Chairman Rosenblum	Yes
	Vice Chairman Cushing-Adams	Yes
	Secretary Scheifele	Yes
	Director Duquette	Yes
	Director Woods	Yes

Motion passed. Entered nonpublic session at 6:05pm

Other persons present during nonpublic session:

Airport Manager Christopher Lynch  
Nashua City Attorney Stephen Bolton  
Executive VP, SNHU James B. Smith  
General Counsel, SNHU R. Yvette Clark  
Outside Counsel, SNHU Margaret Probish

Executive VP Smith from SNHU gave a presentation on SNHU's plans for their aviation training, (degree) program. The presentation consisted of a power point presentation; (copy attached), followed by a question and answer session.

Upon conclusion of the briefing by SNHU a number of NAA board members stated that Nashua Airport Authority welcomed SNHU's presence on the airport and the board was anxious to work with SNHU to further their efforts to bring a successful aviation program to Nashua.

Several board members explained the limitations NAA faces from the FAA and NH/DOT with respect to lease extensions. SNHU stated they were interested in a lease extension for the

aviation center building for 20 years. The current lease / agreement expires at the end of August 2020 and at that time the aviation center building ownership transfers to NAA.

Several board members suggested a process of shorter lease extensions with defined milestones / objectives. When SNHU reaches those goals, or makes sufficient progress toward them, (student load and anticipated flight activities for example), the board would consider a longer lease extension. It was pointed out that current FAA policy is not to exceed 20 year leases.

After considerable discussion as to means to implement these suggestions, it was decided that attorneys for SNHU and the Nashua City attorney would exchange sample lease extensions with goals to be met by SNHU. Language in those proposals will include what actions SNHU will take, goals and disposition of the aviation center building should SNHU fail to meet those goals. This will include provisions should SNHU decide to end the aviation program because of a shortfall in student load, or other factors. Namely, the aviation center ownership would revert to NAA in the same manner that now exists in the current lease. It was agreed between the attorneys that these actions would take place over the next three weeks.

Motion: A motion was made by Vice Chairman Cushing-Adams and seconded by Director Woods to leave nonpublic session and not seal these minutes.

Roll Call Vote:	Chairman Rosenblum	Yes
	Vice Chairman Cushing-Adams	Yes
	Secretary Scheifele	Yes
	Director Duquette	Yes
	Director Woods	Yes

Nonpublic session adjourned at 7:45 pm.

  
These minutes recorded by Secretary Scheifele