

Regular Board Meeting Minutes April 3, 2019

The Litchfield Park District Board of Commissioners met on Wednesday, 3rd of April 2019 at the Litchfield Community Center, located at 1100 South State Street, in Litchfield, Illinois.

6:30 PM public meeting on budget was held. No input.

President Heyen called the meeting to order at 7:00 PM.

Roll Call - Present: Jeff Heyen, Renee Wynn, Sherry Bergschneider, Michael Claussen, Brian Kulick, S. Grammer
Absent: Jeff Roach

Approval of last month's minutes: B. Kulick made motion to accept. R. Wynn seconded. Motion carried.

Financial Reports (as of 3/31/19)

Monthly Balance
Corp. - \$83,214.12 & Rec. - \$37,223.74
Receipts/Deposits
Bills/Disbursements
Profit and Loss Year to Date
Profit and Loss Between Fiscal Years

B. Kulick made motion to accept financial reports. S. Grammer seconded. Motion carried.

Committee Reports

Park Maintenance by Shane Grammer

- The maintenance staff has been getting the parks ready as the opening date was April 1st. Sticks, trash and other debris have been removed from all parks. Minor maintenance has been completed at Schalk and Echlin parks. The dumpsters are in place at Schalk and Walton Park. Porta potties have been ordered where needed. Mowing will soon begin. Everything appears to be on track at this point.

Ball Parks by Jeff Roach

- When maintenance went to take down the Ray Schalk sign at Schalk Field, they discovered it was rotten to the point of falling apart if taken down. We either have to touch it up where it is or replace it. S. Bergschneider responded that it needs replaced but was not sure who would pay. R. Wynn stated that she could replace, would get estimate, and suggested we apply to get money from Duff Fund. Will get measurements and decide where to place.

Community Center by Michael Claussen

- We are currently awaiting word from the Kilton Fund on the remodel. The committee meets in May. Hurst Rosche has been paid for the renderings they provided. Everything else is on hold pending the Kilton Fund's decision. R. Wynn asked how locked in we were on Hurst Rosche's involvement. She was concerned about the amount of work for the money and the fact that the plan looked more like a gymnasium and not a venue. B. Kulick stated that we are done with them unless we hire them for the actual remodel. R. Wynn also wants to apply to one of the funds for the sign on the Community Center.

Recreation/Reinvesting by Renee Wynn

- All bands have been booked for the summer concerts. They are After Midnight, Big Shake Daddies, RetroRockit, and The Strugglers. We received donations from LNB, CNB, First National Bank, and Bank and Trust. We have 3 of the 4 food vendors.
- The Easter Egg Hunt is well under way. We have candy and eggs for at least 5000 eggs, which are in the process of being filled. Longwell Snappy Lube is donating bicycles again. Flyers will be sent home with kids at school on Friday. An ad will also be in this Friday's newspaper. Any money we get in from this point will be used for prizes.

Financial by Brian Kulick

- The 2019-2020 annual budget has been discussed at the public forum. B. Kulick gave summary of budget. He stated that for Corporate Fund, we are anticipating \$335,565 in receipts and will balance that with disbursements. For the Recreation Fund, we are anticipating \$115,850 in receipts and will balance that with disbursements. This is Ordinance #251. R. Wynn made motion to accept this ordinance. S. Grammer seconded. President Heyen directed a roll call vote. All present voted yes. Ordinance passed.

Pool by Sherry Bergschneider

- All lifeguards have been hired. We will be interviewing the concession workers this month. We have enough applicants to fill all the vacant positions. Teresa has scheduled an orientation and training session for them. Also, all concession workers will have a food handler’s certificate. Director Bryant will be getting the certificate as manager.

Old Business:

- Director Bryant and Kathy have been having issues with the website. They are suggesting we get someone to work on it and possibly give some training. Director Bryant explained the two accounts and that a year’s worth of agendas was gone. R. Wynn wants to look at it.
- Director Bryant has been researching a casino night in the fall. It has been discussed in the past, but no action was taken on it. He has a proposal to present to the board and thinks now is the time to have one before other groups beat us to it. If we have 200 people, we have 100 couples at \$50 per couple, it would bring in \$5000.00. Tables would cost \$100 to \$250 per table from the company. The company (Elite Event Services) suggested 10 to 12 tables. With \$250 sponsors per table, our net income would be \$8000.00. We will need all commissioners’ and office staff participation. All are in agreement. R. Chambers and R. Wynn volunteered to be on project committee. B. Kulick suggested golfing with dice as another event to hold to raise funds for the Community Center remodel.

New Business:

- S. Bergschneider mentioned the Community Center has a problem with its water pressure when many people are using. Director Bryant shall have a plumber look at it.
- Eric Gray (LBI) will be given a key to store his 4-wheeler at the Walton Park shed for use in dragging fields (only person).

Adjournment: B. Kulick made motion to adjourn. M. Claussen seconded. Motion carried. 7:33P

Commissioners’ \$150 allotment for fiscal year:

2018-2019	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	FY
Jeff Heyen													
Shane Grammer													
Brian Kulick													
S. Bergschneider													
Renee Wynn													
Jeff Roach													
M. Claussen	\$50.49												

*M. Claussen - \$50.49 5/23/18 for lifeguard lunches.