

Village Chapel of Bald Head Island



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Minutes of 2016-17 Annual Meeting – January 29, 2017

The Annual meeting of the Board of Trustees of the Village Chapel was held Sunday morning following 8:30 am Chapel service. President Dick Johnston welcomed everyone and opened the meeting with a prayer.

PRESENT *Dick Johnston, Elizabeth Beam, Bob Porter, Nonie Williams, Robin Prak, Bob Daffer, F.A. McLeod, Keith Bradley, Scott Starks, John Fisher and other property owners of the Island.*

President Dick Johnston asked if there were any corrections to the January 31, 2016, minutes and, as there were none, the minutes were approved.

President Dick Johnston also recognized the many volunteers of the Chapel and thanked them for their contributions.

Dick introduced F. A. McLeod to read the 2017 nominations to the board as well as the new board officers. F.A. thanked the officers for last year and announced that Elizabeth Beam has agreed to become President of the board, and Mary Jo Walker has accepted the Vice President nomination. Bob Porter will continue as Treasurer and F. A. will continue as Recording Secretary. Ballots to elect new board members were distributed and voted on. Gayle Sanders, Anne Rex, Barbara McQuaide were elected to the 2017 Board of the Chapel, and Bob Porter will start his second 3 year term.

The Board Chairs read their reports from the last year, giving updates of all that their committee has done and thanking their volunteers. Without the volunteers, the Chapel could not exist and serve this small community as well as various charities in Brunswick County.

As part of our 30th Anniversary celebration, Dick asked John Byrne to give a short history of how the Chapel was started and who was involved.

President Johnston thanked the members that are leaving the board for all they have done for the Chapel: Nonie Williams, Melanie Robbins and John Fisher. The board gave them a small gift as a Thank-you for their commitment and dedication to the Chapel.

Elizabeth thanked Dick for his 3 year commitment to the Chapel as the President of the Board of Trustees. It is very much appreciated by all.

REPORTS:

Altar Guild – Melanie Robbins and Nonie Williams, co-chairs

This year the members of the Altar Guild were Judy Brawner, Ann Cathcart, Pat Johnston, Dick Johnston, Pat Lammert, Dixon McLeod, Barbara McQuaide, Pat Miller, Howard Walker, Mary Jo Walker, and Shawn Smith. We appreciate all their help and hard work in fulfilling our duties.

The Altar Guild helped serve Communion the first Sunday of each month and at special services, including Ash Wednesday, Maundy Thursday, Easter and Christmas Eve. We monitored the supply of wafers, wine and candles and reported to Patty when more was needed. We replaced candles on the altar as necessary and polished the brass candlesticks. We decorated the chapel for Christmas, Palm Sunday and Easter. A member of the Altar Guild was present for baptisms, memorial services and other special services (recommitment ceremonies).

Communion was served the first Sunday of every month. In the summer, it was served at both services. An Altar Guild member prepared the Communion table, offered the wine and cleaned up after the service, disposing of the elements in the designated area behind the chapel. When necessary, the linens were taken home and laundered.

There were three baptisms this year, down from eight baptisms last year. As the number of weddings go down, I suppose the number of baptisms may also decrease. An Altar Guild member was present at each baptism, to turn on lights, greet the minister and parents and move the font to the front of the chapel. Water was put in the blue vase (in Pattie's office) for the minister to use. The parents were given a certificate of baptism, as well as an inscribed shell and small linen towel.

There was one scattering of ashes in the memorial garden.

The Altar Guild prepared ashes from palms from previous Palm Sundays for the Ash Wednesday service. For Palm Sunday, palm branches were placed in two large vases on either side of the altar. Small cross pins, which we made from palm leaves, were handed out to worshippers as they entered the chapel.

Six lilies were placed on the altar for Easter Sunday.

In May, Garrett Albertson held a workshop for volunteers interested in serving communion. Dick Johnston, Dixon McLeod and Mary Jo Walker participated. Thank-you!

Christmas is a busy time for the Altar Guild. An order form for memorial poinsettias was placed in the bulletin in early November. Thirty plants, wrapped in green foil, were ordered (\$12.95) through the Bald Head Island Club. They arrived the last week of November in time for the first Sunday of Advent. Jane Johnson made a beautiful advent wreath, which was placed on the font. The poinsettias were placed on the cabinets on special shelves with green cloths in the front of the chapel. New wreaths with bows decorated the windows and a large artificial wreath was placed on the balcony railing. Cheryl, our landscaper donated a lovely wreath for the front door.

A small tree was decorated for the minister's condo. A lighted wreath was placed next to the front door of the condo.

The poinsettias needed watering throughout the month. All decorations were removed before the first of the year. It was suggested the decorations not be removed until the beginning of the year. That is up to next year's Altar Guild. Poinsettias were available for pick-up in Pattie's office.

It is with sincere thanks that we recognize Pattie for all she does for the Altar Guild. She is invaluable: the very best!

BUILDINGS & GROUNDS – Keith Bradley

The following is a summary of activities and work completed on the Chapel grounds and buildings, including the Royal James Condo/Ministers Quarters:

- *The ceiling of the Chapel was cleaned of mildew/staining by Masonboro Painting*
- *The exterior of the Chapel and walkways were pressure washed by Pelican Enterprises.*
- *Fogged windows in the Chapel were replaced along with repairs to an office window.*
- *Golf cart repairs continue to be a necessity, sometimes costly when batteries and on-board computers fail.*
- *The security system problems/accounting that Pattie has been fighting has finally been resolved.*
- *Dana Quanstrom's beautiful carving was displayed in the Chapel.*
- *Major work was approved by the Board to pain the Chapel exterior, repair the bell tower, and roofing repairs, etc. The work was completed prior to Labor Day Dinner-on-the-grounds celebration.*
- *Termite and Pest control issues were assessed and corrected.*
- *Bob Porter represented the Chapel at the Royal James Property Owners Association meeting.*
- *A leak from the upper unit about the Minister condo created a moisture and mold issues to the ceiling of our unit. The problem was repaired at no expense to the Chapel, with little-to-no inconvenience to the visiting minister.*
- *Bob Porter reviewed our insurance documents, cost and coverage.*
- *Work sessions to remove old equipment and "collectables" were held to clean up the office loft.*
- *Matt Baldiga of B&B Designs & Construction will be our "go-to" person for needed Chapel/Condo repairs.*
- *An irrigation leak caused Pattie almost have a coronary when she say the water bill from the Village. Thankfully, they worked with us on the charge and graciously took away the sting.*
- *Hurricane Matthew paid a visit to the island, and caused minimal damage. It challenged our volunteer resources to protect the Chapel with the installation of storm panels over the windows. A new proactive emergency plan has been implemented.*
- *A lock box for the condo key was installed for emergency purposes*
- *Normal maintenance repairs and upkeep of the condo continues.*

Many thanks to Pattie, who is "all eyes and ears".

REPORT OF THE TREASURER – Robert P. Porter

The Village Chapel of Bald Head Island "Report of the Treasurer" covering the fiscal year ended December 31, 2016 is composed of 2 documents in addition to this summary letter:

*P&L January through December 2016 compared to Budget (unaudited)
Balance Sheet as of December 31, 2016(unaudited)*

These two supporting documents have been placed in your file folder at the Chapel Office door.

A few of these unaudited and unadjusted figures will show considerable change when we receive our Auditors Report for 2016 in March 2017.

The auditor calculates and records a yearly depreciation expense to our books which we do not track through the year because it does not affect cash. In 2015 the depreciation expense was \$19,068.

The Auditor will compute and record any change in our Fidelity reserve accounts due to interest received and market performance. The condition of these accounts with Fidelity, and their gains or losses in 2016, will be reported to you by the Investments Committee. In many years, gains in our

reserves have reflected a rising stock market and have tended to cover depreciation expenses.

The un-audited 2016 profit & loss shows a \$44,962 surplus of revenues over expenses for the full year. We had budgeted a loss for the year of \$26,481. The biggest single factor in this change to surplus from deficit was that we received a \$50,000 one-time gift shown in Contributions and Memorials (line 3600). Plate offerings of \$87,209 (line 3020) exceeded last year by \$12,403. Wedding revenues of \$35,780 (line 3400) were \$10,030 more than budgeted.

Expenses were \$16,195 more than budget due primarily to \$16,580 repairs to the Chapel building.

The un-audited Balance Sheet shows that the financial reserves of the Village Chapel are strong and that current assets of \$21,609 far exceed current liabilities (less wedding deposits) of \$2,630.

Thank you for the opportunity you have given me to be your treasurer during 2016 and especially for the support provided me by Pattie Caban.

INVESTMENT REPORT – Robert P. Porter

We have placed copies in your office folders of a Fidelity statement covering Account Z72-484601 as of December 31, 2016.

The value our Fidelity accounts as of:

January 1, 2016 = \$395,961
December 31, 2016 = \$480,935

Investment Fund activity during 2016:

Beginning balance of funds on Jan 1	\$395,961
3 contributions received during 2016	55,039
Funds withdrawn for Chapel Renovations	(12,500)
Dividends & Interest Earned	5,850
Market Appreciation	<u>36,585</u>
 Fund Balance at December 31, 2016	 \$480,935

At this date, 66% of the investments are in stock funds which track market indexes and 34% are in money market accounts.

The Chapel Investment Committee has researched and prepared a document entitled “Village Chapel of Bald Head Island Endowment/Investments”. This document defines the elements within the Endowment/Investment accounts and the degree to which each element was restricted by the donor. A copy was made available to each Director. New Board Members should ask the Chapel Administrator, Pattie Caban, for a copy.

The Investment Committee in 2016 was composed of Robert Taylor, David Jessen, and Robert Porter.

At year end, Mr Taylor resigned due to his moving from Bald Head Island. His wise council over many, many years as a member of the Chapel Board and the Investment Committee will be truly missed.

HOSPITALITY COMMITTEE REPORT – Robin Prak

The Hospitality Committee is responsible for Greet and Seat Ministry for the Chapel.

Our volunteers welcome worshippers as well as collect and count all monetary donations.

We also provide additional volunteers for Linger Longer, a group that meets after Chapel service to share time together, welcome new worshippers and fellowship with the minister of the week.

Volunteers are recruited via email and telephone.

We have been struggling to schedule people this past year as many of our regulars have moved or have been off island traveling.

Clark Pennell was invaluable in helping us find the number of people needed for each service for the first half of the year. During the summer months, we have two Sunday services, and we need two people to Greet and Seat for each service. During Easter, our largest day of attendance of the year, we had three services, and there was a total of 14 people who helped us with Greet and Seat for those services.

Brenda Quanstrom came up with a list of new people to solicit for the Hospitality ministry. We sent letters to 12 “new” families and received 2 responses, both of which explained that they can help when they are on the island.

We welcome any person who would like to join us for either Greet and Seat or Linger Longer ministries.

MUSIC COMMITTEE REPORT – Bob Daffer

The music at the chapel has continued to improve as many new choir members are showing up for services on Sunday Mornings. This greatly increases the potential for the choir to perform better music. Many Sundays this year, we have had 12-14 singers, a vast improvement over the 5-7 people in the past.

On August 7th as part of the 30th Anniversary Celebration Cindy Sellers presented a hymn sing at the chapel. The event had a large turn out and gave people a chance to sing some of the old hymns from the revival era.

On November 19th, we had world famous Concert Organist Felix Hell present an outstanding program which included “Adagio” by Samuel Barber and concluded with the famous “Toccata from the fifth Symphony by Charles Marie Widor. At the conclusion of the Barber, the audience was so moved that they didn’t applaud for over a full minute. This was truly one of the great moments at The Village Chapel!

The music year concluded with the choir singing ay the “Live Nativity” held at the light house on December 9th. A total of 65 islanders came to celebrate the event.

OFF ISLAND OUTREACH – Scott Starks

This has traditionally been the busiest time of year for Off-Island Outreach, but we hope to expand this program to incorporate all seasons. First, the inclusion of "where your offering dollar is spent" notes in the weekly bulletin helps to personalize giving, and will be continued. A monthly calendar of appropriate events has been included as well, with hopes for increased participation.

I have attended monthly meetings of the Southport-Oak Island Interfaith Fellowship and have committed the Chapel to host the October Meeting for SOIIF here on Bald Head Island (details to follow). We have also offered to co-sponsor a Lenten Luncheon in 2017, with the event to be held at a Southport Church; a stipend for a light lunch would be forwarded to cover this. The Fellowship coordinated the November Hunger Walk (formerly "Crop Walk"), where the Chapel contributed donations well out of proportion to our limited number of walkers on a separate path. In addition, the Chapel participated in the recent MLK Breakfast sponsored by the Fellowship, and we're gearing up for the Souper Bowl of Caring, with a week-long food drive starting today.

ON ISLAND OUTREACH – Submitted by F.A. McLeod

Education Ministry (Ann Cathcart and Reverend Garrett Albertson)

Evening Bible Study: (Tuesday's 7-8:30 P.M. at On-Island homes)

During the winter and spring, the group focused on Martin Copenhaver's book, Jesus Is the Question. Meetings were facilitated by different volunteers each week. During Lent, the group was led by Ann Cathcart and studied Adam Hamilton's, John. After Lent, members held provocative sessions on Adam Hamilton's, Christianity and World Religions. The group concluded its spring meetings with its annual potluck cookout and broke for the summer. Adam Hamilton was again the author of choice for the Evening Bible Study in the fall. This time the group concentrated on his book Half Truths, led by various volunteers each week. To conclude 2016, Ann Cathcart facilitated an Advent study on Scrooge. The group opened 2017 and is studying Dr. David Jeremiah's work, "What in the World Is Going On", led by Charlie Himes. One of the goals for this group, for 2016, was to add new members. The group was successful achieving that goal.

Women Exploring the Bible: (First and third Tuesdays 10:15-11:30 A.M. In the Wester Conference Room at the Association Center)

The ladies began 2016 focusing on Max Lucado's, Acts: Life Lessons. They took a hiatus during the summer and returned in the fall to work on Max Lucado's, James-which they are still studying.

Men's Bible Study (Reverend Garrett Albertson- First and third Friday's 8-9 A.M. in the Wester Conference Room at the Association Center)

Reverend Albertson opened 2016 focusing on Paul's letters to the Ephesians. After summer break, Reverend Albertson began exploring world religions – leading thought-provoking discussions and bringing a guest speaker to address the group. The men are currently continuing to pursue study on this topic.

Prayer Ministry (Judy Brawner and Pattie Caban)

The prayer chain maintains its support of those requesting such through the leadership of these ladies and the invocations of the 24 committee members.

Community Service (F.A. McLeod and Susan Himes)

This group was busy this year – from receptions after Dana Quanstroms service to the one for the Lammerts farewell. Members supported the Sauders in their move, visited hospitalized and provided many meals for the sick as well as did odd jobs for those in need and helped neighbors on and off the Island in the aftermath of the hurricane and flooding. The group is currently collecting items for Doshier Nursing Home. If any board member hears of an Islander needing support, please contact F.A.

Outreach (Susan and Charlie Himes)

Susan and Charlie continue welcoming new Chapel attendees after services each week and visit Island residents in need.

On-Island Events:

National Day of Prayer: The Chapel was opened and Claude's daily email and the Association newsletter "advertised" that those interested could participate (individually) with a visit to the Chapel on this day.

Old Baldy Memorial Day Remembrance: The Chapel choir again provided choral support for this commemoration of all who have served and/or died for our country.

30th Anniversary Events: The Chapel successfully held quarterly events to commemorate its 30th year anniversary.

Pastoral Care: (Reverend Garrett Albertson)

Reverend Albertson continues his ministry to all Island residents and visitors as well as his prayers for these. He is available for hospital visits, just contact him.

Narthex Materials: (Pattie Caban)

Pattie refreshes these materials, which are available to all Chapel visitors. Pattie also provides Chapel notecards for sale. This enterprise pays for itself as well as augments On-Island Outreach funds.

Rosary: (F.A. McLeod)

Anyone interested in saying a Rosary at the Chapel, please contact F. A. McLeod to arrange a date and time. During 2016, group Rosaries have been said at the Chapel about once a month. On a similar note, Catholic Masses have taken place at the Chapel several times this past year. They were well attended. Additional Masses are welcome. Please contact Pattie Caban or F. A. McLeod.

WEBSITE TECHNOLOGY SUPPORT – Dick Johnston

Technical Support for Office Equipment and Software plus Web Site Support

Status of Technical Support as it was reviewed in January, 2017:

- **Software**
 - Microsoft 8.1 with Touch Screen capability
 - Office Home & Business 2013
 - Outlook, Excel, Word, Power Point
 - QuickBooks 2016 with Maintenance
- **Hardware**
 - Dell Processor
 - HP Laser Jet Pro 500 Color ... large printer for volume printing
 - HP Office Jet Pro 8500 A Plus Ink jet Smaller printer for back up and special needs ... photos, etc. More than 7 years old ...
 - Automatic Folding Machine
- **Web Site**
 - Go Daddy web development tool and hosting service
- **Status:**

- **Software**
 - *Seems stable but might need a review to see if some tuning of maintenance approach is appropriate*
- **Hardware**
 - *Largest HP printer has flag indicating problem with toner resolver?*
 - *Pattie has ordered part and Brewse helped install.*
 - *Smaller HP printer is older and has developed a recent problem.*
 - *Brewse found the problem.*
- **Web Site**
 - *New site is much improved ...*
 - *Some concern on ability to keep site current with current approach ...*

Decisions made by Executive Committee:

- *Tech Support of software and hardware has been performed by Don Sauder in the past.*
 - *Don is no longer on island and able to support us.*
 - *Don has provided great support for the Chapel and this is greatly appreciated!*
- *Web Site was redesigned in 2016 by Jane Baldrige.*
 - *Jane did fine work and our Web Site is much stronger.*
 - *Jane is currently not living in NC, and has less time to support us remotely.*

Brewse has reviewed the requirements of both portions of our operations and feels he can provide the support.

*Dick Johnston proposed a potential contract for Brewse to provide the support and Bob Porter confirmed budget will support. **The Executive Committee approved.***

Brewse has agreed and signed a Statement of Work for this work.

Additional support can be helpful for expanding Audio Visual capability.

John Fisher provided much-appreciated funds for expanded AV capability in honor of Beverly Fisher.

Bob Daffer and Particularly Jeff Hobbs have worked to make this happen. The current status is:

- *The system is complete with one exception. The original cable to the camera is not sufficient for HD Video. A new cable is in the office and needs to be run to replace the first cable installed by the electrician.*
- *The connectivity from the Chapel to the Community Center is in place and operational for video.*
- *The system consists of an apple computer that connects to the Internet. The Internet connection at the Chapel is of poor quality and is insufficient to update the operating system and not sufficient to broadcast. The Internet connection will be reviewed to change from DSL to Cable at the Chapel. This will allow for a better connection and possible streaming.*
- *The system has a Hyperdeck Studio Recorder that allows recording in HD on Solid State Disks.*
- *Professional rack has been ordered for final installation of all equipment in the Chapel Office.*

The possibility exists for recording and streaming of services including Memorial Services and Weddings.

Browse Barnard will review potentially providing service to those organizing special services. We will keep the Board and the Community aware of this as it goes forward.

WEDDING GUILD ANNUAL REPORT – Elizabeth Beam

The wedding season began with the annual Guild Coffee on March 5. Discussion among Guild members was helpful in reviewing procedures and planning the volunteer duties for the year

Between April and December, 2016, there were as follows:

26 weddings and 1 renewal facilitated by 14 Guild volunteers equaling more than 125 hours of service.

Of the weddings and the renewal ceremony

- 22 ceremonies were of non-property owners*
- 5 ceremonies were of property owners*

Income from the weddings was \$33,000.

There were four more services than in 2015.

WORSHIP COMMITTEE REPORT – Mary Jo Walker

- The Worship Committee is responsible for selecting and scheduling ministers for each Village Chapel Sunday service and the various special services held throughout the year. Mary Jo Walker chaired the 2106 Worship Committee, and members included Ann Cathcart, Betsy Carr, Brenda Quanstrom, Bob Daffer, Diane Mesaris, Pat Johnston, and Pat Miller. Chapel Administrator Pattie Caban is an invaluable resource for the committee, and serves as the primary contact for ministers.*
- The Worship Committee meets in April of each year to review and discuss ministers currently serving the chapel. The committee then determines the timing of invitations for the next year. Each invited minister is asked to select three dates, and scheduling is based on minister ranking and date of response. The summer schedule is very popular and easy to fill, with the winter months being more challenging. Our list of ministers is extensive, as is our list of newly recommended ministers.*
- The Worship Calendar for 2017 has been filled with the exception of Christmas 2017.*

In addition to the April meeting, the Worship Committee meets as needed throughout the year to discuss concerns, items of interest, and special events. The committee welcomes new members, and anyone interested in serving should contact Mary Jo Walker or Pattie Caban.

30th ANNIVERSARY REPORT – Elizabeth Beam

The 30th anniversary celebration of the Village Chapel began on Easter Sunday, March 27, 2016. Board Chair, Dick Johnston, announced the commencement of the celebrations. In addition, Chairman Johnston wrote an article for the Association Newsletter, outlining the plan for the year. Following Easter, the following events occurred:

July 3 and August 7

Two lemonade socials, planned by Robin Prak, were held on July 3 and August 7, in lieu of Linger Longers. They were well received by both regular chapel attendees and visitors. It has been suggested that they continue, on occasion, during the summer season.

August 7

A hymn sing was held on August 7, with Cindy Sellers planning and leading the event. Suggestions for hymns were solicited the weeks prior to the sing and were incorporated into the program. Both the organ and piano were used to accompany the singing and the Chapel Choir provided leadership in the hymns as well as special anthems based on hymn tunes.

September 4

On September 4, a Homecoming and Dinner on the Grounds was held. It was planned and implemented by Mary Jo Walker, FA McLeod, Elayne Bennett, Elizabeth Beam and all Board Members as well as chapel volunteers. Estimated attendance was 150. Special invitations were sent to founders, ministers from the early years, former Board chairs and major donors. Special guests who attended and are no longer on the island included Billie Jean Berne as well as Carol and Don Sauder. Speakers included Board Chair, Johnston, Harper Peterson, Keith Bradley, Cindy Sellers and Ann Cathcart. The Smith Island Art League displayed work featuring the chapel. Letters of appreciation were sent to service providers who made the facilities ready for the celebration. An article with photos was published in the Association Newsletter

November 25 & 26

The Smith Island Art League had a special showing of art featuring the chapel as part of the League's Thanksgiving weekend show and sale. Participating artists included Marilyn Ridgeway, Jane Johnson, Larry Kirby, Prudy Weaver, Sherry Becker, Nancy Giacci and Mike Liggett.

December 9

On December 9, 2016 Cindy Sellers, Brenda Quanstrom and FA McLeod planned and produced a Live Nativity at Old Baldy Lighthouse to reproduce previous Live Nativities conducted by the Chapel. Ladders wrapped in lights replicated Christmas trees and lined the walkway up to the stairs. There were four performances including Christmas hymns by the choir and scripture readings by Ann Cathcart. The performers moved in accordance with the readings from the book of Luke. They were as follows: Shepherds were Doug Jenest, Dixon McLeod, and Scott Starks; Wisemen were Keith Bradley, Howard Walker, and Dick Johnston; Angels were Porter and Grayson Mohler; and Mary and Joseph were portrayed by Allie Rife and Kristopher Readshaw. Special thanks to Chris Webb, Old Baldy Director, for access to the Old Baldy Lighthouse in order to provide the authentic atmosphere. Despite the frigid weather, sixty-five islanders and attended.

Accomplishments

- *In preparation for the year, the Building and Grounds Committee, led by Keith Bradley, did an extraordinary job of painting and repairing the chapel and grounds (see Building and Grounds report for details). Service providers were especially responsive and eager to have the chapel in peak condition for the celebrations.*
- *In addition to events, a new logo was designed for chapel use.*



- *Special attention was given to the website and the Facebook page, announcing events and publishing photographs of the events.*
- *Online giving was implemented.*
- *Take along cards with a QR code was produced and placed in the narthex for visitors.*
- *“Did You Know” facts were put on the back pages of the weekly bulletin to explain how donations are used on and off the island.*
- *A/V system was installed and programmed in the Association Building to accommodate extra people when there is an overflow crowd for special services.*

Special thanks to the following:

- *Jane Baldrige who prepared and published a digital scrapbook of the history chapel for the website.*
- *Pat Miller and John Byrne for assistance in tracing historical information.*
- *Pattie Caban who coordinated of all of the activities.*

The 30th Anniversary celebration will culminate in the worship services this Easter, April 16, 2017.

PRESIDENTS REPORT – E. Richard Johnston

Nominating Committee, FA McLeod, Chair

- *FA and Scott did the Heavy lifting and chose three outstanding new members ... Barbara McQuaide, Gayle Sanders, Anne Rex and Barbara McQuaide. Bob Porter has agreed to a second three year term and we all appreciate this. This new board will continue the high level of participation in all we are about.*
- *John Fisher, Melanie Robbins and Nonie Williams have all made outstanding contributions to our Chapel and Board. Thank you to each of you for the thoughtful participation in our meetings and chapel activities.*

Altar Guild, Nonie Williams and Melanie Robbins, Co-Chairs

- *Nonie and Melanie did an outstanding job again in 2016. Our various special services were in fact very special. The decorations, Communion Services, palm branches, poinsettias were all beautiful and meaningful. Thank you again to both of you for service during your terms (Melanie, you know that Guest Ministers continue to give thanks for the improvements to the Chapel Condo!).*

Building & Grounds, Keith Bradley, Chair

- *This has been an amazing year for the Chapel building and grounds ... Keith led a complete make over including painting of the exterior, extensive repair to the bell tower, roofing repairs, fogged windows replaced, cleaning of the interior taking care of mildew and stains ... We are so appreciative of an anonymous donation to replace the funds taken from our Endowment for all of these much needed improvements.*
- *Contractors and vendors include Masonboro Painting, Cheryl McDonald, and Pelican Enterprises.*
- *Many of us collaborated in the decision, prayer, cleaning and installation (Bill Waddell and Doug Jenest) of Dana Quanstroms' unique carving. This addition to our worship experience will last for as long as the Chapel exists and we are very appreciative of Brenda's gift and of his love for "His Chapel". Thank you Dana.*

- *The Chapel has never looked better in my 20 years on Island than it did for our Dinner on the Grounds ... thank you Keith and all the volunteers and contractors and vendors that make our place of Worship what it is. The "Great Architect" created the view from our windows but all this passion and hard work also help keep it the **Most Spiritual Place I Know.***

-Finances, Bob Porter, Treasurer

- *In addition to the condition of the building and grounds ... I don't know that the condition of our finances has ever been stronger ... plate offerings reversed the downward trend, weddings exceeded budget significantly, our endowment is managed with great judgment, reporting is more meaningful than ever, memorials are now understood and reflected and new ideas including on line giving with Pay Pal and other means are all contributing to our success. Bob Porter, with Pattie Caban's tireless work is behind all of this. Thank you Bob ... and Pattie!*

Hospitality, Robin Prak, Chair

- *Robin Prak has led this effort and worked very hard. We all enjoy the fellowship of Linger Longers and the orderly progression of Sunday Services facilitated by the Greeters. Here is one area that needs some help. Please consider this with us and help Robin out! I don't think we want to drop the Linger Longers ... or certainly not put the Sunday Service quality at risk. Please sign up and help fill this need. Anyone can fill these slots.*

Music, Bob Daffer, Chair

- *Bob Daffer and Cindy Sellers collaborate to produce our outstanding music experience every Sunday and for all Special Services. Typical Sunday strength is 12 = 14 singers up from the prior 5 – 7 many past Sundays. No one knows how they do it Sunday after Sunday ... particularly as Cindy doesn't know who will be there or not ... The Choir's support for the 30th anniversary events was outstanding! Thank you Bob and Cindy ... and thank you Choir!*

Off Island Outreach, Scott Starks, Chair

- *Scott has become a fixture of the Southport – Oak Island Fellowship and we continue to be well represented in these outreach efforts. The Hunger walk, MLK Breakfast, and Souper Bowl of Caring all give visible proof of the Chapel Commitment to Outreach. Thank you Scott and all the volunteers involved.*
- *2016 was a year that the Bald Head Community also reenergized "Giving Back" to our neighbors when storms brought critical needs. We asked on August 28 for a relief effort for Baton Rouge, Louisiana flooding. The Village Chapel offered to be an "Umbrella" place for Charitable Gift donations to come in. The Community responded and thank you so much for the response: Caring BHI folks contributed \$4,050 along with \$5000 from my company. I took this \$9050 in gift cards from to Louisiana. We worked in Denham Springs, LA ... one of the worst hit parishes close to Baton Rouge. Other BHI folks, including one donation for \$10,000, contributed to national charities.*
- *See below Connie Uddo's (Director of the New Orleans based charity that coordinated our efforts) notes on how much the gift cards were appreciated by these folks (no administrative costs ... 100% to homeowners).
"Hey Dick ... Glad to hear that you all are safe and sound. I was thinking of you all when the storm was heading your way. We have given most of the Wal-Mart cards away. Every resident that had their homes gutted by our organization, got a card. We have gutted 75 homes with 700 volunteers to date. We bought insulation and Sheetrock for the New Beginnings Christian Church that you worked with when you came. The rest of the Home Depot cards will be used to help an elderly woman rebuild her house. ... she has been living in*

her car. Please thank everyone for me. We would never have accomplished all that we did without your help and the gift cards.”

- *Hurricane Matthew was the first Cat 5 Atlantic Hurricane since 2007 and killed more than 1600, mainly in Haiti. Damage estimates exceeded \$10.5 Billion. It reemerged from SC on Oct. 8 as a weak Cat 1 and passed Bald Head before leaving Cape Hatteras on Oct. 9. The Heavy rains caused terrible damage in NC and VA mainly inland. The Chapel Board selected the Lumberton area as our target for Disaster Relief efforts. Lumberton needs are dramatic as seen in the press. The region has economic problems with few financial resources - Cultural makeup is ~ 1/3 African American, 1/3 Native American (primarily Lumbee Tribe), and 1/3 white.*
 - *Three families very important to the history and growth of the Village Chapel of Bald Head AND the entire community ... Dr Freeman (Bill) Berne and Billie Jean; Dr Gene Douglas and Joyce; and Dr Thad Wester and Lee ... all spent their working decades in Lumberton. Gene Douglas put me in touch with his son Donnie Douglas, the editor of the Lumberton Newspaper, Robesonian Times ... this was Donnie's editorial inviting the President: <http://robsonian.com/opinion/92782/mr-president-an-invitation-to-come-see-us>*
 - *We had 44 families that gave a total of \$10,642.50. Uses of the donations: \$6000 purchased Lowes Home Improvement and Wal-Mart Gift Cards ... \$2671.80 donated to Empty Stocking Fund operated by the Robesonian Times. \$1970.70 remains to be distributed.*
 - *“Boots on the Ground” Team traveled to Lumberton 11/9 & 10 – Great group that worked hard! John Fisher, Dick & Pat Johnston, Len Miller, Anne Rex, Sherry Roesse, and Mary Joe Walker*
 - *We worked with the family of Thelma Cox ... Half Lumbee woman and her family devastated by Matthew. We provided ~ \$500 in gift cards in addition to the two full days of hard work ... Worked with the NC Men's Baptist Disaster Relief Group ... used Lowe's Home Improvement gift cards to support materials in Rebuild efforts after we worked on clean up ... Hyde Park Baptist Church ... Pastor there was to distribute Wal-Mart gift cards to needy families among the ones coming for Thanksgiving meal.*
- It is my sincere hope that these experiences will encourage a desire to do more to help folks in need.**

On Island Outreach, F.A. McLeod, Chair

- *Education Ministry with leadership from Ann Cathcart and Gary Albertson includes Evening Bible Study is an active group with multiple studies. One of the goals for this group for 2016, was to add new members and this was successful! Women Exploring the Bible Focused on two books by Max Lucado's, Acts: Life Lessons. They took a hiatus during the summer and returned in the fall to work on Max Lucado. Men's Bible Study opened 2016 focusing on Paul's letters to the Ephesians. And then began exploring world religions – leading thought-provoking discussions and bringing a guest speaker to address the group. Come join one or more of these groups!*
- *Prayer Ministry with Judy Brawner and Pattie Caban maintains its support of those requesting Prayers. Community Service with leadership by F.A. McLeod and Susan Himes was busy this year – from receptions after Dana Quanstrom's service, the Lammert's farewell and support for the Sauders in their move, visited hospitalized, provided meals for the sick and helped neighbors on and off the Island in the aftermath of the hurricane.*
- *Pastoral Care with Reverend Albertson continuing his ministry to all Island residents and visitors. He is available for hospital visits, just contact him.*
- *Rosary ... Anyone interested in saying a Rosary at the Chapel, please contact F. A. McLeod to arrange a date and time. Group Rosaries were at the Chapel about once a month. On a similar note, Catholic Masses have taken place at the Chapel several times this past year and additional Masses are welcome.*

Technology, Website, Dick Johnston

- *Tech Support of software and hardware has been performed by Don Sauder in the past.*
- *Don is no longer on island and able to support us. Don has provided great support for the Chapel and this is greatly appreciated! Web Site was redesigned in 2016 by Jane Baldridge. Jane did fine work and our Web Site is much stronger. Jane is currently not living in NC, and has less time to support us remotely. Brewse has reviewed the requirements of both portions of our operations and feels he can provide the support. The Executive Committee approved. Brewse has agreed and signed a Statement of Work for this work.*
- *Additional support can be helpful for expanding Audio Visual capability. John Fisher provided much-appreciated funds for expanded AV capability in honor of Beverly Fisher. Bob Daffer and Particularly Jeff Hobbs have worked to make this happen. The system is complete with one exception. A new cable is in the office and needs to be run. The connectivity from the Chapel to the Community Center is in place and operational for video. The Internet connection will be reviewed to change from DSL to Cable at the Chapel. This will allow for a better connection and possible streaming. The possibility exists for recording and streaming of services including Memorial Services and Weddings.*

Wedding Guild, Elizabeth Beam, Chair

- *Between April and December, 2016, there were 26 weddings (4 more than 2015) and 1 renewal facilitated by 14 Guild volunteers. Income from the weddings was \$33,000. Weddings and renewals represent one of the important Ministries for the Chapel. They are treated as Worship Services and remembered by families for years to come. Pictures of weddings on the web site give a glimpse of the happy families.*

Worship, Mary Jo Walker, Chair

- *Another very important Ministry of the Chapel is providing opportunity for guest ministers to lead worship services throughout the year. A Condo is provided so ministers and their families can spend up to six days on the Island for some much needed R & R time.*
- *The Worship Committee meets in April of each year to review and discuss ministers currently serving the chapel. Each invited minister is asked to select three dates, and scheduling is based on minister ranking and date of response. Our list of ministers is extensive, as is our list of newly recommended ministers. The Worship Calendar for 2017 has been filled with the exception of Christmas 2017.*

30th Anniversary Committee, Elizabeth Beam, Chair

- *The 30th anniversary celebration of the Village Chapel began on Easter Sunday, March 27, 2016. This has been an excellent chance to celebrate where we have been and the wonderful people that have made it possible. The year has been a bridge between the past and the exciting future of our next 30 years. Following Easter, the following events occurred: Two lemonade socials were well received and a hymn sing was held on August 7, with Cindy Sellers planning and leading the event.*
- *On September 4, a Homecoming and Dinner on the Grounds was the highlight with ~ 150 attending including founders, ministers from the early years, and former Board chairs. Check out pictures on our web site.*
- *On December 9th Cindy Sellers, Brenda Quanstrom and F.A. McLeod produced a Live Nativity at Old Baldy Lighthouse to reproduce previous Live Nativities conducted by the Chapel. There were four performances including Christmas hymns. Despite the frigid weather, sixty-five islanders attended.*

OLD BUSINESS: *The 30th Anniversary Celebration will continue through Easter, 2017, concluding with our Easter Sunday services.*

NEW BUSINESS: *No new business was established.*

There being no further business, the 2016 Annual Meeting of the Board of Trustees of the Village Chapel of Bald Head Island was adjourned.

Respectfully submitted,

*Patricia Caban
Executive Secretary*

*E. Richard Johnston
President*