

**September 8, 2015**

**19 attendees**

**Meeting began at 6:47**

### **President's Report**

Jackie Johnson called for newsletter entries. The PTO newsletter will be sent out every six weeks this year.

We are in need of three committee chairs:

- Fundraiser
- Theme Day
- Spring-a-thon

We talked about teacher presentations and how they may help increase PTO meeting attendance and help inform PTO members.

### **Secretary's Report**

Last meeting's minutes were approved unanimously, with Jen Christy motioning to approve and Lindsay Robertson seconding the motion.

### **Treasurer's Report**

Staci Randall is the new Treasurer beginning with this school year, taking over for Nadia Marin.

Staci created a new reimbursement form for committees to use, which will be online and inside committee binders. She also created a new form for receipt of funds for committees to use when funds are collected.

Money collected by committees can be locked up in the office until Staci can deposit them on behalf of the committee.

Staci then reviewed the financial report. She noted that our account balance looks high because it still contains money reserved for playground equipment.

- Playground improvements have been put on hold with the impending move to the new building.
- \$7,000 had been spent on balls, basketball hoops and tether ball poles, some of which can be moved to the new building.

Nadia Marin motioned to approve the financial report and was seconded by Kelli McAllister. Financial report was unanimously approved.

Staci reviewed the budget. As of time of meeting, she hadn't heard how much money Wallace raised from last year's Purple Party. Numbers were expected to be available in October.

There was some discussion about how to show restricted funds (playground reserve) and Staci was going to look into it.

Kristy Hoelscher motioned to approve the budget and was seconded by Lori Waterbeck. The 2015-16 budget was unanimously adopted.

### **Old Business**

We normally give teachers \$50 to spend on their classrooms each year during the holidays. Last year we purchased a new refrigerator and two microwaves for the teachers' break room instead.

#### **PTO Website Update:**

- A couple of years ago, the school district didn't want PTOs to host separate websites, but now they would prefer it.
- PTO members met with a Wallace parent who was willing to do our website for \$950.
- Members decided to do the work themselves to save money.
  - Need a domain name
  - Need to purchase something to avoid ads on site
  - PTO will need to maintain the site from year to year
  - Site should be up in a few weeks
  - Site will be paid for by PTO credit card to avoid having to renew it on someone's personal card

### **New Business**

#### **Teacher Grants:**

- PTO has \$3,000 set aside for teacher grants.
- Teachers can apply for money to use in their classrooms.
- Budget Committee will review grants and make recommendations at the October or November PTO meeting.

Some parents and teachers were concerned that RazKids passwords weren't working.

- Last year, the PTO funded RazKids for K – 2 because content wasn't appropriate for 3 – 5

We will not be hosting any more movie nights in the future as, since last year, we've learned that PTOs are not allowed to show movies in group settings without purchasing the license for the movie shown.

### **Committee Reports**

#### **Hospitality Committee (Kelli McAllister):**

- Gave Wallace bags to teachers for back-to-school, filled with post-its, granola bars, bottled water, etc.
- New families received drawstring bags.

- Teachers will receive birthday treats.
- Will be asking for volunteers for conference dinners for teachers.
- Cookie walk will be December 8 and will be asking for donations to have 140 dozen cookies. Last year, we gave leftovers to the bus barn and to hospice.

Homeroom Parents (Lindsay Robertson):

- Met with all homeroom parents.
- Classroom directories will be compiled again and shared only within each classroom.

Questions were asked about why Wallace doesn't participate in Spirit Days for Homecoming week. This is an administrative decision, and not a PTO decision. Wallace instead participates in Red Ribbon Week. Doing too many theme days in a year can become distracting in the classrooms.

Fall Fundraiser:

- Fundraiser went home today and ends September 21.
- If Wallace students sell 400 or more books, the school will get \$10 per book. Total sales less than 400 will earn \$8 per book.
- Jackie is running the fall fundraiser and asked for volunteers to help.

Picture Day:

- Eight people volunteered to help with fall picture day and all spots are filled.
- Picture day is September 17 in the morning.

Bridges Committee (Lori Hoffmann):

- Skating party September 24 at Skate North.
- \$5 per child.
- A Facebook event was created.

## **Open Forum**

Playground:

- Lori Hoffmann raised the concern that the kids who raised the money we have reserved for the playground are now in 4<sup>th</sup> grade and older.
- Jackie Johnson talked about how we didn't raise nearly enough money for an installation.
- Lori Waterbeck said some equipment was removed because it wasn't up to code.
- It's unclear whether the district will fund the playground at the new building.
- We can try to send a letter from the PTO asking local businesses to help fund it with grants.
- Local business also will send volunteers to paint the playground (four-square, map, etc).
- Jackie said she is looking into purchasing some smaller items and asked that people email her with ideas.

- Nadia Marin said that if we want to apply for grants from organizations like Pioneer and John Deere, we'll need to know how much we need.

Marian Stimson asked why committee documents would be put on flash drives instead of in Google Docs. She said she'd help set it up.

We are hoping to have the Wallace Wear order delivered before conferences.

Marian Stimson motioned to adjourn the meeting and was seconded by Renea Barker.

Meeting adjourned at 7:45.