

Edinburg Township Trustees Meeting

At Edinburg Town Hall

August 11 th

2022

CALL MEETING TO ORDER BY: Chris Diehl 7:43 p.m. Pledge of Allegiance

Roll Call

Diehl: Chair, present, Pfile Vice chair: present, Trustee Bixler: Present Bill McCluskey, Fiscal officer, present Jesse Baughman, fire chief, present, Rhonda Lippy, zoning, present;

Guest: Shannon Hughes

I. MOTION TO APPROVE AGENDA FOR 8/11/2022

Moved By: Pfile

Second: Bixler

Mr. Pfile: Yes

Mr. Diehl: yes

Mr. Bixler: yes

II. MOTION TO APPROVE MINUTES:

Trustee meeting 7/28/2022 Trustee Meeting

Moved By: Pfile

Second: Bixler

Mr. Pfile: Yes

Mr. Diehl: yes

Mr. Bixler: yes

III. Correspondences

Shared information from state to review if any liquor licenses should be reviewed for revocation.

Bill shared request for acceptance and adoption of County tax budget presented as he found no differences to the budget presented or any fund numbers or schedules.. Trustees reviewed and found no concerns.

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX

LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF TOWNSHIP TRUSTEES)

Revised Code, Secs. 5705.34 & 5705.35

The Board of Trustees of Edinburg Township, Portage County, Ohio, met in Regular session on the 11th day of August, 2022 at the Edinburg Township Town Hall with the following members present:

Chris Diehl
Chairman

Tim Pfile
Member

Jeffrey Bixler
Member

Mr. Diehl moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Edinburg Township, Portage County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2023; and

WHEREAS, The Budget Commission of Portage County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of

Edinburg Township Trustees Meeting

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2022

the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Trustees of Edinburg Township, Portage County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED
BY BUDGET COMMISSION AND COUNTY AUDITOR’S ESTIMATED TAX RATES

Fund	Amount Approved by Budget Commission Inside 10 Mill Limit	Amount to Be Derived from Levies Outside 10 Mill Limit	County Auditor’s Estimate of Tax Rate to be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	\$101,282	\$46,705	1.4	1.3
Road & Bridge	\$36,172		.5	
Fire Protection		\$323,610		5.60

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION

Levy Purpose	Date of Vote & Duration of Levy	Maximum Rate Authorized to be Levied	County Auditor’s Estimate of Yield of Levy
general	11/03/20 Not to exceed 5 yrs	1.3	\$46,705
Fire Protection 2191	11/07/17 Not to exceed 5 yrs	1.5	\$84,657
Fire Protection 2194	5/07/19 Not to exceed 5 yrs	2.0	\$113,466
Fire Protection 2192	11/03/20 Not to exceed 5 yrs	2.10	\$125,487

Edinburg Township Trustees Meeting

At Edinburg Town Hall

August 11 th

2022

and be it further

RESOLVED, Resolution 2022-023 That the Fiscal Officer is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Bixler seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Diehl, yes

Mr. Pfile, yes

Mr. Bixler, yes

Adopted the 11th day of August, 2022

William McCluskey

Fiscal Officer Edinburg Township

Portage County, Ohio

Motion -Resolution 2022-023

Chris made motion and read attached budget acceptance/certification. Seconded by Jeffrey Bixler

Vote: Mr. Pfile: Yes Mr. Diehl: yes Mr. Bixler: yes

Jeffrey reported additional BWC Hearing 8.22nd. treatment request for past employee. General Dominion digging information.

IV. Old BUSINESS:

Chris presented proposal for Road garage \$15,000 roofing, using metal steel roofing, not standing seam. Including the garage and the storage building. Tim asked if there was any reason to keep the storage building, but assumed it would be torn down. Chris mentioned he thinks it is a good building. Tim said he is not convinced it is a building worth keeping. Bill mentioned the Park committee had interest in the building, Tim stated he has already talked with them about it. Tim said he will check with Kevin and Nate. Chris said the bid did break out the storage building, with garage bid at \$11,800.

Trustees to inspect the building. Chris said he used it often. Jeffrey said his opinion is the price is good.

Jeffrey made motion to approve not in excess of \$150,000.00 including snow guard for the garage maintenance building and auxiliary building. Seconded by Chris.

Mr. Pfile: Yes

Mr. Diehl: yes

Mr. Bixler: yes

Jeffrey asked about Life force report on collections Bill shared. He said Jesse gets them, but thought the trustees might be interested. Bill stated the township is owed \$150,000.00 in collections. On reported this year we billed \$34,000 and only collected \$19,000.00. Numbers discussed amongst trustees and Fire chief.

V. Trustee Report:

Jeffrey discussed conversation with person interested in working on Township holiday lights and would like to discuss options, 1st meeting in September.

Tim: Park advisory committee discussed park playground and also potential to paint shutters and doors on town hall, will present colors.

Edinburg Township Trustees Meeting

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2022

VI. Department Reports.

1. Roads: Tim reported dump truck fixed, starter for the international, parts for Kubota, clark and porter pipe installed-crossover.; mowing grass, funeral, and they have been mowing and 2 passes mowing roadsides, AC fixed on the excavator. Parts are in for equipment repair. Trimming at cemetery.

2. Fire: Jesse reported EMS training in August in Paris, one in center here this month, hose advancement training, working with new employee training. All Background and physicals scheduled. Did need to get gear for small sized gear, located and purchased under 450.00. 4 year life on it still.
Recognition presented to Shannon Paulus for exceptional work in a case of recognizing a severe heart condition with prompt action and getting to hospital and treatment. Jesse presented updated plans from Bob Howser regarding the new fire station to the Trustees. He pointed out programmed area subtotal structure is less that 7.3%. Total at 11034 sq. Footage. General discussing amongst chief and trustees, floor plan, codes, present layout.

3. Zoning: Rhonda reported Lot on Giddings road in in compliance, Kangaroo storage is expanding. Received letter from anonymous on 3677 St route 14 is getting nasty. Chris reported this property has been discussed before. Reminder letters to resident here and one on stoup road. Jeffrey and Tim said complaint forms need to be signed for trustees to take action. Chris reported a resident on 183 complained about Miller transfer changing water flow and causing water flowing over the road. Chris shared letter with Rhonda and asked if there is a Township responsibility or Soil and Water and to check with county prosecutor.

4. Fiscal Officer: Bill asked trustees to review invoice from regional planning for 378.92 to be approved for payment since this was not appropriated for. Rhonda asked if we were a member, Bill said no. Would not be fee if Township were a member until over 25 hours. Chris said this was cheaper then membership.

Motion: Jeffrey made motion to pay bill for \$378.92 for services of zoning map amendment. Chris seconded.

Mr. Pfile: Yes Mr. Diehl: yes Mr. Bixler: yes
Jeffrey said trustees might need to look at incorporating these fees on the applicant in the future.

Food inspection form Health department went well. He said need to get new Sani testers for utensils disinfection. Need a new vomit emergency Kit. Bill to redo one of the forms for infection control, one light bulbs needs replaced, Discussed that food must be cooked at the concession stand, if preparing, not partially cooked at home then bring in. (not including purchased food like pizza.) Discussed pest control. Tim stated he is licensed for ant spraying. Jesse asked about AED. He also asked about how they are cooking. Discussed use of roasters, and then freezing ground beef. No fryers or grills. Final thing about concession was personnel access control. Bill mentioned they have no idea who has keys to enter the concession. Discussed options for securing building. He said the Serve safe and Health department require control of outside people from entering the concession and doors should be locked. Code key locks discussed. Bill will follow up.

FO provided financials, Payroll, PO, Payments, EFT's, BC. (tape stopped)

Motion to pay EFT' and warrants 42731-42749

Moved By: Pfile Second: Bixler
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler:yes

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VII. Motion to adjourn at 8:38 pm.

Moved By: Pfile

Second: Bixler

Mr. Pfile: yes

Mr. Diehl: yes

Mr. Bixler: yes

Chris Diehl, Chairman

Tim Pfile Vice Chairman

Jeffrey Bixler Trustee

William McCluskey, Fiscal Officer