

Canterbury Glen Homeowners Association

Meeting Minutes
September 27, 2021
7:00 PM

Attendees:

Brett Meyers	<i>President</i>
James Rogers	<i>Vice President</i>
Jennifer Dinh	<i>Treasurer</i>
Cindy Eckert	<i>Secretary</i>
Steve Wells	<i>Member-at-Large</i>
Sina Taylor	<i>ACC Committee</i>

Meeting held via Zoom

❖ Secretary Report

- Secretary report approved as read and accepted.

❖ Treasurer Report

- Discussed Profit and Loss statement through September 2021 to date.
- Burke paid outstanding balance and Rodriguez debt down to \$150. Estoppel fees are helping contribute to fund balance.
- Remaining funds in checking account as of June 30 are \$3,919.37.
- Reserve account balance as of June 30 is 27,247.01.
- Accounts receivable sheet has been updated. Garcia has a past due balance but is planning to list their house for sale. Jenny did send out a statement to Garcia in early September. **Jenny to send statements to three homeowners still outstanding.**
- 2021 CHOA Expenses Forecast pie chart. **Jenny to send to James to post pie chart on website.**
- Forecast estimate a remaining balance of \$396 at end of year. Jenny makes a motion for approval to allocate funds for social committee events. Halloween is going to be donation event. Estimate \$120 for Christmas light contest reward and \$100 for Christmas event. Estimate front planter costs for fall and Christmas for \$100. Brett, James, and Cindy approved.

❖ ACC Report:

- Scheduled a walk-through October 25. Posted walk-through forms on

- Facebook. **James to post on website.**
- Trailer parking restriction in covenants – Covenants note that they should not be parked long-term. ACC plans to address on next walk-through forms.
- ❖ Crime Watch Update:
- No update.
- ❖ Social Committee Report
- Halloween event to be volunteer donations. Flyer posted on Facebook group. Saturday October 30, with participants bringing snacks to share. Activities for kids and games for all.
 - Christmas light contest will be funded. Also plan to have an event, possibly hot chocolate, cookies, and craft to view Christmas lights.
- ❖ Old Business
1. Front wall lighting – issues have been addressed. One of the lights is pointed down because there is no support. Steve said he can fix for \$90 in cost of materials. Motion approved to spend \$90 on fixing the light. **Jenny to let Steve know to fix the light.**
 2. Pot hole on Isbell Lane – pot hole was easy to report on County website and completed work within a month.
- ❖ New Business
1. Halloween Festivities – discussed previously.
- ❖ Open Discussion
1. Bamboo from neighbor becoming overgrown and encroaching on cart path. **Sina and Jenny to communicate to owner that it requires maintenance and set parameters for maintenance.**
 2. Plans for a fall community yard sale – do not typically do a community yard sale in the fall.
- ❖ Next meeting – November 15, 2021 at 7pm. **James to check and see if library rooms are available.**
- ❖ Meeting adjourned at 7:58 pm.

***Bold indicates an action item**