

**MEETING OF October 4th, 2016
MINUTES FOR September 20th, 2016**

1

The City Council met in Regular Session in the Council Chambers; Mayor Brenda Stadsholt called the meeting to order at 7:00 p.m.; City Clerk Martha Balbinot called the roll and the following Alderpersons answered to their names: Portia Brown, Randy Bell, Andy French, Charlie Campbell, Jim Stroh, Becky Chaney, Bob Cooper and Ross McDowell. A quorum was present. Meeting was taped. City Attorney Blake Lindner was present.

The Pledge of Allegiance to the Flag was repeated by City Officials and Guests.

PUBLIC COMMENT # 1

DISCUSSION: None

ACTION TAKEN: None

PRESENTATION OF FY 15-16 AUDIT RESULTS

Adam Pulley, representing the accounting firm of CliftonLarsonAllen reported the findings of the Fiscal Year 2015-2016 for the City of Havana. The audit showed that the City of Havana is in excellent financial shape with reserves equally 17.5 months of operation.

APPROVAL OF MINUTES: REGULAR MEETING HELD SEPTEMBER 6TH, 2016

DISCUSSION: Mayor Stadsholt asked if there were any additions or corrections to the minutes of the Regular Council Meeting held September 6th, 2016. There being none, the minutes were approved as written.

APPROVAL OF MINUTES: SPECIAL MEETING HELD SEPTEMBER 8TH, 2016

DISCUSSION: Mayor Stadsholt asked if there were any additions or corrections to the minutes of the Special Council Meeting held September 8th, 2016. There being none, the minutes were approved as written.

TREASURER'S REPORT

DISCUSSION: Mayor Stadsholt asked for any questions on the Treasurer's Report.

ACTION TAKEN: There being no questions or discussion needed, a motion was made by Chaney, seconded by Bell, to approve the Treasurer's Report.

Voting Yes: Brown, Cooper, Bell, French, Campbell, Stroh, Chaney and McDowell

Voting-No: None

FINANCE REPORT

DISCUSSION: Mayor Stadsholt asked for any questions on the Finance Report.

ACTION TAKEN: There being no questions or discussion needed, a motion was made by Bell, seconded by Cooper, to approve the Finance Report.

Voting Yes: Cooper, Bell, French, Campbell, Stroh, Chaney, McDowell and Brown

Voting-No: None

**MEETING OF October 4th, 2016
MINUTES FOR September 20th, 2016**

2

MAYOR'S REPORT

DISCUSSION: Mayor Stadsholt requested a motion be made to approve Resolution # 04-16, a combined Support and Commitment of Funds Resolution for the Community Development Block Grant (CDBG) in the amount of \$494,559.00. The portion paid by the City of Havana will be \$117,473.00.

ACTION: A motion was made by Cooper, seconded by McDowell to approve the above Resolution. Mayor Stadsholt asked if there were any questions or discussion needed. There being none the motion passed by the following vote:

Voting Yes: Bell, French, Campbell, Stroh, Chaney, McDowell, Brown and Bell

Voting-No: None

Mayor Stadsholt also reported the following:

1. The Havana High School Career Class were taken on a tour of the City Center Building, the Havana Police and Fire Station, the Riverside Club and Havana City Hall. They were escorted by sponsor Debbie Yetter, Mayor Brenda Stadsholt and Alderman Gus Stroh.
2. Barb Baker from Congressman Darren LaHood's office will be at the Riverside Club from 9:30 – 11:30 a.m. on Wednesday, September 21st, 2016, to discuss Social Security and Veteran's issues with members of our community.
3. Congratulations to the City of Havana on receiving an EDA Grant in the amount of \$720,000 for infrastructure work at the Havana Business Park. Mayor Stadsholt was notified of this honor by both Congressman LaHood and Senator Durbin.
4. The Local VFW Post # 6408 sent a thank-you card to the Mayor and City Council for the donation used to purchase their new sign.
5. October 1st, 2016 will be the First Annual Mayor's Prayer Breakfast being held at the City Center Building, beginning at 8:00 a.m.
6. The Mayor opened discussion about the amount that the City of Havana would like to donate to the Work Force Development Program. It was decided after Gary Davis, representative of the Farnsworth Group spoke up and said his company would donate \$500 to the program that the City of Havana will vote at the next City Council meeting on making a donation of \$2,500.

CITY CLERK'S REPORT

DISCUSSION: City Clerk, Marty Balbinot reported the following:

1. Petitions are available for distribution for the upcoming General Election in April of 2017.
2. A response was received to our ad in the "Hemmings" magazine regarding the Mustang.

ACTION: None

CITY TREASURER'S REPORT

DISCUSSION: None

ACTION TAKEN: None

**MEETING OF October 4th, 2016
MINUTES FOR September 20th, 2016**

CITY ATTORNEY'S REPORT

DISCUSSION: None

ACTION TAKEN: None

ECONOMIC DEVELOPMENT REPORT

DISCUSSION: None

ACTION TAKEN: None

PUBLIC WORKS REPORT

DISCUSSION: Public Works Director Jewel Bucy reported the following:

1. We will be spraying for mosquitos on Tuesday and Thursday nights.
2. The road directly East of the Stelter-Hofreiter property has been staked and should be constructed soon.
3. IRC will be beginning the oil and chip program here in Havana on Monday, September 26th, 2016.
4. The City of Havana Street Department is working on the roads preparing them for the oil and chip process.
5. The Havana High School senior class will be working on their float for the Havana Homecoming Parade at the City Center Building.
6. Adam from Eagle Recycling is continuing to work on a proposal that would include both pick up of E-Waste and Recycling.

ACTION TAKEN: None

POLICE CHIEF'S REPORT

DISCUSSION: None

ACTION TAKEN: None

FIRE MARSHAL'S REPORT

DISCUSSION: Fire Marshal/Zoning Officer John Kachanuk reported the following:

1. The safety construction at City Hall is running on schedule, with Stephens to be here this weekend to work on the flooring.
2. Tickets are being sent to Bill Sanders regarding the Crescent Forge and Shovel property.
3. Two floats for the Havana High School Homecoming Parade are being stored in the building used to store the Safety House.

ACTION TAKEN: None

**MEETING OF October 4th, 2016
MINUTES FOR September 20th, 2016**

4

FARNSWORTH ENGINEERING GROUP

DISCUSSION: Gary Davis of the Farnsworth Group reported the following:

1. A meeting was held at the office of City Attorney Blake Lindner regarding the ICC requirements for the walkway project to the Business Park.
2. A publication regarding the awarding of the EDA Grant was run in the Pekin Daily Times, a requirement of the Grant stating it must be run in a daily newspaper with circulation in Havana.

ACTION TAKEN: None

COMMITTEES

FINANCE & PURCHASING

DISCUSSION: Councilman Bell made a motion, seconded by Brown, to approve upon completion of loan paperwork requirements, a USDA Economic Development Loan in the amount of \$10,000 to Havana Antique Emporium, owned by Mike and Pam Schramm.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions of discussion needed. There being none the motion was approved as follows:

Voting Yes: French, Campbell, Stroh, Chaney, McDowell, Brown, Bell and Cooper

Voting No: None

DISCUSSION: Councilman Bell made a motion, seconded by Chaney, to approve participation by means of a donation to the Havana High School Work Force Development Project. The amount would be \$2,500 and will be voted on at the next regular meeting of the Havana City Council.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions of discussion needed. There being none the motion was approved as follows:

Voting Yes: Campbell, Stroh, Chaney, McDowell, Brown, Bell, Cooper and French

Voting No: None

LICENSES, ORD. & LEGAL

DISCUSSION: Councilman McDowell distributed a copy of Ordinance # 1398 which will have a FIRST READING at the next regular meeting of the Havana City Council.

ACTION TAKEN: None

HEALTH & SANITATION

DISCUSSION: None

ACTION TAKEN: None

**MEETING OF October 4th, 2016
MINUTES FOR September 20th, 2016**

5

PERSONNEL

DISCUSSION: Alderwoman Portia Brown thanked Economic Development Coordinator Ron Hills for his report given in committee prior to the start of the Council meeting.

ACTION TAKEN: None

PLANNING

DISCUSSION: None

ACTION TAKEN: None

PROPERTY & ZONING

DISCUSSION: None

ACTION TAKEN: None

PUBLIC SAFETY

DISCUSSION: Alderman Stroh made a motion, seconded by Chaney, to approve a request by Whitney Richardson, Teresa and Greg Cox, Lindy Sarff and Jennifer Hardesty to use the City streets for a “Welcome Home” parade honoring Servicemen Brent Dearing. The parade will be October 5th, 2016 at 5:30 p.m. Lineup will be in the 100 block of North Pearl onto West Main to Schrader, North on Schrader to Market and East on Market.

ACTION TAKEN: Mayor Stadsholt asked if there were any questions of discussion needed. There being none the motion was approved as follows:

Voting Yes: Campbell, Stroh, Chaney, McDowell, Brown, Bell, Cooper and French

Voting No: None

PUBLIC WORKS

DISCUSSION: None

ACTION TAKEN: None

PUBLIC COMMENT # 2

Discussion: None

Action Taken: None

ADJOURNMENT

DISCUSSION: Mayor Stadsholt asked motion be made to adjourn the meeting at 7:49 p.m.

ACTION TAKEN: Motion made by Chaney and seconded by McDowell to adjourn.

Voting Yes: Campbell, Stroh, Chaney, Bell, McDowell, Brown, Cooper and French

Voting No: None

Brenda Stadsholt

Martha J. Balbinot

**MEETING OF October 4th, 2016
MINUTES FOR September 20th, 2016**

6

Mayor

City Clerk

GUESTS:

Wendy Martin – Mason County Democrat

John Kachanuk

Kevin Noble

Jewel Bucy

Steve Blessman

Blake Lindner

Ron Hills

Gary Davis