

RURAL MUNICIPALITY OF FILLMORE NO. 96
MINUTES OF COUNCIL MEETING
HELD DECEMBER 7, 2022 AT 8:00 AM
AT THE RM OF FILLMORE COUNCIL CHAMBERS
48 Main Street, Fillmore SK

Those Present:

Reeve – Russell Leguee, Weyburn, Saskatchewan
Councillor for Division One – Winston van Staveren, Creelman Saskatchewan
Councillor for Division Two – Jason Smith, Fillmore, Saskatchewan,
Councillor for Division Three – Dennis Popowich, Weyburn, Saskatchewan,
Councillor for Division Four – Christopher Procyk, Fillmore, Saskatchewan,
Councillor for Division Five – Darren Urban, Fillmore, Saskatchewan,
Councillor for Division Six – Vacant
Administrator – Vernna Wiggins.

- Call to Order** The Meeting was called to order at 8:06 am by Reeve Leguee.
- 8:20am** **Foreman Gil Lang arrived to present his report to Council.**
- Minutes 2022-279** **Procyk:** That the Minutes of the November 11, 2022 Regular Meeting be approved as presented. **Carried.**
- Correspondence:**
- Corresp. 2022-280** **Smith:** That the correspondence having been read and dealt with be filed. **Carried.**
- Reeve and Council Reports:**
- Snow Plow 2022-281** **van Staveren:** That the RM Council approve the snow removal map as presented by Gil. **Carried.**
- Reports 2022-282** **Urban:** That the Reeve and Council Reports be approved as presented. **Carried.**
- 10:12am** **Gil left the Chambers.**
- Recess 2022-283** **Procyk:** That the RM of Fillmore Council recess at 10:12am. **Carried.**
- Reconvene** **Reeve Russell Leguee reconvened the meeting at 10:24am.**
- Administrator Report:**
- Mowing Pol 2022-284** **Urban:** That the mowing policy be approved as amended. Further, that the mowing policy be sent to the ratepayers that that have requested to mow the right of ways in the past. **Carried.**
- Recess 2022-285** **van Staveren:** That the RM of Fillmore Council recess at 12:08pm. **Carried.**
- Reconvene** **Reeve Russell Leguee reconvened the meeting at 12:34pm.**
- 12:34pm** **Councillor Darren Urban left the council chambers to attend an urgent matter.**
- RDARM 2022-286** **van Staveren:** That the RM of Fillmore renew their membership with the Regina District Associations of Rural Municipalities at a cost of \$150.00. **Carried.**
- RDARM 2022-287** **Procyk:** That Russell Leguee, Dennis Popowich and Vernna Wiggins attend the Regina District Association of Rural Municipalities in Regina on January 5 and 6, 2023. Further that all expenses are borne by the RM. **Carried.**
- Jan 2023 2022-288** **Procyk:** That the next meeting of the RM Council will be January 18, 2023. **Carried.**

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- Div Bndry 2022-289** **Smith:** That the following members of Council and the Administrator will form the first Division Boundary Review Committee: Winston van Staveren, Dennis Popowich, Chris Procyk . **Carried.**
- MRS-Declaration Of Eligibility 2022-290** **Procyk:** That the Council of the Rural Municipality of Fillmore No. 96 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- We are in Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct Bylaw; and
- All members of council have filed and annually updated their Public Disclosure Statements as required; and
That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **Carried.**
- YE A/R 2022-291** **Popowich:** That the Administrator is authorized to apply all custom work invoices to the respective Tax Cards by December 31, 2022. **Carried.**
- YE Payables 2022-292** **Procyk:** That the Reeve and Administrator are authorized to pay all 2022 invoices by December 31, 2022. **Carried.**
- Dev Permits 2022-293** **Smith:** That the RM of Fillmore approve the following Development Permits:
Brian Trask – Shop/Garage
Claude Beare – House **Carried.**
- SARM Ben 2022-294** **van Staveren:** That the RM of Fillmore renew the SARM Benefits: Long Term Disability, Short Term Disability, Group coverage for Elected Officials, Appointed Officials and First Responders and Extended Health and Dental. **Carried.**
- NHGYS 2022-295** **Smith:** That the RM of Fillmore acknowledge receipt of the New Hope Golden Years Suites 2021 Financial Statements. **Carried.**
- A/M Policy 2022-296** **van Staveren:** That the RM of Fillmore having reviewed the Capital Asset Management Policy accept it as amended. Schedule B has been amended to increase the thresholds to reflect today’s economy. **Carried.**
- Pub Not 2022-297** **Procyk:** That the Administrator give Public Notice that the Council will be reviewing the Council Remuneration at the January Council Meeting. **Carried.**
- Audit 2022-298** **Leguee:** That the Council and Administration sign the Engagement Letters with Dudley and Company to conduct the annual Audit to take place on January 30th and January 31st, 2023 **Carried.**
- Cash 2022-299** **Procyk:** That the cash received in an approximate amount of \$1,600 for the sale of the scrap metal be deposited by the Administrator. **Carried.**
- Days off 2022-300** **Smith:** That the Administrator be granted December 19 – 23 off as days earned. **Carried.**
- Admin 2022-301** **Popowich:** That the Administrator’s report be accepted as presented. **Carried.**

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Financial Statements & Accounts for Approval:

F/S/Accts 2022-302 **Procyk:** That the Financial Statements and Bank Reconciliation be approved as presented. Further, that cheques #18872 - #18892 totaling \$76,527.17 which includes Payroll Direct Deposits and Electronic payments of utility bills as indicated on the list of accounts for payment be approved and are attached hereto.
Carried.

Invoices 2022-303 **Procyk:** That the following invoices be paid:
102080880 SK Ltd – Fillmore Family Foods - \$180.58
SK Ltd – Tavern 33 - \$1006.51 **Carried.**

Old Business:

Bylaw 3rd 2022-304 **van Staveren:** That Bylaw #2022-04 being a Bylaw Respecting Buildings be given third reading. Further that the bylaw be sent to Ministry of Government Relations – Building Standards Division for final approval before being brought into force.
Carried.

New Business:

Bylaw 1st 2022-305 **Procyk:** That Bylaw #2022-05 being a Bylaw to Authorize the Charging of Fees and Recovery of Fees Resulting from the Building Bylaw be given first reading.
Carried.

Bylaw 2nd 2022-306 **Popowich:** That Bylaw # 2022-05 be given second reading.
Carried.

Bylaw All 3 2022-307 **van Staveren:** That Bylaw #2022-05 be given all three readings at this meeting.
Defeated.

Gravel Tenders **That the following Tenders were received to Supply, Haul and Stockpile at the Highway 33 Pit:**

Chamney Construction	\$32.36/cubic yard
F & L Concrete	\$24.00/cubic yard
Foord Trucking Ltd	\$36.00/cubic yard
JJ Trucking	\$26.90/cubic yard

Gravel 2022-308 **Procyk:** That the RM of Fillmore award the contract to Supply, Haul and Stockpile 20,000 cubic yards of ¾” gravel and 4,000 cubic yards of 1 ½” gravel at the Highway 33 pit at a cost of \$24.00/cubic yard to F & L Concrete.
Carried.

Gravel Spread **That the following Tenders were received to Spread gravel on the RM of Fillmore roads:**

B & D Gravel - \$0.42/yard mile + \$1.00/yard to load +\$0.01/yard mile for every \$.05/liter increase in fuel as of December 6, 2022
JJ Trucking - \$0.60/yard mile + \$1.00/yard to load.

Spread 2022-309 **Procyk:** That the RM of Fillmore award the contract to spread gravel on the the RM roads to B & D Gravel.
Carried.

Gifts 2022-310 **Popowich:** That the RM of Fillmore provide a \$500 Visa Gift card to the full-time employees and a \$250 for the part-time and seasonal employees.
Carried.

Adjourn 2022-311 **van Staveren:** That we now adjourn at 2:45pm.
Carried.

Reeve

Administrator