

CLERK: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Glos GL54 5UG
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Members of the public are invited to the next meeting of Naunton Parish Council, which will take place on Monday 20th March 2023, starting at 7.00 pm. The meeting will take place in the village hall.

M Freeman, Clerk to the Council

10th May 2023

Members of the public are welcome to attend and are invited to address the council at item 4 on the agenda.

AGENDA

Call to order

- 1) **To elect the Chairman of the council for the year 2023/24**
- 2) **To appoint the Vice Chairman of the council for the year 2023/24**
- 3) **To receive Declarations of Interest** on items on the Agenda (Localism Act 2011)
- 4) **To hear representations from the public regarding items on the Agenda**
- 5) **Unfilled councillor vacancies.** Councillors to decide whether and how to fill vacancies.
- 6) **Election of other officers.** Councillors to agree on how other roles carried out by the Parish Council, including two PC representatives on the village hall committee, key holder and others will be carried out.
- 7) **Approval and signing of the previous meeting's minutes** (March 2023)
- 8) **Matters Arising** (Clerk's Report and update from Chairman)
- 9) **Planning applications**
 - To comment on:
23/0627/FUL Application for erection of agricultural storage/livestock building and associated works. This application replaces application 22/00998/FUL which was withdrawn.

 - To confirm comments made between meetings:
23/009941/FUL and 23/009942/FUL 1 Aylworth Cottages (retrospective). No objection.
23/00998/FUL Hill Barn Farm. No objection. Awaiting decision.
23/01467/TCONR Fell cypress at Mill House. No objection. Awaiting decision.
23/00941/FUL – 1 Aylworth Cottages. Retrospective application for change of use from agricultural to residential land. Awaiting decision.
23/00942/FUL 1 Aylworth Cottages. Retrospective application to retain agricultural track. Awaiting decision.

 - To note changes since the last meeting:
23/00390/FUL Church Farm. Application to convert barn to residential accommodation. Application withdrawn.
23/00017/FUL Brockhill Farm. Awaiting decision.
23/00150/FUL Agricultural dwelling and equestrian development on land south of Labri Cottage. Supportive comments posted Awaiting decision.
- 10) **To appoint an independent internal auditor for FY 2022/23.**
- 11) **To approve the Certificate of Exemption for 2022/2023**

- 12) To approve the Annual Governance Statement (Section 1 of the Annual Return) for 2022/2023**
- 13) To approve Accounting Statements (Section 2 of the Annual Return) for 2022/2023**
- 14) To note dates for the period for the Exercise of Public Rights**
- 15) To review and adopt the Standing Orders for Naunton Parish Council** Note: Councillors to consider Items 17 (c) and 17 (d) (i).
- 16) To review and adopt the Financial Regulations for Naunton Parish Council** Note: Councillors to consider items 2.2, 3.2, 4.8, 6.3, 6.4, 6.11, 6.17, and 7.4.
- 17) To review the Asset Register** (unchanged since new playground equipment added)
- 18) Assets and risk assessment.** To receive reports on council assets and decide on any action required.

Recreation field (including dog waste) & benches	Report on progress re matting at the entrance.
Play area (including dog waste)	Cllr Hanks to present Playground Safety Report. Councillors to consider responses to the report.
Flood Monitoring	Cllr Russell to report on Flood Monitoring Group.
Village Hall	Cllr Russell to report on Village Hall Committee
Other	

19) Finances

a) To receive current accounts and bank reconciliation

Current account balance A/c 00462740: £20,427.53 (10 May 2023)

Deposit account balance A/c 01612290: £456.28 (10 May 2023).

Naunton Parish Council Reconciliation				
Period 1 April to 5 May 2023				
Current account 00462740 Online				
		Balance @ 10 May 2023	20427.53	
Deposit account 01612290 Online				
		Balance @ 5 May 2023	456.28	
Total			20883.81	
Less outstanding cheques				
				0.00
Reconciled balance				
			20883.81	
Cash book summary				
		Opening balance 1.4.23	11289.60	
		Add receipts to date	10064.55	
		Less payments to date	470.34	
Cash book balance			20883.81	
Signed:				
Clerk & RFO				
Chairman				
Date: 15th May 2023				

b) To approve payments and note receipts

The following payments to be approved				
Epay	ROSPA	Annual playground inspection	LGA 1892 s.8 (1) (i)	111.00
Epay	Community First	Annual insurance premium	LGA 1972 s.111	412.10
Epay	GPFA	Annual subscription to Glos Playing Fields Assoc	LGA 1972 x. 143	50.00
Epay	M Freeman	Expenses: 75 Coronation medals (Minute 1/23 Item 9) Running Imp	LGA 1972 s.137	180.29
Epay	M Freeman	Expenses – printer ink (£21.54)and stamps (£10.88)	LG(FP)A 1963 s.5	32.52
Epay	M Freeman	Clerk’s salary March/April 2023 @ £235.17 p m	LGA 1972 s.112 (2)	470.34

The following credits have been received:				
	CDC	CDC Precept part 1		9564.00
	Deposit a/c	Interest April 2023		0.29
	Deposit a/c	Interest May 2023		0.26
	Naunton Music Society	Annual fee for use of recreation field		100.00
	Naunton Social Committee	Annual fee for use of recreation field		300.00
	Naunton Village Hall Soc	Annual fee for use of recreation field		100.00

The following payments were made between meetings:				
DD	PWLB	Village hall loan 1 repayment	LG(MP)A 1976 s.19(3)	1610.97
Note: The total amount outstanding of the £100,00 loan from the PWLB was £79,650 at year end.				

17. To review existing standing orders and direct payments for FY 22/23

PATA	Quarterly and annual payroll admin	LGA 1972 s.112 (2)	£23.85
St Andrews PCC	Annual lease of the recreation ground	LG(MP)A 1976 s.19(3)	£1.00

14) To agree dates for meetings in FY 2023/2024 (usually third Mondays i.e. 18th July, 19th September, 21st November, 16th January, 20th March, 15th May)

15) Any other business

The next meeting will be held on Monday 18th July 2023 at 6.30 p.m. in the village hall (t.b.d).

NOTE: no decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.