

## Minutes of the December 7, 2020 Regular Board Meeting of Sherman Township

The regular scheduled meeting of the Sherman Township Board was held on Monday December 7, 2020 at 7pm through the electronic format of Zoom. Meeting was called to order by Ken Smalligan at 7:08 pm. After the pledge of allegiance, roll call of the newly elected board was taken, and members present were Karen Berens-treasurer, Doug Berens-trustee, Stan Stroven-trustee, Ken Smalligan-supervisor, and Jamie Kukal-clerk.

Motion was made by S Stroven and 2nd by D Berens to approve the agenda as presented. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, K Smalligan and J Kukal. No; none Motion passed.

Motion was made to approve the November 2, 2020 regular board meeting minutes with corrections. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, K Smalligan and J Kukal. No; none Motion passed.

There was no public comment at this time.

Treasurer-Berens presented the treasurer's report highlighting that there were two additions from previously presented for review. The road work bill has been paid in full and is almost \$20,000 less than quoted. The road commission was able to find supplemental funding to cover the difference before billing. Berens reported discussing the new gutters and if that qualified as a capital acquisition cost with clerk-Kukal. Berens asked for the board's opinion on the debate. After much discussion, a motion was made by S Stroven and 2nd by D Berens to accept the treasurer's report, authorize the paying of bills and approve a transfer of funds from the capital acquisitions account to the general account to cover the \$2,653 gutter bill. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, K Smalligan and J Kukal. No; none Motion passed.

Clerk-Kukal asked if there were any questions on the clerk's report, previously presented for review. With no questions Kukal presented a request for an additional \$700 for COVID hazard pay for the November election workers. That would be a \$100 addition for each election worker. Motion was made by K Berens and 2nd by D Berens for the approval of an additional \$100 a piece, COVID hazard pay, for the November 2020 election workers. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, K Smalligan and J Kukal. No; none Motion passed.

There were no trustee reports at that time.

Supervisor-Smalligan gave an update on the dry fire hydrant issue presented at last month's meeting. The hydrant on the corner of Midway and Woodland has been fixed. At this time, he is not sure who will be charged for repairing that hydrant. Smalligan also presented a request for reimbursement, from Dick Chenard for his out-of-pocket cost for recent BOR online training. Motion was made by D Berens and 2nd by S Stroven to approve the reimbursement of out-of-pocket cost, of \$40, for BOR training to Dick Chenard. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, K Smalligan and J Kukal. No; none Motion passed.

## **Minutes of the December 7, 2020 Regular Board Meeting of Sherman Township**

For assessor business, Supervisor-Smalligan reported that a modified form of in person interviews had been conducted with the two final candidates. All board members were given access to the recorded interview for viewing previously to the meeting. After a short discussion of opinions, a motion was made by J Kukal and 2nd by D Berens to hire Brian Story as the township assessor through the remainder of the current term, ending on June 30, 2022. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, K Smalligan and J Kukal. No; none Motion passed.

Building Inspector-Smalligan had previously presented a monthly report for preview. The report showed 10 inspections and 4 permits.

Zoning Administrator-Kukal confirmed the 4 permits, 3 for pole barns and 1 demolition.

For White Cloud Sherman Utilities, the meeting scheduled for today was rescheduled for next week. Renovations are underway and on schedule.

For the cemetery, supervisor-Smalligan reported that the water lines were blown out by Johnson's irrigation and the township will be on schedule for yearly reminders going forward. Chad Kukal will be handling the leveling and layout of the driveways. An advertisement for a bid will be prepared and look to get started first thing in the spring. D Berens added that the building needs maintenance to the roof and doors. That will be added to the advertisement bid.

Fremont Fire billing was \$809, and collection was \$1,022.47 for the month. White Cloud fire meeting was canceled for the second month.

For appointment of open positions effective January 1, 2020, Supervisor-Smalligan started with the reappointment of Doug Berens as the Township Board representative on the planning commission. D Berens accepted the reappointment for a 3-year term.

For the Zoning Board of Appeals there were 4 open positions and 2 candidates, Jim May and Karen Koprolices, interested in a position. Smalligan pointed out that one position could be filled with a Township Board representative and K Berens voiced interest. Motion was made by S Stroven, and 2nd by D Berens to appoint Jim May, Karen Koprolices and Karen Berens to the Zoning Board of Appeals and repost for the remaining open position. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, K Smalligan and J Kukal. No; none Motion passed.

For Board of Review there were 3 regular positions and 2 alternate positions with 7 candidates interested in a position: Wayne Berens, Richard Chenard, Gerald Engel, Susan Twing, Jim May, Karen Koprolices, Ken Wolffis as alternate only. Motion was made by K Berens and 2nd by S Stroven to appoint Wayne Berens, Richard Chenard and Karen Koprolices for the 3 regular BOR members. Roll call vote was taken. Yes; K Berens, D Berens, and S Stroven, No; K Smalligan and J Kukal Motion passed. Motion was made by D Berens and 2nd by S Stroven to appoint Gerald Engel and Ken Wolffis for the 2 alternate BOR members. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, K Smalligan and J Kukal. No; none Motion passed.

## Minutes of the December 7, 2020 Regular Board Meeting of Sherman Township

There were two candidates, Gary Smalligan and Bill Redinger for the open building inspector position. Motion was made by K Berens and 2nd by D Berens to reappoint Gary Smalligan as building inspector. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, K Smalligan and J Kukal. No; none Motion passed.

With only one candidate of Chad Kukal a motion was made by S Stroven and 2nd by D Berens to unanimously reappoint Chad Kukal as zoning administrator. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, K Smalligan and J Kukal. No; none Motion passed.

There were two candidates, John Borgman and Bill Shafer for the open deputy zoning administrator position. Motion was made by D Berens and 2nd by K Berens to reappoint John Borgman as deputy zoning administrator. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, K Smalligan and J Kukal. No; none Motion passed.

There were two candidates, Karl DeVisser, and Vonda Tollefson for the open Sexton position. Motion was made by K Berens and 2nd by D Berens to appoint Vonda Tollefson as the new Sexton. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven and J Kukal. No; K Smalligan Motion passed.

There were three candidates, Karl DeVisser, Vonda Tollefson and Jamie Kukal for the open hall rental coordinator position. Motion was by K Berens and 2nd by S Stroven to appoint Vonda Tollefson as the new hall rental coordinator. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven and J Kukal. No; K Smalligan Motion passed.

There were two candidates, Lee Hoppa and Dale Rivait for the park and hall maintenance position. Motion was made by K Smalligan and 2nd by D Berens to reappoint Lee Hoppa to the position of park and hall maintenance. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, K Smalligan and J Kukal. No; none Motion passed.

A member from the township board is needed for the Ryerson Lake Improvement board. Motion was made by S Stroven and 2nd by D Berens to appoint supervisor-Smalligan to the Ryerson Lake Improvement board. Roll call vote was taken. Yes; K Berens, D Berens, S Stroven, K Smalligan and J Kukal. No; none Motion passed.

For unfinished or new business S Stroven asked to have the phrase "have you traveled out of the state in the last 14 days" removed from the COVID sign in sheet. After discussion it was decided to have that phrase removed.

There was no public comment at this time.

Meeting adjourned at 8:14 pm.

Submitted by Jamie Kukal, Clerk

# Minutes of the December 7, 2020 Regular Board Meeting of Sherman Township

Also present through zoom were Chad Kukal, Gary Smalligan, John Borgman, Bill Shafer, Cory Burns, Brian Story, Jim May, Karen Kopolces, Richard Chenard, Susan Twing, Roman Miller and three other public members with names not indicated on the attendance.

## Sherman Township Balance Sheet As of November 30, 2020

Nov 30, 20	
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>MASTER ACCOUNT</b>	
101001 · General Fund cash 101-000-001	81,054.98
150-001 · Robinson Lake Cash 150-000-001	30,393.59
151-001 · Mayo Drive cash 151-000-001	7,503.36
152-001 · Crystal Lake Cash 152-000-001	42,405.46
207001 · Fire protection millage Fr & WC	28,907.89
208-001 · WC Fire Station Building Fund	1,432.78
<b>Total MASTER ACCOUNT</b>	<u>191,698.06</u>
204-001 · Road Checking 204-000-002	4,138.45
206-002 · Gerber Fire Runs Savings	3,667.26
209-002 · Cemetery cash	33,974.01
401-002 · Capital acquisition cash	6,279.29
701-002 · Winter Tax Account	473.88
702-001 · Summer Tax Account	24,477.92
<b>Total Checking/Savings</b>	<u>264,708.87</u>
<b>Total Current Assets</b>	<u>264,708.87</u>
<b>TOTAL ASSETS</b>	<u><b>264,708.87</b></u>
<b>LIABILITIES &amp; EQUITY</b>	<u><b>264,708.87</b></u>