

Lac qui Parle-Yellow Bank Watershed District

Regular Meeting Minutes #587

January 8, 2019

Call to Order

The meeting was called to order by Chairman Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, & Manager Michael Frank. **Managers absent:** Treasurer David Ludvigson. **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, Drainage manager Jared Roiland, Park Manager Ron Fjerkenstad. **Others present:** Ronald Kriese, Gerald Streick, Adam Lund, & Paul Breberg.

The Lac qui Parle County Court Administrator administered the oath of office to new manager Michael Frank representing Yellow Medicine County.

Approval of the Agenda

Ellefson asked for additions to the agenda. **M/S/P** to approve the agenda:

Motion: David Craigmile, **Seconded:** John Cornell **Passed:** 4-0

Staff Reports:

PARK: Park Manager, Ron Fjerkenstad reported on monthly activities.

- The fishing contest on Del Clark Lake will be held in a couple weeks if conditions are favorable. Signs were made for the event with no fee for the two day event.
- Discussed price of granite fines vs. crushed bituminous for the park road. Bituminous was cheaper and seems to hold the dust down a bit better.
- Ron is checking safe sprays to use in the park for mosquito control.
- Ron received the report that the Elmwood ash bore was not found in the park! He reported he doesn't let people bring in firewood unless within a 40 mile radius, and most purchase from the park as it is reasonably priced.

DRAINAGE MANAGER/INSPECTOR

- Attended the CD#33 Redetermination of Benefits hearing on December 5, 2018 and the final hearing on December 18, 2018.
- Attended the landowner meeting for Bob Olson & others on a possible private tile project.
- Listened in on the December 18 LQP County Board meeting on a DNR Land Acquisition Hearing on a parcel in Section 4, Baxter Township.
- Attended the informational meeting for the JD#21 landowners in Clarkfield for a possible Redetermination of Benefits.
- Sent out 31 Corrective Action Notices for Public Watercourse non-compliant buffer strips. (2 notices have not been received, have heard back from 13 of the 31)
- Continue to enter repairs and legal proceeding documents into Drainage DB. Eighty County Ditch records are completed and one Watershed Ditch is completed.
- Contacted contractors on the year-end outstanding work-order list from 2018.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- Have completed 72 systems in GIS for Drainage DB.
- Working on year-end reporting in e-link.
- Houston has uploaded the updates made to date in Drainage DB.
- Working on an amendment to the work plan and budget for WRAPS.
- Attended the LQP SWCD Board meeting December 13 and gave a WRAPS update.
- Planning a multipart workshop for local agencies and public input on February 22nd for WRAPS.
- Assessments were placed on fifteen landowner for 2018 SSTS for a total of \$142,231.44.

- We were awarded the grant funding for the control structures at Del Clark Lake and upstream practices in the Canby Creek Watershed for a total of \$300,000. The required match is \$75,000.
- Held a meeting on January 3, 2019 with the Yellow Medicine & Lincoln SWCD's for everyone to be on the same page with the grant and brainstorm ideas and many intriguing opportunities or options were brought up. The work plan will need to be in by mid-March.
- Was asked to help with a water quality workshop with the YES (Youth Eco Solutions) from LQPV and YME students on February 27th, 2019.

Mitch & Trudy reported the 10-year plan is due to expire in 2019 and discussed the need for an extension as we complete WRAPS and transition into a One Watershed One Plan approach. Mitch presented a resolution for approval to be sent to BWSR requesting a five year extension.

WHEREAS, Minnesota Statutes Chapter 103D.401, requires the managers to adopt a watershed management plan for any and all purposes for which a watershed was established, and

WHEREAS, Lac qui Parle-Yellow Bank Watershed District currently has a state approved Watershed Management Plan that covers the period of 2009 through 2019, and

WHEREAS, Lac qui Parle-Yellow Bank Watershed District is currently progressing WRAPS efforts with expected 2020 completion, and

WHEREAS, Lac qui Parle-Yellow Bank Watershed District intends to begin coordination with local partnering agencies on transitioning into and implementing a One Watershed One Plan within its boundaries, and

WHEREAS, the Minnesota Board of Water and Soil Resources has authorization to grant extensions pursuant to Minnesota Statutes 103B.3367;

NOW THEREFORE, BE IT RESOLVED, the Lac qui Parle-Yellow Bank Watershed District Board of Managers requests from the Minnesota Board of Water and Soil Resources an extension of the effective date of the current Watershed Management Plan until 2024, in order to complete the Watershed Management Plan process in accordance with Minnesota Statutes 103D.401.

M/S/P to approve the resolution to request an extension of the 10-year plan until 2024 as we transition into a One Watershed One Plan approach.

Motion: David Craigmile **Seconded:** John Cornell **Passed:** 4-0

WCA – Coordinator Mitch Enderson

- USFWS is attempting to get BWSR and USACE approval for a reroute of the outlet to the Olson Bank Site. The sponsor will need to submit an amendment proposal to the LGU (us) and we can make/notice our decision.
- Olson Bank site has submitted annual monitoring report and is working on submitting a credit release request to us.
- Moen bank site has had no contact in 2018. I have emailed the agent and am waiting for a response.
- Will be working on year-end reporting in e-link.

OTHERS:

Adam Lund and Paul Breberg met with the Board to request \$1500 towards a survey to determine the locations of grade blockages and vegetative dams so that they can meet criteria in order to get cleanout permission from the DNR, and possible further funding to help with the cleanout of the waterway that is a natural outlet for County Ditch #79 in section 23, Providence Township. Discussion followed on the County Ditch #83 and County Ditch #79 outlets and whether the ditch systems could help with the

cost of the survey and cleanout. Hastad will contact Attorney Kolb for his opinion and will let Mr. Lund and Mr. Breberg know if ditch funds can help with this cost.

Ron Kriese and Gerald Streich met with the Board to discuss the problem they have encountered with B & W Control who the County uses to spray the ditch systems. They feel they are way over-priced and we should be using a local company. The last time their ditch was sprayed they had fences run over, and some lost crop due to spray. Discussion followed. Hastad will check with neighboring Counties to see how they control trees in their ditch systems, and will check to see if there is a local company that would be interested in doing this service.

Treasurers Report: Administrator Hastad read the Treasurer's report.

M/S/P to approve the Treasurers report.

Motion by: John Cornell Second by: Michael Frank Passed: 4-0

The following warrants were presented for approval:

Number	Vendor	Details	12/05/18 to 01/08/19
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General Klein Account:

6533	Chris Wollschlager/Wollchlager Ex.	SSTS Loan	\$6,250.00
		TOTAL	\$6,250.00

Klein Park Account:

None	None		\$-0-
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UPB Park Expense Account:

1008	Frontier communications	park phone, fax, internet	\$282.63
1009	Lyon-Lincoln Electric Coop	park electricity	\$783.21
1010	Farmers Coop Assn.	gas	\$66.82
1011	Vlaminck Electric Inc.	repair camper outlets, replace shop service	\$773.83
1012	Kockelman Construction Inc	snow removal @ park	\$395.50
1013	Lac qui Parle County Environmental	park cell phone reimb	\$43.27
1014	Minnesota Pump Works	pump inspections	\$529.50
1015	Canby True Value	plugs, batteries, bolts, nuts, tape	\$15.73
1016	City of Canby	park sewer	\$838.38
1017	Lincoln Pipestone Rural Water	rural water @ park	\$34.09
1018	Canby Print Shop	desk calendars, reservation sheets	\$50.33
EFT payment	LQP-YB UPB General Acct	January 4 th payroll	\$2013.22
		TOTAL	\$5,826.51

UPB GENERAL ACCT:

EFT	Dec 20 th payroll	monthly & semi monthly payroll	\$7,783.73
3549	LQP-YB Liability Acct.	Dec 20 th - PERA	\$880.76
EFT	January 4 th payroll	semi-monthly & park payroll	\$6,646.80
3550	LQP-YB Liability Acct	January 4 th - PERA	\$1,260.27
3551	LQP-YB Liability Acct	Federal withholding	\$3,718.74
3552	MN Revenue	State withholding	\$1,588.00
3553	LQP County Auditor/Treasurer	February Health Insurance	\$5,070.00
3554	MN Counties Intergovt Trust (MCIT)	2019 property casualty, workers comp	\$6,639.00
3555	Perry Township	cost share beaver dam removal	\$250.00
3556	Dan Aakre	tree-snag removal	\$1,128.00
3557	Rinke-Noonan Attorney's	monthly retainer, CD #54, CD #42	\$3,074.00
3558	I&S Group, Inc	plans, specs & bidding CD #54	\$1,012.00
3559	Valley Office Products, Inc.	folders	\$18.39
3560	Lac qui Parle County Recorder	2019 pictometry annual subscription	\$300.00
3561	Trudy Hastad	reimb for W-2 & 1099 forms	\$74.53
3562	Minnesota Revenue	withholding penalty & interest	\$99.05
EFT	January 18 th payroll	managers & semi-monthly payroll	\$7,176.42
3563	LQP-YB Liability	PERA - 1-18-19	\$929.62
3564	Trudy Hastad	2018 Craigmile MAWD room reimb	\$311.25
		TOTAL	\$47,960.56

DITCH ACCT:

None	None	None	\$0.00
		TOTAL	\$0.00

M/S/P to approve the warrants.

Motion: John Cornell Seconded: David Craigmile Passed: 4-0

Secretary's Report:

Hastad presented meeting minutes #586 for approval.

M/S/P to approve meeting minutes #586

Motion: David Craigmile Seconded: John Cornell Passed: 4-0

M/S/P to approve meeting minutes #586.1

Motion: David Craigmile Seconded: John Cornell Passed: 4-0

Administrator Report/Old & New Business:

- Suggested setting the 2019 rates as follows:

Mileage - follow the Federal mileage rate - 2019 rate is \$.58/mile

Meal rate- not to exceed \$42/day with receipt for reimbursement

Copies - follow Lac qui Parle County 2019 rates

Nuisance beaver - \$20 per nuisance beaver, 75% cost-share dam removal not to exceed \$250/dam

Ditch viewers - follow the Lac qui Parle County 2019 rate for Viewers

Ditch outlet fee – follow the Lac qui Parle County 2019 rate

M/S/P to approve the above recommended 2019 rates.

Motioned: David Craigmile Seconded: Michael Frank Passed: 4-0

- Suggested the 2019 legal papers be: Western Guard, Canby News, & Hendricks Pioneer

M/S/P to approve the 2019 legal papers as listed:

Motioned: John Cornell Seconded: Michael Frank Passed: 4-0

- Hastad asked the Board to set the 2019 meeting schedule as follows: The first Tuesday of the month at 4:30 p.m. with the following dates:

January 8, 2019

July 2, 2019

February 5, 2019

August 6, 2019

March 5, 2019

September 3, 2019

April 2, 2019

October 1, 2019

May 7, 2019

November 6, 2019 (Wed due to elections on Tues)

June 4, 2019

December 3, 2019

M/S/P to approve the 2019 meeting schedule as presented:

Motioned: John Cornell Seconded: Michael Frank Passed: 4-0

- Discussed the proposed salary compensation from Lac qui Parle County for 2019 ditch work.

M/S/P that the 2019 ditch salary compensation be added to Hastads salary as long as the Watershed continues doing LQP ditch maintenance and there isn't any cost to the Watershed ex: PERA, Federal, State withholdings, match money.

Motioned: Michael Frank Seconded: David Craigmile Passed: 4-0

- Hastad reported receiving the 2019 license for Stone Hill Park/Del Clark Lake for 2019 from Countryside Public Health.
- Started working on annual reports. Have completed the reports of outstanding indebtness, PERA annual exclusion report, & taught Jared how to do the County & Watershed Buffer strip Annual reports.

- Asked who would be attending the Legislative Reception & Day @ Capitol in February as room reservations & registration were due. Hastad was authorized to attend.
- Asked who would be attending the Rinke Noonan Drainage Conference in St. Cloud in February. Hastad, Roiland, Ellefson will attend.
- Discussed the Deb Nesfedt/Ferguson petition. Hastad will work with Ferguson on permitting.

PERMITS - The following permit applications were applied for

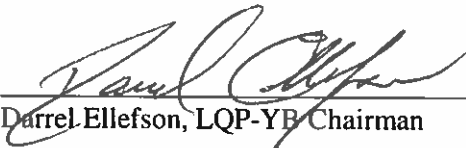
12458	Darla Buseth	Marble, 19	main tile	01/08/19 JC
12459	Brian Croatt	LQP 28, 33	seepage lines	01/08/19 DE
12460	Chester Grube	Mehurin, 32	clean ditch	01/08/19 DE
12461	Mike Knutson	Norman, 4	main tile	01/08/19 DE
12462	Jon & Adam Lund	Maxwell, 30	seepage, main tile	01/08/19 DC
12463 Renew #12128	Dale Miller	Maxwell, 21	seepage lines	01/08/19 DC
12464	Tom Nelson	Agassiz, 25	seepage lines	01/08/19 DE
12465	MnDOT	Hantho, 24	storm sewer outlet	01/08/19 DE
12466	David Swenson	OshKosh, 14	seepage lines	01/08/19 DE
12467	Robert & Jeffrey Thielges	Norman, 29/30	seepage lines	01/08/19 MF

Permits Denied: None

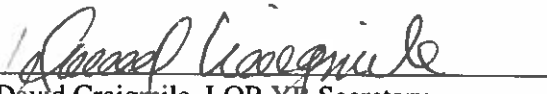
M/S/P to approve watershed permits except those denied:

Motion: David Craigmile, **Seconded:** John Cornell **Passed:** 4-0

Meeting adjourned at 7:00 p.m.


 Darrel Ellefson, LQP-YB Chairman

Attest:


 David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is Tuesday, February 5, 2019 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.

