

APPROVED

Arrowbear Park County Water District

Regular Meeting

July 16, 2020

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held July 16, 2020, online, originating from the District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Rick Weber
Vice President Sheila Wymer
Director Mark Bunyea
Director Terisa Bonito
Director Pat Oberlies

Directors who were absent:

None

Also present were the following:

General Manager Huff
Chief Ozias

Visitors who were present:

Chad Halliday – SingerLewak

Open Session

President Weber called the meeting to order. Director Bunyea led the recitation of the Pledge of Allegiance. President Weber certified the posting of the agenda. President Weber performed a roll call, Directors that were present: Wymer, Bunyea, Bonito, Oberlies, and Weber. Directors that were absent: None.

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Director Bunyea. After a brief discussion regarding the expenses and budget for the month of June, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Wymer, Bunyea, Bonito, Oberlies, and Weber

Nays: None

Abstain: None

Absent: None

Public Comments:

There were no public comments.

Staff Reports:

- A) Field Supervisor Miller was excused from the meeting. General Manager Huff reported a total of 15 maintenance issues for the month of June. There were 4 customer requests to turn off/on water, 0 District initiated shut-offs, 1 District equipment repair, 1 meter replaced, 4 meters read/re-read, 4 main repairs, 2 service line repairs, 0 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 4 new owners, 0 liens filed, 0 liens released, 36 shut-off notices, 2 non-payment shut-offs (unoccupied property), and 0 turn-ons after water shut-off.

- B) Chief Ozias reported on the Fire Department calls for the month of June. There were a total of 8 calls, 8 were in the District, and 0 were out of the District. Chief Ozias reported that the newer volunteers were starting Fire Fighter I training on Saturday, July 18, 2020, that the department responded to a structure fire in Arrowbear, and the department was staffed during the Mount R fire.
- C) General Manager Huff reported to the Board that Kimberly Cox won the LAFCO seat in the recent election. General Manager Huff continued his report by discussing the budget preliminary report, that additional County tax revenue was still to come in as well as LAIF interest. General Manager Huff concluded his report to the Board by discussing the implementation of the new accounting software and that he had a virtual generator inspection with the AQMD.

President Weber excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Board

1. Chad Halliday with the audit firm SingerLewak, presented the annual Audit for FY 18-19. Some of the points brought up in the presentation were that the auditors performed significantly less adjustments than in prior audits, 31 adjustments were done in FY 17-18 compared to 7 for FY 18-19, Chad explained to the Board that the audit was a clean process with standard notations for a District this size. Chad concluded his report by informing the Board that the District's assets had increased while the liabilities decreased. Responding to inquiries by board members, Chad announced that Linda was now fully retired. Motion to accept the FY 18-19 audit was made by Director Bonito, seconded by Vice President Wymer, and passed by unanimous vote.
Ayes: Wymer, Bunyea, Bonito Oberlies, Weber
Nays: None
Abstain: None
Absent: None

President Weber excused the auditors as they were not required for the balance of the meeting

2. There was a discussion to approve the engagement of SingerLewak as the District auditors for the FY 19-20 Audit. Motion was made to approve the engagement of SingerLewak as the District auditors for the FY 19-20 Audit, by Director Bonito, seconded by Vice President Wymer, and passed by unanimous vote.
Ayes: Wymer, Bunyea, Oberlies, Bonito, Weber
Nays: None
Abstain: None
Absent: None
3. There was a discussion by the Board regarding the Performance Appraisal for General Manager Huff. The Board decided to have each Director fill out the Performance Appraisal included in their Board packets and give them to Director Bonito to compile a single Performance Appraisal. The Board calendared the Performance Appraisal for the August 20, 2020 Board meeting in a Closed Session.

Announcements:

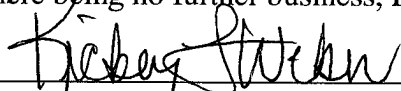
- A) The President commented that he liked the newly paved streets.

- B) Vice President Wymer requested that General Manager Huff obtain a quote for fencing around the District office and notified the Board that any Director interested in retaining their seat needed to set up an appointment with the Registrar of Voters office.
- C) The Staff had no announcements.

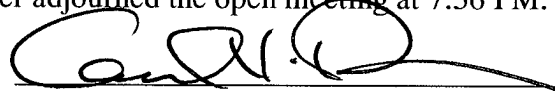
The next Regular Board Meeting will be August 20, 2020, at 6:30 PM. This meeting will be an on-line Zoom meeting.

Adjournment of Open Meeting

There being no further business, President Weber adjourned the open meeting at 7:36 PM.



Rickey Weber, President



Caroline V. Rimmer, Secretary