

## **RECREATION COMMITTEE**

**MAY 25, 2016**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING**

**FLAG SALUTE:** led by Chairwoman Susan Rude at 7:05PM.

**ROLL CALL:** Jim Cutler, Blaine Crawn, Vice Chairman Jeff Calvani, Chairwoman Sue Rude, Rob Kowalski, Scott MacKenzie and Tim Duvelsdorf

**Also Present:** Recreation Committee Secretary Valerie Galizia, David & Joelle Brownlee- Soccer Representatives, Brandt Anderson- Little League Representative, Sondra Bell- Basketball & Kittatinny Midget Football League Representative, Dianne Rude- Softball Representative

**Absent:** Kirk Kandel, Gene Coltelli and Oscar Fernandez

**STATEMENT:** Chairwoman S. Rude stated that this meeting is being held in compliance with the provisions of P.L. 1875, Ch. 231, 4 & 13 of the Sunshine Law and that adequate notice of said meeting has been published in the New Jersey Herald being the Daily & Sunday editions as to time, place, and date, and is posted in the usual locations of posted notices in the municipal building.

**MINUTES:** A MOTION was made by S. MacKenzie and seconded by J. Cutler, with all members in favor, to approve the April 27<sup>th</sup>, 2016 Minutes.

### **PRIORITY DISCUSSION LIST**

#### **1. Hampton Day Do or Dye 5K Run Update: B. Crawn**

B. Crawn stated that more volunteers are needed for the 5K Run. She stated that some of the peer leaders from Kittatinny will be available to help but she's unsure of the exact number at this time and may need more help running the event. She stated that the volunteers will need to be there by 8:30 am to set up the tables and be ready for sign-ins at 9:00am. She stated that there was no map of the Kittatinny cross country course so she had to go walk to the course to map it out. Currently there are only 5 people pre-registered for the event online. Secretary V. Galizia provided the paper application so that registrants may also apply on paper as opposed to using the online registration and so that they may be used the day of the event. The t-shirts, race numbers, colored powder, sunglasses, and air horn have all been ordered. B. Crawn stated that she will also need a banner for the event. R. Kowalski stated that he will order the banner on Vista print if Secretary V. Galizia could provide him with a design. R. Kowalski stated that he can make a large map of the 5K run once B. Crawn maps it out so that people can see the course. He will print up some smaller sheets as well for people to take. B. Crawn stated that she handed out Hampton Day flyers to some local businesses to hang in their windows. She will bring some 5K registration forms to Nautilus gym and Kittatinny High School.

## 2. Hampton Day- Saturday June 4<sup>th</sup> from 3pm-dusk

Secretary V. Galizia stated there are currently 10 vendors registered for Hampton Day and that there will probably be a few more that register the week prior to the event. She stated that she distributed a schedule of events to the Recreation Committee members and the public to see when the various events are happening throughout the day. She stated that currently there is no one signed up for the Miss Hampton competition so the dedication ceremonies may happen earlier than 5:30pm. She stated that she has a couple peer leader volunteers to run the potato sack races, egg toss and pie eating contests. B. Crawn stated that the Children's Carnival Games that her mom and husband are putting together are coming along really nicely.

R. Kowalski stated that he wanted to know how much food the recreation committee suggested purchasing for the pavilion for Hampton Day. He suggested renting an event size propane grill. He stated that the little electric grill in the pavilion takes a long time to cook the burgers and that you cannot make many at once. He stated that it is about \$80.00 to rent an event grill. If Recreation would like to start hosting more events in the park, and would be interested in purchasing one, it would cost about \$299.00 at Costco for a 6 burner propane grill. B. Crawn stated that the electric grill in the pavilion still works great for the breakfast sandwich stuff but agreed that for cooking burgers it takes way too long. S. Mackenzie asked what events are coming up that Recreation would need to purchase an event grill for. R. Kowalski stated nothing much this year but there will be sectionals next year for Little League which will be hosted at Hampton Park. He stated that possibly a fall festival if Recreation would like to cook food at that event. He stated that the best thing would be to put a propane unit in the pavilion to replace the one that's there now. He stated that he could look into finding out if the vent hood in the pavilion's suppression system can handle a new propane grill and the cost associated with a new propane unit as opposed to purchasing a standalone grill for outside.

**A MOTION** was made by J. Cutler and seconded by S. MacKenzie, with all members in favor, to look into renting an event grill for Hampton Day for the purpose of cooking the hamburgers more effectively and efficiently.

V. Kowalski stated that she has the menu and price list prepared for the pavilion for Hampton Day. The Committee agreed that 300 hamburgers and 200 hot dogs would be a good estimate for what to get for Hampton Day. She stated that anything unopened can be returned to Sams Club where she will be purchasing the supplies. If there is a shortage on supplies, someone could always run to Shoprite to purchase more on Hampton Day. Any leftover food that cannot be returned to Sams Club will be donated to Manna House.

**A MOTION** was made by J. Cutler and seconded by S. MacKenzie, with all members in favor, to approve the 300 hamburgers and 200 hot dogs to be purchased for the pavilion for Hampton Day.

R. Kowalski asked if all of the sports organizations signed up for a shift in the pavilion on Hampton Day. Secretary V. Galizia stated that soccer, softball, basketball and football have signed up. Little League Representative B. Anderson stated that Little League will be signing up for a shift, he was asked to see what time slots were left and he will get the names of the volunteers in.

All of the proceeds from the 5K and the money raised in the pavilion will go toward a new piece of playground equipment to replace the sandbox in the park.

### **3. Sussex County Day Rescheduled for Sunday June 5<sup>th</sup>.**

Chairwoman S. Rude stated that the Sussex County Day has been rescheduled for Sunday June 5<sup>th</sup> from 12pm-4pm. Vice Chairman J. Calvani and S. MacKenzie stated that they will still attend the Sussex County Day on behalf of Hampton Township.

### **CORRESPONDENCE**

No Correspondence.

### **OPEN DISCUSSION**

T. Duvelsdorf asked if the person in charge of the Hampton Recreation Facebook page would continue to share the 5K run and Hampton Day info, and he will continue to share the info on his page as well.

### **PUBLIC SESSION**

Little League Representative B. Anderson stated at the last meeting that Little League President K. Slack had brought up having Recreation help to pay for Little League's new foul poles. He wanted to see if Recreation had discussed this possibility any further and if there was a decision made. Chairwoman S. Rude stated that the wish list funding won't start until 2017; it will not be given out this year. B. Anderson also mentioned Recreation purchasing new bases for Little League since the bases are chipped and some are broken. R. Kowalski stated that he spoke with DPW Manager D. Bayles who informed him that the Township will cover the costs of new Little League bases, and that he may have a few already stored in the shed.

S. MacKenzie stated that at the last meeting, the sports organizations were asked to put together a wish list of items that they need in writing and submit their list to the Recreation Committee to review. Soccer is the only organization that has submitted a wish list in writing so far.

The wish list items need to be in by the fall so that the Recreation Committee can put their budget together for the following year and then present the budget proposal to the Township Committee for approval. S. MacKenzie stated that if each sport could make an obsolescence plan for items (i.e. soccer nets last every 2 years, etc.), that would be helpful so Recreation knows when certain items will need to be replaced and adjust the next year's budget accordingly.

### **ADJORNMENT**

**A MOTION** was made by S. MacKenzie and seconded by J. Cutler, with all members in favor, to adjourn the meeting at 8:12 P.M.

Respectively Submitted,

Valerie L. Galizia  
Recreation Committee Secretary