

Leaps & Bounds COVID-19 Info August 2020

COVID-19 INFO: By enrolling in classes at Leaps & Bounds, I understand and agree to the following policies regarding COVID-19. I understand that these policies may change as information changes.

- Masks are required for all staff, students and parents while inside the building.
- Please maintain 6' distance from non-household members while in the building and waiting for entry.
- Temperatures will be checked at the entry and must be lower than 100.4 F.
- Shoes, coats and bags will remain in the entry.
- Purses and water bottles are allowed in the gym and should be placed under a chair.
- Please use sanitizer upon entry to and exit of the building.
- Please ensure that children's feet are clean before class!
- Please limit guests to 1 per child, siblings are welcome and must stay with a parent/guardian while in the building.
- We ask that if your child, or anyone else in their immediate household has COVID-19 symptoms such as: fever over 100.3, cough or pain in chest, headache, unexplained diarrhea/vomiting, sore throat, shortness of breath or difficulty breathing, new loss of taste or smell, or other flu-like symptoms, please stay home and schedule a make-up class. If your child, or anyone in their immediate household tests positive for COVID-19, your child must quarantine for 14 days and may not return until: 1) a negative COVID-19 test result is obtained, or 2) 14 days or 3 days after the resolution of any symptoms, whichever is later. If you are unsure, please contact the Elkhart County Health Department COVID-19 info hotline at 574-523-2106 or visit <https://www.elkhartcountycovid19.com>.
- I understand that should Leaps & Bounds be forced to close due to COVID-19, or for any other reason, my child's classes will continue online for the duration of the shutdown, with appropriate modifications. I will have access to the online classes for the remainder of the session in which they were canceled and until the end of my paid tuition term and that refunds/credits will not be given.

MAKE-UP POLICY: Leaps & Bounds offers free make-up classes as long as your child is currently enrolled in a class. By enrolling in classes at Leaps & Bounds, I agree to the following policies regarding make-up classes:

- Please call us at 260-225-5327 to let us know your child will miss his/her class.
- Please schedule a make-up class with our office at least 24 hours in advance.
- If we do not have another exact class for your child, a comparable class will be offered.
- We do not offer make-up classes for free classes, preschool or gym team.
- Missed classes can be made up as long as your child is enrolled, even if your student takes a break and paid sessions are not consecutive. Due to COVID-19, we are suspending the "Use it or lose it within the same session policy" for the 2020-21 school year.
- Make-ups may be made up, at our discretion, for past classes missed within the current session.
- Classes missed due to weather closures may be made up.
- Missed classes may not be made up during camps, clinics or other programs.
- All missed classes will need to be made up before the end of the 2020-21 school year.
- We reserve the right to refuse a make-up class if it will interfere with or disrupt the class experience for the students currently enrolled in that class.