

# Willows Event Venue Site Plan

Redwood Square 480 Redwood Street Suite 20A Vallejo, CA 94590 willowsevent.com 707.342.7352 info@willowsevent.com

Event Date \_\_\_\_\_  
Client \_\_\_\_\_  
Phone \_\_\_\_\_  
Email \_\_\_\_\_  
Occasion \_\_\_\_\_

Guest Count \_\_\_\_\_  
Total Seats \_\_\_\_\_  
Theme \_\_\_\_\_  
Colors \_\_\_\_\_

Event Begins \_\_\_\_\_  
Guests Arrive \_\_\_\_\_  
Buffet Opens \_\_\_\_\_  
Event Ends \_\_\_\_\_

