

**Village of Hanover
Council Meeting Minutes
July 11, 2018**

Mayor Jeff Collins called the Village of Hanover Council Meeting to order at 6:30pm and led us in the Pledge of Allegiance. Clerk/Treasurer Nicole Gieseler gave the invocation.

ROLL CALL:

Jeff Collins: Present	Brandon Hale: Present
Kim Christian: Present	Melissa Hottinger: Absent
Scott Ball: Present	Sue Spaulding: Present
Chester Flowers: Present	Donna Renicker: Present

Councilman Flowers made a motion to excuse Councilwoman Hottinger's absence, 2nd by Councilwoman Renicker, All in favor.

MINUTES:

The Minutes of the June 27, 2018 meeting were reviewed and discussed. Being no corrections or additions, a motion to accept the minutes was issued by Councilwoman Renicker, 2nd by Councilman Ball. All Ayes.

VISITORS:

Nothing.

LETTERS AND CORRESPONDENCE:

Mayor Collins informed a letter was received from the United Way regarding their Day of Caring and asked for suggestions from Council as to possible areas the Village or WAHO could benefit.

The Licking County Health Dept. misquote sampling of our area tested positive for the West Nile Virus. The Village was sprayed July 10th, 2018 to help reduce the risk of exposure.

ACOE is coming for their annual inspection of the Hanover Park area July 12th 9:00am. Licking County Park District Rep, Village Engineer Consultant Carr, Mayor will be present and anyone else interested may attend. This meeting pertains to both the park and S. Main St. drainage issue. Councilman Flowers stated that when mowing the area he has smelled a sewer water odor. Carr informed this hasn't been noticed in the past. Hale stated he would go walk the area after the meeting.

Collins advised OPWC loan agreement packet was received. He is discussing with Solicitor and Engineer and will get the papers completed and returned. Timeline is tight and he will be asking for a possible extension.

CLERK TREASURER REPORT:

Clerk/Treasurer Gieseler reported that approx. 34K was received in June from the Village Income Tax due to the completion of the April tax season. Based on our 2017 revenue, a retainer refund was required and the Village received an additional 4K. Current retainer fee is 5%. RITA will monitor this and reduce retainer if needed.

Fiscal Officer OPWC Financial Packet was received. Clerk Gieseler advised that the Promissory Note to pay back the loan portion of \$241,226 was signed and returned. Upon project completion, semiannual payments will begin with a 10 year pay off. No penalty for early pay off. 8% default interest rate if a payment is missed. A Resolution and Reimbursement paperwork needs to be adopted by Council and signed by Mayor in order to be reimbursed for any expenditures the Village accrues that the OPWC grant should be responsible for.

Lastly, all money is accounted for the month of June and the accounts have been reconciled.

FINANCE COMMITTEE REPORT:

Councilman Flowers reported nothing new and stated bills have been paid.

READING & PAYMENT OF BILLS:

Councilwoman Renicker made a motion to send the bills to finance, 2nd by Councilman Ball, all Ayes

Councilwoman Spaulding made a motion to pay the bills, 2nd by Councilman Ball, Vote by Roll Call: Hale- YES, Spaulding- YES, Renicker- YES, Hottinger- Absent, Ball- YES, Flowers- YES.

CITIZENS REPORT:

Resident Jeff Hanger asked if the OPWC project needed to be completed by the end of 2018 and if so was it possible.

Carr advised he and Mayor Collins are looking into this and if the construction can begin early spring.

Jeremy Tate was present to represent the Hainsview Ph 5 Development. He asked if he could have something in writing tonight signed by Mayor Collins and Pres. Felumlee stating what exactly needs done because he feels it is not clear meeting to meeting. Mayor Collins agreed that this needs done for the developer. Carr advised the Planning Commission would need to choose how to proceed. Councilman Flowers stated that Hain's needs a utility easement signed by Hamby on 429 Meadow Drive that will pertain to sewer going into Phase 5. Her Power of Attorney may need to be involved in the easement process.

Resident Russell Dixon stated per the last meeting minutes, tonight is the last reading of the new village zoning resolution. He questioned Council if they read the new zoning resolution that was to be adopted tonight. He stated the code itself came from Licking County code and "Hanover" was inserted periodically. The Village only needs up to Article 5. He asked if we had books present on the ORC. He then reflected on the updated Fee Schedule that was adopted at the May 9th, 2018 meeting specifically pointing out new construction inspection fee, Fee plus 5%. He stated the cost was too high. No response was given. He stated the engineer expenses are too high and we could fine someone more reasonable. Mayor Collins agreed that Council is responsible for reading and understanding both the updated zoning regulations and the fee schedule.

GROUND DIRECTOR REPORT:

Councilwoman Spaulding advised that she did speak to the village liaison at the ACOE and they will be meeting tomorrow for their annual review as previously stated. Also the siding on the Village Hall/Fire dept. building that needs repaired will be taken care of.

BOARD OF PUBLIC AFFAIRS "BPA":

Bill Fry informed the council: 50 behind 7289.00. Permit to install post aeration project was received. UV problems with obtaining replacement parts. 2 violations were received while waiting for parts. Joe Hickman and EPA liaison have been in contact. Parts have been ordered. Plant is running well otherwise.

Resolution 2-2018 A resolution waiving the monthly sewer fee for the Wyatt Adkins Heart Organization Park was adopted by all three members of the BPA: Bill Fry, Mike Spaulding and Kenny Flowers.

FIRE DEPT. REPORT:

Chief Spellman was present and reported 5 runs for the Village in June.

Madison Twp Fire Dept. are in last stages of reopening.

A year and half ago he submitted a consideration for a resolution for green mailbox house number signs. He would like to have this request reconsider by Mayor and Council. He believes the request comes at a good time with Hainsview Ph 5 coming. Mayor Collins agrees that it is a good time to revisit this. Chief Spellman also informed Council of a possible air

condition unit issue at the Village Hall/Fire Dept. Clerk Gieseler thanked Chief Spellman and his Fire/EMS men and women for keeping the building clean and tidy.

STREET COMMITTEE REPORT:

Councilman Ball reported that the traffic light evaluation is outstanding. One snow removal bid has been received and is working on another. Obtaining salt for the upcoming winter is also in process.

Renting a street sweeper for sidewalk cleanup is not available. United Way Day of Caring may be able to help with this. Councilwoman Spaulding stated she has worked with volunteers in the past. Kids in particular are not feasible due to the risk for this particular project. However, students have completed community service at Hanover Park before. A suggestion was made to rent a bobcat with a broom attachment to get the cleanup completed at a low cost.

Councilwoman Renicker discussed the turning out of the park light and the light appear to be on. Clerk Gieseler stated she did receive a refund for a park light and also one bill has been discontinued from the AEP list of bills.

PLANNING AND DEVELOPMENT:

Pres. Felumlee reported that they would put together an "order of operation" for Hainsview Ph 5 as the developer has requested.

ZONING INSPECTOR'S REPORT:

Zoning Inspector Kim Christian announced that a public hearing would be held 6:00pm prior to the July 25th council meeting to cover the variance request for the Bradley property on Flowers Drive. Immediately following the hearing, a discussion will take place with the Planning Commission to finalize the request. She also reported that she did get a permit for a sign at the village gas station.

STORM WATER MANAGEMENT REPORT:

Councilman Hale reported:

MS4 update: EPA is working with the Village. We report to them each Friday. They have contacted LCSW to verify our situation. Denise Brooks at LCSW will be reviewing our Storm Water Management Program and then will finalize. No additional contract is needed at this time. Dry Dam- Layton has not responded. Mayor Collins will follow up. A group will be meeting July 12th to walk the Hanover Park and access the S. Main Street drainage issue. Conn Drive ditch/drainage can be removed from the agenda; nothing will be done at this time. Fleming Drive will be cleaned out in the next week.

ENGINEER'S REPORT, ADR:

Engineer Consultant Carr reported that surveying for the OPWC W. High Street Project would begin next week. Once completed a construction timeline can be presented by Carr (engineering, bidding, construction). May push paving into spring. He will be participating in the meeting tomorrow to discuss Hanover Park and the S. Main St drainage repair. In addition, he presented three grant options for the Village: OPWC, WSRLA and CDBG.

OPWC grant application is due to Oct. The question was raised if we have the resources for Phase 2. Phase 2 would go from end of Phase 1 to approximately Star Wipers commercial buildings. We would score well if we applied for the WSRLA grant due in March because of arsenic testing in the area. Councilman Flowers reported that the new build on Flowers Drive water was tested and it tested great. Carr followed by saying only commercial properties are tested for arsenic and other hazardous contaminants like such.

The Village as a whole will not qualify for CDBG due to LMI, however parts of the Village may qualify if we would like to try to capitalize on it.

LAW SOLICITOR'S REPORT:

Solicitor Morrison reminded Council that he will be absent from the July 25th meeting due to municipal law conference he is attending. In regards to the Paper Township, no further advice could be given as it pertains to who should write the letter to rescind, the County or the Village. Clerk Gieseler offered to compose a letter to the County notifying them of the Village's decision to rescind based off financial information the Licking County Auditor's office provided.

GRIEVANCE COMMITTEE REPORT:

Nothing.

APPEALS BOARD:

Nothing.

OLD BUSINESS:

Ordinance 15-2018 An ordinance adopting new Village of Hanover, Licking County, Ohio, Zoning Code and repealing the Village of Hanover, Licking County, Ohio, Zoning Resolution. Councilman Hale made a motion to adopt, 2nd by Councilman Flowers. Vote by Roll Call: Hale- YES, Ball- YES, Flowers- Yes, Hottinger-Absent, Renicker- YES, Spaulding- NO.

NEW BUSINESS:

Mayor Collins reported that Beggars Night has been set for Wednesday Oct 31st and this is the same night as Newark.

MAYOR'S MINUTE:

Mayor Collins informed all who was present that he agreed with Mr. Dixon as it pertains to Council asking more questions about the resolutions and ordinances we are reading each meeting. All Councilmembers present stated they are reading the zoning book, fee schedule changes and additional items moving through Council. Mayor Collins also addressed the need for streets to be repaved. Councilman Hale reflected on the County, Layton and Shelly advising us that our roads are in not bad shape. Clerk/Treasurer Gieseler advised the Financial Committee would evaluate for available resources if project ideas for paving were submitted. Solicitor Morrison advised that birmming helps maintain roads. Resident and BPA member Bill Fry stated that he along with other citizens voted in a levy for streets and he would like to see the money used for that. Don Flowers and Jeff Hanger voiced the idea of chip and seal. Zoning Inspector Christian informed the county is doing chip and seal under paving to help seal and preserve roads. Jeremy Tate recommended a road plan where paving is consistently done in phases and the Mayor agreed.

A motion to adjourn the meeting was by Councilman Hale, 2nd by Councilwoman Spaulding, all ayes.

RESPECTFULLY SUBMITTED:

Mayor Jeff J. Collins.

Clerk/Treasurer Nicole D. Gieseler

