



P.O. Box 683  
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

## **NOTICE OF A SPECIAL MEETING**

- Date:** Monday, April 30, 2018
- Time:** 6:00 PM
- Place:** El Paso County Emergency Services District #2 – Board Room  
100 S. San Elizario Rd., Suite N  
Clint, Texas 79836
- Posted:** Friday, April 27, 2018

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All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

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1. Call meeting to order.

### Pledge of Allegiance

2. Establishment of Quorum
3. Public comments, must notify the board to speak on certain agenda items.  
(5 minutes) Sign-in sheet provided.

### Regular Agenda

4. Discuss and take action on the Motorola Solutions invoice # 41241133 in the amount of \$98,005.00  
*Submitted By: Mariana Navarrete, District Administrator*
5. Discuss and take action on the Chase Bank excess collateral.  
*Submitted By: Mariana Navarrete, District Administrator*
6. Discuss and Develop Organizational Structure for District Employees.  
*Submitted By: Tommy Cano, Human Resources*



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7. Discuss and Develop Job Duties and Responsibilities for Department Heads;  
District Administrator and Chief Fire Marshal  
*Submitted By: Tommy Cano, Human Resources*

Adjournment.