

June 15th, 2009

Central Mainline Sewer Authority
P O Box 35 93 Jones Street
Lilly, PA 15938

June 15th, 2009 Meeting Minutes

Roll Call of the Board

7:00PM Chairman Rich Wray, Vice-Chairman William Claar, Board members, Secretary Rita Butterbaugh, James DeCort, Plant Manager Ronald Rakar, Solicitor William Barbin and Secretary Pamela Flis all present.

Engineer Steve Sewalk, Raymond Guzic, Jr., were unable to attend due to prior commitments.

Leslie Devett, Pat Shedlock, Julie Hartline and Justin Eger also present for the meeting.

Salute to the Flag:

Public Participation:

Pat Shedlock inquired about the manhole repair due on Ryan Street, contractors Borbonus / Monzo are being delayed, repairs to start when project is completed in Cresson Township.

Secretaries Report:

Motion made by James DeCort 2nd Rita Butterbaugh, to accept the Minutes from the May 18th, 2009 regular meeting as submitted in written form. Roll call of votes, all in favor motion passed.

Motion made by William Claar 2nd Rita Butterbaugh to accept the Treasurers Report, Unpaid Bills and Additional Unpaid Bills as submitted in written form. Roll call of votes, all in favor motion passed.

As discussed the meeting with Barbara McMillen for RUS and the discussion of the delinquency rate of CMSA and ways to collect unpaid invoices, and the newly written letters of correspondence concerning unpaid tap fees and unpaid monthly fees.

Motion made by William Claar to Rita Butterbaugh to file renewal on all liens and to apply new liens to any customers who have an unpaid balance of \$500.00 or more. Roll call of votes, all in favor motion passed.

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As discussed the need for the CMSA secretary to send letters of correspondence to all delinquent customers for unpaid monthly fees and unpaid tap fees, and for the CMSA's Solicitor to send letters of correspondence for the 30 day lien intent. With this letter of lien intent the ability for CMSA to collect recovery of cost, interest and attorney's fees in collection of delinquent accounts, as adopted by Resolution on April 20th, 2009.

Correspondence:

Phone conversation between CMSA secretary and John Garland DBA Johnny's Angels will not forfeit his tap and will continue to pay his monthly fee until his business is operational again, even though his signed a application for exoneration.

Letter of correspondence received from LBSA agreeing with CMSA to remove two flow meters from the sewer system Williams and Cemetery Streets. *LBSA must be notified when these meters are removed.*

Letter received from Barbara McMillen stating an onsite inspection at the CMSA Waste Water Treatment Plant, with all the contractors concerning the construction of the fine screen building, July 13th 2009 10AM. This is a mandatory meeting set by the Rules and Regulations of RUS.

As discussed the letter of correspondence between LBSA and CMSA regarding the allocation payment for 2009 from the 2008 Audit, with changes motioned upon at the CMSA regular May meeting and the corrected amount of LBSA EDU's.

As discussed the appointment at the UC Center in Johnstown, June 17th at 9 AM.

A copy of all correspondence is on file at the CMSA office.

Engineers Report:

All subjects previously covered.

Solicitors Report:

All subjects previously covered.

Plant Operator Report:

Flow meter report presented to the CMSA board.

Flow meter at High Street needs to be recalibrated, Mark Stevens is returning to CMSA the last week of June to recalibrate meters and address to the problematic flow meters throughout the sewer line system. Plant Manager to start tracking each flow meter

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individually to accurately track those meters which are problematic and schedule routine maintenance.

New U V light bulbs are needed at the treatment plant for water sterilization, plant manager has recently replaced U V bulbs that were original from first days in operation.

Motion made by William Claar 2nd Rita Butterbaugh to allow plant manager to purchase a case (24) of Ultra Violet light bulbs for disinfection/ sterilization. Roll call of votes, all in favor motion passed.

As discussed the newly downloaded program from Siemens Water Technology downloaded at the CMSA WWTP.

As discussed the Alisha Swire's property and the failed pressure test.

As discussed the new computer virus protection installed at the CMSA WWTP by Paul Shutack from Shutack Computer Solutions.

Old Business:

Motion made by William Claar 2nd Rita Butterbaugh to choose Selective Insurance for insurance coverage in the amount of \$14,210.00 for July 1, 2009 to July 1, 2010. Roll call of votes, all in favor motion passed.

New Business:

As discussed the applicants and interviews to take place on June 30th, 2009 at 5PM, Three applicants were selected for the interview process, these applicants will be contacted for an interview and all applicants will be notified and thanked for their interest in working with CMSA.

Tabled Items:

Contact HHRM for a meeting before the July CMSA regular monthly meeting.

For the Good of the Order:

Adjournment:

Motion made by James DeCort 2nd William Claar to adjourn the meeting at 7:25PM. Roll call of votes, all in favor motion passed.

For the Record:

A copy of the June 15th, 2009, meeting packet with minutes from May 2009 regular meeting was mailed to LBSA on June 16th, 2009.