

# ***Radar Instructor Refresher Courses for 2017***

Division of Criminal Justice Academy

Cost: FREE

DCJ will no longer send Radar Instructors notification that they are due for recertification. It is the instructor's responsibility to renew their certification prior to expiration.

Successful completion of this course is a requirement for officers who participate in the Division of Criminal Justice Voluntary Radar Training Program. All Instructors attending the recertification course must produce a photo copy of their current Radar Instructor / Operator Certificate for admission to the course.

The refresher course is required for radar instructors once every three years. A radar instructor/operator certificate is issued for three years. In the third year, prior to expiration, each instructor must attend the refresher course. The course is conducted from 9 a.m. to 1 p.m.

Pre-registration is required, use the attached registration form or go to [http://www.nj.gov/oag/dcj/pdfs/DCJ-Registration-Form\\_Radar.pdf](http://www.nj.gov/oag/dcj/pdfs/DCJ-Registration-Form_Radar.pdf) to download a form and follow the instructions on the form.

For further information or questions call the DCJ at 732-282-6060

## **Dates & Locations:**

02/24/17 - Camden Co. College, Police Academy

03/10/17 - Atlantic County Police Academy,

04/07/17 - Ocean Co. Police Academy

05/05/17 - State Police Tech. Center, Hamilton

05/12/17 - Essex Co. Police Academy

09/22/17 - Essex Co. Police Academy

10/13/17 - Ocean Co. Police Academy

11/17/17 - Stamler Police Academy, Scotch Plains

(Mail or fax ALL registration forms to:)  
Division of Criminal Justice Academy  
P.O. Box 283  
Sea Girt, New Jersey 08750  
phone (732) 282-6060  
fax (732) 974-7551

To assist in planning course enrollment and providing confirmation of enrollment, registrations should be submitted at least 30 days prior to course start date. Written confirmation of course enrollment will be mailed prior to the course start date

***Please check course prerequisites prior to submitting registrations.***

For tuition courses, please submit an agency check or completed payment voucher ***after*** you have received your confirmation letter. ***All course tuition payments should be mailed to the DCJ Academy office in Trenton.***

**No one will be admitted to class without their confirmation letter.**  
**No substitutions will be permitted unless prior arrangements have been made.**

COURSE: _____	Date(s): _____
---------------	----------------

<b>APPLICANT INFORMATION</b> <i>(The information you provide will be used to create your certificate, so please make sure the information is correct and type or print legibly using black ink )</i>			
LAST NAME	FIRST	MI	EMPLOYMENT E-Mail ADDRESS
TITLE/RANK	SOCIAL SECURITY NO. (Required)	COUNTY	AGENCY ORI NUMBER (Required)
EMPLOYING AGENCY		HOME TELEPHONE NUMBER	
AGENCY MAILING ADDRESS		AGENCY TELEPHONE NO. (Direct Number or Extension)	
CITY/STATE/ZIP (zip code is required)		AGENCY FAX NO.	
SIGNATURE OF APPLICANT			DATE
SIGNATURE OF APPLICANT'S SUPERVISOR (Required)			TELEPHONE
NAME AND TITLE OF SUPERVISOR (Please type or print legibly) (Required)			DATE

***Subgun Instructor Course and Assault Rifle Instructor Course.*** Candidates must provide a copy of a certificate confirming successful completion of a Firearms Instructor Course upon registration.

***Basic Course for Investigators.*** Use dedicated registration form provided in following pages.

***Basic Course for Arson Investigators.*** Use dedicated registration form provided in following pages.

***Internal Affairs Four Day Course.*** Use dedicated registration form provided in following pages.