

Approved February 29, 2016

The regular meeting of the Kinderhook Township Board was called to order by Wayne Barnes on Monday, January 25, 2016 at 7:30 p.m. at the Kinderhook Township Hall. The pledge was recited to the American flag. Wayne Barnes, Supervisor; Jody Lewis, Trustee; Gary Stetler, Trustee; Cynthia Carpenter, Clerk; Debra Castor, Treasurer; and Russ Siler, Assessor were present.

The minutes of December 21, 2015 were approved as presented.

Correspondence:

- An email was received from Dennis Babjack to revisit the mute swan issue.

Commissioner's Report:

- The commissioner presented the January 4th report including:
 - The organizational meeting was held. Don Vrablic was voted as Chair.
 - The County continues to move forward with the Jail Study.\
 - The County approved and began reconstruction of the animal shelter.
 - CHC transition with ProMedica is moving forward with a management agreement beginning February 1st.
 - A grant easement and right of way on county owned property off State Street for Utility work for the new construction (Clemens) was approved.

Financial Reports:

- Clerk Carpenter presented the January Transactions by Account; deposits of \$20,063.16 and invoices of \$10,691.40. Trustee Stetler made a motion to pay the bills; supported by Trustee Lewis.
- Treasurer Castor presented the December Balance Sheet which includes:
 - CD = \$143,007.58
 - General Fund = \$288,433.33
 - Summer Property Tax = \$16,790.25
 - Winter Property Tax = \$490,882.18
 - Total Assets = \$939,113.34
- Trustee Stetler made a motion to accept the reports; supported by Trustee Lewis.
- Clerk Carpenter reported a correction to the balance sheet for check #11101 for \$73.80, not \$7.80 as inputted. This reconciles the accounts. Treasurer Castor disagreed with the figures and will need to look further into this.

Zoning Report:

- Zoning Administrator Siler presented the Report for December 2015. Two permits were issued and two zoning violations were reported. One is closed and the other is the camping trailer on Copeland Road which will be closed soon.
- The 2015 year-end report was presented and reviewed (attached).
- Resolution #1-2016 to Adopt Poverty Exemption Income Guidelines and Asset Test for 2016 was presented and reviewed. The foregoing resolution was offered by Clerk Carpenter and supported by Trustee Lewis. Roll call vote was taken:

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“Aye”

Carpenter; Barnes; Lewis, Stetler, Castor

“Nay”

Cemetery Report:

- Sexton Baker contacted “Two Tree Fellers” to grind a stump in Knauss Cemetery.
- No burials were reported for the month.

Old Business:

- Treasurer e-mail storage – Logan Longardner, IT Specialist, was able to fix storage capacity for a minimal cost.
- Trustee Lewis provided an additional bid of \$2500 for painting and drywall repairs. Tabled.

New Business:

- Budget review was tabled. Supervisor Barnes will distribute worksheets to the Board and plant to start the process in early February.

Citizen Comments:

None.

Meeting adjourned 7:57 p.m.

Respectfully submitted by,

Cynthia Carpenter
Clerk