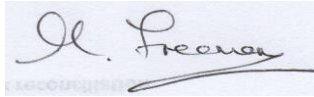


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Parishioners are warmly invited to attend the next meeting of **Naunton Parish Council, to be held at Naunton Village Hall on Monday 18th November 2019 at 8.00pm.**



M Freeman, Clerk to the Council

12 November 2019
Date

Members of the public are welcome to attend and are invited to address the council at item 4 on the agenda.

AGENDA

- 1) **Call to order**
- 2) **To receive apologies for absence**
- 3) **To receive Declarations of Interest** on items on the Agenda (Localism Act 2011)
- 4) **To hear representations from the public regarding items on the Agenda**
- 5) **Approval and signing of the previous meeting's minutes** (September 2019)
- 6) **Matters Arising** (Clerk's Report and update from Chairman)
- 7) **Planning**

To note:

19/02088/FUL Longford Barn - awaiting decision. A new bat survey has been produced and Annex Barn and Garage will be altered to provide suitable bat accommodation. The tree officer has also commented that trees must be preserved.

19/01131/FUL Waterloo Farm - awaiting decision. The Conservation officer still recommends refusal due to 'size, height, form, design, orientation and siting. Revised application proposed. Landscape officer report says 'the building would cause 'material harm' to the local landscape.

18/00035/OTHER Update re: small paddocks at Lavender Hill.

19/03261/FUL Church Farm Barn, Church Farm House, Naunton. Change of use of barn to dwelling.

To consider:

[19/03889/FUL](#) Hill Barn, Proposed demolition of existing dwelling and erection of replacement dwelling

Quarry Stakeholder Meeting

To decide who shall attend this meeting, which Cotswold Conservation Board has scheduled for 6 p.m. on 29 January 2020 at Toddington Village Hall.

- 8) **Trees.** To decide whether / how to encourage tree planting in Naunton Parish.
- 9) **Highways**
 - (a) **The Old Band Room.** To consider next steps re: use of off-road parking bay as per planning permission.
 - (b) **Drains, grips and gullies.** Cllr Chance to report.

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10) Assets and risk assessment. To receive reports on council assets and decide on any action/amendments required. Budget for 2020/2021 to be decided at Pt. 10.5 .

Recreation field & benches	Cllr Chance
Play area	Cllr Hanks
Flood Monitoring	Cllr Russell
Village Hall	Cllr Chance
Highways	Cllr Chance
Phone box	Cllr Bell

11) Finances

11.1 To receive current accounts and bank reconciliation

Current account balance A/c 00462740: £12,491.16 (latest statement 10 October 2019)

Deposit account balance A/c 01612290: £454.69 (latest statement 9 October 2019)

Period 19 September to 12 November 2019

Current account 00462740

Balance @ 10 October 2019 £12,491.16

Deposit account 01612290

Balance @ 9 October 2019 £454.69

TOTAL £12,945.85

Less outstanding cheques £23.25

Reconciled balance £12,922.60

Cash book summary

Opening balance 1.4.2019 £6,645.00

Add receipts to date £13,437.03

Less payments to date £7,158.88

Less rounding from 2018/19 £0.55

Cash book balance £12,922.60

Signed:

Clerk & RFO

Chairman.....

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11.2 To approve payments and note receipts

The following payments were made between meetings:				
Chq no	Payee	Purpose	Authority	Cheque value
760	PATA	Payroll services	LGA 1972 s.112 (2)	23.25
The following payments to be approved				
757	M Freeman	Clerk's salary September/October	LGA 1972 s.112 (2)	£389.62
758	M Freeman	Expenses – £195.58 Go Daddy Website/ domain name renewal £23.25 PATA Q3 payment		£218.83
Receipts: The second part of the precept - £3, 103.00 has been received.				

11.3 Standing orders

To decide whether to set up standing orders for:

PATA (£23.25 due at the end of March/June/September/December)

St Andrews Church peppercorn rent for the recreation field (£1 due on January 1st annually in arrears)

Go Daddy (£22.92 inc VAT @ 20% due on 29 September annually)

11.4 Funding Maintenance of the Recreation Ground

Following receipt of a letter from Naunton Cricket Club, councillors to decide whether to change the way the recreation field maintenance is funded and composition of the Naunton Recreation Ground Management Committee. (See Terms of Reference for NRMGC) and copy letter.

11.5 Budget for 2020/2021

To review budget v actual and decide on precept for 2020/2021

	Budget v actual FY 2019/20			Projected to Y/E	
	B. Income	B Exp	Exp to date	Income	Expenditure
Precept inc VH loan	£12,414.10			£12, 414	
Council tax supp grant	£0.00			0	
Bank interest	£0.24			£0.24	
Other (VAT)	£282.50			£170.00	
TOTAL	£12,696.84			£12,584.24	
VH loan repayments		£6,455.84	£3,227.92		£6,455.84
Administration costs		£400.00	£47.83		£150.00
Staff costs		£2,500.00	£974.05		£2,337.61
Insurance		£220.00	£212.33		£212.33
Audit costs		£100.00	£645.00		*£1,125.00
Flood relief		£0.00	£0.00		£0.00
Playground equipment		£500.00	£0.00		£0.00
Infrastructure		£650.00	£1,152.30		6*£1,500.00

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Subscriptions	£145.00	£50.00	**£50.00
Grants	£1,600.00	£102.00	***£1102.00
Rent	£1.00	£0.00	****£1.00
Other (inc training)	£100.00	£747.50	£747.50
Section 137	£25.00	£0.00	£0.00
Website	£0.00	£0.00	*****£195.58
TOTAL	£12,696.84	£7,158.93	£13,876.86

* External Audit fees for 2017/18 of £480 paid in 2019/20. Internal audit fees of £165 for 2018/19 paid. Invoice for external audit fees for 2018/19 not yet received. NPC only liable for internal audit fees for 2019/20 as income less than £25,000.

** GAPTC subs paid in FY 2018/19. Only Glos Playing Field Soc subs paid 2019/20.

***£1000 grant to Dovecote previously agreed as needed.

****Jan 1 2019 paid from 2018/19 funds. Jan 1 2020 to be paid from 2019/20 funds

***** Paid on expenses – web builder and domain name.

6* Additional cost for seeds and clearance for wildflower verge

12) Any other business

NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.