

CASCO TOWNSHIP BOARD OF TRUSTEES  
MINUTES, REGULAR MEETING  
MONDAY, APRIL 15, 2024, @ 7:00PM

Draft

CALL TO ORDER: Overhiser called meeting to order at 7:00pm and led in the Pledge of Allegiance.

Present: Overhiser, Brenner, Macyauski, Clevenger, Fleming & Circuit Court Judge Margaret Bakker, Allegan County Sheriff, Frank Baker, Prosecuting Attorney Maureen Koch, Allegan County Treasurer, Sally Brooks, Elizabeth Peterson, Allegan County Assistant Prosecuting Attorney, who is running for 48<sup>th</sup> Circuit Court Judge, Linda Teeter, Director of Allegan County Legal /assistance Center, and 38<sup>th</sup> District House of Representee, Joey Andrews, and 9 other interested citizens.

Absent: None

Candidates Sheriff Frank Baker, Prosecuting Attorney, Maureen Koch, Sally Brooks, Allegan County Treasurer, and Assistant Prosecuting Attorney, running for 48<sup>th</sup> District Circuit Court Judge, Elizabeth Peterson, all gave excellent presentations.

Circuit Court Judge Margaret Bakker and Linda Teeter, both representing the Allegan County Legal Assistance Center gave an excellent presentation. Linda asked the board if they would continue to contribute \$3,000.00 to the center again this year.

**Public Comment:** None

**Reports:**

- SHAES: J.D. Quinn, present to report activity for March.
- CLERK: Cheri presented the minutes for the Regular Meeting of March 18, 2024.

Kenny made a motion to approve the minutes for the Regular Meeting of March 18, 2024. Supported by Paul. All votes in favor. Motion Carried.

Cheri presented the minutes of the Special Meeting of April 3, 2024.

Kenny made a motion to approve the minutes of the Special Meeting of April 3, 2024. Supported by Dan. All votes in favor. Motion Carried.

In March Cheri forgot to report that she created 5 new escrow accounts. Those 5 accounts are:

Cheri made a motion to amend the budget to add the following new accounts:

- |                 |                                   |
|-----------------|-----------------------------------|
| 101-000-256.001 | escrow-Archie Massicotte          |
| 101-000-256-002 | escrow-Linda & Kevin Johnston     |
| 101-000-256-003 | escrow-Debbie Weaver              |
| 101-000-256-004 | escrow-James & Karen Hart         |
| 101-000-256-005 | escrow-Tod & Natalie Schneiderman |

Supported by Dan. All Votes in favor. Motion Carried.

Cheri made a motion to amend the budget adding two new accounts:

101-371-970.000	Inspections-capital outlay	\$25,000.00
290-673-970.000	Seniors – capital outlay	\$125,000.00

Supported by Dan. All votes in favor. Motion Carried.

Cheri made a motion to amend the following budget items:

General

101-215-709.000	Clerk-fica/medicare	\$63.46
101-215-752.000	Clerk-Misc. Supplies	\$21.19
101-247-703.002	Board of Review wages	\$875.63
101-247-709.000	Board of Review fica/medicare	\$11.79
101-247-752.000	Board of Review-Misc. Supplies	\$314.74
101-262-704.002	Election-Wages	\$952.88
101-262-709.000	Elections-fica/medicare	\$566.66
101-262-752.000	Elections-Misc. Supplies	\$534.96
101-265-709.000	Building-fica/medicare	\$21.98
101-265-850.000	Building-telephone/internet	\$11.79
101-265-851.000	Building-Postage	\$441.73
101-528-805.000	Transfer Station-Rent recycle trailer	\$832.10
101-595-801.011	Airport	\$68.25

Cemetery Fund

209-567-970.000	Capital Outlay	\$1,776.74
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Supported by Kenny. All Votes in Favor. Motion Carried.

Cheri explained that the month of April is the Month of the Military Child and Purple Up! Day. Sponsored by the American Legion Auxiliary It is called PURPLE UP for the military kids. On April 15 the Legion wanted everyone to wear purple in honor of the Military Child. Allan and Cheri both wore purple. The color purple symbolizes a combination of the colors or each branch of the U.S. military. Army green, Navy blue, Air Force blue, Marine red, and Coast Guard blue.

- TREASURER:

Balance of all funds as of 3/31/2024 are as follow:

101	General Fund	\$1,437,442.87
204	Road Fund	\$1,675,862.71
206	Fire Fund	\$915,145.34
207	Police Fund	\$218,390.46
208	Parks & Recreation Fund	\$103,541.64
209	Cemetery Fund	\$95,788.89
290	Senior Services	\$241,770.67
703	Current Tax Collection Fund	(\$4,022,341.82)

863	Lakeview Sewer Special Assessment	\$11,678.99
864	Lakeview Water Special Assessment	\$1,051.28
865	Pacific Sewer SAD	\$11,449.76
866	Pacific Water SAD	\$46,929.75
867	Orchard Sewer SAD	\$32,808.19
868	102 <sup>nd</sup> Avenue SAD	\$50,730.64
869	Beach Dr SAD	\$85,493.02
870	Lakeview Paving	\$70,105.52

Kenny made a motion to approve bills in the amount of \$139,553.17 as of March 31, 2024:

Checks 28953 thru 29025	\$129,762.17
EFT 188	\$352.71
EFT 189	\$79.49
EFT 190	\$991.66
EFT 191	\$35.57
EFT 192	\$578.17
EFT 193	\$6,574.37
EFT 194	<u>\$1,179.03</u>
	\$139,553.17

- PARKS & RECREATION

Paul reported on the committees last meeting.

- PLANNING COMMISSION

Dan reported that at their regular meeting they talked about the sign ordinance and the Special Meeting was discussion about the Master Plan.

- ZBA- No Meeting
- SENIOR SERVICES

Mary discussed about the support we get from Allegan resources and the connection with Grand Rapids.

Allan made a motion to form a board committee which consists of Mary Tobin, Dian Liepe, and Linda Teeter to help the township make decisions with further programs.

Cheri supported. All Votes in Favor. Motion Carried

- FENNVILLE DISTRICT LIBRARY

No Report.

- SHAWSA

Allan reported that on the 23<sup>rd</sup> they will have a meeting to discuss water rates.

Allan also reported that EGLE inspected the transfer station and the only thing that we were cited for was we didn't have a fire extinguisher, we will be charged \$750.00 for a License fee.

We are also working with a new vendor, Broken Arrow, for our refrigerators.

#### OLD BUSINESS

- Spend ARPA money – Balance \$37,156.25

Allan explained that we need to spend the ARPA money, he recommended that we spend this balance on the new bathrooms being built at the Preserve. Some of the board members offered other suggestions.

- 24/25 Budget

A copy of the 24/25 Budget was given to each board member along with two pages of assumptions. We will finalize this budget in June.

Allan explained that the Salary Resolutions are part of the budget, and they need to be approved 30 days before the June meeting. Salaries and wage rate will receive a cost-of-living increase at the same rate that Taxable Values on Property Taxes increased 5%. Except for the Clerk, we raised \$2,131 above the Cost-of-living increase in recognition of the additional time and responsibilities associated with early voting.

The Treasurer's salary has not kept pace with the other positions. Given the workload and time commitment, Allan proposed increasing it to \$5,833.00 above the 5% increase.

- Salary Resolutions

Resolutions for salaries effective 7/1/2024.

#### **Resolution No. 41524-2** Supervisor Salary effective 7/1/2024

Kenny made the motion to approve the salary for the position of Supervisor in the amount of \$46,369.00. Dan Supported. No further discussion.

Roll Call Vote: Ayes:4 Nays: 0 with Overhiser abstaining.

#### **Resolution No. 41524-3** Clerk Salary position effective 7/1/2024

Paul made the motion to approve the salary for the position of Clerk in the amount of \$48,500.00. Dan supported. No further discussion.

Roll Call Vote: Ayes: 4 Nays:0 with Brenner abstaining.

#### **Resolution No. 41524-4** Treasurer Salary position effective 7/1/2024.

Dan made the motion to approve the salary for the position of Treasurer in the amount of \$40,000. Paul supported. No further discussion.

Roll Call Vote: Ayes: 4 Nays:0 with Clevenger abstaining.

#### **Resolution No. 41524-5** Trustee Salary for Dan Fleming effective 7/1/2024.

Kenny made the motion to approve the salary for the position of Trustee in the amount of \$5,523.50. Paul supported. No further discussion.

Roll Call Vote: Ayes:4 Nays:0 with Fleming abstaining.

**Resolution No.41524-6** Trustee Salary for Paul Macyauski effective 7/1/24.

Dan made the motion to approve the salary for the position of Trustee in the amount of \$5,523.50. Kenny Supported. No further discussion.

Roll Call Vote: Ayes: 4 Nays:0 with Macyauski abstaining.

- Review Electrical Quote

Quote from Sluis Electric, Inc. for new outside LED lights in the amount of \$4,239.00 was discussed. Kenny made a motion to approve the quote from Sluis Electric, Inc. for new outside LED lights in the amount of \$4,239.00. Supported by Dan. No further discussion. Motion Carried.

- Hall Discussion

Allan explained that we have \$275,000.00 identified in the budget money that can be used to make some remodeling in the township hall.

- Master Plan Survey

Allan presented a copy of the Master Plan Survey to each board member these will be sent out with the summer tax bills; the planning commission will be reviewing the survey.

NEW BUSINESS:

- Boundary Line Adjustment

Kay Frerk applied to divide parcel # 03-02-760-041-00, V/L Maple Street, and then combine each half with adjacent properties to make much larger lots for each of them.

½ to go to 0302-760-039-00

½ to go to 0302-740-041-01

Kenny made a motion to approve the property split. Supported by Paul.

No other discussion. All Votes in Favor. Motion Carried.

OTHER BUSINESS:

Allan mentioned the copy of Resource Recovery Annual Report and they will be having a Household Hazardous Waste & E-Waste on May 4, 2024 in Harding's Parking lot in Wayland from 9 am to 12 pm.

June 9<sup>th</sup> the MS group will be having their annual bike ride, they will be using the Fire Station on 66<sup>th</sup> Street for an emergency stop.

Kenny made a motion to adjourn. Supported by Paul.

Meeting adjourned at 8:45pm

Minutes Respectively Submitted by  
Cheryl Brenner, Clerk