

May 17, 2016
Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session May 17, 2016 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Smith, Commissioners Grayson, Mattmiller, Slade and Griggs and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith recognized Earl Litman with the First Church of God to present the invocation.

EARL LITMAN
INVOCATION

Mayor Smith recognized Bradley Copes.

VISITORS

Bradley Copes is here to ask for a letter of support to submit with a grant application to replace the old block building at the 4H Fair Grounds.

BRADLEY COPES, 4H
FAIR GROUNDS

Mayor Smith recognized Lana Bruce with Air Evac.

Ms. Bruce is here to explain the benefits of becoming an Air Evac member. She has given the commission a packet of information for city employee memberships.

LANA BRUCE, AIR EVAC

Commissioner Mattmiller made a motion to authorize the Mayor to write the letter of support that Bradley Copes requested for the 4H Fair Grounds grant. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO
AUTHORIZE MAYOR TO
WRITE GRANT LETTER
OF SUPPORT FOR 4H
FAIR GROUNDS

Mayor Smith reported that there are minutes to approve.

Commissioner Griggs made a motion to accept the minutes of the May 3, 2016 Regular Commission meeting. Commissioner Grayson seconded. Vote: Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

APPROVE 5/3/2016
MEETING MINUTES

Commissioner Grayson made a motion to accept the minutes of the May 10, 2016 Special Commission meeting. Commissioner Griggs seconded. Vote: Commissioner Grayson: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: abstain; Mayor Smith: yes. Motion carried.

APPROVE 5/10/2016
SPECIAL MEETING
MINUTES

LEGALS

Attorney Lair read the 1st reading of Ordinance #1549 changing the class title of Assistant Maintenance Supervisor from grade 22 to grade 24. Commissioner Griggs made a motion to approve the 2nd reading of Ordinance #1549. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Mayor Smith: yes. Motion carried.

2ND READING OF ORD
#1549 AMMENDING
ASST MAINT
SUPERVISOR

Attorney Lair entertained a motion to authorize the Mayor to sign a complaint in concern to a lawsuit for the property located at 202 Springdale Avenue. Commissioner Mattmiller made a motion to approve. Commissioner Grayson seconded. Vote: Commissioner

AUTHORIZE MAYOR TO
SIGN COMPLAINT – 202
SPRINGDALE AVE

Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT
MOTION TO PAY BILLS

General Fund \$ 89,989.52

Water & Sewer Fund \$ 75,714.91

Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Grayson reported cash in bank:

General Fund \$ 845,985.86

Water & Sewer Fund \$ 276,208.30

Municipal Road Aid Fund \$ 116,218.63

Commissioner Grayson reported that he has met with Salvage Nation concerning the restoration and demolition of the Handy House.

HANDY HOUSE

Commissioner Grayson requested an executive session to discuss the employment of an individual.

EXECUTIVE SESSION
REQUEST

Mayor Smith recognized Commissioner Griggs.

Commissioner Griggs reported that mowing continues. The curbs at Fairway and Cherry Lane have been completed. Hinkle will begin paving next week. New stop signs have been ordered and will be installed. Revised budget numbers are to be submitted to the City Clerk by Friday.

MAINTENANCE DEPT
REPORT

Commissioner Griggs read aloud a Citation of Appreciation from the House of Representatives addressed to the City of Cynthiana Public Works Department for the Winter of 2015-2016.

CITATION OF
APPRECIATION-PUBLIC
WORKS

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY
REPORT

Commissioner Slade made a motion to authorize to advertise for full-time and part-time telecommunicators. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

AUTHORIZE
ADVERTISE FT & PT
TELECOMMUNICATORS

Commissioner Slade stated that we will be having a cookout to raise money for our Relay for Life team on June 10th.

RELAY COOKOUT

Mayor Smith recognized Commissioner Mattmiller.

Commissioner Mattmiller reported that WWTP flows during rainfall events have been reduced significantly. The trihalomethanes and haloacetic acids sampling is complete by the Harrison Co Water Association and the results were very good. Applicants have been interviewed for the WWTP Operator Trainee position and a recommendation will be made at the next meeting.

PUBLIC UTILITIES
REPORT

MAYOR'S REPORT

Mayor Smith made a motion to rescind the transfer of ownership located at 201 N. Poplar Street. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO RESCIND
TRANSFER OF 201 N
POPLAR LOT AS
SURPLUS

Mayor Smith made a motion to declare surplus a lot located at 202 W. Mill Street. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO DECLARE
202 W MILL LOT AS
SURPLUS

Mayor Smith made a motion to transfer ownership of the surplus lot located at 202 W. Mill Street to Cynthiana/Harrison County Home Assistance Inc., a 501(c) for urban development. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO TRANSFER
OWNERSHIP OF 202 W
MILL TO CYN/HARR
HOME ASSISTANCE,
INC

Mayor Smith made a motion to authorize the Mayor to execute the deed for 108 W. Penn Street. Commissioner Griggs seconded. Vote: Mayor Smith: yes; Commissioner Griggs: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes. Motion carried.

AUTH MAYOR TO
EXECUTE DEED 108 W
PENN ST

Mayor Smith reported that the City will be selling t-shirts to raise money for our Relay for Life team.

T-SHIRT SALES

Mayor Smith read a proclamation declaring May 19th, 2016 as Teddy Taylor day.

TEDDY TAYLOR
PROCLAMATION

Mayor Smith made a motion to adopt this proclamation. Commissioner Grayson seconded. Vote: Mayor Smith: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

MOTION TO ADOPT
PROCLAMATION

Mayor Smith made a motion to reappoint Matthew Harney and Rick Boland to the Planning and Zoning Board. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

REAPPOINT M HARNEY
& R BOLAND TO P&Z
BOARD

Mayor Smith made a motion to appoint Bessie Davis to the Housing Authority Board. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

APPOINT B DAVIS TO
HOUSING AUTH BOARD

Mayor Smith announced that there will be a budget workshop meeting on Tuesday, May 24th.

BUDGET WORKSHOP
MEETING

Mayor Smith reported that there have been 15 applications submitted for the Westside Redevelopment Program.

WESTSIDE
REDEVELOPMENT
PROGRAM APPLICANTS

Mayor Smith entertained a motion to go into executive session to discuss acquisition of real property pursuant to KRS 61.810(1) b and a personnel issue per KRS 61.810(1) f. Commissioner Slade made the motion. Commissioner Grayson seconded. Vote: Commissioner Slade:

EXECUTIVE SESSION

yes; Commissioner Grayson: yes; Commissioner Mattmiller: yes;
Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller made a motion to return to regular session.
Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes;
Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner
Griggs: yes; Mayor Smith: yes. Motion carried.

RETURN TO REGULAR
SESSION

On the discussion of acquisition of property, no action was taken.
The Mayor reported that he will be going to talk to the County Judge
on this issue. On the discussion of the employment of an individual,
no action was taken.

NO ACTION TAKEN

Commissioner Slade made a motion to adjourn. Commissioner
Grayson seconded. Vote: Commissioner Slade: yes; Commissioner
Grayson: yes; Commissioner Mattmiller: yes; Commissioner Griggs:
yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie Hutchison, City Clerk

James Smith, Mayor

5/17/2016