

Draft

HUNTINGTON TOWNSHIP TRUSTEES
45955 STATE ROUTE 162 WELLINGTON OHIO 44090

Minutes of May 1, 2023

The Huntington Township Trustees met in a regular scheduled meeting at 7:00 PM with the pledge of Allegiance. Attendees: Robert Holmes, Jed Lamb, Walter Rollin, Sheila Lanning, Sandy Denes, Neil Breyley, Zachary Carreras and Nora Klebow. **Motion** by Holmes with a second by Rollin to approve the minutes of April 17, 2023 as written. Roll call: three yeas. Checks 10285 – 10297 and payments totaling \$11,310.05 were approved for payment. **Motion** by Rollin with a second by Holmes to approve the April Financial reports showing year to date revenue of \$246,955.07, expenditures of \$100,685.37 and bank balances of \$610,590.17. Roll call: three yeas. Lamb: notice the interest revenue is over budget by 700%, thank you to Lanning for moving money to allow the extra earning. **Motion** by Holmes with a second by Rollin to authorize **Resolution 2023-37** supporting Train Derailment Senate bill 576 and Railway Safety Act of 2023. Roll call: three yeas. **Motion** by Lamb with a second by Holmes to authorize **Resolution 2023-38** moving \$100,000.00 from Farmers Savings Bank to STAR Ohio investment account. Roll call: three yeas. **Motion** by Lamb with a second by Holmes to authorize **Resolution 2023-39** agreeing to the execution of a consent form with Dean Rollin for installation of a drainage pipe north of the West Center Cemetery through Rollin owned property. Roll call: two yeas, Walter Rollin abstained. The verbal opinion of Lorain County Prosecutor's office Tom Mangan is that this consent form does not need to be officially recorded.

COMMITTEE REPORTS:

WATER BOARD- Lamb: meeting is May 17th.

LORCO- Lamb: meeting is May 11th. Holmes: looked over the Financial & Organizational documents, very interesting. Lamb: there are a lot of moving parts, Gene Toy is doing a great job.

AMBULANCE- Holmes: Training meeting 5.2.2023 and Board meeting 5.9.2023. **Motion** by Lamb with a second by Rollin to amend **Resolution 2023-36** to describe Helipad NOT Heliport. Roll call: Two yeas, Holmes abstained.

FIRE- Rollin- still fighting Commissioners and hoping for a State grant.

SHERIFF- 42 incidents in the Township in April.

OPWC & SWAC- Combs: this is starting to get changed up, the culvert for Stewart Road that needs the ditch cleaned (East of West Road) may be getting the county involved to do the ditch cleaning. The culvert on the West end of Stewart may get bumped to an emergency because it is being eroded. Pictures sent and Don to talk to the Board. He says he has a quote for it and will get the show on the road. Asked about the one that was due in January and he said looks like we are too late for that one. I did send another culvert idea we could use for when next grant comes around. I sent it with printout of auditor's site with location and what needs done. Lamb: did he offer to help you fill out grant application so we don't miss it next time. Don't hesitate to reach out if you need help and make sure to get copies of paperwork to Sheila for our records. Lanning: we always need paperwork or written documentation, sounds like we are only going to get the ARPA grant for the culvert west of West Road. Unclear if there exist "emergency" funds that can be used for that culvert and the ARPA funds remain for the east of West Road culvert that the County is looking into cleaning the ditch. Holmes: sounds like we should be happy because we already had the money approved for the one but it is going for the other. In that respect it is a win/win. Lanning: but you don't know that because there is nothing in writing, you don't have an MOU. Lamb: but if the County is claiming to be going to clean that ditch it is a win/win because that means getting onto someone else's property. That could involve easements and cost. Takes time to build the relationships with the County and be able to push a little on these issues. Combs: attended Storm Water event 4.20.2023, it was interesting. Holmes: it was good, it was short version, go to longer version in June. Lyn Ickes was the speaker and she put out these pamphlets for kids. Lanning: can we put some out in the public bulletin board area. Holmes: I can get more pamphlets, she explained storm water

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well. Lanning: everyone should know that we are the headwaters for our northern neighbors and Wellington's water supply.

OFFICE ON AGING- Rollin: There is a health screening 5.13.2023 at the United Methodist Church.

CEMETERY- Rollin: still need to get the military plaques/marker process on the website. Working with two people West Side Cemetery expansion. One person contacted and met with TC Energy. Then TC Energy representative said that what we could do there is "above his pay grade". Seems it came to a halt. I started looking at this 2 years ago and was told we could not put anything within 250 feet of the well. Then I was told within 350 feet of the well. The contractor talked to the TC Energy representative and was told there was no problem with it, and when they met the representative said he could not answer that question. I would like to talk to Tom Mangan and see how he can help. Lamb: I called them before and it was fairly easy, I can help contact them. Rollin: I would like to talk to Tom Mangan, I have tried several times to call several people. The well sits 101 feet off our property, if you go 350 feet from the well it cuts our property in half. Not sure of any easement that TC Energy has. Lamb: the well is not on our property. Denes: Is there anything on the deed. Klebow: you can probably access the deed as public record. Lanning: Here is the deed but not sure of the legal language with respect to restrictions. Rollin: I would like to talk to Tom Mangan and see what he can do talking to TC Energy. **Consensus** to approve contacting Tom Mangan of Lorain County Prosecutor's office for assistance with Cemetery expansion.

RECYCLING- Rollin: Dumpster days are May 19th and 20th 9:00 am to 3:00 pm. 4H will be picking up trash and planting flowers at the Township buildings. Lamb: we picked up New London Eastern Road last Saturday and we had flashers on and people slowed down. Contacting Black River Band for the parade on 5.28.2023 at 11:30 am. Will pick up supplies 5.17.2023 from County. **Motion** by Rollin with a second by Lamb to authorize \$250.00 for the purchase of flowers to be planted at the Township grounds. Roll call: three yeas.

ROADS- Lanning: Engineer estimate for Clark, Baker and Hawley is \$72,082.00, need to select bid advertisement. Recent legislature increased public bidding for force accounts to \$105,000.00. Dennis also always called vendors/local folks informing them of the competitive bids. **Consensus** to have vendors pick up the books at the Engineer's office and set the opening for June 5th 7:00 PM. Rollin: do they know we are supplying the stone. Combs: yes, everyone knows we are supplying the stone. Lanning: noticed we are only doing 3.63 miles of road this year. Dennis would have several miles of roads assessed early in the year by the Engineer's office and then eliminate down to about 4 or 5 miles based upon the amount of money available. Lamb: it is a different approach and worth looking into next year. Lanning: Salt contract not yet awarded, Township submitted requirement of 50 ton. Lamb: Webinar "designing and operating roads for the aging population" if anyone wants to attend.

EQUIPMENT- Combs: Roller runs good, John Deere Ag tractor had a fuel line leak that was repaired. Everything else is good.

ZONING- Klebow: attended the overlay training offered by Ohio Township Association. You can overlay all the Zoning with optional requirements. Example: if you wanted to overlay areas for future development. You would not be rezoning the property. It is an opportunity to do some future planning but does not affect anything you currently have unless you chose to use it. Will discuss with the Zoning Commission Board. Presented a property zoning status report and briefly reviewed some of the items. 1) Jaram property on Baker Road investigated, drove by today and may have identified individual involved in previous complaints. Left message for Mr. Jaram to verify identity and move out timeline. Did get in touch with the Health Department and have the entire history of their interactions with Mr. Jaram. The Health Department has no reason to get involved if no one is living there. The only thing that would allow us to get involved is if we think someone is living there. 2) Positive progress on the Kozik property on Hawley road with the removal of 8 vehicles, new target of 12 vehicles removed by next month. He did do another junk burn. 3) Investigating

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activity at 25670 SR 58, sale closed late last year and brought in a tiny house, a camper and there is an apartment in the barndominium on the property. 4) Shetler 43520 SR 162 shipping container is owned by Mr. Banks who has recently purchased the West Road property of Michael Stevens. Will discuss the removal with Mr. Banks. 5) Reveglia 26910 West Road will be contacted tomorrow regarding the promised removal of a shipping container. 6) Morrison 27750 West Road will be contacted tomorrow also on the status of the shipping container. Just received a complaint about a Stewart Road property about junk and operating a construction company. Will be issuing a violation letter. The report also lists closed items and permits issued. Lamb: suggest removal of completed items to make the report less cluttered. Will be attending the Lorain County Health District training on Home sewage treatments at Wellington High School on Wednesday.

EMPLOYEES- Combs asked if summer mowing help would be hired. Lamb: suggest hiring up to \$15.00 per hour and will make phone calls and contact Black River Schools. *Consensus* to authorize Lamb to pursue searching for summer help. Holmes: how old is your son. Lamb: he cuts grass and is good but I don't think he is allowed to work here, I don't know how that works. I cannot recommend my son or daughter. Holmes: no but I can. Lamb: my son is 15 and my daughter is 16, you can present it to them. When I went to the Ethics thing they said your allowed but it has to be all reported. I can't recommend it. Holmes: you do that, I will do this. Lamb: that would be fine, if we have 4 applicants we can pick the best for it anyway. That is the only way I would feel comfortable with it anyway. Holmes: John Pipcak will do mowing in the meanwhile.

PREVIOUS BUSINESS:

Office hours signs received and will be put up at Garage and Township Hall buildings. Holmes: business cards ordered, nothing further on the ARPA money for a safety building. Lanning: Amazon EXIT signs ordered but received only 2 of 8 for \$263.98. Lanning to check into the other 6 signs. Property lease signed for Helipad and previous minutes amended to say Helipad NOT Heliport. *Motion* by Lamb with a second by Rollin to authorize signing of the Property Lease agreement with Southern Lorain County Ambulance District as previously passed with *Resolution 2023-36* on 4.17.2023 for the installation of a Helipad. Roll call: two yeas, Holmes abstained. Lanning: questioned the need to double zoning permits. Holmes: I checked with the other Townships and Jed did also. Lamb: Some have a set fee like \$500.00, one was .45 square foot, .50 square foot, Columbia is bigger though. Rochester is \$50.00 but they are going to take it up too. Lanning: The Zoning permit were doubled but the conditional use permits were not increased at the January Organizational meeting. I talked with the Zoning Inspector and I appreciate her perspective that the permits should cover more of the Zoning costs. Lamb: A new home fee is being paid by a new person coming into the Township. Holmes: or people like me building another home in the Township. Lamb: we were under what is typically charged, it is already reasonable to build here versus other locations. Our Zoning Inspector for years did not cost us a lot of money. It costs more having our new Zoning Inspector. A barndominium and the structure of the fee is a something to consider. Klebow: it is fair to charge for the whole building because you don't know what they are doing on the inside of the structure. Holmes: I checked around too and even went to Avon Lake. They have Zoning and Building fees. We may be above Henrietta which is \$50.00 but they are going to raise theirs. Klebow: the cost for Hozan is less than half of 1% of the total cost of the project. Lanning: My question was about the costs behind raising the Zoning Permits, this Township is not the same as Brighton, Penfield, Rochester or any other Township. Did anyone ever ask for the estimated costs. Did you look at the cost behind what you are doing. Lamb: she is saying the increase in prices are justified by the cost of service. We did not ask for the cost of service and she wondering if it is a justified price increase. Lanning: I put down some figures and you will never fully cover all costs associated with Zoning with permit fees. Costs of Zoning include: Secretary, Zoning Inspector and Board member payments, office supplies and any training costs. Costs are paid out of the General Fund and fall roughly under Administration which is covered by real property tax income just like Trustee and Fiscal Officer pay. I was trying to ask if you are being fair to your

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residents, they may be new residents or existing people looking to add onto their homes. I also asked about Conditional Use permit fees which were not raised. Understandably the costs have increased but raising the zoning permit fees 100% in one year seems excessive. Lamb: I was not comfortable increasing conditional use fees because I did not do any research on those fees. Combs: no word back yet on Fence at Park, will call Farnsworth again. Received notice that CSX is fixing Hawley Road crossing.

NEW BUSINESS:

Highway Use permit from RLCWA for Griggs Road West of Clark Road. ODOT road closure of SR 511 for 120 days. Road Closure of portion of Quarry Road. Rollin: a new people door is needed on the Garage. Combs to get estimates.

CORRESPONDENCE/ ANNOUNCEMENTS:

Received Health District 2024 Budget and provided Trustees with spreadsheet of Township costs. Managed Care Organization open enrollment is May 1st to 26th. The Township currently uses Sedgwick as MCO. Lorain County Office on Aging newsletter for April 2023 received.

PUBLIC PARTICIPATION:

Zachary Carreras: kids coming into yard from Park and playing in old barn. Called the Sheriff and they said by the time they came out the kids would be gone. I tore down the old structure and I am getting a building permit to build a new barn. I would be upset if they come into my yard and play with my supplies. Lamb: so are you still wanting a fence built between your property and the Park. Carreras: yes.

Motion by Rollin with a second by Holmes to adjourn. All favorable, meeting adjourned at 8:25 PM.

Signed Chairman

Attest, Fiscal Officer

Payment Listing

May 2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
49-2023	05/01/2023	05/01/2023	CH	BP	\$383.58	O
50-2023	05/05/2023	05/01/2023	EW	TREASURER OF STATE OF OHIO	\$180.36	O
51-2023	05/05/2023	05/01/2023	EW	UNITED STATES TREASURY	\$908.39	O
52-2023	05/05/2023	05/01/2023	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,745.71	O
10285	05/01/2023	05/01/2023	AW	Harness Health Partners LLC	\$45.00	O
10286	05/01/2023	05/01/2023	AW	WELLINGTON AUTO PARTS	\$60.63	O
10287	05/01/2023	05/01/2023	AW	FARM & HOME HARDWARE	\$135.83	O
10288	05/01/2023	05/01/2023	AW	JUDCO INC	\$191.40	O
10289	05/01/2023	05/01/2023	PR	Robert Leroy Bort	\$908.34	O
10290	05/01/2023	05/01/2023	PR	MATTHEW A COMBS	\$1,615.18	O
10291	05/01/2023	05/01/2023	PR	JILL DEMARCO	\$110.13	O
10292	05/01/2023	05/01/2023	PR	ROBERT DUGALD HOLMES	\$995.07	O
10293	05/01/2023	05/01/2023	PR	Nora Klebow	\$352.67	O
10294	05/01/2023	05/01/2023	PR	Jed Lamb	\$546.46	O
10295	05/01/2023	05/01/2023	PR	SHEILA D. LANNING	\$1,213.97	O
10296	05/01/2023	05/01/2023	PR	JOHN PIPCAK	\$19.15	O
10297	05/01/2023	05/01/2023	PR	WALTER C ROLLIN	\$898.18	O
Total Payments:					\$11,310.05	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$11,310.05	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.