

NOTICE
Town of Lowell
SELECT BOARD MEETING
THE LOWELL SELECTBOARD WILL MEET ON
Wednesday, September 28, 2021, AT 5:30 P.M.
AT THE TOWN OFFICE BUILDING.

AGENDA:

- **Sign Orders**
- **Approve minutes from September 14, 2021**
- **Other Business**

SELECTBOARD:
Alden Warner-Chm.
Darren Pion
Wayne Richardson

MINUTES
SELECT BOARD MEETING
TOWN OF LOWELL
Meeting held on September 28, 2021.

Board members present:

Alden Warner chm., Darren Pion, Wayne Richardson

Christy Pion-Town Clerk/Selectboard Clerk

Rebecca DiZazzo- Treasurer

Calvin Allen-Road Commissioner

Meeting was called to order at 5:30 p.m.

Sign Orders:

- ❖ Orders were approved and signed by the Board unanimously for the Treasurer.

Minutes from September 14, 2021:

- ❖ Minutes from September 14, 2021 we approved and signed by the Board Unanimously.

Other Business:

- ❖ The Board discussed the results of the health report for George Tarby's place of residence. Alden updated the other Board members that he had sent the report to the state. Wayne had received a phone call from Mr. Tarby stating that the report was not filed correctly. Alden stated that he had answered the questions as they were listed on the report, and that the State did not send it back to him for corrections.
- ❖ Becky gave the Board members their yearly pay.
- ❖ Becky discussed with the Board that we needed to make an appointment to have a single audit. The Board asked the Treasurer to start calling around for pricing on this matter. Becky stated she would and that she would get back to them with the prices as soon as she had them.
- ❖ Calvin discussed with the Board about a grant that we were offered on non-traffic grants. He stated that he had forwarded it onto Jen Blay to look at and that it might help her class with the trail costs that they are working on. Wayne walked the forest with Jen blay to access what work needed to be done.
- ❖ Becky spoke to the Board about hiring a new assistant to help the Treasurer and Clerk now that Priscilla has retired. She explained that it would be better to have the third person in the office to fill

in when the Clerk or Treasurer could not be, and also be here to answer the phones and help people on the really busy days. The Board discussed the situation, and all agreed to hiring a new assistant. The position will consist of 3 days a week, 6 hours a day to start, and longer hours when filling in for the Clerk or Treasurer.

Board Warrants:

➤ General Order # 35	\$	13,326.97
➤ Payroll Order # 20	\$	5,981.49

Signed by the Board for the Treasurer to draw checks totaling - \$ 19,308.46

Meeting adjourned at 7:05 P.M.

Respectfully submitted by Christy M. Pion

Next meeting date: October 12, 2021 at the Town Office Building

Alden Warner- Chairman

Christy M. Pion – Selectboard Clerk

Darren Pion

Wayne Richardson