

Wesley Lakes Community Association, Inc.

REQUEST FOR ARCHITECTURAL CHANGE/ADDITION

WORK NOT BEGIN UNTIL PROPER APPROVAL IS GIVEN

Date Submitted: \_\_\_\_\_ Date Received By Mgt: \_\_\_\_\_

Owner Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Contractor Involved? Yes or No (circle one)

Email: \_\_\_\_\_

Description and Exact Location of the change requested: Please include all the following information that will aid in and allow the approval process (i.e. Architectural Drawings, sketches, photos, contractor/material specifications, site plans, materials, paint color sample, etc.) Use the back of the form or additional pages if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposed Start Date: \_\_\_\_\_ Proposed Completion Date: \_\_\_\_\_

Note: Remember to allow the appropriate time for approval. The AR Committee may take up to (30) days to review the plans and specifications from the date of COMPLETED application with proper documentation.

Approval is for aesthetics only. The WLCA Board/ARC assume no responsibility for liability, design, code, permits or injury as a result of this request.

Return Form To: WLCA C/O The Grant Group, Inc. via email [wesleylakes@thegrantgroupinc.com](mailto:wesleylakes@thegrantgroupinc.com), Fax 678-318-1381 or mail: WLCA PO BOX 2914 McDonough, GA 30253.

ARCHITECTURAL REVIEW COMMITTEE ACTION

Date Received: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_

[ ] APPROVED [ ] CONDITIONAL APPROVAL\* [ ] DENIED\*

\*Require Explanation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Work to be completed no later than : \_\_\_\_/\_\_\_\_/\_\_\_\_

Approved By (WLCA Board Member): \_\_\_\_\_ Date: \_\_\_\_\_

Approved By (WLCA Board Member): \_\_\_\_\_ Date: \_\_\_\_\_

Approved By (WLCA Board Member): \_\_\_\_\_ Date: \_\_\_\_\_

PM Rec'd: \_\_\_\_\_ Approval Sent to Owner \_\_\_\_\_