

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: March 12, 2018

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Ann Elleman, absent; Ms. Libby Stidam, present
Ms. Libby Stidam moved to excuse Ms. Elleman.
Ms. Pat Cochenour seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.
The motion passed: 2 yeas – 0 nays

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mr. Greg Iiams, Council Member
Mr. Dale Albert, Contracted Water Superintendent

Minutes: February 26, 2018 Meeting
Ms. Libby Stidam moved to approve the February 26, 2018 minutes as submitted.
Ms. Pat Cochenour seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.
The motion passed: 2 yeas – 0 nays

Vouchers: *Ms. Pat Cochenour made a motion to approve the bills that were paid for the board.*
Ms. Libby Stidam seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.
The motion passed: 2 yeas – 0 nays

REPORTS:

A. Work List

Mr. Albert provided an updated work list dated March 12, 2018. The board asked that the outside lights on the back side of the plant be inspected and repaired if needed.

ADJUSTMENTS:

A. Mr. David Weinlein, 64 Fantasy, Acct. 4575-1-RO (-\$63.65)

The account was adjusted to remove the late fee penalty of \$63.65. This customer is on a payment plan for a previous leak.

Ms. Libby Stidam made a motion to approve of the adjustment. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Pat Cochenour, yea.

The motion passed: 2 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Water tower signal

SCADA Tech is scheduled to install the new equipment the first week of April.

B. Ohio Rural Water Energy Assessment

Mr. Albert reported that the initial report is complete but he needs to update some of the contact information in the report. This assessment will also form a part of the new asset management program required by the Ohio EPA before October 1, 2018.

C. RCAP/WSOS – GIS Mapping Grant

Mr. Weidner has not heard from WSOS to confirm the initial meeting date for the grant. Mr. Albert noted that he would like to be in attendance for the meeting.

D. Paint on North Water Tower

Mr. Albert will be contacting Leary Construction to let them know that the paint is chipping.

E. Sensus Handheld

The new handheld has been programmed and is ready to use.

F. Water Plant Security System

Ms. Pat Cochenour made a motion to move forward with the installation of the new cameras and repairs as quoted by Security Unlimited Professionals and to install an additional camera in the iron filtration room. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Pat Cochenour, yea.

The motion passed: 2 yeas – 0 nays

G. Preprinted Water Bills

The quote for 10,000 preprinted water bills were estimated to cost \$362.00 and the preprinted disconnect notices would cost \$260.00 for 5,000.

Ms. Pat Cochenour made a motion to move forward with purchasing preprinted water bills and disconnect notices. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Pat Cochenour, yea.

The motion passed: 2 yeas – 0 nays

NEW BUSINESS:**A. Blue Ford F150 Pickup Truck**

The F150 has not been used by the village for quite some time. Mr. Weidner reported that the Village of Waynesfield is in need of a pickup and is interested in purchasing the truck. Since the vehicle was originally purchased with water funds, Mr. Weidner asked if the board would consider selling it to Waynesfield.

Ms. Pat Cochenour made a motion to allow the Village of Waynesfield to make an offer on the truck.

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Pat Cochenour, yea.

The motion passed: 2 yeas – 0 nays

B. USDA Compliance Audit

Mr. Weidner reported that the USDA will be conducting a financial audit and security inspection of the water plant on Tuesday, March 20, 2018.

C. TOC Quarterly Samples

Mr. Albert has collected the TOC samples and reported that the results may require regeneration of the GAC material. The cost for regeneration has been budgeted for this year.

D. Leak in the 700 block of High

Mr. Albert reported that a leak has been discovered in the 700 block of High Ave. He would like to be present for the repair so that he may also check a nearby valve. If the valve needs to be replaced it will be done at the same time as the leak repair.

E. Request of Waiver – 129 Brad Way. Acct. 2300-2-RO

A letter was received from Ms. Karoline Gehring stating that several of her bills that were mailed through the USPS was not received by the vendors. She has put a stop payment on all of her payments in question and asked that any penalties be waived. Mr. Weidner reported that this account was assessed a \$50.00 shut off fee and asked if the board would like to waive that fee.

Ms. Pat Cochenour made a motion waive the \$50.00 shut off fee on the account. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Pat Cochenour, yea.

The motion passed: 2 yeas – 0 nays

Ms. Libby Stidam moved to adjourn the meeting. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.

The motion passed: 2 yeas – 0 nays

The meeting was adjourned at 6:32 p.m.

Next Meeting Date: **Monday, March 26, 2018**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____