



THE CO-OP PRESCHOOL

220 S. MAIN STREET • LOMBARD, ILLINOIS 60148

PARENT BOARD MONTHLY MINUTES

November 7, 2017

In attendance:

Michelle Bauman, Director	director@thecooppreschool.com
Amanda Fiedler, Chair	abfiedler@gmail.com
Kate Gerlesits, Vice Chair	kategerlesits@yahoo.com
Samantha Hartmann, Secretary	samantha_strahs@hotmail.com
Josy Weyers, Co-Treasurer	josyshank@hotmail.com
Teri Hatfield, Co-Financial Advisor	samantha_strahs@hotmail.com
Suzanna Kurtz, Co-Financial Advisor	ssimons81@gmail.com
Carrie Khoury, Purchasing	carrie.khoury@gmail.com
Danielle Kay, Purchasing	kayfam1112@gmail.com
Liz Brezinski, Public Relations	lzbethmarie@gmail.com
Emily Kurowski, Fundraising	emilymkurowski@hotmail.com
Kecia Waldschmidt, Fundraising	keciagerman@hotmail.com
Niki Tinnon, Housekeeping	nikitinnon@gmail.com
Denise Dabisch, Housekeeping	ddabisch@hotmail.com
Stephanie Ito, Past Chair	purdifo@gmail.com

Absent:

Teri Wedel, Co-Treasurer	twedel@gmail.com
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Meeting called to order at 12:33 pm

- I. October Board Meeting minutes approved via email. **Liz will add to website and post.**
- II. Parents' Forum
 - a. nothing to report
- III. Annual Reports and Tasks Calendar
 - a. AG-990 due at the end of November – our CPA is doing this for us.
 - b. IL Secretary of State Annual Report – Michelle completed this.
- IV. Treasurer's Report
 - a. nothing to report
- V. Financial Advisor's Report
 - a. nothing to report
- VI. Standing Committee Reports
 - a. Housekeeping: nothing to report
 - b. Purchasing: nothing to report

- VII. Director's Report
 - a. Thanksgiving Luncheon: November 17th from 11-1. Information and food donation requests were sent home to parents.
 - b. 60th Anniversary Party: Friday, April 20th. Dinner and a movie at The Co-Op from 5:30-7:30. **Kate will contact the committee members – save the date, etc.**

- VIII. Fundraising
 - a. Funflatables: We will sell passes for \$7. The forms will go home before Thanksgiving break
 - b. Wreath fundraiser: We will purchase wreaths through a wholesaler instead of the place we used last year. The forms will also go out before Thanksgiving break and we will plan to deliver the first week of December.
 - c. Holiday Party: we are not planning to do a holiday party this year because we are focusing on planning for the 60th Anniversary Party.
 - d. Parent's Night Out: maybe at Mariano's but we're not sure when.
 - e. Social Opportunity: Denise is offering Mom's Night Out at her house at the end of January or beginning of February.

- IX. Old Business
 - a. nothing at present

- X. New Business
 - a. Teacher vs. Aide Pay: we are going to attempt to pay teachers who function as aides their teacher rate. Everyone should just have one set rate.
 - b. Teri and Suzanna need to look at the year-to-actual budget.**
 - c. We need to figure out who can be the Associate Director when Michelle is not here. Debbie may be certified or may only need one more class.
 - d. Continuing Ed money: Michelle is bringing people presenters so that teachers can get continuing ed. Should we use some of the continuing ed money to help Lindsey go back to school or Debbie to take one more class to be Director qualified?
 - e. Next year, Michelle wants to discontinue T/Th PreK and instead run more enrichment programs in the morning.
 - f. Michelle would like to know how much money each class brings in. **Teri and Suzanna will update her.**

- XI. Upcoming Events:
 - a. Thursday, November 30th: Portillo's at Downers Grove location from 5-8pm **Liz will post on the website and Facebook**

Next Board Meeting:

December 5th @ 12:30 – meeting with the Board and Co-Op Staff

Meeting adjourned at 1:32