



# Township of Hampshire

County Of Kane

State Of Illinois

## Minutes

December 14, 2021

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 14<sup>th</sup> day of December 2021 at 7:00 pm.

Jody Remakel, Supervisor;  
Stan Walker, Hwy Commissioner;  
Rose Letheby, Assessor;  
Lori Marwig, Clerk;

Bob Becker, Trustee;  
Dale Drendel, Trustee;  
Steven Gustafson, Trustee;  
Roger Paddock, Trustee;

Also in attendance was Rebecca Penkaty, Assessor Elect and Fred Rackow, Cemetery Board President. At this time, Trustee Becker and Trustee Paddock have not arrived to the meeting.

1) The meeting opened with the pledge to the flag lead by retiring Assessor Rose Letheby. Mrs. Remakel then asked for any changes or additions to the agenda. We will be adding a bill that needs to be paid to the warrant list for Elite Landscaping.

2) Minutes. The Board reviewed the Regular Meeting of the Board of Trustee Minutes from November 9, 2021. A motion was made by Trustee Gustafson to approve the minutes as presented. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

Trustee Paddock arrived at the meeting at 7:05.

3) Treasurer's Report. The Board reviewed the November Treasurer's report. On the Road financials, previously distributed, R.E. taxes were indicated as Person Property Replacement taxes. It was corrected on the online version prior to the meeting. A motion was made by Trustee Drendel to approve the November Treasurer's report. Trustee Gustafson seconded the motion and it was approved by all those present. A roll call vote was taken.

Trustee Gustafson Aye Trustee Paddock Aye Supervisor Remakel Aye Trustee Drendel Aye  
Trustee Becker Absent

4) Reports:

Assessor: Ms. Letheby reported that there this is the quiet time of the year so there is nothing new going on.

Highway Commissioner: Mr. Walker reported that the equipment is ready for the winter season. They have 200 tons of salt delivered. The starter on the end loader was fixed. The Mack truck is fixed and ready to go. The road crew has been taking advantage of the mild weather and have been out tree trimming and cold patching. The Village of Hampshire and the Township Road District have an agreement for this year on plowing and salting certain portions of the other municipalities' road. Instead of just plowing and salting our certain section of a shared road, we or they will plow and salt the entire road. The Road District will maintain: Melms, Brier Hill, Allen's Corner, Romke, and Getzelman Roads. The Village will maintain: Kelley, Ketchum, Widmayer, and Gast Roads. No money was exchanged for this. Both lawyers and insurance companies were involved in this agreement.

Trustee Becker arrived at the meeting 7:13.

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Supervisor: Mrs. Remakel reported that the Seniors' group received a \$300 donation from the Coon Creek Committee. This money will be used to purchase bingo prizes. The Wreaths Across America will be this Saturday with ceremonies at Center and St. Charles Borromeo Cemeteries at 11 AM. Supervisor Remakel was asked to speak at the ceremony at Center Cemetery. Gayla Fell has put this all together and it was noted that there will be around 450 wreaths laid. Supervisor Remakel reported that Keith Penkaty resigned from the Cemetery Maintenance position. We will consolidate the cemetery position with the maintenance position for the admin grounds into 1 position. It will consist of 5-10 hours a week, and job posting will be placed on Facebook, applicants and must be 18 or older to apply.

5) Public Comment. There was none.

6) Old Business.

Waste Collection Letter. Supervisor Remakel reported that she was informed by a resident that many of the residents of the subdivision at Woodview and Higgins are all switching to Flood Brothers. Trustee Becker created a Q&A for all the Trustees to look at and add their input. The Assessor's department completed the list of unincorporated resident, and there are about 700 parcels. This will give Trustee Becker an idea on prices for letters and postcards. We would like to get something out to the residents soon.

7) New Business.

Approval of Town Levy 22-05. A motion was made by Trustee Gustafson to approve Town Levy 22-05 in the amount of \$395,400.00. Trustee Becker seconded the motion and it was approved unanimously by all those present. A roll call vote was taken and it was approved unanimously by all those present. Trustee Becker Aye Trustee Drendel Aye Trustee Gustafson Aye Trustee Paddock Aye Supervisor Remakel Aye

Approval of Road Levy R-22-04. A motion was made by Trustee Paddock to approve Road Levy R-22-04 for \$729,000.00. Trustee Gustafson seconded the motion and it was approved unanimously by all those present. A roll call vote was taken and it was approved unanimously by all those present. Trustee Becker Aye Trustee Drendel Aye Trustee Gustafson Aye Trustee Paddock Aye Supervisor Remakel Aye

Approval of 2022 Meeting Schedule. The Board reviewed the 2022 meeting schedule. It was noted that the Annual Township Convention would be held the 2<sup>nd</sup> week of November so the November meeting will need to be moved. A motion was made by Trustee Drendel to approve the 2022 meeting schedule with the November meeting changing to the 3<sup>rd</sup> Tuesday of the month. Trustee Gustafson seconded the motion and it was approved unanimously by all those present.

Approval of Pace Dial-A-Ride Agreement. Supervisor Remakel reported that the program runs about \$4000 a year, which is currently paid for by the Village as the participant is a Village resident. A motion was made by Trustee Paddock to approve the Pace Dial-A-Ride agreement. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

Approval of Pace Vehicle Rental Agreement. Supervisor Remakel reported that Pace is increasing the drug testing and background checks. Due to this, our cost will increase. At this time, the participation has increased for the month of December, but she is continuing to monitor it. This item is tabled to see how participation goes for the upcoming month.

Approval of Building Financing. Supervisor Remakel reported that she ran the numbers at it would be very tight for the next 10 years if we took out a loan for the addition. Ms. Remakel will forward financials to the Board so they can see how she arrived at this decision. The Road District has the money and the Highway Commissioner has offered to build the addition so the Township can move forward. Since the current ownership of the Township building is mixed between the Township and the Road, she is recommending that the Township accept the Highway Commissioner's offer and then come to an agreement of leasing it back to transfer ownership to the Township in the future. The Board did not have any objections to this offer.

8) Correspondence. There was none.

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9) Board of Trustee Comments. Trustee Paddock commented on an article he was reading about a Road District suing the Township Board. Trustee Drendel inquired about a Township meeting coming up in January. If anyone is ever interested in a learning session or meeting, please let Clerk Marwig know and she will get them signed up.

10) Hampshire Township Development.

Building Addition. Supervisor Remakel reported that there were surveyors out in the back portion of the property. This is part of the task 2 requirement.

11) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all trustees present. A motion was made by Trustee Paddock to pay the December bills including cutting a check to Elite Landscaping for \$1400.00 for fall clean up. Trustee Gustafson seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Trustee Paddock Aye Trustee Gustafson Aye Trustee Becker Aye Trustee Drendel Aye  
Supervisor Remakel Aye

There were some expense reports for the elected officials.

For Highway Commissioner Walker, there was an expense report of \$ 212.80 for mileage reimbursement and \$565.65 for petty cash.

For Supervisor Remakel, there was an expense report of \$35.55 for supplies.

For Assessor Letheby, there was an expense report of \$52.64 for mileage reimbursement.

A motion was made by Trustee Paddock to approve the expense report. Trustee Becker seconded the motion. A roll call vote was taken.

Trustee Drendel Aye Trustee Gustafson Aye Trustee Becker Aye Trustee Paddock Aye  
Supervisor Remakel Abstain

The meeting went into recess for 15 minutes for all to enjoy the holiday desserts provided by Assessor Letheby and Supervisor Remakel. The meeting resumed at 8:15 excluding Assessor Letheby and Highway Commissioner Walker who had left for the evening.

12) Closed Session. A motion was made by Trustee Drendel to go into closed session to discuss a specific employee. Trustee Paddock seconded the motion and it was approved unanimously by all those present. A roll call vote was taken.

Supervisor Remakel Aye Trustee Becker Aye Trustee Gustafson Aye Trustee Drendel Aye  
Trustee Paddock Aye

The Board went into closed session at 8:17

The Board returned to open session at 8:32

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Drendel, and then carried unanimously. The meeting closed at 8:34 p.m.

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Approved on:

Respectfully Submitted:

Lori Marwig  
Township Clerk