

Town of Parsonsfield
Selectmen July 19, 2016 Minutes

1. Approval of July 19, 2016 agenda /Selectmen reviewed/approved
2. Approval of July 12, 2016 minutes /Selectmen reviewed/approved/signed
3. Review and approve bills to be paid July 19, 2016, #3 16/17 Budget Year (will do Journal entries for 15/16 expenses). Approve 15/16 Sewage Treatment Reserve transfer- will do Journal entry for 15/16 expense). /Selectmen reviewed/approved/signed
Review and approve bills to be paid August 2, 2016, #4. /Selectmen reviewed/approved/signed
4. Review ads- /None
5. Town Clerk's Office, CEO, Sheriff, ACO,
 - (1) Town Clerk Report – Sign Appointment Sheet /Selectmen reviewed/approved/signed
 - (2) CEO Report – spoke about budget committee information which is needed
 - (3) York County Sheriff Report-3rd Tuesday of each month
 - (4) Animal Control Officer –ACO monthly report / Selectmen reviewed/
6. Selectmen's review and signatures of approval.
 - (1) Financials –Review Financials. /_Winter Road Maintenance bids opened at 4pm, no decision made, 5 bids came in. Selectmen to meet with lowest bidder July 26, 2016, no bid have been accepted yet. Talked with Amanda Stacey regarding providing a mockup of what she thinks Parsonsfield.org should look like-she will provide a sample.
 - (2) FYI-email from Dan Flint-Frick will apply for DEP approval. Hope to meet with Selectmen 7/26/2016
 - (3) FYI-Auditor-Ron L. Beaulieu & Co. will be here July 22, 2016.
 - (4) FYI-MMA request to LPC for input Shoreland Zoning/Nonconforming lot issues
 - (5) FYI-Revision was notified of Selectmen decision to proceed if approval granted at Annual Town Meeting- Revision will attend Town Meeting. Selectmen are working on warrant article.
 - (6) **4:30pm** Amanda Stacey – to discuss Town informational Web site./Will do a mock up web site for Selectmen review.
 - (7) **5:30pm** Thelma LaVoie – to discuss letter.
7. Road Commissioner— 4:30pm – Not present
NEW ITEMS—(1) July 18 to July 24 work plan/POs. /Selectmen reviewed/approved
RC is got paving quote from FR Carroll for Mudgett Rd. **Selectmen want RC to provide them a memo on who else was contacted for prices for paving.**
(a) New-Contracting out for Road Maintenance and Repairs
(b) Will provide costs for Kezar Mountain Bridge repairs /Second/Third/fourth request made to RC
Selectmen will go out to Bid-need plans and estimated costs from RC.
(c) RC list of roads for maintenance /RC will workshop with Selectmen 5/10/16 2 @2:30PM Do 5 year
Analysis on roads and bridges-revisited with RC for 5 roads. Discussed Capital Road Reserve account.
OLD ITEMS-
RC said he would provide a list of roads due for road maintenance -Pictures to be coded to go with road list of repairs needed in 2016/2017, and list of estimated costs for each project by order of priority. Equipment charged for actual work.
8. Selectmen update:
Don Murphy-Interviewed potential ACO
Ed Bower Jr – Working on budget.
Douglas Hawkins-.not present
9. Meeting Calendar.
10. Workshop items:
 - (1) CMP Street light bulb replacement/costs /Selectmen will workshop-continued from 8/11/2015
 - (2) Action needed on MMA Risk Management Consultant's Report/Assistant has sent email to EMA Officer Matt Cama. Form has been sent to State Fire Marshal asking to remove exit sign. EMA Officer sent questions working on. /Request sent to State to remove one exit. /continue
 - (3) Selectmen Assistant action items
 - (4) **Winter Road Maintenance 3 year contracts Bid due July 19, 2016 by 4pm.**
 - (5) Robinson Mill – Set time for **Workshop- Discussion on leasing/renting, utilities etc.**
 - (6) Discuss contracting out cemetery maintenance /continue /Don will meet with contractor
 - (7) Lyn Sudow-3pm 7/19/16 discuss steps for cemetery and move stones.
Respectively Submitted
Approved:

Debra Taber, Selectmen's Assistant

Donald C. Murphy, Selectman Chairman

Edward I. Bower Jr., Selectman
out

Douglas W. Hawkins, Selectman