



10.13.16

Dear Nauset Together We Can Supporters,

What a great meeting we had on September 21st! Thank you very much to all who attended-the energy and new ideas are exciting and encouraging! For the first time in several years, it is looking like we have a real possibility of developing a youth drop-in space!

Just a reminder: The next meeting is set for October 18th, 7:00, at 44 Main St., Orleans.

I speak for all of the current Board Members who feel that with all that is happening in our community today, it is vital that we maintain a voice for our youth so that they are included in the planning for the future of our Nauset towns. "It's All In Orleans" should include our young people!

We continue to hear from people who want to pledge their support. Right now, we need leadership.

As requested in our last meeting, here is a listing of the open positions for Executive Committee with job descriptions and estimated hours of commitment. *Each term is for one year with meetings generally being held once per month.*

1. Chairperson- *About 6-8 hours per month* The chairperson shall set the agenda and preside at all meetings. The Chairperson shall determine the frequency of meetings of the Executive Committee and Sub-Committees as needed to conduct timely business. The Chairperson shall also represent NTWC when called upon by the membership to do so. This may involve emails, telephone or face to face conversations.

2. Vice-Chairperson- *About 4 hours per month* The Vice-Chairperson shall conduct Executive Committee meetings, regular meetings of the membership and otherwise carry out functions at the request of the Chairperson.

3. Clerk- *About 6-8 hours per month* The Clerk shall keep and publish an accurate record of all meetings of NTWC (meeting minutes). S/he shall be responsible for giving notice of all meetings, conducting correspondence not otherwise provided for (such as Thank Yous for donations), keeping a file on all correspondence, official reports and other valuable papers.



S/he will report to the membership at the regular meetings of all Executive Committee meetings.

4. Treasurer- **We have a volunteer for this position, Catherine Hertz.** She was the treasurer for many years at the Eastwind Gallery on Main St., Orleans.

The organization is also structured to have sub-committees which are composed of members and non-member advisers. They are: Development, Finance, and Membership.

Attached is a Nomination Form and an Agenda. We very much look forward to seeing you at our next meeting!

With appreciation,

Amy Burke