

**HERITAGE OAK PARK  
COMMUNITY DEVELOPMENT DISTRICT**

**July 15, 2021**

**AGENDA PACKAGE**

**Call in Number 646-838-1601  
Access Code: 438834881**

July 8, 2021

Board of Supervisors  
Heritage Oak Park Community Development District

Dear Board Members:

The Board of Supervisors of the Heritage Oak Park CDD will hold their regular meeting on Thursday, July 15, 2021 at 10:00 a.m. at 19520 Heritage Oak Boulevard, Port Charlotte FL 33948. Following is the advanced agenda:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Audience Comments on Agenda Items
4. Comments from the Chairman
5. Approval of Consent Agenda
  - A. Approval of the Minutes of the June 17, 2021 Meeting
  - B. Financials and Check Register for June 30, 2021
6. New Business
  - A. Fencing
7. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager
    - i. Consideration of Resolution 2021-05, Designation of Officers - Treasurer
    - ii. Activities Coordinator Position
    - iii. Public Hearing on Fiscal Year 2021/2022 Final Budget
      - a. Consideration of Resolution 2021-06 Adopting Fiscal Year 2021/2022 Budget
    - iv. Public Hearing on Fiscal Year 2021/2022 Levying of Assessments
      - a. Consideration of Resolution 2021-07 Fiscal Year 2021/2022 Levying of Assessments
8. On-Site Administration Report – Project Updates
9. Supervisor Requests
10. Audience Comments
11. Adjournment

**Next meeting August 19, 2021.**

Any supporting material for the items listed above and not enclosed will be distributed at the meeting. I look forward to seeing you and, in the meantime, if you have any questions please contact me.

Sincerely,

Bob Koncar, District Manager

## **Fifth Order of Business**

**5A**

**MINUTES OF MEETING  
HERITAGE OAK PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The workshop meeting of the Board of Supervisors of the Heritage Oak Park Community Development District was held on Thursday, June 17, 2021 at 9:00 a.m. with the regular meeting immediately following at 10:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida, Call-In Number 800-747-5150; Access Code 2836125.

Present and constituting a quorum were:

Paul Falduto, Jr.	Chairperson
Edward Carey	Vice Chairperson
Brian Bitgood	Assistant Secretary
Steve Horsman	Assistant Secretary (via telephone)
Kent Weeks	Assistant Secretary
Michelle Egan	Project Manager, Inframark
Bob Koncar	District Manager, Inframark (via telephone)

*The following is a summary of the minutes and actions taken at the June 17, 2021 regular meeting of the Heritage Oak Park CDD Board of Supervisors.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

- Mr. Falduto called the meeting to order and Ms. Eagan called the roll.

On MOTION by Mr. Carey seconded by Mr. Bitgood with all in favor Mr. Horsman attending the meeting by telephone was approved. 4/0

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

- The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

- With no Audience comments, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Comments from the Chairman**

- Mr. Falduto stated there were incidents of theft in the District.
- Mr. Falduto commented on activities taking place in the District.
- Mr. Falduto commented on hurricane season.

**FIFTH ORDER OF BUSINESS**

**Approval of Consent Agenda**

**A. Approval of the Minutes of the May 20, 2021 Meeting**

**B. Financial Statements and Check Register**

On MOTION by Mr. Bitgood seconded by Mr. Carey with all in favor the Consent Agenda was approved. 5-0

**SIXTH ORDER OF BUSINESS**

**Old Business**

**A. Gate Entry Box**

- Ms. Egan updated the Board on the gate entry boxes. A new proposal was obtained for \$434.00 higher and an additional \$607.00 for a hood.

On MOTION by Mr. Horsman seconded by Mr. Bitgood with all in favor a not to exceed additional amount of \$1,650.00 to install gate entry boxes was approved. 5-0.

- A discussion ensued.

On MOTION by Mr. Bitgood seconded by Mr. Horsman with all in favor Precision Gate to upload current gate database to the new system database and to train Ms. Egan on new system uploads at \$900.00 was approved. 5-0.

**SEVENTH ORDER OF BUSINESS**

**New Business**

There being no new business, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Attorney**

No report.

**B. District Engineer**

No report.

- Ms. Egan stated that there has been communication regarding the mainline project.

**C. District Manager**  
No report.

**NINTH ORDER OF BUSINESS**

**On-Site Administration Report – Project Updates**

- Ms. Egan stated the pool is being closed overnight due to black algae growth in response to the current increased rain. The pool is being treated and there will be an employee checking on the progress throughout the night.
- The concrete work is starting for the walkway.
- The chairlift will be installed when the bracket comes in.
- Fencing quotes will be coming in from two companies soon.
- The camera box at the back gate needs replaced. It is rusted and the airconditioning line running through that box has left ice in the box.
- The mainline project materials are being delivered through next week. Ms. Egan asked that everyone use caution within the parking lot, as it will be very busy.
- Phone interviews were done for the Activities position. Two of these applicants are being asked to come in for an in-person interview.

**TENTH ORDER OF BUSINESS**

**Supervisor Requests**

- Mr. Weeks expressed his concern for a crosswalk to the YMCA.
- Mr. Weeks stated he is having an issue with getting irrigation repairs done.
- Mr. Carey stated he is curious of the size of the pipe being used around the pond.
- Ms. Bitgood reminded everyone that the next meeting is a Public Hearing.

**ELEVENTH ORDER OF BUSINESS**

**Audience Comments**

- A resident commented on the holiday lights and asked if the District could put more lights.
- A resident commented on not being able to see the keypad at the gate.
- A resident asked how many phone numbers a resident can have added to the gate system. Ms. Egan will be doing a mailing to residents for sending in their phone numbers.
- A resident requested that being able to call in to a meeting be restored.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Carey seconded by Mr. Bitgood with all in favor, the meeting being adjourned. 5-0.

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Secretary

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Paul Falduto  
Chairman



**5B**

**HERITAGE OAK PARK**  
Community Development District

*Financial Report*

*June 30, 2021*

Prepared by



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**HERITAGE OAK PARK**  
Community Development District

**Financial Statements**

(Unaudited)

**June 30, 2021**

**Balance Sheet**  
June 30, 2021

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2020 DEBT SERVICE FUND	TOTAL
<b>ASSETS</b>			
Cash - Checking Account	\$ 883,757	\$ -	\$ 883,757
Cash On Hand/Petty Cash	200	-	200
Accounts Receivable - Other	157	-	157
Allow -Doubtful Accounts	(1,328)	-	(1,328)
Assessments Receivable	1,328	-	1,328
Due From Other Funds	-	11,951	11,951
Investments:			
Money Market Account	51,808	-	51,808
Reserve Fund	-	18,548	18,548
Revenue Fund	-	164,868	164,868
Prepaid Items	1,300	-	1,300
Deposits	8,200	-	8,200
<b>TOTAL ASSETS</b>	<b>\$ 945,422</b>	<b>\$ 195,367</b>	<b>\$ 1,140,789</b>
<b>LIABILITIES</b>			
Accounts Payable	\$ 3,702	\$ -	\$ 3,702
Accrued Expenses	1,310	-	1,310
Sales Tax Payable	25	-	25
Deposits	6,955	-	6,955
Due To Other Funds	11,951	-	11,951
<b>TOTAL LIABILITIES</b>	<b>23,943</b>	<b>-</b>	<b>23,943</b>
<b>FUND BALANCES</b>			
<b>Nonspendable:</b>			
Prepaid Items	1,300	-	1,300
Deposits	8,200	-	8,200
<b>Restricted for:</b>			
Debt Service	-	195,367	195,367
<b>Assigned to:</b>			
Operating Reserves	242,141	-	242,141
Reserves - Arbor	2,500	-	2,500
Reserves -Roads & Streetlights	98,550	-	98,550
Reserves - Roof	85,000	-	85,000
Reserves - Swimming Pools	28,975	-	28,975
<b>Unassigned:</b>	<b>454,813</b>	<b>-</b>	<b>454,813</b>
<b>TOTAL FUND BALANCES</b>	<b>\$ 921,479</b>	<b>\$ 195,367</b>	<b>\$ 1,116,846</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 945,422</b>	<b>\$ 195,367</b>	<b>\$ 1,140,789</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending June 30, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	JUN-21 BUDGET	JUN-21 ACTUAL
<b>REVENUES</b>							
Interest - Investments	\$ 5,000	\$ 3,750	\$ 119	\$ (3,631)	2.38%	\$ 417	\$ 11
Interlocal Agreement	3,000	2,250	2,250	-	75.00%	-	-
Room Rentals	500	300	281	(19)	56.20%	150	140
Recreational Activity Fees	53,200	39,900	3,120	(36,780)	5.86%	4,433	2,495
Special Assmnts- Tax Collector	973,784	968,784	972,107	3,323	99.83%	-	-
Special Assmnts- Discounts	(38,951)	(38,951)	(35,894)	3,057	92.15%	-	-
Other Miscellaneous Revenues	3,800	3,072	3,072	-	80.84%	-	-
Gate Bar Code/Remotes	1,000	660	646	(14)	64.60%	210	197
Access Cards	600	225	211	(14)	35.17%	25	23
<b>TOTAL REVENUES</b>	<b>1,001,933</b>	<b>979,990</b>	<b>945,912</b>	<b>(34,078)</b>	<b>94.41%</b>	<b>5,235</b>	<b>2,866</b>
<b>EXPENDITURES</b>							
<b>Administration</b>							
P/R-Board of Supervisors	12,000	9,000	8,600	400	71.67%	1,000	1,000
FICA Taxes	918	689	658	31	71.68%	77	77
ProfServ-Engineering	10,000	7,500	11,488	(3,988)	114.88%	833	975
ProfServ-Legal Services	6,000	4,500	7,874	(3,374)	131.23%	500	1,848
ProfServ-Mgmt Consulting Serv	65,547	49,160	49,160	-	75.00%	5,462	5,462
ProfServ-Special Assessment	11,112	11,112	11,112	-	100.00%	-	-
Auditing Services	5,750	5,750	4,000	1,750	69.57%	-	-
Communication/Freight - Gen'l	1,500	1,125	295	830	19.67%	125	83
Insurance - General Liability	10,836	10,836	8,423	2,413	77.73%	-	-
R&M-ADA Compliance	1,000	1,000	1,553	(553)	155.30%	-	-
Legal Advertising	1,100	1,100	1,097	3	99.73%	1,100	412
Miscellaneous Services	3,000	2,250	49	2,201	1.63%	250	29
Misc-Bank Charges	2,400	-	-	-	0.00%	-	-
Misc-Assessmnt Collection Cost	19,476	19,376	18,724	652	96.14%	-	-
Office Supplies	360	-	-	-	0.00%	-	-
Annual District Filing Fee	175	175	175	-	100.00%	-	-
<b>Total Administration</b>	<b>151,174</b>	<b>123,573</b>	<b>123,208</b>	<b>365</b>	<b>81.50%</b>	<b>9,347</b>	<b>9,886</b>
<b>Other Public Safety</b>							
R&M-Gate	2,700	2,700	3,662	(962)	135.63%	-	1,677
R&M-Gatehouse	1,000	1,000	2,320	(1,320)	232.00%	-	-
R&M-Security Cameras	3,600	-	-	-	0.00%	-	-
<b>Total Other Public Safety</b>	<b>7,300</b>	<b>3,700</b>	<b>5,982</b>	<b>(2,282)</b>	<b>81.95%</b>	<b>-</b>	<b>1,677</b>
<b>Field</b>							
Contracts-Mgmt Services	127,872	95,904	95,904	-	75.00%	10,656	10,656
Contracts-Lake and Wetland	6,120	4,590	4,590	-	75.00%	510	510
Contracts-Landscape	89,111	66,833	64,887	1,946	72.82%	7,426	7,210
Contracts-Irrigation	47,277	35,458	35,114	344	74.27%	3,940	3,902
Utility - General	43,320	32,490	23,056	9,434	53.22%	3,610	2,885
Utility - Water & Sewer	9,400	7,450	11,124	(3,674)	118.34%	650	836
Insurance - General Liability	43,647	43,647	35,956	7,691	82.38%	-	-
R&M-Drainage	15,000	6,150	6,150	-	41.00%	-	-
R&M-Entry Feature	7,500	1,522	1,522	-	20.29%	-	-
R&M-Irrigation	31,400	23,550	43,601	(20,051)	138.86%	2,617	13,739
R&M-Lake	22,100	1,575	9,225	(7,650)	41.74%	-	-
R&M-Plant Replacement	7,000	382	382	-	5.46%	-	-
R&M-Trees and Trimming	6,000	4,025	4,025	-	67.08%	-	-

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending June 30, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	JUN-21 BUDGET	JUN-21 ACTUAL
R&M-Pumps	2,160	1,620	2,500	(880)	115.74%	-	-
Misc-Special Projects	10,930	2,785	2,785	-	25.48%	1,735	1,735
Misc-Hurricane Expense	5,000	-	-	-	0.00%	-	-
Misc-Contingency	5,000	4,295	4,295	-	85.90%	188	188
Capital Outlay	5,000	799	799	-	15.98%	-	-
<b>Total Field</b>	<b>483,837</b>	<b>333,075</b>	<b>345,915</b>	<b>(12,840)</b>	<b>71.49%</b>	<b>31,332</b>	<b>41,661</b>
<b>Road and Street Facilities</b>							
R&M-Parking Lots	1,000	-	-	-	0.00%	-	-
R&M-Roads & Alleyways	4,000	350	350	-	8.75%	-	-
R&M-Sidewalks	10,000	9,962	9,962	-	99.62%	-	-
R&M-Streetlights	10,000	6,825	6,825	-	68.25%	375	375
Misc-Contingency	3,000	-	-	-	0.00%	-	-
Cap Outlay - Sidewalk Impr	10,000	1,250	1,250	-	12.50%	-	-
Cap Outlay - Streetlight Impr	5,000	3,200	3,200	-	64.00%	-	-
Reserve - Roads & Streetlights	5,369	5,369	8,250	(2,881)	153.66%	-	-
<b>Total Road and Street Facilities</b>	<b>48,369</b>	<b>26,956</b>	<b>29,837</b>	<b>(2,881)</b>	<b>61.69%</b>	<b>375</b>	<b>375</b>
<b>Parks and Recreation - General</b>							
Contracts-Mgmt Services	74,991	56,243	7,839	48,404	10.45%	6,249	871
Contracts-Janitorial Services	18,960	14,220	14,220	-	75.00%	1,580	1,580
Contracts-Pools	10,800	8,100	5,400	2,700	50.00%	900	900
Contracts-Pest Control	1,100	1,100	1,048	52	95.27%	-	-
Communication - Telephone	8,256	6,192	6,304	(112)	76.36%	688	701
R&M-Clubhouse	57,500	43,125	5,267	37,858	9.16%	4,792	667
R&M-Parks	15,000	11,250	3,707	7,543	24.71%	1,250	250
R&M-Pools	9,000	6,750	8,042	(1,292)	89.36%	750	3,418
R&M-Tennis Courts	2,500	27	27	-	1.08%	-	-
Miscellaneous Services	2,400	1,800	1,712	88	71.33%	200	143
Misc-Holiday Decor	750	750	413	337	55.07%	-	-
Misc-Cable TV Expenses	3,660	2,745	2,820	(75)	77.05%	305	324
Office Supplies	3,000	2,250	2,328	(78)	77.60%	250	180
Op Supplies - General	6,000	4,500	2,487	2,013	41.45%	500	617
Cap Outlay - Equipment	8,000	-	-	-	0.00%	-	-
Cap Outlay-Clubhouse	15,000	-	-	-	0.00%	-	-
Reserve - Roof	25,000	-	-	-	0.00%	-	-
Reserve - Swimming Pools	3,000	3,000	8,736	(5,736)	291.20%	-	-
<b>Total Parks and Recreation - General</b>	<b>264,917</b>	<b>162,052</b>	<b>70,350</b>	<b>91,702</b>	<b>26.56%</b>	<b>17,464</b>	<b>9,651</b>
<b>Special Recreation Facilities</b>							
Miscellaneous Services	4,500	3,375	100	3,275	2.22%	375	100
Misc-Event Expense	21,000	15,750	114	15,636	0.54%	1,750	114
Misc-Social Committee	26,700	20,025	1,427	18,598	5.34%	2,225	453
Misc-Trips and Tours	500	-	-	-	0.00%	-	-
Office Supplies	500	-	-	-	0.00%	-	-
<b>Total Special Recreation Facilities</b>	<b>53,200</b>	<b>39,150</b>	<b>1,641</b>	<b>37,509</b>	<b>3.08%</b>	<b>4,350</b>	<b>667</b>
<b>TOTAL EXPENDITURES</b>	<b>1,008,797</b>	<b>688,506</b>	<b>576,933</b>	<b>111,573</b>	<b>57.19%</b>	<b>62,868</b>	<b>63,917</b>
Excess (deficiency) of revenues							
Over (under) expenditures	(6,864)	291,484	368,979	77,495	-5375.57%	(57,633)	(61,051)

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending June 30, 2021

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>	<u>YTD ACTUAL AS A % OF ADOPTED BUD</u>	<u>JUN-21 BUDGET</u>	<u>JUN-21 ACTUAL</u>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>							
Contribution to (Use of) Fund Balance	(6,864)	-	-	-	0.00%	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>(6,864)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>
Net change in fund balance	\$ (6,864)	\$ 291,484	\$ 368,979	\$ 77,495	-5375.57%	\$ (57,633)	\$ (61,051)
<b>FUND BALANCE, BEGINNING (OCT 1, 2020)</b>	<b>552,500</b>	<b>552,500</b>	<b>552,500</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ 545,636</b>	<b>\$ 843,984</b>	<b>\$ 921,479</b>				



**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending June 30, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	JUN-21 BUDGET	JUN-21 ACTUAL
<b>REVENUES</b>							
Interest - Investments	\$ -	\$ -	\$ 4	\$ 4	0.00%	\$ -	\$ 1
Special Assmnts- Tax Collector	197,323	195,761	196,981	1,220	99.83%	-	-
Special Assmnts- Discounts	(7,893)	(7,893)	(7,273)	620	92.14%	-	-
<b>TOTAL REVENUES</b>	<b>189,430</b>	<b>187,868</b>	<b>189,712</b>	<b>1,844</b>	<b>100.15%</b>	<b>-</b>	<b>1</b>
<b>EXPENDITURES</b>							
<b>Administration</b>							
Misc-Assessmnt Collection Cost	3,946	3,915	3,794	121	96.15%	-	-
<b>Total Administration</b>	<b>3,946</b>	<b>3,915</b>	<b>3,794</b>	<b>121</b>	<b>96.15%</b>	<b>-</b>	<b>-</b>
<b>Debt Service</b>							
Interest Expense	51,979	51,979	12,099	39,880	23.28%	-	-
<b>Total Debt Service</b>	<b>51,979</b>	<b>51,979</b>	<b>12,099</b>	<b>39,880</b>	<b>23.28%</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>55,925</b>	<b>55,894</b>	<b>15,893</b>	<b>40,001</b>	<b>28.42%</b>	<b>-</b>	<b>-</b>
Excess (deficiency) of revenues Over (under) expenditures	133,505	131,974	173,819	41,845	130.20%	-	1
<b>OTHER FINANCING SOURCES (USES)</b>							
Interfund Transfer - In	-	-	3,000	3,000	0.00%	-	-
Contribution to (Use of) Fund Balance	133,505	-	-	-	0.00%	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>133,505</b>	<b>-</b>	<b>3,000</b>	<b>3,000</b>	<b>2.25%</b>	<b>-</b>	<b>-</b>
Net change in fund balance	\$ 133,505	\$ 131,974	\$ 176,819	\$ 44,845	132.44%	\$ -	\$ 1
<b>FUND BALANCE, BEGINNING (OCT 1, 2020)</b>	<b>18,548</b>	<b>18,548</b>	<b>18,548</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ 152,053</b>	<b>\$ 150,522</b>	<b>\$ 195,367</b>				

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending June 30, 2021

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	JUN-21 BUDGET	JUN-21 ACTUAL
<b>EXPENDITURES</b>							
<b>Physical Environment</b>							
Capital Outlay	-	-	200,000	(200,000)	0.00%	-	-
<b>Total Physical Environment</b>	-	-	200,000	(200,000)	0.00%	-	-
<b>Construction In Progress</b>							
Construction in Progress	-	-	363,273	(363,273)	0.00%	-	14,835
<b>Total Construction In Progress</b>	-	-	363,273	(363,273)	0.00%	-	14,835
<b>TOTAL EXPENDITURES</b>	-	-	563,273	(563,273)	0.00%	-	14,835
Excess (deficiency) of revenues Over (under) expenditures	-	-	(563,273)	(563,273)	0.00%	-	(14,835)
<b>OTHER FINANCING SOURCES (USES)</b>							
Debt Proceeds	-	-	563,273	563,273	0.00%	-	14,835
Operating Transfers-Out	-	-	(3,000)	(3,000)	0.00%	-	(3,000)
<b>TOTAL FINANCING SOURCES (USES)</b>	-	-	560,273	560,273	0.00%	-	11,835
Net change in fund balance	\$ -	\$ -	\$ (3,000)	\$ (3,000)	0.00%	\$ -	\$ (3,000)
<b>FUND BALANCE, BEGINNING (OCT 1, 2020)</b>	-	-	3,000				
<b>FUND BALANCE, ENDING</b>	\$ -	\$ -	\$ -				

**Notes to the Financial Statements**  
June 2021

**Financial Overview / Highlights**

- ▶ Total General Fund revenues are at approximately 94.4% of the Annual Budget.
- ▶ Total General Fund expenditures are at approximately 57.2% of the Annual Budget.

**Balance Sheet**

Account Name	Annual Budget	YTD Actual	Explanation
<b>Assets</b>			
Accounts Receivable-Other		157	HOA purchases to be reimbursed.
Allowance-Doubtful Accounts		(1,328)	Allowance for assessments uncollected from FY 2013.
Assessments Receivable		1,328	Assessments uncollected from FY 2013.
Due From Other Funds		11,951	Due from General Fund to Debt Service.
Prepaid Items		1,300	Entertainment deposit for End of Summer Bash in August and for Fall Party in November.
Deposits		8,200	Deposits with FPL for sprinkler pumps and street lights.
<b>Liabilities</b>			
Accounts Payable		3,702	Invoices for current month but not paid in current month.
Accrued Expenses		1,310	Utilities, phone, landscape.
Deposits		6,955	Balance of Fitness Room key deposits to be reimbursed.
Due to Other Funds		11,951	Due from General Fund to Debt Service.

**Variance Analysis**

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
<b>General Fund 001</b>				
<b>Revenues</b>				
Interlocal Agreement	3,000	2,250	75.00%	Thru 3rd quarter agreement received
Special Assessments-Tax Collector	973,784	972,107	99.83%	Collections were at 99.2% at this time last year.
Other Misc Revenue	3,800	3,072	80.84%	HOPCA reimbursements.
<b>Expenditures</b>				
<b><u>Administrative</u></b>				
ProfServ-Engineering	10,000	11,488	114.88%	Work on drainage project, review requisitions, review RFP for irrigation
ProfServ-Legal Services	6,000	7,874	131.23%	General matters, draft understanding between CDD & HOPCA regarding shared use of garages, draft RFP for irrigation system replacement, draft Resolution for golf cart use on roads.
ProfServ-Special Assessment	11,112	11,112	100.00%	Assessment roll preparation fees.
Auditing Services	5,750	4,000	69.57%	Audit is final and paid in full.
Insurance-General Liability	10,836	8,423	77.73%	Insurance paid in full for year includes new increase for revised valuations.
R&M-ADA Compliance	1,000	1,553	155.30%	Webhosting paid in full for the year.
<b><u>Public Safety</u></b>				
R&M-Gate	2,700	3,662	135.63%	Gate remotes, gate pins, gate repairs to guard gate back entrance, LED gate arm, mega barrier arm control board at front visitor's gate, evaluate all gate systems, replace Liftmaster barrier motor.
R&M-Gatehouse	1,000	2,320	232.00%	Repaired damaged fascia and soffitt.
<b><u>Field</u></b>				
Utility - Water & Sewer	9,400	11,124	118.34%	Monthly Water / Sewer utilities includes annual fire protection fee (\$1,600).
Insurance - General Liability	43,647	35,956	82.38%	Insurance paid in full for year includes new increase for revised valuations.
R&M-Irrigation	31,400	43,601	138.86%	Irrigation repairs, repair 2", 3" and 4" mainline breaks, replace 4 valves on commands.
R&M-Pumps	2,160	2,500	115.74%	Qtrly pump service, replace cycle stop valve at Red Oak well.
Misc-Contingency	5,000	4,295	85.90%	Maintenance golf cart repairs, rotary head, power washer repair, blue canopy for Maintenance, installed breakers and outlets in Maintenance Garage plus renovations to Garage, gas for the gas cans.

**Notes to the Financial Statements**  
June 2021

<u>Account Name</u>	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>	<u>Explanation</u>
<b><u>Road &amp; Street</u></b>				
R&M-Sidewalks	10,000	9,962	99.62%	Repair walkway concrete, miscellaneous repairs to sidewalks.
Reserves-Roads & Streetlights	5,369	8,250	153.66%	Materials to replace streetlight heads.
<b><u>Parks &amp; Recreation</u></b>				
Contracts-Mgmt Services	74,991	7,839	10.45%	Reduced fees due to elimination of position
Contracts-Pools	10,800	5,400	50.00%	Pool closed for renovations-not charged pool service for Nov-Jan
Contracts-Pest Control	1,100	1,048	95.27%	Pest control and subterranean paid for year
Communication - Telephone	8,256	6,304	76.36%	Phone services for the Lodge/Sports Bar
R&M-Pools	9,000	8,042	89.36%	Pool perfect, pressure test & leak detection service, installed Toro Auto Complete and a new Pentair pool pump and connector.
Misc-Cable TV Expenses	3,660	2,820	77.05%	Comcast cable services-price increased in January
Office Supplies	3,000	2,328	77.60%	Copier lease, office supplies, Office 365
Reserve - Swimming Pools	3,000	8,736	291.20%	Pressure test and leak detection service, permit, keyence laser measurement of pool, pool chair lift
<b>Debt Service Fund 203</b>				
<b>Expenditures</b>				
<b><u>Debt Service</u></b>				
Interest Expense	51,979	12,099	23.28%	Next payment to be made in November
<b>Capital Fund 303</b>				
<b>Expenditures</b>				
<b><u>Physical Environment</u></b>				
Capital Outlay	-	200,000	0.00%	Req 001 - to payback general fund for expenses related to irrigation fund
<b><u>Construction in Progress</u></b>				
Construction in Progress	-	363,273	0.00%	Reqs 002-010 - Pool renovation, french drain, repair pool light, install retention wall at 1504 Red Oak

**HERITAGE OAK PARK**

Community Development District

**Supporting Schedules**

**June 30, 2021**

**Non-Ad Valorem Special Assessments - Charlotte County Tax Collector  
Monthly Collection Distributions  
For the Fiscal Year Ending September 30, 2021**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	ALLOCATION	
					General Fund Assessments	Debt Service Fund Assessments
Assessments Levied				\$1,171,106	\$ 973,783	\$ 197,323
Allocation %				100%	83%	17%
11/06/20	\$ 33,071	\$ 1,378	\$ 675	\$ 35,124	\$ 29,182	\$ 5,942
11/12/20	1,588	66	32	1,686	1,404	282
11/18/20	79,578	3,316	1,624	84,518	70,205	14,313
11/24/20	160,627	6,693	3,278	170,598	141,810	28,788
12/03/20	184,364	7,682	3,763	195,808	162,867	32,941
12/10/20	179,444	7,477	3,662	190,583	158,650	31,933
12/17/20	257,552	10,731	5,256	273,540	227,455	46,085
01/14/21	103,836	4,327	2,119	110,282	91,589	18,693
02/11/21	16,207	501	331	17,039	14,187	2,852
03/11/21	16,340	333	333	17,007	14,160	2,846
04/08/21	28,156	284	575	29,015	24,124	4,890
04/15/21	37,579	380	767	38,725	32,173	6,552
05/31/21	5,061	-	103	5,164	4,300	864
<b>TOTAL</b>	<b>\$ 1,103,402</b>	<b>\$ 43,168</b>	<b>\$ 22,518</b>	<b>\$ 1,169,088</b>	<b>\$ 972,107</b>	<b>\$ 196,981</b>
% COLLECTED				99.8%	99.8%	99.8%
<b>TOTAL OUTSTANDING</b>				<b>\$ 2,017</b>	<b>\$ 1,676</b>	<b>\$ 342</b>

**HERITAGE OAK PARK**  
Community Development District

**Activities Fund Deposits**

<b>Deposit</b>								
<b>Date</b>		<b>Amount</b>	<b>Trivia Night</b>	<b>Poolside Lunch</b>	<b>COVID Clinic</b>	<b>Welcome Back</b>	<b>4th of July Celeb</b>	<b>End of Summer Bash</b>
05/26/21	Deposit	\$625				\$625		
06/23/21	Deposit	\$50				\$50		
06/23/21	Deposit	\$936					\$936	
06/30/21	Deposit	\$1,113		\$1,113				
06/30/21	Deposit	\$396					\$396	
	<b>Total</b>	<b>\$3,120</b>	<b>\$0</b>	<b>\$1,113</b>	<b>\$0</b>	<b>\$675</b>	<b>\$1,332</b>	<b>\$0</b>
	<b>Expenses</b>	<b>(\$1,540)</b>	<b>\$0</b>	<b>(\$532)</b>	<b>(\$984)</b>	<b>(\$25)</b>	<b>\$0</b>	<b>\$0</b>
	<b>Profit / (Loss)</b>	<b>\$1,579</b>	<b>\$0</b>	<b>\$581</b>	<b>(\$984)</b>	<b>\$650</b>	<b>\$1,332</b>	<b>\$0</b>
	<b>Other Expenses</b>	<b>(\$100)</b>						
	<b>Total Profit / (Loss)</b>	<b>\$1,479</b>						

	FY 2018	FY 2019	FY 2020	FY 2021
Reserve Balance-Beginning	9191	7088	-	-
Revenue	43,189	47,790	31,238	3,120
Expenses	46,362	64,189	34,114	1,640
Profit(Loss)	(3,173)	(16,399)	(2,876)	1,479

Notes: Revenue and Expenses are per financial statements

**Cash and Investment Report**  
June 30, 2021

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>BALANCE</u>
<b>GENERAL FUND</b>			
Operating Checking Account	BankUnited	0.00%	\$853,697
Operating Checking Account	Valley Bank	0.10%	\$30,057
		<b>Subtotal</b>	<b>\$883,754</b>
Petty Cash - Property Manager	N/A	N/A	\$200
Money Market Account	BankUnited	0.20%	\$51,808
<b>DEBT SERVICE FUND</b>			
Series 2020 Reserve Fund	US Bank	0.00%	\$18,548
Series 2020 Revenue Fund	US Bank	0.00%	\$164,868
		<b>Subtotal</b>	<b>\$183,416</b>
		<b>Grand Total</b>	<b>\$1,119,178</b>



**Heritage Oak Park CDD**

Bank Reconciliation

Bank Account No. 7282 Bank United GF  
 Statement No. 06-21  
 Statement Date 6/30/2021

<b>G/L Balance (LCY)</b>	853,697.06	<b>Statement Balance</b>	864,850.99
<b>G/L Balance</b>	853,697.06	<b>Outstanding Deposits</b>	0.00
<b>Positive Adjustments</b>	0.00		
	<hr/>		
<b>Subtotal</b>	853,697.06	<b>Subtotal</b>	864,850.99
<b>Negative Adjustments</b>	0.00	<b>Outstanding Checks</b>	11,153.93
	<hr/>	<b>Differences</b>	0.00
<b>Ending G/L Balance</b>	853,697.06	<b>Ending Balance</b>	853,697.06
<b>Difference</b>	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
<b>Outstanding Checks</b>						
3/20/2020	Payment	2297	BRAD WARREN	36.00	0.00	36.00
3/20/2020	Payment	2324	PHILIP GARTLAND	18.00	0.00	18.00
6/8/2021	Payment	2759	PAUL FALDUTO	28.00	0.00	28.00
6/17/2021	Payment	2763	COMCAST	324.04	0.00	324.04
6/17/2021	Payment	2769	PAUL FALDUTO	56.56	0.00	56.56
6/17/2021	Payment	2771	VERCEAL WHITAKER	200.00	0.00	200.00
6/21/2021	Payment	2773	MIKE IMBASCIANI	750.00	0.00	750.00
6/29/2021	Payment	2776	ARTISTREE LANDSCAPE	7,209.62	0.00	7,209.62
6/29/2021	Payment	2777	MAINSCAPE	2,250.00	0.00	2,250.00
6/30/2021	Payment	2778	FPL	18.17	0.00	18.17
6/30/2021	Payment	2779	GREATAMERICA FINANCIAL SVCS	104.86	0.00	104.86
6/30/2021	Payment	2780	HOME DEPOT CREDIT SERVICES	86.98	0.00	86.98
6/30/2021	Payment	2781	TODD PROA	71.70	0.00	71.70
<b>Total Outstanding Checks.....</b>				<b>11,153.93</b>		<b>11,153.93</b>

**Heritage Oak Park CDD**

Bank Reconciliation

Bank Account No. 0663 Valley Bank GF  
 Statement No. 06-21  
 Statement Date 6/30/2021

<b>G/L Balance (LCY)</b>	30,059.94	<b>Statement Balance</b>	30,059.94
<b>G/L Balance</b>	30,059.94	<b>Outstanding Deposits</b>	0.00
<b>Positive Adjustments</b>	0.00		
	<hr/>	<b>Subtotal</b>	30,059.94
<b>Subtotal</b>	30,059.94	<b>Outstanding Checks</b>	0.00
<b>Negative Adjustments</b>	0.00	<b>Differences</b>	0.00
	<hr/>		
<b>Ending G/L Balance</b>	30,059.94	<b>Ending Balance</b>	30,059.94
<b>Difference</b>	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
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**HERITAGE OAK PARK**

Community Development District

**Payment Register by Fund  
For the Period from 06/01/21 to 06/30/21  
(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
<b>GENERAL FUND - 001</b>								
001	2753	06/01/21	GREATAMERICA FINANCIAL SVCS	29348890	COPIER LEASE FOR 05/21	Office Supplies	551002-57201	\$104.86
001	2754	06/01/21	SECURITY ALARM CORPORATION	235548	RPR EXIT BUTTON &, MAG LOCK, RPL LODGE DVR	R&M-Clubhouse	546015-57201	\$433.90
001	2755	06/08/21	CENTURYLINK	05192021-8717	05/19/21-06/18/21 #311078717	Communication - Telephone	541003-57201	\$703.15
001	2756	06/08/21	FPL	05222021-53151	ACCT# 72189-53151 04/22/21-05/22/21	Utility - General	543001-53901	\$18.72
001	2757	06/08/21	JMT	16-174660	PROFESSIONAL SERVICE 03/28/21-05/22/21	ProfServ-Engineering	531013-51501	\$975.00
001	2758	06/08/21	MAINSCAPE	1259296	06/21 IRRIGATION MAINT	Contracts-Irrigation	534073-53901	\$3,901.50
001	2758	06/08/21	MAINSCAPE	1259840	05/21 IRRIGATION SERVICE	R&M-Irrigation	546041-53901	\$9,588.65
001	2759	06/08/21	PAUL FALDUTO	KPARK-052521	MILEAGE REIMBURSEMENT 05/25/21	Reimbursement for Mileage	549001-57201	\$28.00
001	2760	06/08/21	PERSSON, COHEN & MOONEY, P.A.	628	LEGAL SERVICE FOR 05/21	ProfServ-Legal Services	531023-51401	\$1,651.42
001	2761	06/17/21	ARTISTREE LANDSCAPE	156558	05/2021 MONTHLY GROUNDS MAINT	Contracts-Landscape	534050-53901	\$7,209.62
001	2762	06/17/21	CHARLOTTE COUNTY TAX	201110F	POSTAGE FOR MAILING 2020 NOTICE OF TAXES	Communication/Freight - Gen'l	541001-51301	\$70.68
001	2763	06/17/21	COMCAST	05262021-4227	ACCT# 8535100601234227 05/30/21-06/29/21	Misc-Cable TV Expenses	549039-57201	\$324.04
001	2764	06/17/21	COPIERS PLUS	2021-0478	JUN21 COPIES	Copies	551002-57201	\$29.73
001	2764	06/17/21	COPIERS PLUS	2021-0478	JUN21 MAINT AGREEMENT	Maintenance Agreements	551002-57201	\$45.00
001	2765	06/17/21	COVERALL OF FT. MYERS	1160265833	CLEANING SERVICE 06/1-06/30/21	Contracts-Janitorial Services	534026-57201	\$1,580.00
001	2765	06/17/21	COVERALL OF FT. MYERS	1160266105	DEEP CLEANING SERVICE 05/29/21	R&M-Clubhouse	546015-57201	\$570.00
001	2765	06/17/21	COVERALL OF FT. MYERS	1160266105	DEEP CLEANING SERVICE 05/29/21	R&M-Parks	546066-57201	\$240.00
001	2766	06/17/21	ELECTRICAL SOLUTIONS OF SW	7638	LIGHT REPAIR GREEN OAK	R&M-Streetlights	546095-54101	\$375.00
001	2767	06/17/21	LAKE & WETLAND MANAGEMENT	128-WC	06/21 LAKE MAINT	Contracts-Lake and Wetland	534021-53901	\$510.00
001	2768	06/17/21	MAINSCAPE	1260203	RPR 4" MAINLINE 19035-19315 WATER OAK	R&M-Irrigation	546041-53901	\$1,900.00
001	2769	06/17/21	PAUL FALDUTO	06142021	REIMB FOR ITEMS PURCHASED-POOLSIDE LUNCH	Misc-Social Committee	549051-57501	\$56.56
001	2770	06/17/21	TODD PROA	000950691	06/21 MONTHLY POOL SERVICE	Pool Perfect	546074-57201	\$63.04
001	2770	06/17/21	TODD PROA	000950691	06/21 MONTHLY POOL SERVICE	Contracts-Pools	534078-57201	\$900.00
001	2770	06/17/21	TODD PROA	000950588	INSTALL TORO AUTO COMPLETE	R&M-Pools	546074-57201	\$367.75
001	2770	06/17/21	TODD PROA	000939198	DIAGNOSTIC & GENERAL LABOR-INSTALL NEW UNION	R&M-Pools	546074-57201	\$188.33
001	2770	06/17/21	TODD PROA	000950217	SAFETY POLE-STRAIGHT POLE	Safety Pole	546074-57201	\$139.47
001	2770	06/17/21	TODD PROA	000950225	VACUUM GAUGE, CHEMICAL TEST KIT, LIQUID COVER	R&M-Pools	546074-57201	\$211.44
001	2770	06/17/21	TODD PROA	000950261	INSTALLED NEW CONNECTOR	R&M-Pools	546074-57201	\$507.05
001	2770	06/17/21	TODD PROA	000950587	INSTALLED NEW PENTAIR 3.5HP POOL PUMP	New Pump	546074-57201	\$1,869.67
001	2771	06/17/21	VERCEAL WHITAKER	051721	DEPOSIT-ENTERTAINMENT FOR 08/14/21	End of Summer Bash	549022-57501	\$200.00
001	2772	06/21/21	INFRAMARK, LLC	64771	06/21 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,462.25
001	2772	06/21/21	INFRAMARK, LLC	64771	06/21 MANAGEMENT FEES	Contracts-Mgmt Services	534001-53901	\$10,656.00
001	2772	06/21/21	INFRAMARK, LLC	64771	06/21 MANAGEMENT FEES	Miscellaneous Services	549001-51301	\$29.30
001	2772	06/21/21	INFRAMARK, LLC	64771	06/21 MANAGEMENT FEES	Communication/Freight - Gen'l	541001-51301	\$12.24
001	2772	06/21/21	INFRAMARK, LLC	64771	06/21 MANAGEMENT FEES	Contracts-Mgmt Services	534001-57201	\$871.01
001	2773	06/21/21	MIKE IMBASCIANI	06152021	DEPOSIT FOR FALL PARTY 11/13/21	Prepaid Items	155000	\$750.00
001	2774	06/21/21	PRECISION GATE & SECURITY, INC	0001224	COMPLETE EVALUATION OF ALL GATE SYSTEMS	R&M-Gate	546034-52901	\$500.00
001	2774	06/21/21	PRECISION GATE & SECURITY, INC	0001225	REPLACE LIFTMASTER BARRIER MOTOR	R&M-Gate	546034-52901	\$875.00
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Cleanser for Pool Bathroom	546066-57201	\$9.83
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Letters Regarding Mainline	549900-53901	\$12.90
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Gate Openers	546034-52901	\$301.51
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Sign	546015-57201	\$31.59
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Gas for PW and Gator	549900-53901	\$37.46
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	OP Supplies	552001-57201	\$134.90
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	OP Supplies	552001-57201	\$372.92
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	ALL Gas Cans (Gas Shortage Week)	549900-53901	\$74.66
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$27.98

**HERITAGE OAK PARK**  
Community Development District

**Payment Register by Fund**  
**For the Period from 06/01/21 to 06/30/21**  
**(Sorted by Check / ACH No.)**

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Poolside Lunch-Raffle Tickets	549022-57501	\$12.90
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Poolside Lunch-Raffle Tickets	549022-57501	\$20.85
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Lodge Tape	546015-57201	\$26.75
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	OP Supplies	552001-57201	\$109.36
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Extra Cans	549900-53901	\$38.50
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Generator Gas	549900-53901	\$24.36
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Poolside Lunch-Raffle Tickets	549022-57501	\$6.95
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Rental Car for Gate Damage	549001-57201	\$114.54
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Sam's Club Membership (2)	549001-57501	\$100.00
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Car Repair for Gate Damages	549053-53901	\$1,734.80
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Poolside Lunch	549051-57501	\$358.68
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Welcome Back Party 6/4/21	549022-57501	\$24.92
001	2775	06/22/21	SUNTRUST BANK	06022021-8114	06/02/21 STATEMENT PURCHASES	Donuts for DRC	549051-57501	\$9.49
001	2776	06/29/21	ARTISTREE LANDSCAPE	157172	06/21 MONTHLY GROUNDS MAINT	Contracts-Landscape	534050-53901	\$7,209.62
001	2777	06/29/21	MAINSCAPE	1260327	REPLACE 4 VALVES ON COMMANDS	R&M-Irrigation	546041-53901	\$1,500.00
001	2777	06/29/21	MAINSCAPE	1260326	RPR 3" MAINLINE LEAK	R&M-Irrigation	546041-53901	\$750.00
001	2778	06/30/21	FPL	06222021-53151 CHK	ACCT# 72189-53151 05/22/21-06/22/21	Utility - General	543001-53901	\$18.17
001	2779	06/30/21	GREATAMERICA FINANCIAL SVCS	29539649	COPIER LEASE FOR 06/21	Office Supplies	551002-57201	\$104.86
001	2780	06/30/21	HOME DEPOT CREDIT SERVICES	06042021-6325	PURCHASES FOR 05/05/21-06/03/21	Pallet Jack	546015-57201	\$50.00
001	2780	06/30/21	HOME DEPOT CREDIT SERVICES	06042021-6325	PURCHASES FOR 05/05/21-06/03/21	Pallet Jack Balance Returned	546015-57201	(\$10.96)
001	2780	06/30/21	HOME DEPOT CREDIT SERVICES	06042021-6325	PURCHASES FOR 05/05/21-06/03/21	Grill Stuff	549022-57501	\$47.94
001	2781	06/30/21	TODD PROA	000950832	MAGENTA (STAIN TREAT)	R&M-Pools	546074-57201	\$71.70
001	DD00294	06/06/21	FPL	05222021-03218 ACH	ACCT# 01784-03218 04/22/21-05/22/21	Utility - General	543001-53901	\$64.78
001	DD00295	06/06/21	FPL	05222021-59344 ACH	ACCT# 96809-59344 04/22/21-05/22/21	Utility - General	543001-53901	\$59.57
001	DD00296	06/06/21	FPL	05222021-32211 ACH	ACCT# 94620-32211 04/22/21-05/22/21	Utility - General	543001-53901	\$222.43
001	DD00297	06/06/21	FPL	05222021-85535 ACH	ACCT# 92945-85535 04/22/21-05/22/21	Utility - General	543001-53901	\$64.21
001	DD00298	06/06/21	FPL	05222021-29333 ACH	ACCT# 90419-29333 04/22/21-05/22/21	Utility - General	543001-53901	\$144.65
001	DD00299	06/06/21	FPL	05222021-74219 ACH	ACCT# 89079-74219 04/22/21-05/22/21	Utility - General	543001-53901	\$276.56
001	DD00300	06/06/21	FPL	05222021-88335 ACH	ACCT# 87070-88335 04/22/21-05/22/21	Utility - General	543001-53901	\$1,353.06
001	DD00301	06/06/21	FPL	05222021-90214 ACH	ACCT# 65998-90214 04/22/21-05/22/21	Utility - General	543001-53901	\$108.49
001	DD00302	06/06/21	FPL	05222021-28333 ACH	ACCT# 36126-28333 04/22/21-05/22/21	Utility - General	543001-53901	\$684.55
001	DD00303	06/06/21	FPL	05222021-93219 ACH	ACCT# 25921-93219 04/22/21-05/22/21	Utility - General	543001-53901	\$113.40
001	DD00289	06/01/21	PAUL J. FALDUTO , JR	PAYROLL	June 01, 2021 Payroll Posting			\$184.70
001	DD00290	06/01/21	BRIAN R. BITGOOD	PAYROLL	June 01, 2021 Payroll Posting			\$184.70
001	DD00291	06/01/21	EDWARD A. CAREY	PAYROLL	June 01, 2021 Payroll Posting			\$184.70
001	DD00292	06/01/21	KENT D. WEEKS	PAYROLL	June 01, 2021 Payroll Posting			\$184.70
001	DD00293	06/01/21	STEPHEN R. HORSMAN	PAYROLL	June 01, 2021 Payroll Posting			\$184.70
001	DD00304	06/23/21	PAUL J. FALDUTO , JR	PAYROLL	June 23, 2021 Payroll Posting			\$184.70
001	DD00305	06/23/21	BRIAN R. BITGOOD	PAYROLL	June 23, 2021 Payroll Posting			\$184.70
001	DD00306	06/23/21	EDWARD A. CAREY	PAYROLL	June 23, 2021 Payroll Posting			\$184.70
001	DD00307	06/23/21	KENT D. WEEKS	PAYROLL	June 23, 2021 Payroll Posting			\$184.70
001	DD00308	06/23/21	STEPHEN R. HORSMAN	PAYROLL	June 23, 2021 Payroll Posting			\$184.70
							<b>Fund Total</b>	<b>\$72,184.26</b>

**Total Checks Paid** \$72,184.26

# **SEVENTH ORDER OF BUSINESS**

**7Ci.**

**RESOLUTION 2021-05**

**A RESOLUTION REMOVING ALAN BALDWIN AS  
TREASURER AND APPOINTING TRUMAINE EASY AS  
TREASURER OF HERITAGE OAK PARK COMMUNITY  
DEVELOPMENT DISTRICT**

WHEREAS, the Board of Supervisors of the Heritage Oak Park Community Development District desire to remove Alan Baldwin as Treasurer and appoint Trumaine Easy as Treasurer;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD  
OF SUPERVISORS OF HERITAGE OAK PARK  
COMMUNITY DEVELOPMENT DISTRICT:**

1. Trumaine Easy is appointed Treasurer.

Adopted this 15<sup>th</sup> day of July, 2021

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Chairman

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Assistant Secretary

**7Ciiia.**



**RESOLUTION 2021-06****A RESOLUTION OF THE HERITAGE OAK PARK COMMUNITY DEVELOPMENT DISTRICT RELATING TO THE ANNUAL APPROPRIATIONS OF THE DISTRICT AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021; AND ENDING SEPTEMBER 30, 2022, AND REFERENCING THE MAINTENANCE AND BENEFIT SPECIAL ASSESSMENTS TO BE LEVIED BY THE DISTRICT FOR SAID FISCAL YEAR**

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June 2021, submitted to the Board of Supervisors (the "Board") a proposed budget for the next ensuing budget year along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, at least sixty (60) days prior to the adoption of the proposed annual budget and any proposed long-term financial plan or program of the District for future operations (the "Proposed Budget") the District did file a copy of the Proposed Budget with the general purpose local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

WHEREAS, on May 20, 2021, the Board set July 15, 2021, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a) Florida Statutes; and

WHEREAS, Section 190.008(2)(a), Florida Statutes requires that, prior to October 1 of each year, the District Board by passage of the Annual Appropriation Resolution shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget on a Cash Flow Budget basis, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year; and

WHEREAS, Section 190.021, Florida Statutes provides that the Annual Appropriation Resolution shall also fix the Maintenance Special Assessments and Benefit Special Assessments upon each piece of property within the boundaries of the District benefited, specifically and peculiarly, by the maintenance and/or capital improvement programs of the District, such levy representing the amount of District assessments necessary to provide for payment during the ensuing budget year of all properly authorized expenditures to be incurred by the District, including principal and interest of special revenue, capital improvement and/or benefit assessment bonds, in order for the District to exercise its various general and special powers to implement its single and specialized infrastructure provision purpose; and

WHEREAS, the Board of Supervisors of the Heritage Oak Park Community Development District finds and determines that the non-ad valorem special assessments it imposes and levies by this Resolution for maintenance on the parcels of property involved will

constitute a mechanism by which the property owners lawfully and validly will reimburse the District for those certain special and peculiar benefits the District has determined are received by, and flow to, the parcels of property from the systems, facilities and services being provided, and that the special and peculiar benefits are apportioned in a manner that is fair and reasonable in accordance with applicable assessment methodology and related case law; and

WHEREAS, the Chair of the Board of Supervisors may designate the District Manager or other person to certify the non-ad valorem assessment roll to the Tax Collector in and for Charlotte County political subdivision on compatible electronic medium tied to the property identification number no later than 15 September 2021 so that the Tax Collector may merge that roll with others into the collection roll from which the November tax notice is to be printed and mailed; and

WHEREAS, the proceeds from the collections of these imposed and levied non-ad valorem assessments shall be paid to the Heritage Oak Park Community Development District; and

WHEREAS, the Tax Collector, under the direct supervision of the Florida Department of Revenue performs the state work in preparing, mailing out, collecting and enforcing against delinquency the non-ad valorem assessments of the District using the Uniform Collection Methodology for non-ad valorem assessments; and

WHEREAS, if the Property Appraiser and the Tax Collector have adopted a different technological procedure for certifying and merging the rolls, then that procedure must be worked out and negotiated with Board approval through the auspices of the District Manager before there are any deviations from the provisions of Section 197.3632, Fla. Stat., and Rule 12D-18, Florida Administrative Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF HERITAGE OAK PARK COMMUNITY DEVELOPMENT DISTRICT;**

**Section 1.** The provisions of the whereas clauses are true and correct and are incorporated herein as dispositive.

**Section 2. Budget**

- a. That the Board of Supervisors has reviewed the District Manager's Proposed Budget, a copy of which is on file with the office of the District Treasurer and the office of the Recording Secretary, and is hereby attached to this resolution, and hereby approves certain amendments thereto, as shown in Section 3 below.
- b. That the District Manager's Proposed Budget, as amended by the Board, is adopted hereby in accordance with the provisions of Section 190.008(2)(a), Florida Statutes and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be revised subsequently as deemed necessary by the District Manager to reflect actual revenues and expenditures for the Fiscal Year 2022 and/or revised projections for Fiscal Year 2022.
- c. That the adopted budget, as amended, shall be maintained in the office of the District Treasurer and the District Recording Secretary and identified as "The Budget for the

Heritage Oak Park Community Development District for the Fiscal Year Ending September 30, 2022, as Adopted by the Board of Supervisors on July 15, 2021.”

**Section 3. Appropriations**

That there be, and hereby is appropriated out of the revenues of the Heritage Oak Park Community Development District, for the Fiscal Year beginning October 1, 2021, and ending September 30, 2022 \_\_\_\_\_ (\$ \_\_\_\_\_) to be raised by the applicable imposition and levy by the Board of applicable non-ad valorem special assessments and otherwise, which sum is deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$ _____
DEBT SERVICE FUND	\$ _____
CAPITAL PROJECTS FUND	\$ _____
ENTERPRISE FUNDS	\$ _____
Total All Funds	\$ _____

**Section 4. Supplemental Appropriations**

The Board may authorize by resolution supplemental appropriations or revenue changes for any lawful purpose from funds on hand or estimated to be received within the fiscal year as follows:

- a. Board may authorize a transfer of the unexpended balance or portion thereof of any appropriation item.
- b. Board may authorize an appropriation from the unappropriated balance of any fund.
- c. Board may increase any revenue or income budget account to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.

The District Manager and Treasurer shall have the power within a given fund to authorize the transfer of any unexpended balance of any appropriation item or any portion thereof, provided such transfers do not exceed Ten Thousand (\$10,000) Dollars or have the effect of causing more than 10% of the total appropriation of a given program or project to be transferred previously approved transfers included. Such transfer shall not have the effect of causing a more than \$10,000 or 10% increase, previously approved transfers included, to the original budget appropriation for the receiving program. Transfers within a program or project may be approved by the applicable department director and the District Manager or Treasurer. The District Manager or Treasurer must establish administrative procedures, which require information on the request forms proving that such transfer requests comply with this section.

**Section 5. Maintenance Special Assessment Levy: Fixed and Referenced and to be Levied by the Board**

- a. That the Fiscal Year 2021 Maintenance Special Assessment Levy (the "Assessment Levy") for the assessment upon all the property within the boundaries of the District based upon the special and peculiar benefit received and further based upon reasonable and fair apportionment of the special benefit, shall be in accordance with the attached Exhibit A, which levy represents the amount of District assessments necessary to provide for payment during the aforementioned budget year of all properly authorized expenditures to be incurred by the District, including principal and interest of special revenue, capital improvement and/or benefit assessment bonds. Said Assessment Levy shall be distributed as follows:

General Fund O & M	\$[See Assessment Levy Resolution 2021-07]
Debt Service Fund	\$[See Assessment Levy Resolution 2021-07]

- b. The designee of the Chair of the Board of Supervisors of the Heritage Oak Park Community Development District shall be the Manager or the Treasurer of the District designated to certify the non-ad valorem assessment roll to the Tax Collector in and for the Charlotte County political subdivision, in accordance with applicable provisions of State law (Chapters 170, 190 and 197, Fla. Stat.) and applicable rules (Rule 12D-18, Florida Administrative Code) which shall include not only the maintenance special assessment levy but also the total for the debt service levy, as required by and pursuant to law.

**Introduced, considered favorably, and adopted this 15<sup>th</sup> day of July 2021.**

Heritage Oak Park Community Development District

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Paul Falduto  
Chairman

Attest:

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Assistant Secretary

# **HERITAGE OAK PARK**

Community Development District

## ***Annual Operating and Debt Service Budget***

**Fiscal Year 2022**

Version 5 - Modified Tentative Budget

(Printed on 07/08/21 1:00pm)

Prepared by:



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**HERITAGE OAK PARK**  
Community Development District

**Operating Budget**  
Fiscal Year 2022

**Summary of Revenues, Expenditures and Changes in Fund Balances**  
Fiscal Year 2022 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2017	FY 2018	FY 2019	FY 2020	BUDGET	THRU	JUL-	PROJECTED	BUDGET
					FY 2021	JUN-2021	SEP-2021	FY 2021	FY 2022
<b>REVENUES</b>									
Interest - Investments	\$ 5,802	\$ 5,179	\$ 8,835	\$ 1,359	\$ 5,000	\$ 119	\$ 45	\$ 164	\$ 5,000
Interlocal Agreement	3,000	3,000	3,000	3,000	3,000	2,250	750	3,000	3,000
Room Rentals	1,549	749	857	2,949	500	281	200	481	500
Recreational Activity Fees	39,654	43,189	47,790	31,238	53,200	3,120	1,200	4,320	53,200
Special Assmnts- Tax Collector	774,435	808,592	877,705	936,042	973,784	972,107	1,677	973,784	973,783
Special Assmnts- Discounts	(28,266)	(29,649)	(31,900)	(34,100)	(38,951)	(35,894)	-	(35,894)	(38,951)
Other Miscellaneous Revenues	1,305	2,150	10,784	202,523	3,800	3,072	700	3,772	3,800
Gate Bar Code/Remotes	646	646	1,376	674	1,000	646	300	946	1,000
Access Cards	-	-	560	246	600	211	125	336	600
Insurance Reimbursements	-	11,262	-	28,275	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>798,125</b>	<b>845,118</b>	<b>919,007</b>	<b>1,172,206</b>	<b>1,001,933</b>	<b>945,912</b>	<b>4,997</b>	<b>950,909</b>	<b>1,001,932</b>
<b>EXPENDITURES</b>									
<i>Administrative</i>									
P/R-Board of Supervisors	14,000	11,600	11,600	10,800	12,000	8,600	3,000	11,600	12,000
FICA Taxes	1,071	887	887	826	918	658	230	888	918
ProfServ-Engineering	160	-	1,928	23,853	10,000	11,488	300	11,788	10,000
ProfServ-Legal Services	4,568	3,505	8,396	9,869	6,000	7,874	600	8,474	6,000
ProfServ-Mgmt Consulting Serv	58,969	60,738	60,923	63,637	65,547	49,160	16,387	65,547	67,514
ProfServ-Special Assessment	9,873	10,169	10,474	10,788	11,112	11,112	-	11,112	11,445
Auditing Services	5,500	5,500	6,200	5,700	5,750	4,000	-	4,000	5,750
Communication/Freight - Gen'l	763	1,417	1,458	1,422	1,500	295	225	520	1,500
Insurance - General Liability	8,750	10,910	8,363	9,851	10,836	8,423	-	8,423	9,265
R&M-ADA Compliance	-	-	-	3,264	1,000	1,553	-	1,553	1,553
Legal Advertising	1,804	904	2,332	3,378	1,100	1,097	-	1,097	1,100
Miscellaneous Services	510	512	5,088	195	3,000	49	300	349	3,000
Misc-Bank Charges	2,116	1,803	2,043	1,532	2,400	-	-	-	2,400
Misc-Assessmnt Collection Cost	5,332	7,228	6,425	5,752	19,476	18,724	34	18,758	19,476
Office Supplies	577	-	-	15	360	-	100	100	360
Annual District Filing Fee	175	175	175	175	175	175	-	175	175
<b>Total Administrative</b>	<b>114,168</b>	<b>115,348</b>	<b>126,292</b>	<b>151,057</b>	<b>151,174</b>	<b>123,208</b>	<b>21,175</b>	<b>144,383</b>	<b>152,456</b>



**Summary of Revenues, Expenditures and Changes in Fund Balances**  
Fiscal Year 2022 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2017	FY 2018	FY 2019	FY 2020	BUDGET	THRU	JUL-	PROJECTED	BUDGET
					FY 2021	JUN-2021	SEP-2021	FY 2021	FY 2022
<b>Other Public Safety</b>									
Contracts-Mgmt Services	7,500	7,725	-	-	-	-	-	-	-
R&M-Gate	4,384	4,286	7,134	4,917	2,700	3,662	10,700	14,362	3,500
R&M-Gatehouse	-	1,140	649	18	1,000	2,320	-	2,320	1,000
R&M-Security Cameras	535	1,480	3,257	969	3,600	-	1,500	1,500	3,600
<b>Total Other Public Safety</b>	<b>12,419</b>	<b>14,631</b>	<b>11,040</b>	<b>5,904</b>	<b>7,300</b>	<b>5,982</b>	<b>12,200</b>	<b>18,182</b>	<b>8,100</b>
<b>Field</b>									
Contracts-Mgmt Services	107,514	110,739	114,061	117,483	127,872	95,904	31,968	127,872	131,709
Contracts-Lake and Wetland	6,120	6,120	6,120	6,120	6,120	4,590	1,530	6,120	6,120
Contracts-Landscape	79,628	83,996	83,996	86,515	89,111	64,887	21,629	86,516	89,111
Contracts-Irrigation	45,000	47,028	49,140	45,900	47,277	35,114	11,705	46,819	48,223
Utility - General	34,598	35,398	37,802	38,027	43,320	23,056	10,800	33,856	43,320
Utility - Water & Sewer	11,995	7,398	8,379	8,795	9,400	11,124	1,950	13,074	10,000
Insurance - General Liability	29,101	26,941	29,100	33,606	43,647	35,956	-	35,956	39,552
R&M-Drainage	13,100	21,994	16,842	5,370	15,000	6,150	8,850	15,000	15,000
R&M-Entry Feature / Wall	3,618	1,263	10,066	2,500	7,500	1,522	5,978	7,500	7,500
R&M-Irrigation	67,782	107,179	104,526	119,559	31,400	43,601	3,600	47,201	31,400
R&M-Lake	1,114	2,877	6,100	20,687	22,100	9,225	6,000	15,225	22,100
R&M-Plant Replacement	2,034	2,960	324	5,762	7,000	382	5,000	5,382	7,000
R&M-Trees and Trimming	7,921	1,750	5,254	5,545	6,000	4,025	1,975	6,000	7,500
R&M-Pumps	19,481	5,538	2,500	10,404	2,160	2,500	540	3,040	2,160
Misc-Special Projects	9,669	6,440	16,548	9,230	10,930	2,785	8,145	10,930	10,930
Natural Disaster Expense	32,476	58,424	6,726	-	5,000	-	5,000	5,000	5,000
Misc-Contingency	2,152	5,209	2,999	4,866	5,000	4,295	705	5,000	5,000
Capital Outlay	-	19,865	-	23,573	5,000	799	4,201	5,000	25,560
Capital Outlay - Irrigation	31,893	5,990	-	-	-	-	-	-	-
<b>Total Field</b>	<b>505,196</b>	<b>557,109</b>	<b>500,483</b>	<b>543,942</b>	<b>483,837</b>	<b>345,915</b>	<b>129,575</b>	<b>475,490</b>	<b>507,185</b>

**Summary of Revenues, Expenditures and Changes in Fund Balances**  
Fiscal Year 2022 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	ACTUAL FY 2019	ACTUAL FY 2020	ADOPTED BUDGET FY 2021	ACTUAL	PROJECTED	TOTAL	ANNUAL
						THRU JUN-2021	JUL- SEP-2021	PROJECTED FY 2021	BUDGET FY 2022
<b>Road and Street Facilities</b>									
R&M-Parking Lots	-	211	520	-	1,000	-	1,000	1,000	1,000
R&M-Roads & Alleyways	10,854	13,701	10,255	1,971	4,000	350	3,650	4,000	4,000
R&M-Sidewalks	1,743	-	-	380	10,000	9,962	-	9,962	15,000
R&M-Streetlights	19,025	5,837	3,329	1,673	10,000	6,825	3,175	10,000	10,000
Misc-Contingency	-	-	-	-	3,000	-	3,000	3,000	3,000
Capital Outlay - Sidewalk Impr	-	-	-	-	10,000	1,250	8,750	10,000	10,000
Capital Outlay - Streetlight Impr	-	-	-	-	5,000	3,200	1,800	5,000	5,000
Reserve - Roads & Streetlights	26,709	58,430	10,548	52,485	5,369	8,250	-	8,250	15,369
<b>Total Road and Street Facilities</b>	<b>58,331</b>	<b>78,179</b>	<b>24,652</b>	<b>56,509</b>	<b>48,369</b>	<b>29,837</b>	<b>21,375</b>	<b>51,212</b>	<b>63,369</b>
<b>Parks and Recreation - General</b>									
Contracts-Mgmt Services	34,252	59,307	74,911	72,807	74,991	7,839	2,613	10,452	34,157
Contracts-Janitorial Services	14,695	18,123	18,960	18,960	18,960	14,220	4,740	18,960	18,960
Contracts-Pools	10,800	10,800	10,800	10,800	10,800	5,400	2,700	8,100	10,800
Contracts-Pest Control	1,048	1,048	1,298	1,048	1,100	1,048	-	1,048	1,100
Communication - Telephone	6,960	7,437	7,903	8,142	8,256	6,304	2,104	8,408	8,580
R&M-Clubhouse	60,633	79,674	100,335	60,458	57,500	5,267	44,733	50,000	50,000
R&M-Parks	10,997	32,540	31,892	12,253	15,000	3,707	3,000	6,707	15,000
R&M-Pools	4,270	8,083	2,420	6,872	9,000	8,042	1,500	9,542	4,500
R&M - Tennis Courts	-	17,100	-	832	2,500	27	2,473	2,500	2,000
Miscellaneous Services	2,238	2,866	3,327	2,467	2,400	1,712	600	2,312	2,400
Misc-Holiday Décor	812	469	527	491	750	413	-	413	750
Misc-Cable TV Expenses	881	982	1,030	3,097	3,660	2,820	972	3,792	3,780
Office Supplies	2,776	3,873	3,434	3,546	3,000	2,328	540	2,868	3,000
OpSupplies - General	2,525	2,209	5,645	3,058	6,000	2,487	945	3,432	6,000
Cap Outlay - Equipment	6,408	-	-	1,091	8,000	-	8,000	8,000	8,000
Cap Outlay - Clubhouse	-	-	10,488	37,855	15,000	-	15,000	15,000	15,000
Reserve - Air Conditioner	-	-	-	-	-	-	-	-	15,000
Reserve - Roof	-	-	-	5,000	25,000	-	-	-	25,000
Reserve - Swimming Pools	-	-	-	-	3,000	8,736	-	8,736	3,000
<b>Total Parks and Recreation - General</b>	<b>159,295</b>	<b>244,511</b>	<b>272,970</b>	<b>248,777</b>	<b>264,917</b>	<b>70,350</b>	<b>89,920</b>	<b>160,270</b>	<b>227,027</b>

**Summary of Revenues, Expenditures and Changes in Fund Balances**  
Fiscal Year 2022 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2017	FY 2018	FY 2019	FY 2020	BUDGET FY 2021	THRU JUN-2021	JUL- SEP-2021	PROJECTED FY 2021	BUDGET FY 2022
<b>Special Recreation Facilities</b>									
Miscellaneous Services	5,229	3,133	5,470	1,087	4,500	100	1,125	1,225	4,500
Misc-Event Expense	9,877	22,932	33,221	16,092	21,000	114	5,250	5,364	21,000
Misc-Social Committee	20,304	19,591	24,734	16,609	26,700	1,427	6,675	8,102	26,700
Misc-Trips and Tours	-	-	-	-	500	-	-	-	500
Office Supplies	618	727	763	386	500	-	125	125	500
<b>Total Special Recreation Facilities</b>	<b>36,028</b>	<b>46,383</b>	<b>64,188</b>	<b>34,174</b>	<b>53,200</b>	<b>1,641</b>	<b>13,175</b>	<b>14,816</b>	<b>53,200</b>
<b>TOTAL EXPENDITURES</b>	<b>885,437</b>	<b>1,056,161</b>	<b>999,625</b>	<b>1,040,363</b>	<b>1,008,797</b>	<b>576,933</b>	<b>287,420</b>	<b>864,353</b>	<b>1,011,337</b>
Excess (deficiency) of revenues									
Over (under) expenditures	(87,312)	(211,043)	(80,618)	131,843	(6,864)	368,979	(282,423)	86,555	(9,405)
<b>OTHER FINANCING SOURCES (USES)</b>									
Interfund Transfer - In	50,000	-	-	244,907	-	-	-	-	-
Operating Transfers-Out	(50,000)	-	-	(231,038)	-	-	-	-	-
Contribution to (Use of) Fund Balance	-	-	-	-	(6,864)	-	-	-	(9,405)
<b>TOTAL OTHER SOURCES (USES)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,869</b>	<b>(6,864)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(9,405)</b>
Net change in fund balance	(87,312)	(211,043)	(80,618)	145,712	(6,864)	368,979	(282,423)	86,555	(9,405)
<b>FUND BALANCE, BEGINNING</b>	<b>785,761</b>	<b>698,449</b>	<b>487,406</b>	<b>406,788</b>	<b>552,500</b>	<b>552,500</b>	<b>-</b>	<b>552,500</b>	<b>639,055</b>
<b>FUND BALANCE, ENDING</b>	<b>\$ 698,449</b>	<b>\$ 487,406</b>	<b>\$ 406,788</b>	<b>\$ 552,500</b>	<b>\$ 545,636</b>	<b>\$ 921,479</b>	<b>\$ (282,423)</b>	<b>\$ 639,055</b>	<b>\$ 629,650</b>

**Exhibit "A"**  
Allocation of Fund Balances

<u>AVAILABLE FUNDS</u>	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2022	\$ 639,055
Net Change in Fund Balance - Fiscal Year 2022	(9,405)
Reserves - Fiscal Year 2022 Additions	58,369
<b>Total Funds Available (Estimated) - 9/30/2022</b>	<b>688,019</b>

**ALLOCATION OF AVAILABLE FUNDS**

***Nonspendable Fund Balance***

Deposits - FPL Utilities	8,200
Prepaid Items	1,300
Subtotal	<u>9,500</u>

***Assigned Fund Balance***

Operating Reserve - First Quarter Operating Capital		238,242	(1)
Reserve - Roads & Streetlights - Prior Years	98,550		(2)
Reserve - Roads & Streetlights - FY 2021	5,369		(3)
Reserve - Roads & Streetlights - Actual Expensed	(8,250)		(4)
Reserve - Roads & Streetlights - Current Budget Year	15,369	111,038	(5)
Reserve - Arbor - Prior Years		2,500	(3)
Reserve - Air Conditioner - Current Budget Year	-	15,000	(5)
Reserve - Roof - Prior Years	85,000		(2)
Reserve - Roof - FY 2021	25,000		(3)
Reserve - Roof - Current Budget Year	25,000	135,000	(5)
Reserve - Swimming Pools - Prior Years	28,975		(2)
Reserve - Swimming Pools - FY 2021	3,000		(3)
Reserve - Swimming Pools - Actual Expensed	(8,736)		(4)
Reserve - Swimming Pools - Current Budget Year	3,000	26,239	(5)
Subtotal		<u>528,019</u>	

<b>Total Allocation of Available Funds</b>	<b>537,519</b>
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<b>Total Available for Projects</b>	<b>\$ 100,500</b>
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<b>Total Unassigned (undesignated) Cash</b>	<b><u><u>\$ 50,000</u></u></b>
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**Notes**

- (1) Represent approximately 3 months of operating expenditures
- (2) Represents Reserves from Prior Years thru FY 2020
- (3) Represents Reserves for FY 2021
- (4) Represents actual expense in FY 2021
- (5) Represents Reserves for Current Budget Year FY 2022

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**Budget Narrative**  
Fiscal Year 2022**REVENUES****Interest-Investments**

The District earns interest on the monthly average collected balance for their operating accounts, money market accounts and certificates of deposits.

**Interlocal Agreement**

The District has an Interlocal agreement with Heritage Oak Park Community Association for the use of District office and supplies.

**Room Rentals**

The District earns income when the clubhouse is rented for an event.

**Recreational Activity Fees**

This is the revenue from the events that the activities department holds throughout the year.

**Special Assessments-Tax Collector**

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

**Special Assessments-Discounts**

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

**Other Miscellaneous Revenues**

The District earns miscellaneous income for providing services for the District, i.e. copies of pool keys, mailbox locks and keys, faxes, etc.

**Gate Bar Code/Remotes**

The District receives amounts for gate remotes that operate the gates of the District.

**Access Cards**

The District receives amounts for access cards that operate the Fitness Center.

**Budget Narrative**  
Fiscal Year 2022

**EXPENDITURES**

**Administrative**

**P/R-Board of Supervisors**

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon all supervisors attending all of the meetings.

**Professional Services-Engineering**

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

**Professional Services-Legal Services**

The District's attorney provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

**Professional Services-Management Consulting Services**

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services, Inc. Also included are costs for Information Technology charges to process all of the District's financial activities, i.e. accounts payable, financial statements, budgets, etc., on a main frame computer owned by Inframark in accordance with the management contract and the charge for rentals. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

**Professional Services-Special Assessment**

This is the Administrative fees to prepare the District's special assessment roll.

**Auditing Services**

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from an existing engagement letter.

**Communication/Freight - General**

This includes telephone, fax transmissions, printing, copies, mailing of agenda packages, checks for vendors, postage and any other required correspondence.

**Insurance-General Liability**

The District's General Liability & Public Officials Liability Insurance policy is with Public Risk Insurance Agency, Inc. They specialize in providing insurance coverage to governmental agencies. The budgeted amount allows for a projected increase in the premium.

**Budget Narrative**  
Fiscal Year 2022

**EXPENDITURES**

**Administrative** (continued)

**R&M - ADA Compliance**

This is for the cost of the ADA compliance for the website, etc.

**Legal Advertising**

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

**Miscellaneous Services**

This is for any miscellaneous charges that the District may incur during the fiscal year.

**Miscellaneous-Bank Charges**

This includes monthly bank charges for the maintenance of the operating accounts.

**Miscellaneous-Assessment Collection Costs**

The District reimburses the Charlotte County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

**Office Supplies**

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

**Annual District Filing Fee**

The District is required to pay an annual fee of \$175 to the Department of Community Affairs.

**Other Public Safety**

**R&M - Gate**

This represents the repairs and maintenance of the gates. This also includes the purchase of new gate transmitters.

**Budget Narrative**  
Fiscal Year 2022

<b>EXPENDITURES</b>
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**Other Public Safety** (continued)

**R&M - Gatehouse**

This represents normal repairs and maintenance of the gatehouse.

**R&M - Security Cameras**

This is for miscellaneous repairs and maintenance on the new security cameras that were installed at the clubhouse and at the front and at the rear gates.

**Field**

**Contracts – Management Services**

This includes payroll, workers comp, FUTA/SUTA taxes and payroll charges for the contracted Field personnel.

**Contracts – Lakes and Wetland**

The District has a contract for the aquatic maintenance of the lakes in the District.

**Contracts - Landscape**

This line item includes mowing, edging, pruning, fertilization, semi-annual leaf pickup, irrigation repairs and maintenance, and pest and weed control of the common areas.

**Contracts - Irrigation**

This includes monthly monitoring of the irrigation systems throughout the District.

**Utility - General**

This is for the electricity for the District.

**Utility – Water & Sewer**

This is for the water & sewer usage for the District, plus annual fire protection fee of \$1,600.



**Budget Narrative**  
Fiscal Year 2022

**EXPENDITURES**

**Field** (continued)

**Insurance – General Liability**

The general liability insurance is with Preferred Governmental Insurance Trust who specializes in providing insurance coverage for governmental agencies.

**R&M – Drainage**

This is for the upkeep and maintenance of the drainage areas around the District.

**R&M – Entry Feature**

This is for the upkeep and maintenance of the walls and fences of the District.

**R&M - Irrigation**

This includes any repairs and maintenance to the irrigation system.

**R&M - Lake**

This includes any repairs and maintenance to the lakes of the District.

**R&M – Plant Replacement**

This includes landscape enhancements throughout the District.

**R&M – Trees & Trimming**

This includes any tree maintenance for the trees in the District.

**R&M - Pumps**

This is for quarterly pump maintenance contract.

**Miscellaneous – Special Projects**

This is for any special projects that may arise in the Field for the District.

**Natural Disaster Expense**

This is for any natural disaster expenses that may occur during or after a major weather event.

**Budget Narrative**  
Fiscal Year 2022

<b>EXPENDITURES</b>
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**Field** (continued)

**Miscellaneous - Contingency**

This is for any contingencies that may arise in the Field for the District.

**Capital Outlay**

This is for the maintenance cart that belongs to the District.

**Road and Street Facilities**

**R&M – Parking Lots**

This represents repairs and maintenance of the parking lots around the District.

**R&M – Roads & Alleyways**

This represents miscellaneous repairs of the roads and alleyways of the District.

**R&M – Sidewalks**

This represents the cost of maintaining the sidewalks within the District

**R&M – Streetlights**

This includes any repairs and maintenance to the streetlights in the District.

**Miscellaneous - Contingency**

This is a contingency in case an unexpected cost may arise in for the roads and streets.

**Capital Outlay – Sidewalk Improvement**

This is for the sidewalks along the lake.

**Budget Narrative**  
Fiscal Year 2022

<b>EXPENDITURES</b>
---------------------

**Road and Street Facilities** (continued)

**Capital Outlay – Streetlight Improvement**

This is for the new poles and streetlights for the District.

**Reserve – Roads & Streetlights**

This is for the reserve that will be for installing new streetlights around the District.

**Parks and Recreation – General**

**Contracts – Management Services**

This includes payroll, workers comp, FUTA/SUTA taxes and payroll charges for the contracted Parks and Rec personnel.

**Contracts – Janitorial Services**

This includes any cleaning that may be incurred by the District for cleaning of the recreational center.

**Contracts – Pools**

This is for the monthly pool maintenance service contract.

**Contracts – Pest Control**

The District has a contract for pest control for the recreational center, guard house and other buildings owned by the District.

**Communication – Telephone**

This includes the telephone usage for the Clubhouse Manager.

**R&M - Clubhouse**

This represents repairs and maintenance of the recreational center that may be required during the year.

**Budget Narrative**  
Fiscal Year 2022

**EXPENDITURES**

**Parks and Recreation – General** (continued)

**R&M - Parks**

This includes bocce ball court maintenance and other park maintenance that may be required in the District.

**R&M - Pools**

This includes any pool maintenance that may be incurred by the District's recreational center pool.

**R&M – Tennis Courts**

This includes tennis court maintenance including repairing cracks and resurfacing the courts.

**Miscellaneous Services**

This includes any miscellaneous services that are needed to run the recreational center.

**Miscellaneous – Holiday Decorations**

This is for the decorations that will be displayed around the District during the Holidays.

**Miscellaneous - Cable TV Expenses**

This includes the cable TV expenses in the recreational center.

**Office Supplies**

This includes any office supplies that are needed to run the recreational center.

**Operating Supplies - General**

This includes any general maintenance supplies that are needed for the recreational center and the parks.

**Capital Outlay – Equipment**

This is for purchasing a new phone system and sound system for the Lodge.

**Capital Outlay – Clubhouse**

This is for the capital items for the clubhouse that need to be replaced.

**Budget Narrative**  
Fiscal Year 2022

**EXPENDITURES**

**Parks and Recreation – General** (continued)

**Reserve – Air Conditioner**

This is for the reserve for the air conditioner of the clubhouse that will need to be replaced.

**Reserve – Roof**

This is for the reserve for the roof of the clubhouse that will need to be replaced.

**Reserve – Swimming Pool**

This is for the reserve for the swimming pool and pool equipment that will need upgrading.

**Special Recreation Facilities**

**Miscellaneous Services**

This includes bank charges and miscellaneous expenditures for the Activities Dept.

**Miscellaneous – Event Expense**

These are the expenditures from event planning to the decorations for the event.

**Miscellaneous – Social Committee**

This is for the food and drink expenditures for the events which include the poolside lunch and the coffee social.

**Miscellaneous – Trips and Tours**

These are the expenditures for the transportation used for the trips and tours.

**Office Supplies**

These are the expenditures for the office supplies necessary for the Activities Director.

**HERITAGE OAK PARK**  
Community Development District

**Debt Service Budget**  
Fiscal Year 2022

**Summary of Revenues, Expenditures and Changes in Fund Balances**  
Fiscal Year 2022 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2020	ADOPTED BUDGET FY 2021	ACTUAL THRU JUN-2021	PROJECTED JUL- SEP-2021	TOTAL PROJECTED FY 2021	ANNUAL BUDGET FY 2022
<b>REVENUES</b>						
Interest - Investments	\$ -	\$ -	\$ 3	\$ -	\$ 3	\$ -
Special Assmnts- Tax Collector	-	197,323	196,981	342	197,323	197,323
Special Assmnts- Discounts	-	(7,893)	(7,273)	-	(7,273)	(7,893)
<b>TOTAL REVENUES</b>	<b>-</b>	<b>189,430</b>	<b>189,711</b>	<b>342</b>	<b>190,053</b>	<b>189,430</b>
<b>EXPENDITURES</b>						
<i>Administrative</i>						
Misc-Assessmnt Collection Cost	-	3,946	3,794	7	3,801	3,946
<b>Total Administrative</b>	<b>-</b>	<b>3,946</b>	<b>3,794</b>	<b>7</b>	<b>3,801</b>	<b>3,946</b>
<i>Debt Service</i>						
Principal Debt Retirement	-	-	-	-	-	126,426
Interest Expense	-	51,979	12,099	11,188	23,287	74,370
<b>Total Debt Service</b>	<b>-</b>	<b>51,979</b>	<b>12,099</b>	<b>11,188</b>	<b>23,287</b>	<b>200,796</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>55,925</b>	<b>15,893</b>	<b>11,195</b>	<b>27,088</b>	<b>204,742</b>
Excess (deficiency) of revenues Over (under) expenditures	-	133,505	173,818	(10,853)	162,965	(15,312)
<b>OTHER FINANCING SOURCES (USES)</b>						
Interfund Transfer - In	-	-	3,000	-	3,000	-
Debt Proceeds	18,548	-	-	-	-	-
Contribution to (Use of) Fund Balance	-	133,505	-	(10,853)	(10,853)	(15,312)
<b>TOTAL OTHER SOURCES (USES)</b>	<b>18,548</b>	<b>133,505</b>	<b>3,000</b>	<b>(10,853)</b>	<b>(7,853)</b>	<b>(15,312)</b>
Net change in fund balance	18,548	133,505	176,818	(10,853)	155,112	(15,312)
<b>FUND BALANCE, BEGINNING</b>	<b>-</b>	<b>18,548</b>	<b>18,548</b>	<b>-</b>	<b>18,548</b>	<b>173,660</b>
<b>FUND BALANCE, ENDING</b>	<b>\$ 18,548</b>	<b>\$ 152,053</b>	<b>\$ 195,366</b>	<b>\$ (10,853)</b>	<b>\$ 173,660</b>	<b>\$ 158,348</b>

**Loan Amortization Schedule**

Nominal Annual Rate: 3.690%

AMORTIZATION SCHEDULE - Normal Amortization, 360 Day Year

Date	Payment	Interest	Principal	Balance
<b>11/1/2021</b>	<b>37,184.83</b>	<b>37,184.83</b>	-	<b>2,000,000.00</b>
<b>5/1/2022</b>	<b>163,611.21</b>	<b>37,184.83</b>	<b>126,426.38</b>	<b>1,873,573.62</b>
11/1/2022	34,834.26	34,834.26	-	1,873,573.62
5/1/2023	163,611.21	34,834.26	128,776.95	1,744,796.67
11/1/2023	32,439.99	32,439.99	-	1,744,796.67
5/1/2024	163,611.21	32,439.99	131,171.22	1,613,625.45
11/1/2024	30,001.20	30,001.20	-	1,613,625.45
5/1/2025	163,611.21	30,001.20	133,610.01	1,480,015.44
11/1/2025	27,517.06	27,517.06	-	1,480,015.44
5/1/2026	163,611.21	27,517.06	136,094.15	1,343,921.29
11/1/2026	24,986.75	24,986.75	-	1,343,921.29
5/1/2027	163,611.21	24,986.75	138,624.46	1,205,296.83
11/1/2027	22,409.38	22,409.38	-	1,205,296.83
5/1/2028	163,611.21	22,409.38	141,201.83	1,064,095.00
11/1/2028	19,784.10	19,784.10	-	1,064,095.00
5/1/2029	163,611.21	19,784.10	143,827.11	920,267.89
11/1/2029	17,110.00	17,110.00	-	920,267.89
5/1/2030	163,611.21	17,110.00	146,501.21	773,766.68
11/1/2030	14,386.19	14,386.19	-	773,766.68
5/1/2031	163,611.21	14,386.19	149,225.02	624,541.66
11/1/2031	11,611.74	11,611.74	-	624,541.66
5/1/2032	163,611.21	11,611.74	151,999.47	472,542.19
11/1/2032	8,785.70	8,785.70	-	472,542.19
5/1/2033	163,407.16	8,785.70	154,621.46	317,920.73
11/1/2033	5,910.91	5,910.91	-	317,920.73
5/1/2034	163,407.16	5,910.91	157,496.25	160,424.48
11/1/2034	2,982.68	2,982.68	-	160,424.48
5/1/2035	163,407.16	2,982.68	160,424.48	-
<b>\$ 2,579,889.58</b>		<b>\$ 579,889.58</b>	<b>\$ 2,000,000.00</b>	



**HERITAGE OAK PARK**  
Community Development District

**Supporting Budget Schedule**  
Fiscal Year 2022

**Comparison of Assessment Rates  
Fiscal Year 2022 vs. Fiscal Year 2021**

Product	General Fund			Debt Service 2020			Total Assessments per Unit			Units
	FY 2022	FY 2021	Percent Change	FY 2022	FY 2021	Percent Change	FY 2022	FY 2021	Percent Change	
SF	\$1,405.17	\$1,405.17	0.0%	\$324.03	\$324.03	0.0%	\$1,729.20	\$1,729.20	0.0%	39
MF	\$1,405.17	\$1,405.17	0.0%	\$282.39	\$282.39	0.0%	\$1,687.56	\$1,687.56	0.0%	654
										<b>693</b>

# **7Civa**

**RESOLUTION 2021-07**

**A RESOLUTION LEVYING AND IMPOSING A  
NON-AD VALOREM MAINTENANCE SPECIAL  
ASSESSMENT FOR THE HERITAGE OAK PARK  
COMMUNITY DEVELOPMENT DISTRICT FOR  
FISCAL YEAR 2022**

Preamble

Whereas, certain improvements existing within the Heritage Oak Park Community Development District and certain costs of operation, repairs and maintenance are being incurred; and

WHEREAS, the Board of Supervisors of the Heritage Oak Park Community Development District find that the District's total General Fund operation assessments, taking into consideration other revenue sources during Fiscal Year 2022, will amount to \$\_\_\_\_\_; and

WHEREAS, the Board of Supervisors of the Heritage Oak Park Community Development District finds the District's Debt Service Fund Assessment during Fiscal Year 2022 will amount to \$\_\_\_\_\_; and

WHEREAS, the Board of Supervisors of the Heritage Oak Park Community Development District finds that the Debt Service Fund relates to systems and facilities which provide special benefits peculiar to certain property within the District based on the applicable assessment methodology; and

WHEREAS, the Board of Supervisors of the Heritage Oak Park Community Development District finds that the non-ad valorem special assessments it levies and imposes by this resolution for maintenance on the parcels of property involved will reimburse the District for certain special and peculiar benefits received by the property flowing from the maintenance of the systems, facilities and services apportioned in a manner that is fair and reasonable, in accordance with the applicable assessment methodology; and

WHEREAS, the District Board understands that this resolution levies only the maintenance assessments for 2022, the Chair of the District, or the designee of the District Manager, shall certify a total non-ad valorem assessment roll in a timely manner

to the Tax Collector in and for Charlotte County for collection to include all assessments levied and approved by the District on the property including those for debt service as well as for special maintenance assessments.

**NOW, THEREFORE, BE IT RESOLVED BY THE  
BOARD OF SUPERVISORS OF THE HERITAGE  
OAK PARK COMMUNITY DEVELOPMENT  
DISTRICT OF CHARLOTTE COUNTY, FLORIDA;**

Section 1. All the whereas clauses are incorporated herein and are dispositive.

Section 2. A special assessment for maintenance as provided for in Chapters 190.021(3), Florida Statutes, (hereinafter referred to as assessment) is hereby levied on the platted lots within the District.

Section 3. That the collection and enforcement of the aforesaid assessments on platted lots shall be by the Tax Collector serving as agent of the State of Florida in Charlotte County (Tax Collector) and shall be at the same time and in like manner as ad valorem taxes and subject to all ad valorem tax collection and enforcement procedures which attend the use of the official annual tax notice.

Section 4. The levy and imposition of the maintenance special assessments on platted lots included in the District will be combined with the debt service non-ad valorem assessments which were levied and certified as a total amount on the non-ad valorem assessment roll to the Charlotte County Tax Collector by the designee of the Chair of the Board on compatible medium no later than September 15, 2021, which shall then be collected by the Tax Collector on the tax notice along with other non-ad valorem assessments from other local governments and with all applicable property taxes to each platted parcel of property.

Section 5. The proceeds therefrom shall be paid to the Heritage Oak Park Community Development District.

Section 6. The Chair of the Board of the Heritage Oak Park Community Development District designates the District Manager to perform the certification duties.

Section 7. Be it further resolved, that a copy of this Resolution be transmitted to the proper public officials so that its purpose and effect may be carried out in accordance with law.

**PASSED AND ADOPTED this 15<sup>th</sup> day of July 2021, by the Board of Supervisors of the Heritage Oak Park Community Development District, Charlotte County, Florida.**

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Assistant Secretary

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Paul Falduto  
Chairman