Annual Work Party(s) Requirements Spring & Fall

Set-up 30 minutes before start of work party

Times have been 9:00 am to Noon, some come early, or

days before, others stay late

Bring completed Project List with tools, equipment, rentals, people

need for each project. Handout to volunteers and direct them

during the hours of the work party.

Board member(s) stationed near each project area and/or

at north lake playground, south lake tennis courts and

between lakes. Share cell phone numbers with HQ to help direct

volunteers. Board member to stay at sign-in table to direct volunteers.

Dumping payments for Pacific Topsoils pre-arranged.

HQ set up between lakes on sidewalk near the NE path entrance.

Park a car on the street on either side of the set-up area.

Suggested set-up items include.

Two 6’ or 8’ tables

All the HOA white chairs in storage move to HQ

Canopy to cover tables

Two coolers with ice & 25 water and 25 diet cola.

Paper plates, napkins, garbage bag

Have sign-in sheet with name, address, e-mail

Pizza Delivery arrangements & Check for least 5-6 family size pizza’s

per 20 workers & families. Best choices Cheese, Meat lovers, Canadian.