

Approved February 23, 2016

MINUTES/AGENDA

HOLLIS COMMUNITY COUNCIL INCORPORATED MEETING

Proper notice of the meeting date/time was given per the Corporation By-laws

TUESDAY, January 12th, 2016

FIRE HALL, HOLLIS, AKLASKA

Board Members Present: (see attached roster)

Absent Board Members: Deena Taylor

Council Members Present: (see attached roster)

AGENDA

MEETING CALLED TO ORDER BY THE PRESIDENT AT: 1922

READING AND APPROVAL OF MINUTES

Minutes for November 9th, 2015 meeting

No corrections or additions.

John Ryan made the motion to accept with additions/corrections/exemptions.

Seconded: Sandra Nessett

Passed: unanimous

REPORTS: (Please have reports either typed or hand written and presented to the secretary after the report is given so they may be included in the record)

1. Special presentation from Craig Sutton (Alaska Department of Forestry) on Aurora Drive logging project.
 - Council voiced that HCC is willing to work with the state to keep the logging road open for firewood gathering. Standby for future proposals from the state for a way to keep the road open.
 - Keith expressed that the road needs to be shut down while the kids are going to/from school.
 - The state is not able to place a restriction on the export of timber to foreign countries which does not guaranteed local jobs for processing the lumber.
 - The project may possibly go out for bid in April
2. FINANCIALS:
 - The checking account had a ending balance in December of \$88,369.40
 - A quarterly audit will be conducted during January.
 - Bills need to be submitted to the treasurer in a more timely fashion. A folder will be set up in the office for the treasurer.
 - Reminder to keep the heat turned downed in the fire hall to save fuel and to make sure the time is set on the Toyo stoves so they conduct their daily burn cycle.

Keith Michaels made the motion to have John Ryan as a check signer for the checking account with FirstBank.

Seconded: Sandra Nessett

Passed: unanimous (John Ryan abstained from voting)

John Ryan made the motion to have Matt Beer removed as a check signer for the checking account with FirstBank.

Seconded: Keith Michaels

Passed: unanimous

3. Harris River Bridge Update(ATV bridge over the Harris)-Budd Burnett

The following was reported:

- a. Budd is seeking an estimate to get the bridge installed so funding can be sought after.
 - Budd will contact B-3 for an estimate. Also the bridge grant monies cannot be turned over to Hollis because Hollis is not a 2nd class city.

4. HOLLIS HARRIS RIVER PICNIC AND TRAIL –Budd Burnett

The following was reported:

- a. Walkways and bridges are in disrepair with some needing complete revision.
- b. There is a tree that has fallen across the trail and it needs to be removed.
- c. A work party is requested to cut the logs indicated and move to a location so it may be milled for use to repair the pathway/bridges.
- d. John Ryan has volunteered to mill the lumber to the appropriate sizing to repair the items mentioned. He will need assistance to move the logs to the Fire Hall property to be milled. He is seeking any help with getting the logs to the fire hall however he will get the logs to the fire hall one way or another at his cost.
- e. When the lumber is ready to repair the area, a notice will be posted for volunteers to assist with a work day to repair the pathways/bridges.

Keith Michaels made the motion for John Ryan to get the USFS permit to get the logs at the 18.5 mile pit for HCC

Seconded: Bill Sharpes

Passed: unanimous

5. GRAVEL DONATION FROM USFS UPDATES-Budd Burnett

The following was reported:

- a. HCC is looking for any means possible to get the free gravel from the 22 mile pit before HCC loses it.

6. FIRE DEPARTMENT-Bill Sharpes, Chief and Keith Michaels, Assistant Chief

The following report was given:

- a. Equipment
 - 1) Mack Truck – Chuck Lundin is going to try to repair the truck.
 - 2) Siren mounting-will be mounted on top of the blue building. Keith Michaels will be responsible for the installation.
 - 3) Code Blue Equipment-Funds for two AED's, oxygen kit and stair chair. We will only be required to pay 10% of cost and is in the budget.
 - 4) Ambulance-GFI plugin will need to be replaced-Bill Sharpes will be responsible.
 - 5) No news on Hollis Calls System.

7. HARRIS RIVER SUBDIVISION CULVERT UPDATE-Budd Burnett

The following report was given:

- a. ADF&G is looking at paying to have a bridge installed.

8. CEMETERY-Budd Burnett

Information reported:

- a. Motion by Sandra Nessett for Budd Burnett to write a grant for \$38,000 to build a new driveway to the cemetery.
Seconded: Keith Michaels
Passed: unanimous
 - b. Motion by Bill Sharpes to pay up to 14 hours at \$25/hour to Budd Burnett to write a grant for \$90,000 to purchase the 7.5 acres from Department of Natural Resources at the old Chilkat Landing.
Seconded: Keith Michaels
Passed: unanimous
 - c. Budd Burnett submitted a resolution 2016-01 to HCC for a new 900 foot driveway to be constructed to the Cemetery with state grant funds. This resolution is to be included with the grant to show the intent that HCC has pre-approved the construction of the new driveway.
Motion by John Ryan to approve resolution 2016-01.
Seconded: Keith Michaels
Passed: unanimous
 - d. The Board is requesting volunteers from the Hollis Community Council to form a cemetery committee. Please see Budd for more information..
9. DONATION/GROCERY RECEIPTS-Budd Burnett
Information presented:
- a. We received \$0.01 for every \$ spent in groceries. HCC encourages everyone to submit their receipts to help the community receive the money.
 - b. John Ryan and Tom Harding volunteered and made a box which was hung on the wall outside the fire hall door for grocery receipt deposit.

OLD BUSINESS

1. Fire Dept. Fund Raiser-Keith Michaels
Information presented:
A. Keith set January 18th, 2016 at 1900 hours for all members interested in setting up next year's Fire Department Fund Raiser. He will report the outcome at the February meeting.
2. Hollis Docks-Budd Burnett
Reported/discussed:
 - a. DOT Mike Lukshin was contacted by John Ryan and it was learned that there is no new info about the dock. The dock is not slated at this time to be dismantled unless it becomes un-safe or abused.
 - b. All vehicles and trailers have been marked for 30 day removal by the Troopers in the parking lot. Any vehicles/trailers left, the owners may be charged with abandoning a vehicle. People need to bring their vehicles/trailers to their own property.
 - c. John Ryan advised that the State of Alaska is not the dumping ground for people to dump their vehicles or boats.
 - d. HCC cannot take over the dock because they are not a 2nd class city.
3. Membership Application – Deena Taylor
Reported/discussed: Tabled to next meeting
4. By-law Review – John Ryan
Reported/discussed:
 - a. John Ryan, Tom Harden, Ron Curtis, and Deena Taylor have created a rough draft of proposed by-law changes.
 - b. The committee is looking for comments on the proposed changes.
5. Procedural Conduct revolving the business, bid letting, expenditures related to the Cemetery- Keith Michaels
Reported/discussed:
 - a. Keith Michaels was not able to find approval for the cemetery to be appraised and what bid process for appraisal was conducted. Budd Burnett stated that the cemetery discussion has gone on for 8 years and the funding for the approval to have the cemetery surveyed was done with the original approval of the cemetery. Budd did solicit phone bids to survey the burial plots. R&M Engineering denied the job. Budd went with the only local person available to complete the job.

- b. Tom Harden stated that the cemetery and the funding has been discussed for 8 years and he believes he remembers the survey was originally approved with the approval of creating the cemetery.
 - c. John Ryan requested Keith to continue researching this complaint and to present the information at the next meeting.
6. Retrieval of Council Documents From The Annual Meeting, October 6, 2015-Deena Taylor
Keith Michaels was able to retrieve the documents.

NEW BUSINESS

1. POWCAC Meeting-Budd Burnett
 - a. Budd gave a brief synopsis of what was discussed at the POWCAC meeting and the priorities of the projects slated for the island.
Motion by Keith Michaels to accept POWCAC priorities and to support their decisions.
Seconded: Bill Sharpes
Passed: unanimous
2. Building Resolution to Change Fire Hall Name – Deena Taylor
 - a. Budd gave a brief synopsis of the grant used to buy the land and the grant which paid for the Fire Hall. The Fire Hall cannot be renamed to the Hollis Community Building
Motion by John Ryan to table until next meeting.
Seconded: Sandra Nessett
Passed: unanimous
3. Culverts – Budd Burnett
 - a. Budd discussed selling off the smaller culverts to Joe Krane in exchange for cash or gravel.
 - b. John Ryan brought up the culverts were purchased by the community and for the community and they should not be sold off.
 - c. Tom Harden stated HCC set a precedence and has not sold off the culverts before when people inquired.
 - d.
4. Federal Subsistence Board Proposals – John Ryan
 - a. Change of federal subsistence deer season to close on January 31st instead of December 31st. ADF&G does not support this proposal.
5. POW Wolf Finding – John Ryan
 - a. The POW Wolf was not listed as endangered.
 - b. ADF&G is looking for wolf scat and sightings for their DNA study

ADJOURNMENT at 2214

Motion made by John Ryan
Seconded: Sandra Nessett