

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of April 16, 2014

CALL TO ORDER: The meeting was called to order by President Al Armstrong at 7:03 PM. Present were Trustees Maureen Elliott; Jeff St. Louis, Jo Brooksher and Al Armstrong. Absent was Trustee Louise Carniglia. Also present caretaker Robert Yeadon and guest Joe Jackson of the Congregational Church in Murphys.

QUORUM: A quorum of four board members was present when the meeting was called to order.

AGENDA APPROVAL: St. Louis moved to accept the Agenda as revised. The motion was seconded by Brooksher and passed 4/0.

MINUTES: Brooksher moved to accept the Minutes of March 19, 2014. St. Louis seconded the motion. The motion passed 4/0.

PUBLIC COMMENTS: Mr. Jackson asked for permission to hold a service of the members of the Congregational Church at the cross in the cemetery on Good Friday, in the evening and for three of the local churches to hold the traditional Sunrise Service jointly on Easter Sunday morning. Elliott moved to approve both of these services. St. Louis seconded the motion and it passed 4/0

CORRESPONDENCE: None

OLD BUSINESS:

1. The option of offering a license for the gate between the Mark Wilson property and Buena Vista Cemetery was discussed. Elliott will speak with county council on how to do that and it will be brought back next month.
2. Discussion was held on installing a wood fence along the line where the tennis courts are. This will be brought back to the board next month
3. Armstrong wrote letters to both Harding and Wooten but his printer did not work. Elliott will obtain mailing addresses for both parties and email the addresses to Armstrong who will get them ready to send.
4. Armstrong reported that Robert Martin has the survey maps for the new area of the cemetery. He will obtain them from him.
5. It was decided to leave the Tonetti grave marker in storage until they pay for the plot.
6. Discussion was held allowing anyone other than a grave digger hired by a mortuary to dig a grave. It was suggested that a cleanup deposit be charged. This subject will be brought back to the next board meeting.
7. Elliott reported that the new worker comp policy is in place. The old insurance company is reviewing the actual wages earned for the last policy period and may send another bill.
8. Armstrong reported he sent a Thank You letter to the Enterprise by email, thanking Merita Calloway for her recent assistance in obtaining affordable insurance. The letter was not printed.

NEW BUSINESS:

1. Elliott reported that the transfer of \$250 between two budget classifications done last month was rejected by the Auditor's office who has stated that 4 of the 5 Trustees must approve such a transfer and also want a copy of the minutes approving the action. Elliott will check with the county to find out if this is a county requirement.
2. Elliott reported that the Clerk of the Board of Supervisors had asked for a copy of the district's Board Policies manual. The district does not have one, so Elliott will do research and bring a draft version to the next meeting.
3. It is required that we have an Illness and Injury Prevention Policy. SDRDA provided a sample IIPP and it was presented for board approval. Elliott moved to accept the IIPP. St. Louis seconded the motion and it passed 4/0.

FINANCIAL REPORTS:

1. Plot Sales: One 5X5 plot was sold in March.
2. Invoices: Invoices to pay Maureen Elliott \$32.03 for the cost of notarization and mailing of the application for worker comp insurance; SDRDA \$309 for worker comp ins. proration; Robert Yeadon \$201.90 for reimbursement of purchase of fuel and a power washer. The invoices were approved 4/0.
3. YTD February 28, 2013 financial report from the County Auditor was presented.

CARETAKER REPORT: Yeadon told the board that the Ebbetts Pass Veteran's Memorial District gave us a picnic table. He also reported that the tractor would need its annual servicing soon.

TRUSTEE REPORTS: Elliott told the board she would not be available for the May 21 board meeting due to a scheduled vacation. Since it appeared possible that there might not be a quorum for that meeting, it was suggested to hold the May meeting a day early on Tuesday May 20. All trustees agreed with this.

DATE OF NEXT MEETING: The date of the next board meeting will be Tuesday, May 20, 2014 at 7PM at the Historic Murphys School

ADJOURNMENT: Elliott moved that the meeting be adjourned. Brooksher seconded the motion. The motion passed 4/0 and the meeting was adjourned at 8:36 PM