

**HERITAGE OAK PARK**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**MARCH 15, 2018**  
**AGENDA PACKAGE**

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Heritage Oak Park Community Development District  
**Inframark, Infrastructure Management Services**  
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Tel: 954-603-0033 Fax: 954-345-1292

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March 8, 2018

Board of Supervisors  
Heritage Oak Park Community  
Development District

Dear Board Members:

A workshop will be held on Thursday, March 15, 2018 at 9:00 a.m. and the regular meeting will be held at 10:00 a.m. for the Board of Supervisors of the Heritage Oak Park CDD in the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida. Following is the advanced agenda for the meeting:

**Workshop Agenda**

1. Call to Order and Roll Call
2. Discussion on Capital Expenditure Budget
3. Adjournment

**Regular Meeting Agenda**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Audience Comments on Agenda Items
4. Approval of Consent Agenda
  - A. Approval of the Minutes of the February 15, 2018 Meeting
  - B. Financial Statements and Check Register
5. Old Business
  - A. Bocce Court Improvements
  - B. Discussion on Mainline Replacement Project
6. New Business
  - A. Roads
  - B. Fitness Equipment
  - C. Tennis Courts
  - D. Surplus Equipment
7. In-House Staff Reports
8. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager
    - i. Consideration of Resolution 2018-02 General Election Resolution Confirming District Use of Charlotte County SOE to Continue Conducting District's Election of Supervisors In Conjunction with the General Election
    - ii. Discussion on the Budget for Fiscal Year 2019
9. On-Site Administration Report – Project Updates
10. Supervisor Requests
11. Audience Comments
12. Adjournment

Any supporting material for the items listed above and not enclosed will be distributed at the meeting. I look forward to seeing you and in the meantime if you have any questions, please contact me.

Sincerely,

Bob Koncar  
District Manager

## **Fourth Order of Business**

**4A.**



**MINUTES OF MEETING  
HERITAGE OAK PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Oak Park Community Development District was held on Thursday, February 15, 2018 at 10:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida.

Present and constituting a quorum were:

Brian Bitgood	Chairperson
Paul Falduto, Jr.	Vice Chairperson
Olin Earl Bell	Assistant Secretary
Donald Oppenheim	Assistant Secretary
Edward Carey	Assistant Secretary

Also present were:

Robert Koncar	District Manager
Michelle Egan	Project Manager
Residents	

*The following is a summary of the minutes and actions taken at the February 15, 2018 meeting of the Heritage Oak Park CDD Board of Supervisors.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Bitgood called the meeting to order and Mr. Koncar called the roll.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There being no audience comments, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Approval of Consent Agenda**

**A. Approval of the Minutes of the January 18, 2018 Meeting**

On MOTION by Mr. Falduto seconded by Mr. Carey with all in favor the minutes of the January 18, 2018 meeting were approved.

**B. Activities Director Report**

There being no report, the next item followed.

**C. Financial Statements and Check Register**

On MOTION by Mr. Carey seconded by Mr. Falduto with all in favor the Financial Statements were accepted and the Check Register was approved.

**FIFTH ORDER OF BUSINESS**

**Field Management Report**

- Mr. McKnight reviewed the Field Management Report in detail. The Report is attached hereto.
- The Supervisors had questions regarding invasive fish and tilapia.

**SIXTH ORDER OF BUSINESS**

**Old Business**

There not being any, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**New Business**

**A. Bocce Court Improvements**

- Ms. Egan reported on the bocce court improvements.
- Bocce Court players asked about the possibility of a carport. She will be getting quotes for that.

**B. Discussion on Mainline Replacement Project**

- Mr. Bitgood noted he and Ms. Egan met with the District Engineer along with Mainscape to discuss mainline replacement.
- He hopes to get a report back before the March meeting in order to include in the March agenda package.
- Mr. Carey noted he put together a sheet with a list of projects based on conversations the Board had.
- Mr. Falduto noted since the last Board meeting we have had mainline breaks.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being no report, the next item followed.

**B. Engineer**

There being no report the next item followed.

**C. Manager**

- Mr. Koncar noted it has been requested that the Board hold a workshop at 9:00 a.m. prior to the regular meeting.
- The purpose of the workshop was to begin discussion on the Fiscal Year 2019 budget process and specifically talk about capital items as it relates to the new budget.
- Mr. Bitgood noted we have had people here talking about the roads. That will be on next month's agenda.

**NINTH ORDER OF BUSINESS****On-Site Administration Report – Project Updates**

- Ms. Egan updated the Board on the back gate that got hit. Parts may have to be ordered.
- There is a street light at 1204 that is blinking. She will have someone look at it.
- A vendor is coming in to look at the pool deck.
- She is following up on the tennis court issues and fitness equipment.
- Information on these issues will be included in the next agenda package.

**TENTH ORDER OF BUSINESS****Supervisor Requests**

- Mr. Bell asked if an agenda for the workshop will be sent out.
- Mr. Carey noted he conducted an extensive nationwide search for an important piece of equipment, namely, a pool temperature sensor. It would report to Wi-Fi which could place a space on the opening page of the website displaying the pool temperature. It would be available to anyone with a Smart phone.

Mr. Falduto MOVED to acquire and install a pool temperature sensor in an amount not-to-exceed \$300 and Mr. Carey seconded the motion.

- Mr. Falduto hoped residents are taking advantage of activities in the Park. He thanked volunteers helping and the Activities Director.

On VOICE vote with Mr. Falduto, Mr. Carey, Mr. Bitgood and Mr. Oppenheim voting aye and Mr. Bell voting nay, the prior motion passed.

- Mr. Bitgood reminded all that March 7<sup>th</sup> is DRC Day, and the place gets very crowded. He invited everyone to attend.

**ELEVENTH ORDER OF BUSINESS**

**Audience Comments**

- Ms. Nancy Cassidy commented on the Sports Bar, which she noted made her sick and appalled at its condition. If this is not cleaned up, we will continue to have problems.
- Ms. Barbara Benjamin commented on the above conditions. She thanked those volunteers who are cleaning up.
- Mr. Bob Tingle commented on the sound system which he was told was going to be refurbished. He noted he went to a meeting in the Sports Bar and noted the sound system was not good. He asked about the Loop system.
- Mr. John Sanders commented on the Condo Guest parking where he noticed a lot of cracking in the spaces.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

There being no further business, the meeting was adjourned.

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Robert Koncar  
Secretary

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Brian Bitgood  
Chairman

**4B**

**HERITAGE OAK PARK**  
Community Development District

*Financial Report*

*February 28, 2018*

Prepared by



# HERITAGE OAK PARK

## Community Development District

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**HERITAGE OAK PARK**  
Community Development District

**Financial Statements**

**(Unaudited)**

**February 28, 2018**



**Balance Sheet**  
February 28, 2018

ACCOUNT DESCRIPTION	GENERAL FUND	IRRIGATION FUND	SERIES 2008 DEBT SERVICE FUND	TOTAL
<b><u>ASSETS</u></b>				
Cash - Checking Account	\$ 727,681	\$ -	\$ -	\$ 727,681
Cash On Hand/Petty Cash	200	-	-	200
Accounts Receivable	9,200	-	-	9,200
Accounts Receivable - Other	1,500	-	-	1,500
Allowance - Doubtful Accounts	(916)	(102)	(310)	(1,328)
Assessments Receivable	916	102	310	1,328
Due From Other Funds	-	11,650	223,734	235,384
Investments:				
Certificates of Deposit - 12 Months	102,816	-	-	102,816
Money Market Account	367,129	-	-	367,129
Prepaid Items	1,400	-	-	1,400
Deposits	8,175	-	-	8,175
<b>TOTAL ASSETS</b>	<b>\$ 1,218,101</b>	<b>\$ 11,650</b>	<b>\$ 223,734</b>	<b>\$ 1,453,485</b>
<b><u>LIABILITIES</u></b>				
Accounts Payable	\$ 3,720	\$ -	\$ -	\$ 3,720
Accrued Expenses	1,097	21,595	-	22,692
Sales Tax Payable	25	-	-	25
Deposits	9,093	-	-	9,093
Deferred Revenue	4,125	-	-	4,125
Due To Other Funds	235,384	-	-	235,384
<b>TOTAL LIABILITIES</b>	<b>253,444</b>	<b>21,595</b>	<b>-</b>	<b>275,039</b>
<b><u>FUND BALANCES</u></b>				
<b>Nonspendable:</b>				
Prepaid Items	1,400	-	-	1,400
Deposits	8,175	-	-	8,175
<b>Restricted for:</b>				
Debt Service	-	-	223,734	223,734
<b>Assigned to:</b>				
Operating Reserves	127,293	-	-	127,293
Reserves-Recreation Facilities	9,191	-	-	9,191
Reserves -Roads & Streetlights	333,055	-	-	333,055
Reserves - Roof	75,000	-	-	75,000
Reserves - Swimming Pools	21,475	-	-	21,475
<b>Unassigned:</b>	389,068	(9,945)	-	379,123
<b>TOTAL FUND BALANCES</b>	<b>\$ 964,657</b>	<b>\$ (9,945)</b>	<b>\$ 223,734</b>	<b>\$ 1,178,446</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 1,218,101</b>	<b>\$ 11,650</b>	<b>\$ 223,734</b>	<b>\$ 1,453,485</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending February 28, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	FEB-18 BUDGET	FEB-18 ACTUAL
<b>REVENUES</b>							
Interest - Investments	\$ 5,000	\$ 2,083	\$ 1,572	\$ (511)	31.44%	\$ 417	\$ 330
Interlocal Agreement	3,000	750	750	-	25.00%	-	-
Room Rentals	500	208	309	101	61.80%	42	-
Recreational Activity Fees	41,500	17,292	21,966	4,674	52.93%	3,458	6,896
Special Assmnts- Tax Collector	723,875	668,875	658,376	(10,499)	90.95%	16,800	23,115
Special Assmnts- Discounts	(28,955)	(26,055)	(25,463)	592	87.94%	(600)	(710)
Other Miscellaneous Revenues	600	250	-	(250)	0.00%	50	-
Gate Bar Code/Remotes	1,000	417	365	(52)	36.50%	83	365
<b>TOTAL REVENUES</b>	<b>746,520</b>	<b>663,820</b>	<b>657,875</b>	<b>(5,945)</b>	<b>88.13%</b>	<b>20,250</b>	<b>29,996</b>
<b>EXPENDITURES</b>							
<b>Administration</b>							
P/R-Board of Supervisors	12,000	5,000	4,600	400	38.33%	1,000	800
FICA Taxes	918	383	352	31	38.34%	77	61
ProfServ-Engineering	1,000	417	-	417	0.00%	83	-
ProfServ-Legal Services	3,000	1,250	656	594	21.87%	250	-
ProfServ-Mgmt Consulting Serv	60,738	25,308	25,308	-	41.67%	5,062	5,062
ProfServ-Special Assessment	10,169	10,169	10,169	-	100.00%	-	-
Auditing Services	5,750	-	-	-	0.00%	-	-
Communication/Freight - Gen'l	900	375	281	94	31.22%	75	38
Insurance - General Liability	9,625	9,625	10,910	(1,285)	113.35%	-	-
Legal Advertising	1,100	455	455	-	41.36%	-	-
Miscellaneous Services	1,200	500	127	373	10.58%	100	39
Misc-Bank Charges	2,400	1,000	756	244	31.50%	200	145
Misc-Assessmnt Collection Cost	14,478	13,444	12,658	786	87.43%	295	448
Office Supplies	360	150	-	150	0.00%	30	-
Annual District Filing Fee	175	175	175	-	100.00%	-	-
<b>Total Administration</b>	<b>123,813</b>	<b>68,251</b>	<b>66,447</b>	<b>1,804</b>	<b>53.67%</b>	<b>7,172</b>	<b>6,593</b>
<b>Other Public Safety</b>							
Contracts-Mgmt Services	7,725	3,219	3,219	-	41.67%	644	644
R&M-Gate	3,000	1,250	1,566	(316)	52.20%	250	467
R&M-Gatehouse	1,200	500	-	500	0.00%	100	-
R&M-Security Cameras	2,000	833	100	733	5.00%	167	-
<b>Total Other Public Safety</b>	<b>13,925</b>	<b>5,802</b>	<b>4,885</b>	<b>917</b>	<b>35.08%</b>	<b>1,161</b>	<b>1,111</b>
<b>Field</b>							
Contracts-Mgmt Services	110,739	46,141	46,141	-	41.67%	9,228	9,228
Contracts-Lake and Wetland	6,120	2,550	2,550	-	41.67%	510	510
Contracts-Landscape	82,016	34,173	34,998	(825)	42.67%	6,835	7,000
Utility - General	37,200	15,500	15,635	(135)	42.03%	3,100	3,064
Utility - Water & Sewer	12,000	5,000	2,662	2,338	22.18%	1,000	500
Insurance - General Liability	32,011	32,011	26,941	5,070	84.16%	-	-
R&M-Drainage	10,000	770	770	-	7.70%	-	-
R&M-Entry Feature	7,000	120	120	-	1.71%	-	-
R&M-Lake	2,100	875	916	(41)	43.62%	175	127
R&M-Plant Replacement	3,500	-	-	-	0.00%	-	-
R&M-Trees and Trimming	6,000	-	-	-	0.00%	-	-
Misc-Special Projects	10,930	6,120	6,120	-	55.99%	-	-
Misc-Hurricane Expense	-	-	58,424	(58,424)	0.00%	-	13,959
Misc-Contingency	5,000	2,083	3,369	(1,286)	67.38%	417	531
<b>Total Field</b>	<b>324,616</b>	<b>145,343</b>	<b>198,646</b>	<b>(53,303)</b>	<b>61.19%</b>	<b>21,265</b>	<b>34,919</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending February 28, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	FEB-18 BUDGET	FEB-18 ACTUAL
<b>Road and Street Facilities</b>							
R&M-Parking Lots	250	-	-	-	0.00%	-	-
R&M-Roads & Alleyways	7,000	1,146	1,146	-	16.37%	602	602
R&M-Sidewalks	3,960	-	-	-	0.00%	-	-
R&M-Streetlights	9,500	1,957	1,957	-	20.60%	260	260
Misc-Contingency	3,000	-	-	-	0.00%	-	-
Cap Outlay - Sidewalk Impr	10,000	3,847	3,847	-	38.47%	-	-
Cap Outlay - Streetlight Impr	15,200	-	-	-	0.00%	-	-
Reserve - Roads & Streetlights	5,369	-	-	-	0.00%	-	-
<b>Total Road and Street Facilities</b>	<b>54,279</b>	<b>6,950</b>	<b>6,950</b>	<b>-</b>	<b>12.80%</b>	<b>862</b>	<b>862</b>
<b>Parks and Recreation - General</b>							
Contracts-Mgmt Services	59,307	24,711	24,711	-	41.67%	4,942	4,942
Contracts-Janitorial Services	16,560	6,900	6,900	-	41.67%	1,380	1,380
Contracts-Pools	10,800	4,500	4,500	-	41.67%	900	900
Contracts-Pest Control	1,100	1,100	1,048	52	95.27%	-	-
Communication - Telephone	7,320	3,050	2,987	63	40.81%	610	597
R&M-Clubhouse	18,000	7,500	12,792	(5,292)	71.07%	1,500	1,474
R&M-Parks	6,600	2,750	7,450	(4,700)	112.88%	550	2,068
R&M-Pools	6,000	2,500	783	1,717	13.05%	500	93
R&M - Tennis Courts	20,000	8,333	-	8,333	0.00%	1,667	-
Miscellaneous Services	2,400	1,000	1,592	(592)	66.33%	200	176
Misc-Holiday Decor	500	500	469	31	93.80%	-	-
Misc-Cable TV Expenses	940	392	410	(18)	43.62%	78	82
Office Supplies	2,160	900	1,365	(465)	63.19%	180	271
Op Supplies - General	2,700	1,125	661	464	24.48%	225	218
Cap Outlay - Equipment	5,000	5,000	12,224	(7,224)	244.48%	-	866
Cap Outlay-Clubhouse	21,500	21,500	40,852	(19,352)	190.01%	-	-
Reserve - Roof	5,000	-	-	-	0.00%	-	-
Reserve - Swimming Pools	2,500	-	-	-	0.00%	-	-
<b>Total Parks and Recreation - General</b>	<b>188,387</b>	<b>91,761</b>	<b>118,744</b>	<b>(26,983)</b>	<b>63.03%</b>	<b>12,732</b>	<b>13,067</b>
<b>Special Recreation Facilities</b>							
Miscellaneous Services	4,500	1,875	1,224	651	27.20%	375	249
Misc-Event Expense	12,000	5,000	9,987	(4,987)	83.23%	1,000	3,979
Misc-Social Committee	24,000	10,000	6,361	3,639	26.50%	2,000	3,745
Misc-Trips and Tours	500	208	-	208	0.00%	42	-
Office Supplies	500	208	596	(388)	119.20%	42	302
<b>Total Special Recreation Facilities</b>	<b>41,500</b>	<b>17,291</b>	<b>18,168</b>	<b>(877)</b>	<b>43.78%</b>	<b>3,459</b>	<b>8,275</b>
<b>TOTAL EXPENDITURES</b>	<b>746,520</b>	<b>335,398</b>	<b>413,840</b>	<b>(78,442)</b>	<b>55.44%</b>	<b>46,651</b>	<b>64,827</b>
Excess (deficiency) of revenues Over (under) expenditures	-	328,422	244,035	(84,387)	0.00%	(26,401)	(34,831)
Net change in fund balance	\$ -	\$ 328,422	\$ 244,035	\$ (84,387)	0.00%	\$ (26,401)	\$ (34,831)
<b>FUND BALANCE, BEGINNING (OCT 1, 2017)</b>	<b>720,622</b>	<b>720,622</b>	<b>720,622</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ 720,622</b>	<b>\$ 1,049,044</b>	<b>\$ 964,657</b>				

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending February 28, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	FEB-18 BUDGET	FEB-18 ACTUAL
<b>REVENUES</b>							
Interest - Investments	\$ 24	\$ 10	\$ 6	\$ (4)	25.00%	\$ 2	\$ 2
Special Assmnts- Tax Collector	84,719	76,422	77,054	632	90.95%	1,847	2,705
Special Assmnts- Discounts	(3,389)	(3,117)	(2,980)	137	87.93%	(74)	(83)
Other Miscellaneous Revenues	3,500	1,458	-	(1,458)	0.00%	292	-
<b>TOTAL REVENUES</b>	<b>84,854</b>	<b>74,773</b>	<b>74,080</b>	<b>(693)</b>	<b>87.30%</b>	<b>2,067</b>	<b>2,624</b>
<b>EXPENDITURES</b>							
<b>Administration</b>							
Misc-Assessmnt Collection Cost	1,694	1,508	1,481	27	87.43%	37	52
<b>Total Administration</b>	<b>1,694</b>	<b>1,508</b>	<b>1,481</b>	<b>27</b>	<b>87.43%</b>	<b>37</b>	<b>52</b>
<b>Field</b>							
Contracts-Irrigation	45,000	18,750	19,595	(845)	43.54%	3,750	3,919
R&M-Irrigation	36,000	15,000	34,245	(19,245)	95.13%	3,000	4,141
R&M-Pumps	2,160	1,080	6,530	(5,450)	302.31%	-	5,990
<b>Total Field</b>	<b>83,160</b>	<b>34,830</b>	<b>60,370</b>	<b>(25,540)</b>	<b>72.59%</b>	<b>6,750</b>	<b>14,050</b>
<b>TOTAL EXPENDITURES</b>	<b>84,854</b>	<b>36,338</b>	<b>61,851</b>	<b>(25,513)</b>	<b>72.89%</b>	<b>6,787</b>	<b>14,102</b>
Excess (deficiency) of revenues							
Over (under) expenditures	-	38,435	12,229	(26,206)	0.00%	(4,720)	(11,478)
Net change in fund balance	\$ -	\$ 38,435	\$ 12,229	\$ (26,206)	0.00%	\$ (4,720)	\$ (11,478)
<b>FUND BALANCE, BEGINNING (OCT 1, 2017)</b>	<b>(22,174)</b>	<b>(22,174)</b>	<b>(22,174)</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ (22,174)</b>	<b>\$ 16,261</b>	<b>\$ (9,945)</b>				

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending February 28, 2018

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	FEB-18 BUDGET	FEB-18 ACTUAL
<b>REVENUES</b>							
Interest - Investments	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
Special Assmnts- Tax Collector	214,897	193,407	195,453	2,046	90.95%	4,298	6,862
Special Assmnts- Discounts	(8,596)	(7,878)	(7,766)	112	90.34%	(284)	(169)
<b>TOTAL REVENUES</b>	<b>206,301</b>	<b>185,529</b>	<b>187,687</b>	<b>2,158</b>	<b>90.98%</b>	<b>4,014</b>	<b>6,693</b>
<b>EXPENDITURES</b>							
<b>Administration</b>							
Misc-Assessmnt Collection Cost	4,298	3,789	3,744	45	87.11%	104	134
<b>Total Administration</b>	<b>4,298</b>	<b>3,789</b>	<b>3,744</b>	<b>45</b>	<b>87.11%</b>	<b>104</b>	<b>134</b>
<b>Debt Service</b>							
Principal Debt Retirement	179,804	-	-	-	0.00%	-	-
Interest Expense	24,913	12,559	12,580	(21)	50.50%	-	-
<b>Total Debt Service</b>	<b>204,717</b>	<b>12,559</b>	<b>12,580</b>	<b>(21)</b>	<b>6.15%</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>209,015</b>	<b>16,348</b>	<b>16,324</b>	<b>24</b>	<b>7.81%</b>	<b>104</b>	<b>134</b>
Excess (deficiency) of revenues Over (under) expenditures	(2,714)	169,181	171,363	2,182	-6314.04%	3,910	6,559
<b>OTHER FINANCING SOURCES (USES)</b>							
Contribution to (Use of) Fund Balance	(2,714)	-	-	-	0.00%	-	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>(2,714)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>
Net change in fund balance	\$ (2,714)	\$ 169,181	\$ 171,363	\$ 2,182	-6314.04%	\$ 3,910	\$ 6,559
<b>FUND BALANCE, BEGINNING (OCT 1, 2017)</b>	<b>52,371</b>	<b>52,370</b>	<b>52,371</b>				
<b>FUND BALANCE, ENDING</b>	<b>\$ 49,657</b>	<b>\$ 221,551</b>	<b>\$ 223,734</b>				

Notes to the Financial Statements  
February 2018

**Financial Overview / Highlights**

- ▶ Total General Fund revenues are at approximately 88.1% of the Annual Budget.
- ▶ Total General Fund expenditures are at approximately 55.4% of the Annual Budget.

**Balance Sheet**

Account Name	Annual Budget	YTD Actual	Explanation
<b>Assets</b>			
Accounts Receivable		9,200	Sale of Garage for \$12,000 less 21 payments by HOPCA of \$375/qtr = (\$4,125) plus (\$500) owed to the district from HOPCA for an invoice paid by the CDD, (\$4,575) owed to the district from Grau
Accounts Receivable-Other		1,500	Accrued Interlocal Agreement - 4th Qtr and 1st Qtr
Allowance-Doubtful Accounts		(1,328)	Allowance for assessments uncollected from FY 2013
Assessments Receivable		1,328	Assessments uncollected from FY 2013
Due From Other Funds		235,384	Assessments collected in General Fund - Due from General Fund to Debt Service fund
Prepaid Items		1,400	Entertainment deposits for March and April
Deposits		8,175	Deposits with FPL for sprinkler pumps and street lights.
<b>Liabilities</b>			
Accounts Payable		3,720	Invoices for current month but not paid in current month
Accrued Expenses		22,692	Irrigation service charge for Oct-Feb, irrigation maintenance, phone
Deposits		9,093	Refundable Fitness Room key deposits
Deferred Revenue		4,125	Balance due on Garage
Due to Other Funds		235,384	Due to the Irrigation fund and Debt Service fund from the General fund

**Variance Analysis**

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
<b>General Fund 001</b>				
<b>Revenues</b>				
Room Rentals	500	309	61.80%	Rental of Sports Bar and Lounge less Sales Tax paid.
Special Assessments-Tax Collector	723,875	658,376	90.95%	Collections were at 91.79% at this time last year
<b>Expenditures</b>				
<b><u>Administrative</u></b>				
ProfServ-Special Assessment	10,169	10,169	100.00%	Assessment roll preparation fees
Insurance-General Liability	9,625	10,910	113.35%	Insurance paid in full for year
<b><u>Public Safety</u></b>				
R&M-Gate	3,000	1,566	52.20%	Gate remotes, entry arm LED lights, new 17' LED gate arm installed, Doorking IM server subscription
<b><u>Field</u></b>				
Contracts-Landscape	82,016	34,998	42.67%	Landscape charges increased more than budgeted
Insurance-General Liability	32,011	26,941	84.16%	Insurance paid in full for year
R&M-Lake	2,100	916	43.62%	Replace aerator in main cab, lake signage
Misc-Special Projects	10,930	6,120	55.99%	Prepare area for bench pads, access control installation
Misc-Hurricane Expense	-	58,424	0.00%	Deposit on new floors from Hurricane Irma damage, lodge ceiling repairs
Misc-Contingency	5,000	3,369	67.38%	Misc repairs, replace electrical items, keyless entry for maintenance garage, temp help for maintenance, replaced springs on maintenance barn, blower for gas grill, weather station

Notes to the Financial Statements  
February 2018

Variance Analysis (continued)

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
<b>Expenditures (con't)</b>				
<b><u>Parks &amp; Recreation</u></b>				
Contracts-Pest Control	1,100	1,048	95.27%	Pest control paid for year
R&M-Clubhouse	18,000	12,792	71.07%	Paint kitchen, install fan, replace electrical items, special kitchen cleaning, frame for lodge, bike rack, access control installation, kitchen keyless entry, 5yr sprinkler inspection, annual sprinkler inspection, backflow certification, install can lights in office, temp help to clean offices, retrofit can lights to LED, replace uplights on trees, lightbulbs
R&M-Parks	6,600	7,450	112.88%	Motion detector for fitness center, bocce court rake/squeegee, pool gate latch, new handle for gate, 4 new benches, Sunsetter awning repair, access control installation, bocce court sand and labor to help spread, ac repair, sports bar thermostat, bocce balls/court supplies/plaque, replace 2 lights on pergola with LED, fish pond pump
Miscellaneous Services	2,400	1,592	66.33%	Misc supplies for office cleaning and move, signs for bulletin board, internet bridge, employee gift cards
Misc-Holiday Decor	500	469	93.80%	Holiday decorations for Lodge
Misc-Cable TV Expenses	940	410	43.62%	Cable service increased in November more than budgeted
Office Supplies	2,160	1,365	63.19%	Office supplies, antivirus protection, Office 365 for Board
Cap Outlay - Equipment	5,000	12,224	244.48%	New windows for Lodge and Sports Bar, new rocking chairs
Cap Outlay - Clubhouse	21,500	40,852	190.01%	New kitchen counters, office renovations draw #1, new office furniture
<b><u>Special Recreation Facilities</u></b>				
Misc-Event Expense	12,000	9,987	83.23%	Various event expenses
Office Supplies	500	596	119.20%	Misc office supplies, printer ink
<b>Irrigation Fund 002</b>				
<b>Revenues</b>				
Special Assessments-Tax Collector	84,719	77,054	90.95%	Collections were at 91.79% at this time last year
<b>Expenditures</b>				
<b><u>Field</u></b>				
R&M-Irrigation	36,000	34,245	95.13%	Monthly irrigation service, repairs to mainline breaks
R&M-Pumps	2,160	6,530	302.31%	Bi-monthly pump maintenance, replace 5hp submersible pump/motor #9
<b>Debt Service Fund 202</b>				
<b>Revenues</b>				
Special Assessments-Tax Collector	214,897	195,453	90.95%	Collections were at 91.79% at this time last year
<b>Expenditures</b>				
Principal Debt Payment	179,804	-	0.00%	Next Principal payment to be made in May 2018
Interest Payment	24,913	12,580	50.50%	Next Interest payment to be made in May 2018

## **HERITAGE OAK PARK**

Community Development District

### **Supporting Schedules**

**February 28, 2018**



# HERITAGE OAK PARK

Community Development District

**Non-Ad Valorem Special Assessments - Charlotte County Tax Collector**  
**Monthly Collection Distributions**  
**For the Fiscal Year Ending September 30, 2018**

					ALLOCATION		
Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	General Fund Assessments	Irrigation Fund Assessments	Debt Service Fund Assessments
Assessments Levied				\$1,023,490	\$723,873	\$84,719	\$214,897
Allocation %				100%	71%	8%	21%
11/09/17	\$ 28,899	\$ 1,204	\$ 590	\$ 30,693	\$ 21,708	\$ 2,541	\$ 6,444
11/14/17	4,168	174	85	4,427	3,131	366	929
11/21/17	30,360	1,265	620	32,244	22,805	2,669	6,770
11/28/17	123,488	5,145	2,520	131,154	92,760	10,856	27,538
12/07/17	108,206	4,509	2,208	114,922	81,280	9,513	24,130
12/14/17	102,983	4,291	2,102	109,375	77,357	9,054	22,965
12/21/17	138,814	5,784	2,833	147,431	104,272	12,204	30,955
01/11/18	308,787	12,866	6,302	327,955	231,949	27,146	68,859
02/08/18	31,087	961	634	32,683	23,115	2,705	6,862
<b>TOTAL</b>	<b>\$ 876,791</b>	<b>\$ 36,199</b>	<b>\$ 17,894</b>	<b>\$ 930,883</b>	<b>\$ 658,376</b>	<b>\$ 77,054</b>	<b>\$ 195,453</b>
% COLLECTED				90.95%	90.95%	90.95%	90.95%
<b>TOTAL OUTSTANDING</b>				<b>\$ 92,606</b>	<b>\$ 65,497</b>	<b>\$ 7,665</b>	<b>\$ 19,444</b>

**Cash Flow Projections - Summary by Month**  
Operations & Maintenance  
Fiscal Year 2017 - 2018

<u>Month</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Variance</u>	<u>Balance</u>
Cash Balance as of February 28, 2018				727,681
Investment - Money Market Account				367,129
General Fund owes Irrigation fund and Debt Service fund				(235,384)
Adjusted Balance				<u>859,427</u>
March	20,778	56,654	(35,876)	823,551
April	48,479	56,036	(7,557)	815,994
May	7,707	52,657	(44,950)	771,044
June	8,916	53,390	(44,474)	726,570
July	7,344	53,177	(45,833)	680,737
August	4,344	52,577	(48,233)	632,504
September	5,094	138,368	(133,274)	499,230

**Other Investments - Certificates of Deposit**

Certificate of Deposits - Various Maturities	102,816
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**HERITAGE OAK PARK****General Fund**

## Community Development District

**Statement of Revenues, Expenditures and Changes in Fund Balances****Trend Report****For the Period Ending February 28, 2018**

Account Description	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL	
	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Projected FY 2018	Actual Budget
<b>Revenues</b>														
Interest - Investments	\$ 342	\$ 258	\$ 302	\$ 341	\$ 330	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 4,492	\$ 5,000
Interlocal Agreement	-	-	750	-	-	750	-	-	750	-	-	750	3,000	3,000
Room Rentals	309	-	-	-	-	42	42	42	42	42	42	42	603	500
Recreational Activity Fees	1,381	4,069	3,125	6,494	6,896	3,458	3,458	3,458	3,458	3,458	3,458	3,458	46,171	41,500
Special Assmnts- Tax Collector	-	140,403	262,909	231,949	23,115	15,499	41,000	3,000	3,000	3,000	-	-	723,875	723,875
Special Assmnts- Discounts	-	(5,272)	(10,211)	(9,271)	(710)	(600)	(1,700)	(600)	-	-	-	-	(28,364)	(28,955)
Other Miscellaneous Revenues	-	-	-	-	-	50	50	50	50	50	50	50	350	600
Gate Bar Code/Remotes	-	-	-	-	365	83	83	83	83	83	83	83	946	1,000
<b>Total Revenues</b>	<b>2,032</b>	<b>139,458</b>	<b>256,875</b>	<b>229,513</b>	<b>29,996</b>	<b>19,699</b>	<b>43,350</b>	<b>6,450</b>	<b>7,800</b>	<b>7,050</b>	<b>4,050</b>	<b>4,800</b>	<b>751,073</b>	<b>746,520</b>
<b>Expenditures</b>														
<b>Administrative</b>														
P/R-Board of Supervisors	1,000	1,000	1,000	800	800	1,000	1,000	1,000	1,000	1,000	1,000	1,000	11,600	12,000
FICA Taxes	77	77	77	61	61	77	77	77	77	77	77	77	887	918
ProfServ-Engineering	-	-	-	-	-	83	83	83	83	83	83	83	581	1,000
ProfServ-Legal Services	656	-	-	-	-	250	250	250	250	250	250	250	2,406	3,000
ProfServ-Mgmt Consulting Serv	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	5,062	60,738	60,738
ProfServ-Special Assessment	-	-	10,169	-	-	-	-	-	-	-	-	-	10,169	10,169
Auditing Services	-	-	-	-	-	3,750	2,000	-	-	-	-	-	5,750	5,750
Communication/Freight - Gen'l	82	39	52	70	38	75	75	75	75	75	75	75	806	900
Insurance - General Liability	10,910	-	-	-	-	-	-	-	-	-	-	-	10,910	9,625
Legal Advertising	97	267	-	90	-	-	-	-	736	-	-	-	1,190	1,100
Miscellaneous Services	25	1	39	24	39	100	100	100	100	100	100	100	828	1,200
Misc-Bank Charges	143	179	110	178	145	200	200	200	200	200	200	200	2,155	2,400
Misc-Assessmnt Collection Cost	-	2,703	5,054	4,454	448	310	820	60	60	60	-	-	13,969	14,478
Office Supplies	-	-	-	-	-	30	30	30	30	30	30	30	210	360
Annual District Filing Fee	175	-	-	-	-	-	-	-	-	-	-	-	175	175
<b>Total Administrative</b>	<b>18,226</b>	<b>9,327</b>	<b>21,562</b>	<b>10,739</b>	<b>6,593</b>	<b>10,936</b>	<b>9,696</b>	<b>6,936</b>	<b>7,672</b>	<b>6,936</b>	<b>6,876</b>	<b>6,876</b>	<b>122,374</b>	<b>123,813</b>
<b>Other Public Safety</b>														
Contracts-Mgmt Services	644	644	644	644	644	644	644	644	644	644	644	644	7,725	7,725
R&M-Gate	-	110	125	864	467	250	250	250	250	250	250	250	3,316	3,000
R&M-Gatehouse	-	-	-	-	-	100	100	100	100	100	100	100	700	1,200
R&M-Security Cameras	-	-	-	100	-	167	167	167	167	167	167	167	1,269	2,000
<b>Total Other Public Safety</b>	<b>644</b>	<b>754</b>	<b>769</b>	<b>1,608</b>	<b>1,111</b>	<b>1,161</b>	<b>1,161</b>	<b>1,161</b>	<b>1,161</b>	<b>1,161</b>	<b>1,161</b>	<b>1,161</b>	<b>13,010</b>	<b>13,925</b>

**HERITAGE OAK PARK**

Community Development District

**General Fund****Statement of Revenues, Expenditures and Changes in Fund Balances****Trend Report****For the Period Ending February 28, 2018**

Account Description	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Mar Budget	Apr Budget	May Budget	Jun Budget	Jul Budget	Aug Budget	Sep Budget	TOTAL	
													Projected FY 2018	Actual Budget
<b><u>Field</u></b>														
Contracts-Mgmt Services	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	9,228	110,739	110,739
Contracts-Lake and Wetland	510	510	510	510	510	510	510	510	510	510	510	510	6,120	6,120
Contracts-Landscape	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	83,996	82,016
Utility - General	3,064	2,981	3,151	3,375	3,064	3,100	3,100	3,100	3,100	3,100	3,100	3,100	37,335	37,200
Utility - Water & Sewer	513	947	178	523	500	1,000	1,000	1,000	1,000	1,000	1,000	1,000	9,661	12,000
Insurance - General Liability	26,941	-	-	-	-	-	-	-	-	-	-	-	26,941	32,011
R&M-Drainage	-	310	460	-	-	-	-	-	-	-	-	9,230	10,000	10,000
R&M-Entry Feature	-	-	111	9	-	-	-	-	-	-	-	6,880	7,000	7,000
R&M-Lake	105	685	-	-	127	175	175	175	175	175	175	175	2,142	2,100
R&M-Plant Replacement	-	-	-	-	-	-	-	-	-	-	-	3,500	3,500	3,500
R&M-Trees and Trimming	-	-	-	-	-	-	-	-	-	-	-	6,000	6,000	6,000
Misc-Special Projects	-	2,130	3,990	-	-	-	-	-	-	-	-	4,810	10,930	10,930
Hurricane Contingency	27,959	16,507	-	-	13,959	-	-	-	-	-	-	-	58,425	-
Misc-Contingency	5	825	1,991	17	531	417	417	417	417	417	417	417	6,288	5,000
<b>Total Field</b>	<b>75,325</b>	<b>41,123</b>	<b>26,619</b>	<b>20,662</b>	<b>34,919</b>	<b>21,430</b>	<b>21,430</b>	<b>21,430</b>	<b>21,430</b>	<b>21,430</b>	<b>21,430</b>	<b>51,851</b>	<b>379,077</b>	<b>324,616</b>
<b><u>Road and Street Facilities</u></b>														
R&M-Parking Lots	-	-	-	-	-	-	-	-	-	-	-	250	250	250
R&M-Roads & Alleyways	-	-	-	544	602	-	-	-	-	-	-	5,854	7,000	7,000
R&M-Sidewalks	-	-	-	-	-	-	-	-	-	-	-	3,960	3,960	3,960
R&M-Streetlights	-	117	1,580	-	260	-	-	-	-	-	-	7,543	9,500	9,500
Misc-Contingency	-	-	-	-	-	-	-	-	-	-	-	3,000	3,000	3,000
Cap Outlay - Sidewalk Impr	-	3,847	-	-	-	-	-	-	-	-	-	6,153	10,000	10,000
Cap Outlay - Streetlight Impr	-	-	-	-	-	-	-	-	-	-	-	15,200	15,200	15,200
Reserve - Roads & Streetlights	-	-	-	-	-	-	-	-	-	-	-	5,369	5,369	5,369
<b>Total Road and Street Facilities</b>	<b>-</b>	<b>3,964</b>	<b>1,580</b>	<b>544</b>	<b>862</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>47,329</b>	<b>54,279</b>	<b>54,279</b>
<b><u>Parks and Recreation - General</u></b>														
Contracts-Mgmt Services	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	4,942	59,307	59,307
Contracts-Janitorial Services	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	16,560	16,560
Contracts-Pools	900	900	900	900	900	900	900	900	900	900	900	900	10,800	10,800
Contracts-Pest Control	798	250	-	-	-	-	-	-	-	-	-	-	1,048	1,100
Communication - Telephone	597	597	597	600	597	610	610	610	610	610	610	610	7,258	7,320
R&M-Clubhouse	624	1,816	5,454	3,424	1,474	1,500	1,500	1,500	1,500	1,500	1,500	1,500	23,292	18,000
R&M-Parks	-	2,123	2,539	720	2,068	550	550	550	550	550	550	550	11,300	6,600
R&M-Pools	215	194	-	281	93	500	500	500	500	500	500	500	4,283	6,000
R&M-Tennis Courts	-	-	-	-	-	1,667	1,667	1,667	1,667	1,667	1,667	1,667	11,669	20,000

**HERITAGE OAK PARK**

Community Development District

**General Fund****Statement of Revenues, Expenditures and Changes in Fund Balances****Trend Report****For the Period Ending February 28, 2018**

Account Description	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Mar Budget	Apr Budget	May Budget	Jun Budget	Jul Budget	Aug Budget	Sep Budget	TOTAL	
													Projected FY 2018	Actual Budget
Miscellaneous Services	-	209	643	564	176	200	200	200	200	200	200	200	2,992	2,400
Misc-Holiday Decor	-	-	390	78	-	-	-	-	-	-	-	-	468	500
Misc-Cable TV Expenses	76	85	85	82	82	78	78	78	78	78	78	78	956	940
Office Supplies	120	550	145	278	271	180	180	180	180	180	180	180	2,624	2,160
Op Supplies - General	-	380	51	12	218	225	225	225	225	225	225	225	2,236	2,700
Cap Outlay - Equipment	-	-	11,357	-	866	-	-	-	-	-	-	-	12,223	5,000
Cap Outlay-Clubhouse	7,525	13,917	-	19,409	-	-	-	-	-	-	-	-	40,851	21,500
Reserve - Roof	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	5,000
Reserve - Swimming Pools	-	-	-	-	-	-	-	-	-	-	-	2,500	2,500	2,500
<b>Total Parks and Recreation - General</b>	<b>17,177</b>	<b>27,343</b>	<b>28,483</b>	<b>32,670</b>	<b>13,067</b>	<b>12,732</b>	<b>12,732</b>	<b>12,732</b>	<b>12,732</b>	<b>12,732</b>	<b>12,732</b>	<b>20,233</b>	<b>215,367</b>	<b>188,387</b>
<b><u>Special Recreation Facilities</u></b>														
Miscellaneous Services	96	443	227	209	249	375	375	375	375	375	375	375	3,849	4,500
Misc-Event Expense	34	1,179	861	3,934	3,979	1,000	1,000	1,000	1,000	1,000	1,000	1,000	16,987	12,000
Misc-Social Committee	-	2,266	288	61	3,745	2,000	2,000	2,000	2,000	2,000	2,000	2,000	20,360	24,000
Misc-Trips and Tours	-	-	-	-	-	42	42	42	42	42	42	42	294	500
Office Supplies	-	20	-	273	302	42	42	42	42	42	42	42	889	500
<b>Total Special Recreation Facilities</b>	<b>130</b>	<b>3,908</b>	<b>1,376</b>	<b>4,477</b>	<b>8,275</b>	<b>3,459</b>	<b>3,459</b>	<b>3,459</b>	<b>3,459</b>	<b>3,459</b>	<b>3,459</b>	<b>3,459</b>	<b>42,379</b>	<b>41,500</b>
<b>Total Expenditures</b>	<b>111,502</b>	<b>86,419</b>	<b>80,389</b>	<b>70,700</b>	<b>64,827</b>	<b>49,718</b>	<b>48,478</b>	<b>45,718</b>	<b>46,454</b>	<b>45,718</b>	<b>45,658</b>	<b>130,909</b>	<b>826,486</b>	<b>746,520</b>
Excess (deficiency) of revenues Over (under) expenditures	(109,470)	53,039	176,486	158,813	(34,831)	(30,019)	(5,128)	(39,268)	(38,654)	(38,668)	(41,608)	(126,109)	(75,413)	-
<b><u>Other Financing Sources (Uses)</u></b>														
Operating Transfers-Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Net change in fund balance	\$ (109,470)	\$ 53,039	\$ 176,486	\$ 158,813	\$ (34,831)	\$ (30,019)	\$ (5,128)	\$ (39,268)	\$ (38,654)	\$ (38,668)	\$ (41,608)	\$ (126,109)	\$ (75,413)	\$ -

**HERITAGE OAK PARK**

## Community Development District

**Statement of Revenues, Expenditures and Changes in Fund Balances****Trend Report****For the Period Ending February 28, 2018**

Account Description	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL	
	Actual	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Projected FY 2018	Adopted Budget
<b>Revenues</b>														
Interest - Investments	\$ 2	\$ 1	\$ 1	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 22	\$ 24
Special Assmnts- Tax Collector	-	16,432	30,770	27,146	2,705	859	4,948	1,000	859	-	-	-	84,719	84,719
Special Assmnts- Discounts	-	(617)	(1,195)	(1,085)	(83)	(74)	(113)	(37)	(37)	-	-	-	(3,241)	(3,389)
Other Miscellaneous Revenues	-	-	-	-	-	292	292	292	292	292	292	292	2,044	3,500
<b>Total Revenues</b>	<b>2</b>	<b>15,816</b>	<b>29,576</b>	<b>26,063</b>	<b>2,624</b>	<b>1,079</b>	<b>5,129</b>	<b>1,257</b>	<b>1,116</b>	<b>294</b>	<b>294</b>	<b>294</b>	<b>83,544</b>	<b>84,854</b>
<b>Expenditures</b>														
<b>Administrative</b>														
Misc-Assessmnt Collection Cost	-	316	592	521	52	17	99	20	17	-	-	-	1,634	1,694
<b>Total Administrative</b>	<b>-</b>	<b>316</b>	<b>592</b>	<b>521</b>	<b>52</b>	<b>17</b>	<b>99</b>	<b>20</b>	<b>17</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,634</b>	<b>1,694</b>
<b>Field</b>														
Contracts-Irrigation	3,750	3,750	3,750	4,426	3,919	3,919	3,919	3,919	3,919	3,919	3,919	3,919	47,028	45,000
R&M-Irrigation	1,000	9,150	13,489	6,465	4,141	3,000	3,000	3,000	3,000	3,000	3,000	3,000	55,245	36,000
R&M-Pumps	-	-	-	540	5,990	-	540	-	-	540	-	540	8,150	2,160
<b>Total Field</b>	<b>4,750</b>	<b>12,900</b>	<b>17,239</b>	<b>11,431</b>	<b>14,050</b>	<b>6,919</b>	<b>7,459</b>	<b>6,919</b>	<b>6,919</b>	<b>7,459</b>	<b>6,919</b>	<b>7,459</b>	<b>110,423</b>	<b>83,160</b>
<b>Total Expenditures</b>	<b>4,750</b>	<b>13,216</b>	<b>17,831</b>	<b>11,952</b>	<b>14,102</b>	<b>6,936</b>	<b>7,558</b>	<b>6,939</b>	<b>6,936</b>	<b>7,459</b>	<b>6,919</b>	<b>7,459</b>	<b>112,057</b>	<b>84,854</b>
Excess (deficiency) of revenues Over (under) expenditures	(4,748)	2,600	11,745	14,111	(11,478)	(5,857)	(2,429)	(5,682)	(5,820)	(7,165)	(6,625)	(7,165)	(28,513)	-
<b>Other Financing Sources (Uses)</b>														
Interfund Transfer - In	-	-	-	-	-	-	-	-	-	-	-	50,000	50,000	-
<b>Total Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>
Over (under) expenditures	\$ (4,748)	\$ 2,600	\$ 11,745	\$ 14,111	\$ (11,478)	\$ (5,857)	\$ (2,429)	\$ (5,682)	\$ (5,820)	\$ (7,165)	\$ (6,625)	\$ 42,835	\$ 21,487	\$ -

**HERITAGE OAK PARK**

Community Development District

**Activities Fund Deposits****Deposit**

Date	Amount	Trivia Night	Pool side Lunch	Pancake Bfast	Morning Coffee Social	Joey's Rockin Piano	Hallo ween	HOP Series	Musical Mind Reader	Winter Wonder Land	Veterans Day	New Years Eve	Kickin off the New Year	High Tea	Canada Night	Sweet Heart Dance	Cirque de HOP
10/12/17 Deposit	\$1,022			\$60	\$25	\$45	\$108	\$280	\$504								
10/23/17 Deposit	\$359		\$399					-\$40									
11/02/17 Deposit	\$1,738	\$35	\$697	\$68			\$224		\$714								
11/22/17 Deposit	\$2,332		\$316						\$36	\$1,880	\$100						
12/05/17 Deposit	\$1,256		\$488	\$128				\$120		\$440		\$80					
12/22/17 Deposit	\$251	\$18		\$18						\$80		\$135					
12/22/17 Deposit	\$1,618	\$1	\$743	\$80		\$207		\$80		\$260		\$205		\$42			
01/11/18 Deposit	\$3,166		\$1,313			\$621		\$40				\$175	\$461	\$246		\$310	
01/11/18 Deposit	\$55											\$55					
01/24/18 Deposit	\$3,274	\$31	\$1,044			\$18		\$120					\$215	\$36	\$780	\$1,030	
02/08/18 Deposit	\$1,526	\$6		\$8													\$1,512
02/08/18 Deposit	\$5,370		\$1,209	\$48				\$610					\$45		\$42	\$80	\$3,336
<b>Total</b>	<b>\$21,966</b>	<b>\$91</b>	<b>\$6,208</b>	<b>\$410</b>	<b>\$25</b>	<b>\$891</b>	<b>\$332</b>	<b>\$1,210</b>	<b>\$1,254</b>	<b>\$2,660</b>	<b>\$100</b>	<b>\$650</b>	<b>\$721</b>	<b>\$324</b>	<b>\$822</b>	<b>\$1,420</b>	<b>\$4,848</b>
<b>Expenses</b>	<b>-\$16,348</b>	<b>\$0</b>	<b>-\$4,681</b>	<b>-\$324</b>	<b>-\$341</b>	<b>-\$816</b>	<b>-\$291</b>	<b>-\$1,765</b>	<b>-\$1,120</b>	<b>-\$3,442</b>	<b>-\$639</b>	<b>-\$935</b>	<b>-\$114</b>	<b>-\$283</b>	<b>-\$796</b>	<b>-\$742</b>	<b>(\$58.73)</b>
<b>Profit / (Loss)</b>	<b>\$5,617</b>	<b>\$91</b>	<b>\$1,527</b>	<b>\$86</b>	<b>-\$316</b>	<b>\$75</b>	<b>\$41</b>	<b>-\$555</b>	<b>\$134</b>	<b>-\$782</b>	<b>-\$539</b>	<b>-\$285</b>	<b>\$607</b>	<b>\$41</b>	<b>\$26</b>	<b>\$678</b>	<b>\$4,789</b>
<b>Other Expenses</b>	<b>-\$1,820</b>																
<b>Total Profit / (Loss)</b>	<b>\$3,798</b>																

	FY 2015	FY 2016	FY 2017	FY 2018
Reserve Balance-Beginning	7,194	9,191	9,191	9191
Revenue	34,756	32,930	39,654	15,070
Expenses	32,759	32,939	35,643	9,893
Profit(Loss)	1,996	(10)	4,011	5,177

Notes: Revenue and Expenses are per financial statements  
Expenses also include office supplies for activities department not tied to a specific activity

**Cash and Investment Report**  
February 28, 2018

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>MATURITY</u>	<u>YIELD</u>	<u>BALANCE</u>
<b>GENERAL FUND</b>				
Operating Checking Account	Regions Bank	N/A	0.00%	\$652,818
Operating Checking Account - MuniNow	SunTrust	N/A	0.10%	\$74,863
			<b>Subtotal</b>	<b>\$727,681</b>
Petty Cash - Property Manager	N/A	N/A	N/A	\$200
Certificate of Deposit - 12 months	BankUnited	03/06/18	0.40%	\$102,816 (1)
Money Market Account	BankUnited	N/A	1.00%	\$263,718 (2)
Money Market Account	Centenial	N/A	0.40%	\$103,411 (3)
			<b>Subtotal</b>	<b>\$367,129</b>
			<b>Total</b>	<b>\$1,197,826</b>

NOTE 1 - ReInvested in Certificate of Deposit with BankUnited at .400% for 12 months starting on 3/06/17 and maturing on 3/06/18.

NOTE 2 - Invested Funds into a Money Market Account with BankUnited at variable rates.

NOTE 3 - Invested Funds into a Money Market Account with Stonegate Bank at variable rates.



# Heritage Oak Park CDD

## Bank Reconciliation

Bank Account No. 8711 Regions Bank - GF  
Statement No. 02-18  
Statement Date 2/28/2018

G/L Balance (LCY)	652,818.44	Statement Balance	688,996.71
G/L Balance	652,818.44	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	688,996.71
Subtotal	652,818.44	Outstanding Checks	36,178.27
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	652,818.44	Ending Balance	652,818.44
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
<b>Outstanding Checks</b>						
6/3/2016	Payment	11124	JOE MUHLEBACH	8.39	0.00	8.39
11/17/2016	Payment	11360	KIM NAKACH	43.12	0.00	43.12
2/23/2017	Payment	11515	KIM NAKACH	38.08	0.00	38.08
5/19/2017	Payment	11659	COPIERS PLUS	35.47	0.00	35.47
12/11/2017	Payment	11953	ANN ALCANTARA	21.91	0.00	21.91
1/10/2018	Payment	12004	EDWARD A. CAREY	184.70	0.00	184.70
1/30/2018	Payment	12035	FRANK BOWERS	271.18	0.00	271.18
2/2/2018	Payment	12047	DANIEL W. COLMERY	550.00	0.00	550.00
2/9/2018	Payment	12051	AERIAL DRAGONS	1,000.00	0.00	1,000.00
2/9/2018	Payment	12053	PAUL FALDUTO	63.53	0.00	63.53
2/12/2018	Payment	12065	KAY RUSSO	47.70	0.00	47.70
2/20/2018	Payment	12072	PAUL J. FALDUTO , JR	184.70	0.00	184.70
2/20/2018	Payment	12074	EDWARD A. CAREY	184.70	0.00	184.70
2/21/2018	Payment	12078	JAMES MAZZAFERRO	1,500.00	0.00	1,500.00
2/22/2018	Payment	12081	BETTY KELLER	25.00	0.00	25.00
2/22/2018	Payment	12082	PAUL FALDUTO	450.00	0.00	450.00
2/26/2018	Payment	12084	DENNY NEWHARD	264.00	0.00	264.00
2/26/2018	Payment	12085	DO ALL RENTAL	265.15	0.00	265.15
2/26/2018	Payment	12086	KAY RUSSO	96.74	0.00	96.74
2/27/2018	Payment	12087	ARTISTREE LANDSCAPE	6,999.63	0.00	6,999.63
2/27/2018	Payment	12088	REGIONS BANK-9343	841.47	0.00	841.47
2/27/2018	Payment	12089	SUNTRUST BANK	3,177.64	0.00	3,177.64
2/28/2018	Payment	12090	INFRAMARK, LLC	19,925.16	0.00	19,925.16
<b>Total Outstanding Checks.....</b>				<b>36,178.27</b>		<b>36,178.27</b>

## Heritage Oak Park CDD

### Bank Reconciliation

Page Number 30

**Bank Account No.** 6400 SunTrust Bank N.A.  
**Statement No.** 02-18  
**Statement Date** 2/28/2018

<b>G/L Balance (LCY)</b>	74,862.96	<b>Statement Balance</b>	74,862.96
<b>G/L Balance</b>	74,862.96	<b>Outstanding Deposits</b>	0.00
<b>Positive Adjustments</b>	0.00		
		<b>Subtotal</b>	74,862.96
<b>Subtotal</b>	74,862.96	<b>Outstanding Checks</b>	0.00
<b>Negative Adjustments</b>	0.00	<b>Differences</b>	0.00
<b>Ending G/L Balance</b>	74,862.96	<b>Ending Balance</b>	74,862.96
<b>Difference</b>	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
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HERITAGE OAK PARK  
Community Development District

Check Register by Fund  
For the Period from 2/1/18 to 2/28/18  
(Sorted by Check No.)

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
GENERAL FUND - 001								
001	12042	02/02/18	AXCESS CONTROL TECH	2017/24	RPR ENTRY ARM LED LIGHTS	rear gate	546034-52901	\$314.00
001	12043	02/02/18	BUFFALO GRAFFIX	444845	FEB18 ACTIVITIES CALENDAR	Miscellaneous Services	549001-57501	\$101.08
001	12044	02/02/18	CENTURYLINK	78717-011918	1/19/18-2/18/18 #311078717	Communication - Telephone	541003-57201	\$599.50
001	12045	02/02/18	CLIFF'S AIR CONDITIONING &	18-158	RPL SPORTS BAR THERMOSTAT	R&M-Parks	546066-57201	\$377.40
001	12046	02/02/18	COMCAST	012818-5503	2/11/18-3/10/18 85351006007550	Misc-Cable TV Expenses	549039-57201	\$81.78
001	12047	02/02/18	DANIEL W. COLMERY	6357	17' LED GATE ARM INSTALLED	R&M-Gate	546034-52901	\$550.00
001	12049	02/02/18	THE SUN	22267-103117	STMT OF QUALS-ENGINEERING	Legal Advertising	548002-51301	\$90.09
001	12050	02/02/18	TODD PROA	0005866	2/18 MONTHLY POOL SERVICE/CHEM	comply with new law	546074-57201	\$93.04
001	12050	02/02/18	TODD PROA	0005866	2/18 MONTHLY POOL SERVICE/CHEM	Feb Maint	534078-57201	\$900.00
001	12051	02/09/18	AERIAL DRAGONS	020618	DEPOSIT CIRQUE DE HOP 3/9/18	Deposit	155000	\$1,000.00
001	12052	02/09/18	GILLIAN BLAKE	020618	REIMB CANADA NIGHT PARTY	Reimb for 1.27.18	549051-57501	\$59.92
001	12052	02/09/18	GILLIAN BLAKE	020618	REIMB CANADA NIGHT PARTY	Reimb for 1.27.18	549022-57501	\$110.04
001	12053	02/09/18	PAUL FALDUTO	KPARK-020718	REIMB FOOD SWEETHEART DANCE	Reimb for 2.13.18 party	549051-57501	\$63.53
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	WALMART POOLSIDE LUNCH	549051-57501	\$2.96
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	PUBLIX POOLSIDE LUNCH	549051-57501	\$3.00
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	ORIENTAL TRADING NEW YEARS EVE	549022-57501	\$113.81
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	LTM PARTY CITY NEW YEARS EVE	549022-57501	\$46.86
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	LTM PARTY CITY NEW YEARS EVE	549022-57501	\$49.95
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	WALGREENS NEW YEARS EVE	549051-57501	\$182.65
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	WALGREENS NEW YEARS EVE	549051-57501	\$15.05
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	PUBLIX POOLSIDE LUNCH	549051-57501	\$7.98
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	LTM PARTY POOLSIDE LUNCH	549051-57501	\$19.90
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	LTM PARTY JOEYS ROCKIN PIANO	549022-57501	\$75.31
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	PUBLIX COFFEE SOCIAL	549051-57501	\$19.95
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	MARCOS PIZZA LUNCH FOR CONGERGES	549001-57501	\$24.92
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	GG DISTRIB JOEYS ROCKIN PIANO	549022-57501	\$42.51
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	WALMART VALENTINE SWEETHEART DANCE	549022-57501	\$31.83
001	12054	02/09/18	REGIONS BANK-9343	1217-011318	PURCHASES 12/14/17-01/13/18	WALMART HIGH TEA	549022-57501	\$11.52
001	12055	02/09/18	SAM'S CLUB DIRECT	71667-122017	PURCHASES 11/20-12/20/17	Wipes	552001-57201	\$8.98
001	12055	02/09/18	SAM'S CLUB DIRECT	71667-122017	PURCHASES 11/20-12/20/17	Coffee Social	549051-57501	\$11.96
001	12055	02/09/18	SAM'S CLUB DIRECT	71667-122017	PURCHASES 11/20-12/20/17	Kitchen Supplies	549001-57501	\$27.88
001	12055	02/09/18	SAM'S CLUB DIRECT	71667-122017	PURCHASES 11/20-12/20/17	Coffee Social	549051-57501	\$38.56
001	12055	02/09/18	SAM'S CLUB DIRECT	71667-122017	PURCHASES 11/20-12/20/17	Poolside Lunch	549051-57501	\$314.66
001	12055	02/09/18	SAM'S CLUB DIRECT	71667-122017	PURCHASES 11/20-12/20/17	Trash Bags	552001-57201	\$35.74
001	12055	02/09/18	SAM'S CLUB DIRECT	71667-122017	PURCHASES 11/20-12/20/17	Winter Wonderland	549022-57501	\$36.66
001	12055	02/09/18	SAM'S CLUB DIRECT	71667-122017	PURCHASES 11/20-12/20/17	Coffee Social	549051-57501	\$26.96
001	12055	02/09/18	SAM'S CLUB DIRECT	71667-122017	PURCHASES 11/20-12/20/17	Poolside Lunch	549051-57501	\$266.30
001	12055	02/09/18	SAM'S CLUB DIRECT	71667-122017	PURCHASES 11/20-12/20/17	Poolside Lunch	549051-57501	\$6.98
001	12055	02/09/18	SAM'S CLUB DIRECT	71667-122017	PURCHASES 11/20-12/20/17	Coffee Social	549051-57501	\$18.96
001	12055	02/09/18	SAM'S CLUB DIRECT	71667-122017	PURCHASES 11/20-12/20/17	Winter Wonderland	549022-57501	\$111.86

HERITAGE OAK PARK  
Community Development District

Check Register by Fund  
For the Period from 2/1/18 to 2/28/18  
(Sorted by Check No.)

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
001	12055	02/09/18	SAM'S CLUB DIRECT	71667-122017	PURCHASES 11/20-12/20/17	Poolside Lunch	549051-57501	\$220.60
001	12055	02/09/18	SAM'S CLUB DIRECT	71667-122017	PURCHASES 11/20-12/20/17	Coffee Social	549051-57501	\$51.14
001	12056	02/09/18	SHIRLEY SARLIN	KPARK-020618	REIMB CANADA NIGHT MUSIC/MISC	Misc-Event Expense	549022-57501	\$625.77
001	12057	02/09/18	AXCESS CONTROL TECH	2017/23	RPR BACK GATE ENTRY ARM	R&M-Gate	546034-52901	\$165.00
001	12058	02/09/18	COPIERS PLUS	2018-0222	2/18 MONTHLY BILLING/COPIES	Office Supplies	551002-57201	\$48.70
001	12059	02/09/18	CORAL COAST CONSTRUCTION	012918-FINAL	BAL ON NEW FLOORS-IRMA DMG	Misc-Hurricane Expense	549067-53901	\$13,958.50
001	12060	02/12/18	COVERALL OF FT. MYERS	1160239566	CLEANING 2/1/18-2/28/18	Contracts-Janitorial Services	534026-57201	\$1,380.00
001	12061	02/12/18	ELECTRICAL SOLUTIONS OF SW	5116	REPLACE 4 UPLIGHTS ON TREES	lights around lodge	546015-57201	\$560.00
001	12061	02/12/18	ELECTRICAL SOLUTIONS OF SW	5103	RPL 2 LIGHTS ON PERGOLA W/LED	R&M-Parks	546066-57201	\$1,250.00
001	12061	02/12/18	ELECTRICAL SOLUTIONS OF SW	5118	REPLACE BULBS IN OFFICES	Lights in offices	546015-57201	\$285.00
001	12062	02/12/18	FEDEX	6-072-26001	SERVICE FOR 1/19 THRU 1/22/18	Communication/Freight - Gen'l	541001-51301	\$27.63
001	12063	02/12/18	GREATAMERICA FINANCIAL SVCS	22040457	COPIER LEASE FOR 2/18	Office Supplies	551002-57201	\$120.36
001	12065	02/12/18	KAY RUSSO	020618	REIMB FOR JOEYS ROCKIN PIANO	Misc-Social Committee	549051-57501	\$47.70
001	12066	02/12/18	LAKE & WETLAND MANAGEMENT	4937	2/18 LAKE MAINT	Contracts-Lake and Wetland	534021-53901	\$510.00
001	12068	02/12/18	MICHAEL J. IMBASCIANI	020518	DEP FOR BLUES NIGHT 4/25/18	Deposit	155000	\$400.00
001	12069	02/12/18	SECURITY ALARM CORPORATION	185681	MONITORING 2/8/18 THRU 5/7/18	R&M-Clubhouse	546015-57201	\$84.00
001	12070	02/12/18	STAPLES CREDIT PLAN	012818	PURCHASES FOR 1/5/18-1/20/18	Office Supplies	551002-57201	\$74.02
001	12070	02/12/18	STAPLES CREDIT PLAN	012818	PURCHASES FOR 1/5/18-1/20/18	Office Supplies	551002-57201	\$23.46
001	12070	02/12/18	STAPLES CREDIT PLAN	012818	PURCHASES FOR 1/5/18-1/20/18	Office Supplies	551002-57501	\$42.45
001	12070	02/12/18	STAPLES CREDIT PLAN	012818	PURCHASES FOR 1/5/18-1/20/18	Maintenance Garage charger	549001-57201	\$14.99
001	12070	02/12/18	STAPLES CREDIT PLAN	012818	PURCHASES FOR 1/5/18-1/20/18	ACT office supplies	551002-57501	\$16.81
001	12070	02/12/18	STAPLES CREDIT PLAN	012818	PURCHASES FOR 1/5/18-1/20/18	Office notebook	551002-57201	\$4.02
001	12075	02/21/18	BUFFALO GRAFFIX	444899	SIGNS CDD AND HOPCA OFFICES	R&M-Clubhouse	546015-57201	\$60.00
001	12076	02/21/18	ELECTRICAL SOLUTIONS OF SW	5144	RPR GARAGE LIGHTS/POLE @ GATE	R&M-Streetlights	546095-54101	\$260.00
001	12077	02/21/18	JAMES FOLLEST YOUNG	457169	RPLCD SPRINGS ON MAINT BARN	Misc-Contingency	549900-53901	\$215.00
001	12078	02/21/18	JAMES MAZZAFERRO	020618	ENTERTAINMENT FOR HOP SERIES	Misc-Event Expense	549022-57501	\$1,500.00
001	12080	02/21/18	PETTY CASH	021418	REIMBMNT FOR 12/10-2/14/18	SAMS CLUB CARDS FOR DIME BINGO	549001-57501	\$33.13
001	12080	02/21/18	PETTY CASH	021418	REIMBMNT FOR 12/10-2/14/18	SUE SIOK CHAIR COVERS FOR WINTER WONDERLAND	549022-57501	\$50.00
001	12080	02/21/18	PETTY CASH	021418	REIMBMNT FOR 12/10-2/14/18	DOLLAR STORE CAKE PANS FOR FUTURE EVENTS	549001-57501	\$7.49
001	12080	02/21/18	PETTY CASH	021418	REIMBMNT FOR 12/10-2/14/18	WALMART COLESLAW FOR POOLSIDE LUNCH	549051-57501	\$8.94
001	12080	02/21/18	PETTY CASH	021418	REIMBMNT FOR 12/10-2/14/18	PUBLIX NAPKINS FOR SWEETHEART DANCE	549022-57501	\$4.70
001	12080	02/21/18	PETTY CASH	021418	REIMBMNT FOR 12/10-2/14/18	WALMART ICE CREAM POOLSIDE LUNCHEON	549051-57501	\$15.52
001	12081	02/22/18	BETTY KELLER	021918	KEY REFUND-BETTY KELLER	returned key	220000	\$25.00
001	12082	02/22/18	PAUL FALDUTO	KPARK-021418	REIMB SWEETHEART DANCE 2/13/18	Misc-Event Expense	549022-57501	\$450.00
001	12083	02/22/18	SAM'S CLUB DIRECT	71667-012018	PURCHASES FOR 12/19-01/19/18	poolside lunch	549051-57501	\$359.66
001	12083	02/22/18	SAM'S CLUB DIRECT	71667-012018	PURCHASES FOR 12/19-01/19/18	OP supplies	552001-57201	\$52.97
001	12083	02/22/18	SAM'S CLUB DIRECT	71667-012018	PURCHASES FOR 12/19-01/19/18	kitchen supplies	549001-57501	\$30.88
001	12083	02/22/18	SAM'S CLUB DIRECT	71667-012018	PURCHASES FOR 12/19-01/19/18	kitchen supplies	549001-57501	\$19.94
001	12083	02/22/18	SAM'S CLUB DIRECT	71667-012018	PURCHASES FOR 12/19-01/19/18	poolside lunch	549051-57501	\$224.16
001	12083	02/22/18	SAM'S CLUB DIRECT	71667-012018	PURCHASES FOR 12/19-01/19/18	poolside lunch	549051-57501	\$474.14
001	12083	02/22/18	SAM'S CLUB DIRECT	71667-012018	PURCHASES FOR 12/19-01/19/18	OP supplies	552001-57201	\$99.58
001	12083	02/22/18	SAM'S CLUB DIRECT	71667-012018	PURCHASES FOR 12/19-01/19/18	poolside lunch	549051-57501	\$170.13
001	12083	02/22/18	SAM'S CLUB DIRECT	71667-012018	PURCHASES FOR 12/19-01/19/18	poolside lunch	549051-57501	\$432.84

HERITAGE OAK PARK  
Community Development District

Check Register by Fund  
For the Period from 2/1/18 to 2/28/18  
(Sorted by Check No.)

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
001	12083	02/22/18	SAM'S CLUB DIRECT	71667-012018	PURCHASES FOR 12/19-01/19/18	coffee social	549051-57501	\$23.94
001	12083	02/22/18	SAM'S CLUB DIRECT	71667-012018	PURCHASES FOR 12/19-01/19/18	misc supplies	549001-57201	\$17.66
001	12084	02/26/18	DENNY NEWHARD	021918	REIMB FOR BOCCE PLAQUE	R&M-Parks	546066-57201	\$264.00
001	12085	02/26/18	DO ALL RENTAL	16263-1	STAGING/CHAIRS-1ST HOP SERIES	Misc-Event Expense	549022-57501	\$265.15
001	12086	02/26/18	KAY RUSSO	022118	REIMB-SWEETHEART DANCE DESSERT	Misc-Social Committee	549051-57501	\$96.74
001	12087	02/27/18	ARTISTREE LANDSCAPE	131858	2/18 GROUNDS MAINT	Contracts-Landscape	534050-53901	\$6,999.63
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	poolside lunch	549051-57501	\$7.98
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	poolside lunch	549051-57501	\$7.76
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	conceirge bag	549001-57501	\$3.18
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	poolside lunch	549051-57501	\$5.99
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	sweetheart dance	549022-57501	\$11.00
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	sweetheart dance	549051-57501	\$23.37
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	coffee social	549051-57501	\$28.24
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	remembering 2017	549022-57501	\$60.77
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	remembering 2017	549022-57501	\$19.73
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	poolside lunch	549051-57501	\$7.76
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	remembering 2017	549022-57501	\$15.92
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	remembering 2017	549022-57501	\$17.49
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	sweetheart dance	549022-57501	\$39.70
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	coffee social	549051-57501	\$13.90
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	cirque de HOP	549022-57501	\$28.89
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	sweetheart dance	549022-57501	\$7.44
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	poolside lunch	549051-57501	\$11.64
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	cord for projector	546015-57201	\$8.55
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	Kelly cards	551002-57501	\$14.98
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	coffee social	549051-57501	\$19.90
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	kitchen supplies	549051-57501	\$109.30
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	poolside lunch	549051-57501	\$348.14
001	12088	02/27/18	REGIONS BANK-9343	021318-9343	PURCHASES 01/14/18-02/13/18	cirque de HOP	549022-57501	\$29.84
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	bocce balls	546066-57201	\$269.98
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	floor cleaner	546015-57201	\$216.90
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	bocce court supplies	546066-57201	\$159.18
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	stop signs	546081-54101	\$601.60
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	key caps	549900-53901	\$6.44
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	cleanser	552001-57201	\$20.98
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	sweetheart dance	549022-57501	\$13.80
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	doorking gate sftwr	546034-52901	\$302.00
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	office chair mats	549001-57201	\$44.22
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	new mailbox/inbox for offices	549001-57201	\$79.16
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	weather station	549900-53901	\$47.40
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	kitchen supplies	546015-57201	\$22.79
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	open/close sign	549001-57201	\$6.60
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	keyboard tray for new desk	551002-57501	\$213.19

HERITAGE OAK PARK  
Community Development District

**Check Register by Fund  
For the Period from 2/1/18 to 2/28/18  
(Sorted by Check No.)**

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	new rocking chairs	564006-57201	\$866.49
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	Kelly's cards	551002-57501	\$14.98
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	insurance for blower	549001-53901	\$6.58
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	chair for office	546015-57201	\$142.30
001	12089	02/27/18	SUNTRUST BANK	020218-8114	02/02/18 STATEMENT PURCHASES	blower for grill area	549900-53901	\$143.05
001	12090	02/28/18	INFRAMARK, LLC	28039	2/18 MGMT SERVICES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,061.50
001	12090	02/28/18	INFRAMARK, LLC	28039	2/18 MGMT SERVICES	Contracts-Mgmt Services	534001-52901	\$643.75
001	12090	02/28/18	INFRAMARK, LLC	28039	2/18 MGMT SERVICES	Miscellaneous Services	549001-51301	\$38.60
001	12090	02/28/18	INFRAMARK, LLC	28039	2/18 MGMT SERVICES	Communication/Freight - Gen'l	541001-51301	\$10.81
001	12090	02/28/18	INFRAMARK, LLC	28039	2/18 MGMT SERVICES	Contracts-Mgmt Services	534001-53901	\$9,228.25
001	12090	02/28/18	INFRAMARK, LLC	28039	2/18 MGMT SERVICES	Contracts-Mgmt Services	534001-57201	\$4,942.25
001	DD00019	02/08/18	Payment of Invoice 009449	012118-AUTO	SERVICE FOR 12/21/17-01/24/18	Utility - General	543001-53901	\$3,375.12
001	12071	02/20/18	OLIN E. BELL	PAYROLL	February 20, 2018 Payroll Posting			\$184.70
001	12072	02/20/18	PAUL J. FALDUTO, JR	PAYROLL	February 20, 2018 Payroll Posting			\$184.70
001	12073	02/20/18	BRIAN R. BITGOOD	PAYROLL	February 20, 2018 Payroll Posting			\$184.70
001	12074	02/20/18	EDWARD A. CAREY	PAYROLL	February 20, 2018 Payroll Posting			\$184.70
<b>Fund Total</b>								<b>\$66,023.62</b>

IRRIGATION FUND - 002

002	12048	02/02/18	MAINSCAPE	1212025	RPR IRR VALVE @ 1243 RED OAK	R&M-Irrigation	546041-53901	\$502.92
002	12061	02/12/18	ELECTRICAL SOLUTIONS OF SW	5115	RPL SURGE ON IRRIG CONTROLLER	Surge protector for White Oak Controller	546041-53901	\$250.00
002	12067	02/12/18	MAINSCAPE	1212610	RPL 5HP SUBMRSBL PUMP/MOTOR #9	Replace Pump#9	546138-53901	\$5,990.49
002	12079	02/21/18	MAINSCAPE	1212899	IRRIGATION SERVICE 1/18	R&M-Irrigation	546041-53901	\$3,391.26
<b>Fund Total</b>								<b>\$10,134.67</b>

<b>Total Checks Paid</b>	<b>\$76,158.29</b>
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## **Sixth Order of Business**

**6B.**



# Fitness Room Equipment 2018

Page Number 37

## FitRev

## Commercial Fitness Products

Good

\$

9,393.96

\$

8,505.00

\*

Better

\$

14,370.00

\$

9,465.00

\*

Best

\$

15,370.00

\$

10,935.00

\*

Please see emails (first page) from the companies in regards to warranty information

\* - waiting for price on recumbent bike

	Unit Price	Unit Price
3 Year Extended Parts and Labor - For Precor RM 615 - Price per unit	\$151.00	\$151.00
4 Year Extended Parts and Labor - For Precor RM 615 - Price per unit	\$317.00	\$317.00
5 Year Extended Parts and Labor - For Precor RM 615 - Price per unit	\$367.00	\$367.00
3 Year Extended Parts and Labor - For Precor TRM 635 - Price per unit	\$133.00	\$133.00
4 Year Extended Parts and Labor - For Precor TRM 635 - Price per unit	\$417.00	\$417.00
5 Year Extended Parts and Labor - For Precor TRM 635 - Price per unit	\$475.00	\$475.00
3 Year Extended Parts and Labor - For Precor TRM 946 - Price per unit	\$351.00	\$351.00
4 Year Extended Parts and Labor - For Precor TRM 946 - Price per unit	\$562.00	\$562.00
5 Year Extended Parts and Labor - For Precor TRM 946 - Price per unit	\$635.00	\$635.00

I hope this information helps.

Let me know if you need me to provide you with new leasing quotes.

Thank you,

Guillermo



**FitRev Inc.**  
 4424 N. Lois Ave - Tampa, Florida 33614 -  
 Phone: 8138702966 - Fax: 8138702896 - Email: sales@fitrev.com

**QUOTE**

Quote	Date	Sales Rep:
AAAQ20438	03/01/18	Guillermo Frizza

**Sold To:**

**Heritage Oak Park**  
 Michelle Egan  
 19520 Heritage Oak Blvd  
 Port Charlotte, FL 33948

**Phone:** 941-235-3566

**Fax:**

**Ship To:**

**Heritage Oak Park**  
 Michelle Egan  
 19520 Heritage Oak Blvd  
 Port Charlotte, FL 33948

**Phone:** 941-235-3566

**Fax:**

Qty	Manuf.	Manuf #	Description	Unit Price	Ext. Price
3	Spirit	800845	CT800 Treadmill	\$3,999.99	\$11,999.97
1	Spirit	800145	CR800 Recumbent Bike	\$2,799.99	\$2,799.99
1	Installation	Installation	Installation	\$560.00	\$560.00
1	Shipping	Shipping	Shipping and Handling	\$580.00	\$580.00
1	Discount	Discount1	Preferred Customer Discount	-\$6,000.00	-\$6,000.00

SubTotal	\$9,939.96
Sales Tax	\$0.00

<b>Total</b>	<b>\$9,939.96</b>
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Please contact me if I can be of further assistance.

***This quote becomes an order with signature (see below for terms).***

**Signed:** .....

**Name:** \_\_\_\_\_

**Desired Week of Delivery?** \_\_\_\_\_

**Terms:** Orders under \$5000 must be PREPAID. Orders over \$5000 require a 50% deposit and balance COD

Flooring orders require a 50% deposit and remaining balance due BEFORE shipping

**FLOORING INSTALLATIONS ARE HANDLED BY A 3rd PARTY VENDOR AND IS NOT THE RESPONSIBILITY OF FITREV.**

**These terms are acknowledged with signature unless otherwise stated in writing and signed in acknowledgement by a FitRev Officer or Operations Manager.**

**Purchase Orders in lieu of payment MUST be provided before order will be processed.**

Restocking Fee:

25% charge on all cancelled Cardio equipment

50% charge on all cancelled Strength equipment

Extractions are an additional cost. Cost is based on the list of equipment to be extracted.

Custom and logo items are not returnable and payment in full will be required.

**All orders remain 100% property of FITREV until paid in full**

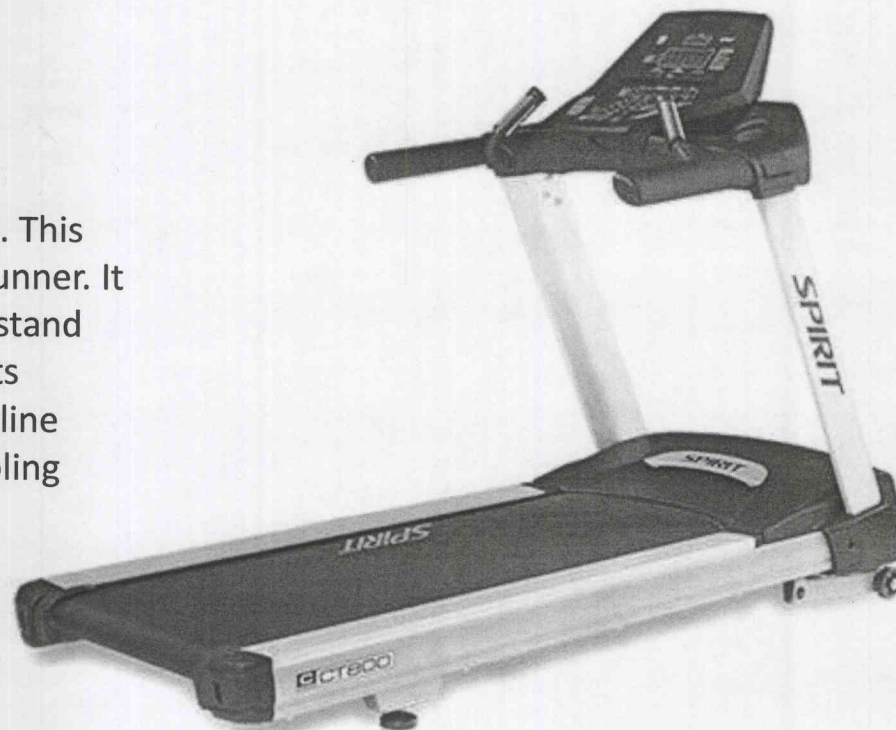
**Quote is valid for 90 days unless otherwise stated**



Quote AAAQ20438

## **CT800 TREADMILL**

The **CT800** is even stouter than the XT685 (75 lbs. heavier). This model is very appealing to someone that is a walker or a runner. It features a non-folding platform base which is designed to stand up to the rigors of frequent running. Other design elements include a bright Tri-color LED console, Quick Speed and Incline keys, contact and wireless heart rate, dual drive motor cooling fans, and a maintenance free wax deck system.



Robust construction and commercial-grade components make the CT800 the standard for any treadmill to measure against. Specifications for the shocks, rollers, belt and deck were meticulously chosen to give users a smooth workout experience. Powder-coated steel, powerful motor, and outstanding warranty allows owners to rest assured they have products that will stand the test of time.

Quote AAAQ20438

## **CR800 RECUMBENT BIKE**

Durable, comfortable, and smooth are all qualities of the Spirit Fitness semi-recumbent bikes. The **CR800ENT** Semi-Recumbent Bike is the perfect bike for the commercial environment. Designed on the solid CR800 platform, the **CR800ENT** incorporates touchscreen technology on a large 10.1" entertainment display. TV, web browsing, and music streaming are all made possible within a user interface that is easy to use and adaptable to nearly any facility.



Step-through design makes it easy for all users to enter and exit the bike. Molded foam seat that infinitely adjust along the seat rail and quick ratcheting pedals make it quick and easy to get on and go. Commercial crank assembly and extra-large roller bearings provide fluid pedal motion





FitRev Inc.  
4424 N. Lois Ave - Tampa, Florida 33614 -  
Phone: 8138702966 - Fax: 8138702896 - Email: sales@fitrev.com

## QUOTE

Quote	Date	Sales Rep:
AAAQ22138	02/28/18	Guillermo Frizza

### Sold To:

Heritage Oak Park  
Michelle Egan  
19520 Heritage Oak Blvd  
Port Charlotte, FL 33948

Phone: 941-235-3566

Fax:

### Ship To:

Heritage Oak Park  
Michelle Egan  
19520 Heritage Oak Blvd  
Port Charlotte, FL 33948

Phone: 941-235-3566

Fax:

Qty	Manuf.	Manuf #	Description	Unit Price	Ext. Price
3	Precor	PHRCT1250211EN	TRM 635 Treadmill 600 Series with streamlined LED display (Upgrad from the Assurance. Available in June 2018)	\$5,395.00	\$16,185.00
1	Precor	PHRCB6156350EN	RBK 615 Recumbent Cycle Assurance Series	\$2,745.00	\$2,745.00
1	Installation	Installation	Installation	\$560.00	\$560.00
1	Shipping	Shipping	Shipping and Handling	\$580.00	\$580.00
1	Discount	Discount1	Preferred Customer Discount	-\$5,700.00	-\$5,700.00

SubTotal	\$14,370.00
Sales Tax	\$0.00

<b>Total</b>	<b>\$14,370.00</b>
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# Precor 600 Series

Quote AAAQ22138

## 600 Line Cardio

*Launches in summer 2018*

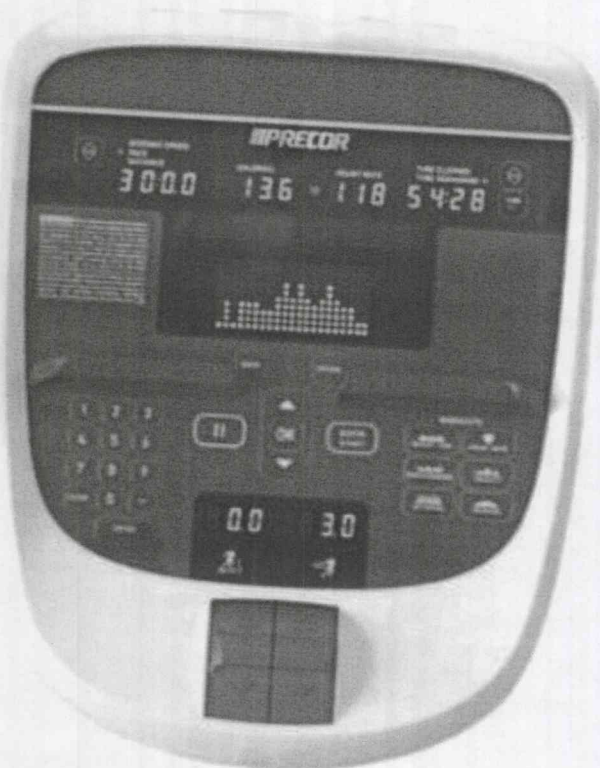
- Based on commercial frames
- Similar specs to Assurance
  - TRM: 12mph & 0-15 incline
  - EFX: 10°-35° incline, 0-25 resistance
- Available with P30, P30+P VS, P62, P82





# P30 Console Featured NEW Option 600 Line

Page Number 44

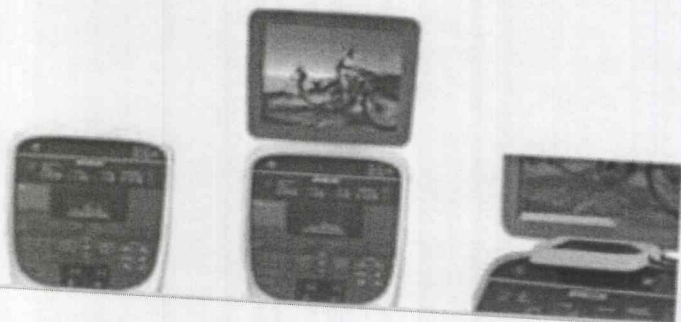


Quote AAAQ22138

Right from the start, you'll see that the form and function of the 830 Line console complements the 880 Line console, right down to the same easy-to-use motion controls. From there, the 830 Line console uses an LED-based display that focuses on the essential fitness stats and displays that keep members moving.

And, just as with all Experience Series cardio, the 830 Line features the same smooth, flowing, and precise cardio equipment from Precor.

P30 Console Specifications	
Display Type	Large LED Display
Machine Controls	Motion Controls
Numeric Key Pad	Standard
Units Selection	Metric and U.S. Standard
Languages	English, French, Dutch, German, Italian, Russian, Spanish, Portuguese
Reading Rack	Standard
Personal Viewing System (PVS)	Optional - 15" PVS
Entertainment Cap	Optional - 800 / 900 MHz
iPod® / iPhone® Compatible	Optional - Personal Entertainment Player (PEP)



**PRECOR®**



# Featured in both Precor Options

## RBK 615 Recumbent Bike ASSURANCE™ SERIES

### Product Highlights

The self-powered RBK 615 recumbent bike features a step-through design that allows for easy entry and exit. The simple seat adjustment enables the user to change the position of the seat with one hand, either on or off the bike. A ventilated air flex seat provides exceptional comfort.

### Product Features

1. **Console**  
Clear visuals and familiar layout increase program exploration, leading to greater satisfaction. Durable dome switches are tactile, responsive, and easy for everyone to use.
2. **Step-through Design**  
Designed for easy mounting by the rider, the RBK 615 has a step-through design (14 in / 36 cm wide) with a low step-over height (4 in / 10 cm).
3. **Ultra Comfortable Recumbent Seat Back**  
Custom-designed air flex seat, featuring a ventilated panel and unique suspension system for a cool, cushioned ride.
4. **Seat Adjustment**  
The simple seat adjustment allows the user to change the position of the seat with one hand, either on or off the bike.
5. **Ease of Maintenance**  
The easy to remove shrouds ensure easy access to the belt-drive system for maintenance and servicing without removing the pedals or crank arms.
6. **Pedals**  
The extra wide pedals comfortably accommodate feet of all sizes to ensure proper pedaling form and feature integrated, adjustable straps.





**FitRev Inc.**  
 4424 N. Lois Ave - Tampa, Florida 33614 -  
 Phone: 8138702966 - Fax: 8138702896 - Email: sales@fitrev.com

## QUOTE

Quote	Date	Sales Rep:
AAAQ21875	03/01/18	Guillermo Frizza

### Sold To:

**Heritage Oak Park**  
 Michelle Egan  
 19520 Heritage Oak Blvd  
 Port Charlotte, FL 33948

**Phone:** 941-235-3566

**Fax:**

### Ship To:

**Heritage Oak Park**  
 Michelle Egan  
 19520 Heritage Oak Blvd  
 Port Charlotte, FL 33948

**Phone:** 941-235-3566

**Fax:**

Qty	Manuf.	Manuf #	Description	Unit Price	Ext. Price
3	Precor	PHRCT1240211EN	TRM 946 Treadmill Assurance Series with advanced LED display	\$6,195.00	\$18,585.00
1	Precor	PHRCB6156350EN	RBK 615 Recumbent Cycle Assurance Series	\$2,745.00	\$2,745.00
1	Installation	Installation	Installation	\$560.00	\$560.00
1	Shipping	Shipping	Shipping and Handling	\$580.00	\$580.00
1	Discount	Discount1	Preferred Customer Discount	-\$7,100.00	-\$7,100.00

SubTotal	\$15,370.00
Sales Tax	\$0.00

<b>Total</b>	<b>\$15,370.00</b>
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# Featured in both Precor Options

## RBK 615 Recumbent Bike ASSURANCE™ SERIES

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6. Pedals  
The extra wide pedals comfortably accommodate feet of all sizes to ensure proper pedaling form and feature integrated, adjustable straps.





**From:** Lori Main <Lori@CommFitnessProducts.com>  
**Sent:** Wednesday, May 03, 2017 11:37 AM  
**To:** Egan, Michelle  
**Cc:** sales@commfitnessproducts.com  
**Subject:** Heritage Oaks - treadmills  
**Attachments:** Lori Main.vcf; L170504.M1 Heritage Oak Park.pdf; L170504.BH Heritage Oak Park.pdf; L170504.V Heritage Oak Park.pdf

Hello Michelle,

Thank you for your time on the phone this morning and for this opportunity to earn your business! For your review, please find attached 3 options for replacing the treadmills in the Heritage Oaks fitness center. Each of the 3 pdf's attached include a proposal along with a brochure with a picture and specifications on each treadmill offered.

**Good - L170504.BH: BH Fitness** has a long history of providing value priced cardio products backed by a very competitive light commercial warranty. The BH Fitness cardio products are the most value priced that carry a commercial warranty. We have carried BH products for many years and found them to be an excellent value to fit almost any budget. The 22" wide walking belt and simple to follow display makes the BH LK-T8 a great choice! The BH Fitness LK-T8 treadmill is backed by an excellent warranty – Lifetime frame, 5 years parts and 2 years labor.

Johnson Heath Tech has been a key manufacturer of fitness equipment components since 1975 and is the parent company of both **Matrix Fitness and Vision Fitness**.

**Better – L170504.V: The Vision Fitness** products are designed specifically for community and hospitality fitness centers – providing both quality and value! Vision cardio is the preferred brand for several hotel brands and multi-family management companies around the world. The Vision Fitness treadmill is one of our most popular treadmills with a 22" wide walking belt and upright handgrips with incline and speed adjustments on the handgrips so you can easily make adjustments without letting go. The Vision cardio products are also backed by an excellent warranty – Lifetime frame, 5 years parts and 2 years labor.

**Best - L170504.M: Matrix Fitness** is the premium line of JHT products and found in full service gyms all around the world and was once again the Gold's Gym Vendor of the Year in 2016. Matrix is also a preferred vendor for all Marriott (including Ritz Carlton and JW Marriott) and IHG hotel brand hotels. Matrix products are backed by a 7 years frame, 5 years resistance generator, 3 years parts and labor warranty. The Matrix T1x treadmill is high quality and simple to use featuring an oversized emergency stop that is permanently attached to the treadmill for added safety.

As we discussed, we also have an ever changing inventory of pre-owned equipment. Please let me know if you would like to visit our Ft. Myers warehouse to see our current pre-owned inventory. All pre-owned products come with a 30 day parts and labor warranty and are sold on a first come/first served basis.

Removing and disposing of 3 existing treadmills is available at a cost of \$200 if there are double doors or \$300 if there is a single door and items must be disassembled to be removed.

Feel free to contact me with any questions or if I can assist you further.

In addition to offering excellent products at very competitive pricing, our entire team is qualified and eager to assist you with your fitness amenity from installing the new equipment to maintaining a safe and clean facility. Commercial Fitness Products has everything you should look for in a fitness equipment company –

- Over 28 years of success in Florida
- Highest Quality Equipment at Reasonable Prices
- Professional and knowledgeable Sales Representatives
- Factory trained & experienced Service Technicians
- Service & Installation provided by our own technicians located throughout the state.
- Substantially insured for the benefit of you, your residents, management and ourselves.
- A goal and strong desire to exceeding your expectations!!!

I very sincerely appreciate this opportunity and I look forward to your feedback!

With kindest regards,



**Lori Main**

Commercial Fitness Products

Sales Manager

(239) 938-1461 Work

(239) 633-5719 Mobile

lori@commfitnessproducts.com

6221 Topaz Ct.

Fort Myers, FL 33966

www.commfittnessproducts.com

**CommercialFitnessProducts**



**PROPOSAL: L170503.BH**

5034 N. Hiatus Road  
 Sunrise, FL 33351  
 Ph: (954) 747-5128  
 Fax: (954) 747-5131  
[Lori@commfitnessproducts.com](mailto:Lori@commfitnessproducts.com)

DATE: May 5, 2017  
 CUSTOMER CONTACT: Michelle Egan  
 CONTACT PHONE: c:941-661-4820 o:941-235-3566 x 3  
 CONTACT EMAIL: [Michelle.Egan@STServices.com](mailto:Michelle.Egan@STServices.com)  
 CLIENT ORDER NO: Will Advise  
 F.O.B. POINT: Origin  
 PAYMENT TERMS: 50% Deposit / 50% C.O.D

**SOLD TO:**

Heritage Oak Park  
 19520 Heritage Oak Blvd  
 Port Charlotte FL 33948

**SHIP TO:**

Heritage Oak Park  
 19520 Heritage Oak Blvd  
 Port Charlotte FL 33948

PROPOSAL PREPARED BY:  
 Lori Main 239-633-5719

QTY ORDERED	QTY SHIPPED	MODEL No.	DESCRIPTION	UNIT PRICE	AMOUNT
3		LK-T8	BH Fitness Commercial Treadmill	\$2,495.00	\$7,485.00
Warranty: Lifetime Frame, 5 years parts and 2 years labor					
			TAX EXEMPT - CERTIFICATE TO BE PROVIDED WITH ORDER		
THIS PROPOSAL DOES NOT INCLUDE THE REMOVAL AND/OR DISPOSAL OF ANY EXISTING EQUIPMENT.					

SHIP VIA: **Best Way**  
 FRAME COLOR: **Standard**  
 UPHOL COLOR: **Standard**

EQUIPMENT TOTAL	\$7,485.00
DELIVERY & INSTALL	\$315.00
SUB-TOTAL	<b>\$7,800.00</b>
SALES TAX	\$0.00
FREIGHT	\$705.00
GRAND TOTAL	<b>\$8,505.00</b>

\* SPECIAL ORDER REQUIRE A 50% NON-REFUNDABLE DEPOSIT. \*CHANGES IN CONFIRMED ORDERS ARE SUBJECT TO FEES AND DELAY ON DELIVERY.  
 \*RETURNED COMMERCIAL ITEMS ARE SUBJECT TO A 25% RESTOCKING FEE.

Wire Transfer Bank Information Available Upon Request

**Make payments to the order of: Commercial Fitness Products, Inc.**

PRICES ARE GUARANTEED FOR 90 DAYS FROM PROPOSAL DATE. STORAGE AND RE-DELIVERY FEES MAY APPLY TO DELAYED INSTALLATIONS. ACCEPTANCE CONSTITUTES A PURCHASE UNDER THE TERMS AND CONDITIONS SPECIFIED. OWNERSHIP IS RETAINED BY COMMERCIAL FITNESS PRODUCTS UNTIL ORDER IS PAID IN FULL

DEPOSIT	\$4,252.50
BALANCE	\$4,252.50

PLEASE ALLOW APPROX. 4-6 WEEKS FOR DELIVERY AFTER RECEIPT OF ORDER

AUTHORIZED CUSTOMER APPROVAL SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## PROPOSAL: L170504.V

5034 N. Hiatus Road  
 Sunrise, FL 33351  
 Ph: (954) 747-5128  
 Fax: (954) 747-5131  
 Lori@commfitnessproducts.com

DATE: May 5, 2017  
 CUSTOMER CONTACT: Michelle Egan  
 CONTACT PHONE: c:941-661-4820 o:941-235-3566 x 3  
 CONTACT EMAIL: Michelle.Egan@STServices.com  
 CLIENT ORDER NO: Will Advise  
 F.O.B. POINT: Origin  
 PAYMENT TERMS: 50% Deposit / 50% C.O.D

### SOLD TO:

Heritage Oak Park  
 19520 Heritage Oak Blvd  
 Port Charlotte FL 33948

### SHIP TO:

Heritage Oak Park  
 19520 Heritage Oak Blvd  
 Port Charlotte FL 33948

PROPOSAL PREPARED BY:  
 Lori Main 239-633-5719

QTY ORDERED	QTY SHIPPED	MODEL No.	DESCRIPTION	UNIT PRICE	AMOUNT
3		T80	Vision Fitness Commercial Treadmill	\$2,795.00	\$8,385.00
Warranty: Lifetime Frame, 5 years parts and 2 years labor					
			TAX EXEMPT - CERTIFICATE TO BE PROVIDED WITH ORDER		
THIS PROPOSAL DOES NOT INCLUDE THE REMOVAL AND/OR DISPOSAL OF ANY EXISTING EQUIPMENT.					

SHIP VIA: Best Way  
 FRAME COLOR: Standard  
 UPHOL COLOR: Standard

EQUIPMENT TOTAL	\$8,385.00
DELIVERY & INSTALL	\$315.00
SUB-TOTAL	\$8,700.00
SALES TAX	\$0.00
FREIGHT	\$765.00
GRAND TOTAL	\$9,465.00

\* SPECIAL ORDER REQUIRE A 50% NON-REFUNDABLE DEPOSIT. \*CHANGES IN CONFIRMED ORDERS ARE SUBJECT TO FEES AND DELAY ON DELIVERY.  
 \*RETURNED COMMERCIAL ITEMS ARE SUBJECT TO A 25% RESTOCKING FEE.

Wire Transfer Bank Information Available Upon Request

Make payments to the order of: **Commercial Fitness Products, Inc.**

PRICES ARE GUARANTEED FOR 90 DAYS FROM PROPOSAL DATE. STORAGE AND RE-DELIVERY FEES MAY APPLY TO DELAYED INSTALLATIONS. ACCEPTANCE CONSTITUTES A PURCHASE UNDER THE TERMS AND CONDITIONS SPECIFIED. OWNERSHIP IS RETAINED BY COMMERCIAL FITNESS PRODUCTS UNTIL ORDER IS PAID IN FULL

DEPOSIT	\$4,732.50
BALANCE	\$4,732.50

PLEASE ALLOW APPROX. 4-6 WEEKS FOR DELIVERY AFTER RECEIPT OF ORDER

AUTHORIZED CUSTOMER APPROVAL SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



## PROPOSAL: L170504.M1x

5034 N. Hiatus Road  
Sunrise, FL 33351  
Ph: (954) 747-5128  
Fax: (954) 747-5131  
[Lori@commfitnessproducts.com](mailto:Lori@commfitnessproducts.com)

DATE: May 5, 2017  
CUSTOMER CONTACT: Michelle Egan  
CONTACT PHONE: c:941-661-4820 o:941-235-3566 x 3  
CONTACT EMAIL: [Michelle.Egan@STServices.com](mailto:Michelle.Egan@STServices.com)  
CLIENT ORDER NO: Will Advise  
F.O.B. POINT: Origin  
PAYMENT TERMS: 50% Deposit / 50% C.O.D

### SOLD TO:

Heritage Oak Park  
19520 Heritage Oak Blvd  
Port Charlotte FL 33948

### SHIP TO:

Heritage Oak Park  
19520 Heritage Oak Blvd  
Port Charlotte FL 33948

PROPOSAL PREPARED BY:  
Lori Main 239-633-5719

QTY ORDERED	QTY SHIPPED	MODEL No.	DESCRIPTION	UNIT PRICE	AMOUNT
3		T1x	Matrix Fitness Commercial Treadmill	\$3,295.00	\$9,885.00
Warranty: 7 years Frame, 3 years parts and labor					
			TAX EXEMPT - CERTIFICATE TO BE PROVIDED WITH ORDER		
THIS PROPOSAL DOES NOT INCLUDE THE REMOVAL AND/OR DISPOSAL OF ANY EXISTING EQUIPMENT.					

SHIP VIA: **Best Way**  
FRAME COLOR: **Standard**  
UPHOL COLOR: **Standard**

EQUIPMENT TOTAL	\$9,885.00
DELIVERY & INSTALL	\$315.00
SUB-TOTAL	<b>\$10,200.00</b>
SALES TAX	\$0.00
FREIGHT	\$735.00
GRAND TOTAL	<b>\$10,935.00</b>

\* SPECIAL ORDER REQUIRE A 50% NON-REFUNDABLE DEPOSIT. \*CHANGES IN CONFIRMED ORDERS ARE SUBJECT TO FEES AND DELAY ON DELIVERY.  
\*RETURNED COMMERCIAL ITEMS ARE SUBJECT TO A 25% RESTOCKING FEE.

Wire Transfer Bank Information Available Upon Request

**Make payments to the order of: Commercial Fitness Products, Inc.**

PRICES ARE GUARANTEED FOR 90 DAYS FROM PROPOSAL DATE. STORAGE AND RE-DELIVERY FEES MAY APPLY TO DELAYED INSTALLATIONS. ACCEPTANCE CONSTITUTES A PURCHASE UNDER THE TERMS AND CONDITIONS SPECIFIED. OWNERSHIP IS RETAINED BY COMMERCIAL FITNESS PRODUCTS UNTIL ORDER IS PAID IN FULL

DEPOSIT	\$5,467.50
BALANCE	\$5,467.50

PLEASE ALLOW APPROX. 4-6 WEEKS FOR DELIVERY AFTER RECEIPT OF ORDER

AUTHORIZED CUSTOMER APPROVAL SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



**6C.**

# Tennis Court Renovations - 2018

Page Number 54

Company	Price	Notes
Sport Surfaces	\$ 11,400.00	Fiberglass mesh membrane additional \$ 5,200.00. Additional pickleball lines to be painted is \$500.00 For a total of \$ 17,100.00
Lawson Courts	\$ 13,440.00	Fiberglass mesh membrane is only over cracks.



7011 Wilson Rd.

Page Number 55

West Palm Beach FL 33413

561-964-2001 Fax: 561-964-5009

www.sportsurfaces.com

## PROPOSAL/AGREEMENT

### CUSTOMER

Heritage Oak Park  
19520 Heritage Oak Blvd.  
Port Charlotte, FL 33948

Agreement made between Sports Surfaces LLC. hereinafter called the Contractor and Heritage Oak Park hereinafter called the Customer for the resurfacing of your (2) two existing tennis courts with respect to the following terms and specifications:

### **COURT PREPARATION:** Area to be approximately: 120' x 120'

The Contractor will pressure clean and power blow court(s) as necessary to remove loose dirt, mildew and oil.

The Contractor will patch depressions greater than 1/8" after 1 hour drying time in sunlight, grind down any ridges as necessary. Depressions are low spots that hold water on the court.

The Contractor will install up to 200' of fiberglass strips to repair the hairline cracks. Please see options below for a full fiberglass membrane which is highly recommended to get a long last product with the prevention of the premature return of the cracks.

Note: court must have a minimum of 1% slope in one plane in order to guarantee removal of water.

### **SURFACING OF TENNIS COURT(S)**

The Contractor will apply (1) **Coat of Acrylic Resurfacer** over entire court area to fill voids and provide smooth surface.

The Contractor will apply (2) **Coats of Acrylic Color Concentrate** (two-tone), To provide in depth color over court surface.

Inner court color choice \_\_\_\_\_ Outer court color choice \_\_\_\_\_

(Colors may be selected by visiting [www.sportmaster.net](http://www.sportmaster.net) and following the Court Designer link)

The Contractor will accurately locate, mark, and paint two inch wide playing lines in accordance with U.S.T.A. regulations using white textured heavy bodied acrylic latex paint.

The Contractor will add pickleball lines for 1 pickleball court onto one tennis court.

The Contractor shall thoroughly and expediently clean up all drums, trash, etc. upon job completion.

### **FEE**

The Contractor agrees to provide tools, materials, labor, supervision and insurance to complete the above work for a sum of

\*\*\*\***ELEVEN THOUSAND FOUR HUNDRED DOLLARS (\$ 11,400.00)**\*\*\*\*

### **OPTIONAL – PLEASE INITIAL TO ORDER:**

The Contractor will install a fiberglass mesh membrane over the entire court surface to repair the excessive hairline cracking of the court surface and prevent the premature return of the cracks. If this option is selected a (4) Coat Surface is applied: 2 Coats of Acrylic Resurfacer and 2 Coats of Color. **HIGHLY RECOMMENDED!** ADD \$ 5,200.00 \_\_\_\_\_

The Contractor will add pickleball lines to the 2<sup>nd</sup> tennis court for an additional fee of \$ 500.00 \_\_\_\_\_





7011 Wilson Rd. Page Number 56  
West Palm Beach Fl. 33413  
561-964-2001 Fax: 561-964-5009  
www.sportsurfaces.com

February 22, 2018

Attn: Michelle  
Heritage Oak Park  
19520 Heritage Oak Blvd.  
Port Charlotte, FL 33948

### **PROVISIONS**

The Customer agrees to pay a 33% deposit upon acceptance of proposal  
The Customer agrees to pay a 33% deposit upon commencement of work.  
The Customer agrees to pay balance upon completion of the above-proposed work.

### **CONDITIONS:**

The Customer will furnish stable access to site for equipment and material and provide a clean water supply and electrical feed at job site within 100' for construction use. The owner shall be responsible for seeing that all landscaping, grass, and shrubs outside the court perimeter be lower than the court surface to aid in proper drainage.  
Unless otherwise specified, repair of root damaged asphalt is not included. Should our field technician discover such root damage, repairs will be made at an additional charge of \$ 7.00 / sf of area repaired.  
The Contractor accepts no responsibility for acts by anyone at job site except for those sub-contracted or employed by Sports Surfaces LLC. Courts Inc. The Customer shall keep all sprinkler systems off during resurfacing work and for 1 day following the completion of work. Damage due to sprinkler system are billed as additional expense to owner.  
Re-mobilization fee: If production is halted due to circumstances beyond our control, permit issues, or failure to receive progress payments a \$500 re-mobilization fee shall be charged to pay for crew down time, gas and expenses

### **CREDIT**

If the Customer does not pay as agreed upon, the Contractor shall have the right to file a lien against the real estate for the amount of the work done. No further work shall be accomplished if installment payments are not made at the time specified. In the event it is necessary to employ the services of an attorney to secure payment, as per the terms of this agreement, then the customer agrees to pay reasonable attorney fees. Interest of 1 ½ % per month will be charged on accounts past due

### **GUARANTEE**

The Contractor guarantees all work against defects in workmanship or materials for a **period of (2) years** from date of completion. This guarantee excludes Normal wear and tear, physical abuse or neglect and any other conditions beyond the contractor's control, such as sub-base settling, structural cracks, asphalt shrinkage cracks, hydrostatic pressure or water vapor pressure bubbles, intrusion of weeds or grass, etc. Existing cracks may reappear at any time. Proper tennis shoes must be worn on court. Some sneakers, street shoes, dark soled shoes, skateboards, roller blades, etc. will scuff and damage surface. Guarantee shall become void upon owner's failure to adhere and comply with the payment schedule.

Respectfully submitted by: \_\_\_\_\_  
Sandra Gold - Sports Surfaces LLC.

Proposal accepted by: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_



# LAWSON COURTS

P.O. Box 6  
Bradenton, FL 34206

since 1984  
www.lawsoncourts.com  
info@lawsoncourts.com

Phone: (941) 748-3399  
Fax: (941) 748-3393

## PROPOSAL/CONTRACT

Proposal Submitted: Heritage Oak Park Association	Today's Date: Wednesday, February 21, 2018
Phone Number: 941391-6385	Email Address: <a href="mailto:tarpits16@comcast.net">tarpits16@comcast.net</a>
Job Name: Two Tennis Courts Resurfaced (108' x 120')	Job Location: 19520 Heritage Oak Blvd. Port Charlotte, Fl. 33948

We hereby submit estimates to: **Resurface Two All Weather Tennis Courts With 4 New Sets of Pickleball Lines**

- 1) Flood the court(s) with clean water and let stand for one hour. Any areas holding water deeper than the depth of a five cent coin will be marked and filled with non-shrink leveling material. This will bring the low spots up to within the USTA tolerance guidelines.
- 2) Examine the surface for now existing cracks. Clean out those cracks wider than hairline type and fill with special crack patch material.
- 3) Cover patched or hairline cracks with one foot wide strips of fiberglass. This will slow their return. **New cracks may appear in the future due to ground movement. There is no warranty against cracks returning.**
- 4) Clean the net posts of loose corrosion and apply Rustoleum paint to the net posts.
- 5) Apply a transition coat of acrylic resurfacer over all patches and fiberglass.
- 6) After all patching and leveling is complete, we will install an all new playing surface. This will consist of **Two coats** of fortified, **black resurface**, leveling course material & **two coats** of fortified **Dark Green / Light Green** acrylic latex color. All coats to be fortified with silica sand.
- 7) Install new white, two inch playing lines on the court
- 8) Install two new heavy duty tennis nets with new center straps.
- 9) **Install four (04) sets of blue Pickleball lines on the courts.**

### PRICE:

We propose hereby to furnish material and labor for the sum of:

**Thirteen thousand and four hundred and forty -----Dollars (\$13,440.00)**

### PAYMENT AS FOLLOWS:

Deposit, Materials, mobilization **\$6,840.00** Completion of Courts: **\$6,600.00**

\*\*\*We expect total payment upon completion. All late payments will be charged 1.5% per month 18% per year.\*\*\*

Authorized Initial for Lawson Courts, Inc.: RL

Authorized Initial for: \_\_\_\_\_





## LAWSON COURTS

P.O. Box 6  
Bradenton, FL 34206

since 1984  
www.lawsoncourts.com  
info@lawsoncourts.com

Phone: (941) 748-3399  
Fax: (941) 748-3393

### OWNER OR OWNER'S AGENT'S RESPONSIBILITIES:

1. Provide suitable access to potable water at court site for flooding of court(s) and the mixing of surface materials.
2. Provide suitable access to bathroom and electricity at court site.
3. Any alteration or deviation from above specifications involving extra costs will be executed on upon written orders, and will become an extra charge over and above estimate.
4. Provide the names of 2 designated contact persons to be in communication with Lawson Courts.

### CONDITION OF SALE

- The Purchaser and Seller or its assigns agree to the purchase and sale of above described property on the following conditions:
- Purchaser will pay to Seller or its assigns the Total Contract Price in accordance with the terms set forth.
- If the Purchaser shall default in the payment of any installment or violate any of the provisions of this Contract, the Seller or its assigns shall have the right to declare due the whole amount unpaid and without notice or demand, legal process, liability for trespass or damages, and without prejudice to other action, enter the premises where said property may be repossess and remove same.
- Lawson Courts will exercise care, but will not be held responsible for damage caused by normal construction operations (damage to sod, landscaping, sprinkler lines, pavement access, etc.)
- Scheduled start date and completion date is subject to change.
- That there are no agreements or warranties in connection with this transaction which are not expressly set forth in this Contract.
- Buyer hereby assigns without recourse Lawson Courts the right and interests of the material and equipment in the above Contract and in the property described therein until paid in full.
- Venue for any legal actions shall be Manatee County, FL.
- This service comes with a **TWO year limited warranty** against excessive fading or surface delamination; this is contingent upon proper court maintenance. Hairline cracks may appear in the future due to ground movement; this is beyond our control. **There is no warranty against cracks.** There is no warranty against abuse by players or excessive high winds or flooding.

The parties agree that in the event that payment is not made as provided herein, Contractor may terminate this contract, refuse to complete any work remaining pursuant to the contract, and any alternate proposals, amendments, changes, or modifications thereto, and sue for the payment due, plus any work performed by contractor up until the date of termination, including a reasonable profit and overhead, court costs, attorney's fees (including attorney's fees incurred in arbitration and administrative proceedings and all state and federal actions and appeals), and interest at the rate of 1 ½% per month, 18% per year.

Authorized Signature for Lawson Courts, Inc.: *Regan Lawson* Date: **February 21, 2018**

\*\*Note: This proposal may be withdrawn by us if not accepted within 14 days

### ACCEPTANCE OF PROPOSAL/CONTRACT

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Job Name/Location:** **Heritage Oak Park Two Tennis courts resurfaced with new tennis nets & center straps**

**19520 Heritage Oak Blvd. Port charlotte, Florida 33948 (\$13,440.00)**

## **Eighth Order of Business**

**8Ci.**



## RESOLUTION 2018-02

### A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE OAK PARK COMMUNITY DEVELOPMENT DISTRICT CONFIRMING THE DISTRICT'S USE OF THE CHARLOTTE COUNTY SUPERVISOR OF ELECTIONS TO CONTINUE CONDUCTING THE DISTRICT'S ELECTION OF SUPERVISORS IN CONJUNCTION WITH THE GENERAL ELECTION.

**WHEREAS**, the Heritage Oak Park Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Charlotte County, Florida; and

**WHEREAS**, the Board of Supervisors of Heritage Oak Park Community Development District (hereinafter the "Board") seeks to implement section 190.006(3)(A)(2)(c), Florida Statutes and to instruct the Charlotte County Supervisor of Elections (the "Supervisor") to conduct the District's General Elections.

**WHEREAS**, the Supervisor has requested the District adopt a resolution confirming the District's use of the Supervisor for the purpose of conducting the District's future supervisor elections in conjunction with the General Election; and

**WHEREAS**, the District desires to continue to use the Supervisor for the purpose of conducting the District's supervisor elections in conjunction with the General Election.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HERITAGE OAK PARK COMMUNITY DEVELOPMENT DISTRICT:

**Section 1.** The Board is currently made up of the following individuals: Brian R. Bitgood, Paul Falduto, Jr., Olin Earl Bell, Donald Oppenheim and Edward Carey.

**Section 2.** The term of office for each member of the Board is as follows:

Brian R. Bitgood	Seat 1	Term: four years	Expires: 11/2020
Paul Falduto, Jr.	Seat 5	Term: four years	Expires: 11/2020
Olin Earl Bell	Seat 3	Term: four years	Expires: 11/2018
Donald Oppenheim	Seat 4	Term: four years	Expires: 11/2018
Edward Carey	Seat 2	Term: four years	Expires: 11/2020

**Section 3.** Seat 3, currently held by Olin Earl Bell and Seat 4, currently held by Donald Oppenheim are scheduled for the General Election in November 2018.

**Section 4.** Pursuant to section 190.006(8), Florida Statutes, members of the Board shall be entitled to receive for his or her services an amount not to exceed \$200 per meeting of the Board, not to exceed \$2,400 per year per member.

**Section 5.** The term of office for the individuals to be elected to the Board in the November 2018 General Election is four years.

**Section 6.** The new Board members shall assume office on the second Tuesday following their election.

**Section 7.** The District hereby instructs the Supervisor to continue conducting the District's elections in conjunction with the General Election. The District understands that it will be responsible to pay for its proportionate share of the General Election cost and agrees to pay same within a reasonable time after receipt of an invoice from the Supervisor.

**PASSED AND ADOPTED THIS 15<sup>th</sup> DAY of MARCH, 2018.**

**ATTEST:**

**HERITAGE OAK PARK  
COMMUNITY DEVELOPMENT  
DISTRICT**

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Secretary/Assistant Secretary

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Chairman/Vice Chairman