

BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC MEETING HELD AT THE BLUE RIDGE FIRE STATION

FRIDAY, MAY 18TH 2018

1. **CALL TO ORDER** – Meeting was called to order at 11:00 AM by acting Chairman Cindy Perelli
2. **PLEDGE OF ALLEGIANCE**- Chairman Perelli led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS** - Members present were Jack Beale, Pete Fenton, and Cindy Perelli. Shannon Scott and Monty Blosser were absent.
4. **REVIEW AND ADOPTION OF AGENDA**

Chairman Perelli asked for a motion to adopt the Agenda. Mr. Beale made a motion adopt the Agenda as written. Mr. Fenton seconded the motion. Chairman Perelli stated that item C. on the Agenda should be deleted because it was no longer relevant. Mr. Fenton's Motion was amended to state that the Agenda be adopted with the exclusion of item C. There was no discussion and the Motion was passed 3-0.
5. **APPROVAL OF PREVIOUS MINUTES**
 - a. Minutes from the Board Meeting held on April 21st, 2018 and Executive Session meeting of the same day.

Chairman Perelli asked for a motion to approve the Minutes from April 21st, 2018. Mr. Fenton made a motion to approve the from both Meetings as written. There was no discussion and the motion passed 3-0.
6. **ANNOUNCEMENTS**
 - a. A reminder that the next meeting to the Blue Ridge Fire District Board will be Saturday June 16th, 2018. Chairman Perelli reminded everyone that Board Meetings will continue to be held on Saturday through August 18th, 2018.
 - b. Mr. Beal made a personal statement about the recent Tinder Fire and how humbled he was by the actions of our local Fire Department and all the fire crews who came to save our communities. He also stated that he thought there should be stronger enforcement and stronger penalties for offenders, and that he will investigate further what could be done in this area.
 - c. Mr. Fenton made comments about the Tinder Fire, and how at-risk firefighters were during the Fire. He also stated he observed Chief Paine interact with the County and was impressed at his ability to get things done. He also stated that he would support Jack in getting increased enforcement, prosecution and escalating the penalty to a felony for offenders.
7. **CALL TO THE PUBLIC**

There were no members of the public who wished to speak.
8. **REPORTS AND CORRESPONDANCE**
 - a. **Board Chairman's Report** – Acting Chairman Perelli stated that she personally was very thankful for the efforts of all the firefighters and was very proud to be a part of the Blue Ridge Fire Department in her present position as a Board Member and in other positions over the years.
 - b. **Fire Chief's Report** – Chief Paine gave a verbal report for April 2018 to the Board. A copy of this report can be read in the Public Book at the Blue Ridge Fire Station. An item of note is that two new contracts for service have been sent to the County Attorney for legal review. These

contracts are for Camp Coley and the Long Valley complex. The latter is a request by the new owner of the complex.

- c. **Other reports** - None

9. **OLD BUSINESS**

- a. None

10. **NEW BUSINESS**

- a. Discussion and possible action to approve the Financial Report April 2018.
Mr. Fenton made a motion to approve the Financial Report for April 2018 as written. Mr. Beale seconded the motion. Mr. Perelli asked Mrs. Wise to read the Financial Summary to all present. There was no discussion and the motion passed 3-0.
- b. Discussion and possible action to approve moving \$150,000 from the Coconino County General Fund to the Fire District Reserve Account.
Mr. Fenton made a motion to approve moving \$150,000 from the Coconino County General Fund to the Fire District Reserve Account. Mr. Beal seconded the motion. Chief Pain stated that these funds were a replacement of funds used earlier in the fiscal year to cover operating expenses. There was no further discussion and the motion passed 3-0.
- c. Discussion and possible action to approve a 2.3% COLA increase. THIS ITEM WAS REMOVED FROM THE AGENDA BY UNANIMOUS VOTE.
- d. Discussion and presentation of the 2018/2019 Draft Budget to the Board by the Budget Committee and a discussion of the schedule for a Public Hearing and approval of the Tentative Budget.
Mr. Fenton made a motion that Board hold a Public Hearing just prior to the June 16th Board Meeting and vote for approval of a Tentative Budget at the Board Meeting. Mr. Beal seconded that motion.
Ms. Perelli went over the preliminary copies of the Budget that had been give to the Board and pointed out the changes that had taken place due to the 2.3% COLA increase in salaries. There was no further discussion or questions regarding this item and no further discussion regarding the schedule for approve of the Budget. The motion passed 3-0
- e. Discussion and possible action to approve an amendment to Resolution 89-2014 for the continued engagement of the Coconino County Attorney as the Blue Ridge Fire District Attorney of Record.
Mr. Fenton made a motion to approve amending Resolution 89-2014 for the continued engagement of the County Attorney as the Blue Ridge Fire District Attorney of record. Mr. Beale seconded the motion. There was no discussion and motion passed 3-0.
- f. Discussion and possible action to vote to go into Executive Session for an annual employee performance review per A.R.S. 38-431-03(A)(1).
Mr. Fenton made a motion to go into Executive Session for an annual employee performance review. Mr. Beale seconded that motion. There was no discussion and the motion passed 3-0.

Board Meeting was recessed at 11:35 AM

Board Meeting was reconvened at 12:14 PM

11. FUTURE AGENDA ITEMS

- a. Public Hearing of the 2018/2019 Tentative Budget
- b. Approval of the 2018/2019 Tentative Budget
- c. Review current Employee contract to possibly amend PTO carryover restrictions.

12. ADJOURNMENT

- a. Meeting was adjourned at 12:15 PM

Respectfully submitted: Cynthia A Perelli Date: 5/22,2018
Cynthia Perelli, Clerk of the BRFD Board

Approved: 6/16/2018 Cynthia A Perelli
Cynthia Perelli, Clerk of the BRFD Board